Good afternoon, hope you are well.

Please note that all of our candidates are required to have two updated references annually. The last two references that we have on  file for you are over a year old.

I have attached a reference request form. Please obtain two references. They must be from a supervisory, senior staff member. The reference must be sourced either with the Hospital stamp / Letter Headed Paper or Compliment slip. We will also accept a reference sent from the referee’s Hospital or agency email address.

If you would prefer us to approach your referees please provide contact details including a work telephone number and work email address.

Should you have any questions on the above, please do not hesitate to contact one of the maintenance team.

Kind regards