

Norbert THOMAS BS, MA, DMC-D/T/E, KCD

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PROFESSIONAL ACCOMPLISHMENTS:

1992 [Best Male Actor Nominee – JCDC, School’s Drama Festival](#) [JCDC Photographic recipient](#)
1997 WMBM Spirit Award Nominee for work in media
2001 [College President’s Award for outstanding performance](#)
2017 Certificate of Completion for Project Management Workshop @ PMI

ACQUIRED SKILLS:

Award winning photographer; Digital/traditional Photography; Darkroom/daylight color and B/W Processing; Media 100; Avid; Final Cut; After Effects; ProTools; Cool Edit; Photoshop; Illustrator; Quark Express; PageMaker; Publisher; Microsoft Word Suite; Public Speaker; Voice Talent; PC/MAC literate; Technical Writer; Award winning Actor; College professor.

EXPERIENCE:

4/2008 – [Use as needed](#)
[The Art Institute of Ohio - Cincinnati](#) Mark Harris – 513-312-7266 Cincinnati, OH

Adjunct Instructor

Provides instruction and direction for students studying Television broadcast production. **Documentary (DMP308)**, students conceptualize, design and execute a digital production of a non-fictional documentary video on a chosen topic for a targeted audience. **Short Form Production(DMP312)**, Using one or more cameras, students learn to capture a live event and then apply post-production techniques to create a short form piece with a thematic composition.

Fundamentals of Lighting(DMP230) Students develop their ability to recognize and evaluate principles of lighting design and placement to achieve narrative photographic visual effects. Responsible for preparing and administering and grading examinations.

12/2006 – Use as needed
[Brown Mackie College](#) Fred Ranney (513) 703-3306 Cincinnati, OH

Adjunct Instructor

Provides instruction and direction for students studying public relations, public speaking, media studies and broadcast communication. **Effective Public Speaking (CM1200)** introduces students to the principles and practices of topic selection, research, audience analysis, organization, style, and delivery of oral presentations through a variety of informative, persuasive, and group presentations along with lectures and classroom discussions. Responsible for preparing and administering and grading examinations.

1/2005 – Use as needed
[Northern Kentucky University](#) Chris Strobel (859) 572-5436 Highland Heights, KY

Adjunct Instructor

Provides instruction and direction for students studying journalism, media studies, and broadcast communication. **Television Production II (RTV 305)** is designed to introduce students to the theory and practice of multi-camera studio production and the corresponding wide-ranging applications. Students will be introduced to the language, modes, aesthetics conventions and technologies used in the pre-production, production and post-production phases of the multi-camera studio production process through lectures, discussions, hands-on demonstrations and group/individual projects.

1/2005 – Use as needed
[University of Cincinnati](#) H. Michael Sanders (513) 745-5717 Cincinnati, OH

Adjunct Instructor

Provides instruction and direction for students studying journalism, public speaking, and broadcast communication. **Television News Production (EMDT-291-901)** introduces the student to the process of planning, researching, designing, producing, directing and airing a live or live to tape formatted news program with ENG live news reports, packaged stories, sports packages, with ID package and graphical elements for actual broadcast. The class provides functional knowledge and technical skills for students in a broadcast facility. Responsible for preparing and delivering lectures, leading and moderating classroom discussions, and administering and grading examinations.

11/2003 – 8/2004

[The Ohio Center For Broadcasting](#)

Aiman Khayo (513) 271-6060

Cincinnati, OH

Education Director

Manage the smooth and accurate daily implementation of the state approved curriculum. Supervise and direct students, instructors and instructor’s assistants. Editor-In-Chief and publisher of the school’s monthly news ‘E’-letter using various layout and graphic design software for internet and electronic distribution.

Primary Responsibilities

- Prepare and maintain daily student attendance records, daily lab use log sheet with accumulated hours
- Prepare weekly class rosters, lesson plan and Instructor’s schedules.
- Create new and update existing training manuals
- Troubleshoot and repair studio equipment and computer systems
- Hire and train new and existing instructors
- Research, design and publish the monthly newsletter for the school (which I started)
- Build new and strengthen existing relationships between the school and the community
- Seek out and establish internship and career possibilities and partnerships
- Attend media events to represent the school
- Attend daily corporate meetings for briefing and reports
- Liaison between the accrediting agencies and the school
- Maintain a positive student climate for student learning and retention.
- Attend career fairs, Job Expos and various events for promotion and recruiting purposes
- Administering disciplinary actions

2/1999 – 10/2003

[Miami Dade College](#)

Michael Colacurto (305) 237-1367

Miami, FL

TV Producer / Instructor

Produce the department’s advertising, promotional and marketing materials for Television, Radio, Print and Internet. Instruct students in various classes in Film Production, Radio/TV Broadcast Production and Graphic Arts utilizing various methods of lecture and demonstration. Manage the operations of a Broadcast television studio, 7 Sony Beta SP edit suites, A 30-station networked Avid suite, 2 Media 100 suites and a 30-station networked Final Cut Pro.

Primary Responsibilities

- Teach classes in Television / Radio / Graphic Arts Design
- Create new and update existing technical training manuals
- Attend career fairs, Job Expos and various events for promotion and recruiting purposes
- School representative at media events.
- Build new and strengthen existing relationships between the school and the community
- Plan, organize and execute events for the promotion of the school in the community
- Hiring/screening committee member

06/1997 - 07/1997

[A1A Employment](#)

Garrie Harris (305) 573-0333

Miami, FL

Media Consultant

Provides instruction and direction for students in the state funded, agency administered **Summer Seminar/Film Production** program. Responsible for preparing and delivering lectures, leading and moderating classroom discussions, and administering and grading examinations.

Primary Responsibilities

- Engage students in lively and stimulation discussions on media arts in society
- Introduce and teach students in the art of film production
- Maintain a positive student climate for easy learning

EDUCATION:

2003 MA, Mass Communications

[Almeda University](#)

2002 BS, Communications

[Almeda University](#)

1992 Computer Systems Applications

[University of the West Indies](#)

1991 TV production & Directing

[Creative Production & Training Center](#)

1991 Voice & Speech for media and platform

[Creative Production & Training Center](#)

1987 Elements of Photography