

**CHALMERS-CASTLE DOWNS  
UNITED CHURCH**  
12315-132 Avenue NW, Edmonton, AB T5L 3P6  
Phone: 780-455-3664 Fax 780-732-0664

**FUNERALS/MEMORIALS**

Chalmers-Castle Downs United Church will provide celebration of life/funeral and memorial services to congregants, adherents and others from the wider community who seek to honor the life of the deceased in ways that are appropriate to *the understanding* of those who will attend and within the practices of faith understood by the United Church of Canada.

In the United Church of Canada, funeral and memorial services are not considered a sacrament; however, those that are conducted by the minister of Chalmers-Castle Downs United Church are considered an act of worship. A sense of God's presence is prayed for, and a blessing is asked for the person being honored.

Funeral and memorial services conducted at Chalmers-Castle Downs United Church will normally be presided at by the Chalmers-Castle Downs minister or those whom they designate to provide coverage during her/his absence.

A funeral home requesting use of the sanctuary for funerals and memorial services to be presided by other than the Chalmers-Castle Downs minister or their designate, would be required to secure prior approval by the minister; the fee for the use of the sanctuary in that circumstance would be \$500.

The required information regarding the deceased person shall be entered into the Burial Register by the church office.

If a luncheon is requested, information regarding the use of a caterer will be provided by the Church Office Administrator.

*Additional Information*

There are fees you will be expected to pay for the service:

Sanctuary \$200

Minister \$300

Organist \$200

Audio/Visual: Sound \$50      PowerPoint \$50      \$25/hr after first hour

Administration: \$50

Custodian \$100

South Hall \$100

Payment is made by cash or cheque to Chalmers-Castle Downs United Church. A non-refundable deposit of \$100 is payable upon booking the date. The balance is due on the day of the service.

*Approved by the Board on March 12, 2019*