

Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Ifugao
Lagawe, Ifugao

Division Memorandum

No. 101, s. 2016

To : All PSDS
Elementary and Secondary School Heads
Teachers-In-Charge
This Division

From :  **GERALDINE B. GAWI, Ed. D.**
OIC-ASDS

Date: June 17, 2016

Subject: **SUBMISSION OF TEXTBOOK NEEDS PER SCHOOL PER DISTRICT**

1. In line with the provision of textbooks to all schools, this office is requiring all schools to submit textbooks needs per subject per grade/year level on or before June 21, 2016.
2. Data must be consolidated per district for elementary schools. Secondary schools may submit directly to the division care of LRMDs.
3. For uniformity, please use the template hereto attached.
4. For wide dissemination.

TEXTBOOK NEEDS

Name of School: _____

District: _____

[illegible]

Prepared by:

School Head