

Pete Wheeler Commissioner

THANK YOU !

FOR ALL THAT YOU DO

FOR GEORGIA'S VETERANS



State Approving Agency

Floyd Veterans Memorial Building

Suite E-970, Atlanta, GA 30334-4800

Phone (404) 656-2306/2322

Fax (404) 657-6276

Email: saaga@vs.state.ga.us

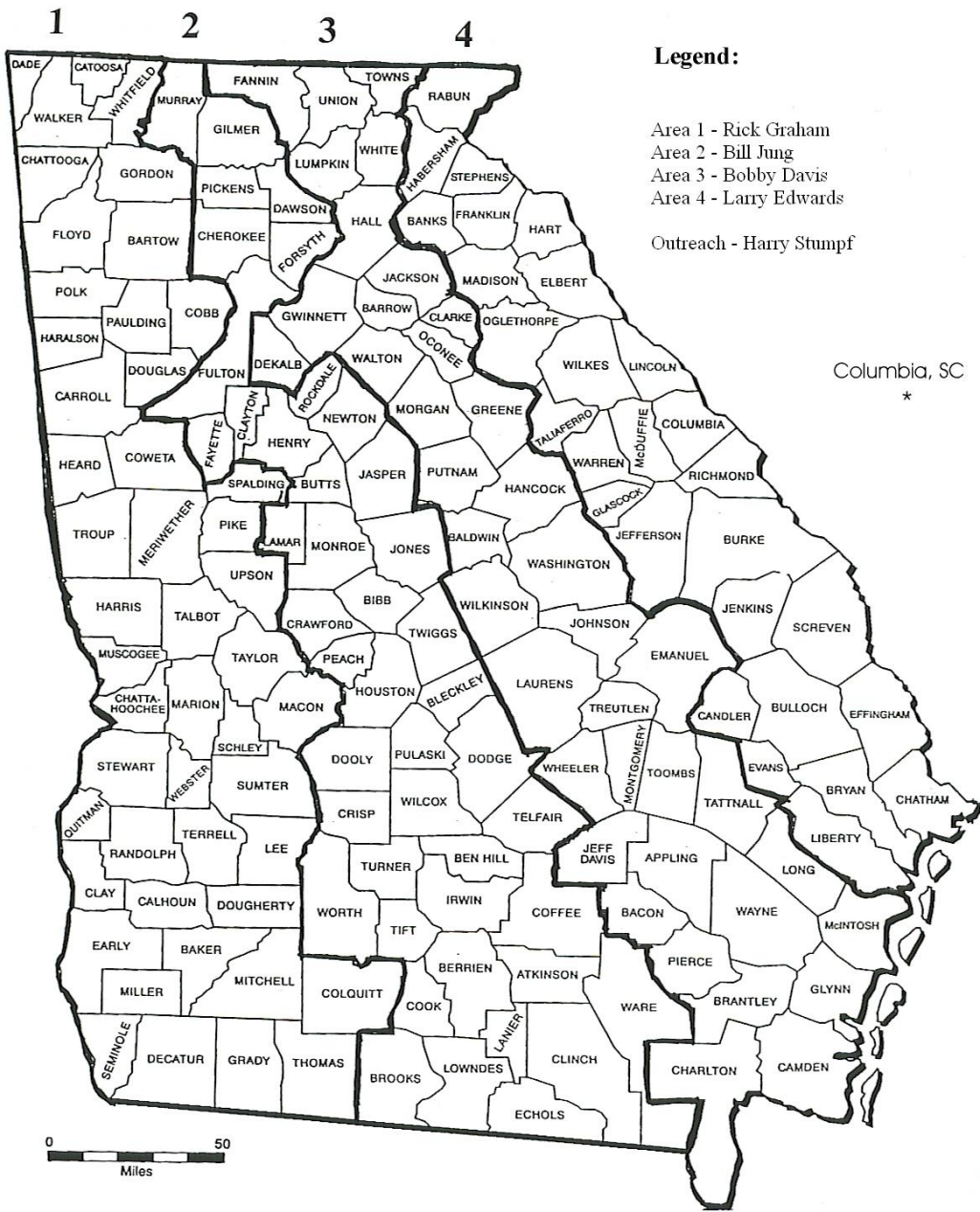
Web: www.sdvs.georgia.gov

(hyperlink “State Approving Agency”)



State Approving Agency Mission Statement

The Georgia SAA is designated by law with the responsibility for approving and supervising Georgia educational institutions and training establishments which offer education and training to veterans under Titles 10 and 38 of the U.S. Code.





State Approving Agency Personnel

404-656-2322 / 2306

State Supervisor: Larry Edwards

Area 1 Coordinator: Mark Bannister

Area 2 Coordinator: Bobby Davis

Area 3 Coordinator: Harry Stumpf

Area 4 Coordinator:

OJT Coordinator: Lily Snyder

VA Certifying Official

Is the Face of VA to the student.

Is the subject-matter expert on all VA issues.

Is responsible for all VA actions – Good or Bad.

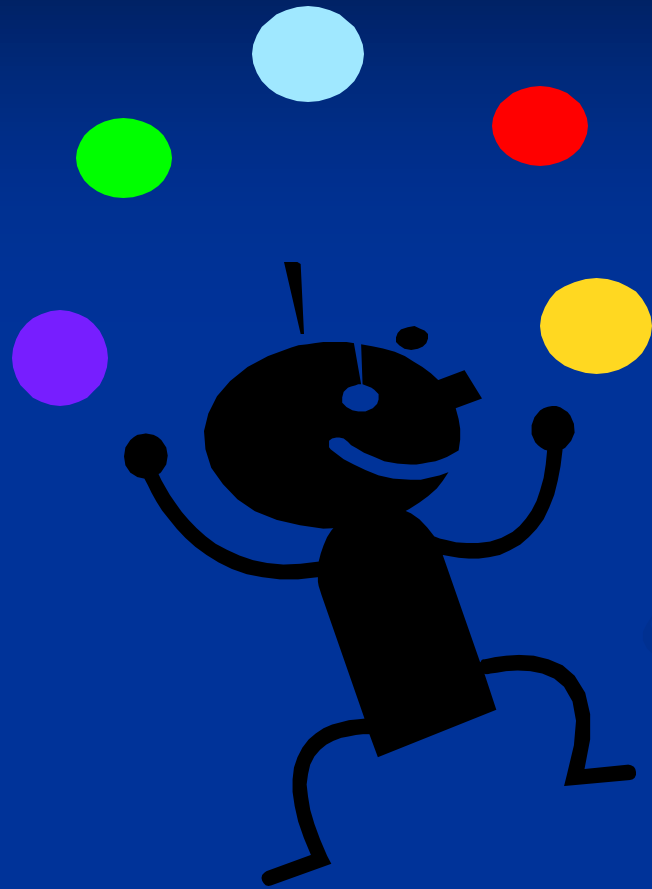
Is the Schools “go-to” person for VA issues.

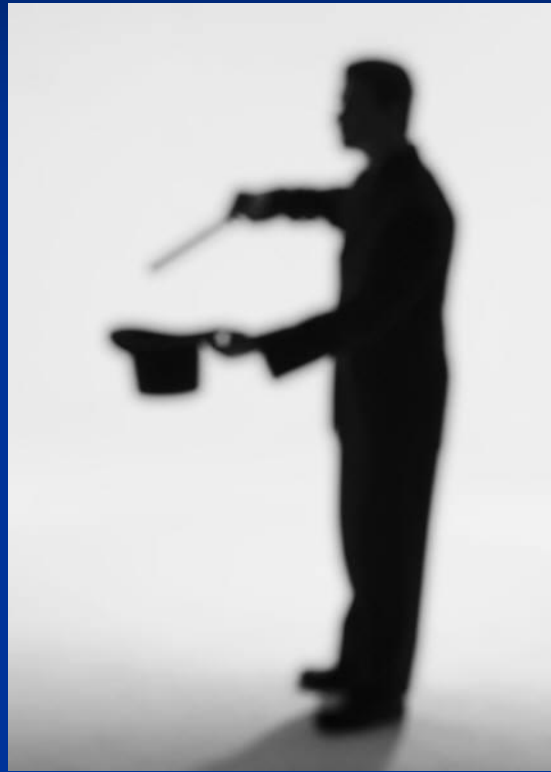
and

In any situation concerning VA --gets the blame

And receives no credit.







Responsibilities of Certifying Officials

- Certify Enrollment
- Certify Changes in Enrollment
- Secure program approval thru SAA
- Keep the SAA informed of new programs, changes in programs, calendars, institutional changes, etc.
- Keep up-to-date on current VA rules and benefits.

Responsibilities of Certifying Officials

- Assist veterans and eligible dependents in applying for education benefits
- Maintain student's VA folders
- Monitor student's academic progress
- Provide veterans education benefits info
- Designation of Certifying Official VA Form 22-8794

Responsibilities of Certifying Officials

- Refer to the GI Bill Web Site often
 - www.gibill.va.gov
- Attend VA and SAA training opportunities.
- Enroll in VA on-line training.



Update Approval

Publication of a new catalog means you must complete the forms for the “Update Of Approval For VA Benefits Under Section 3675, Title 38, US Code”.

■ You must provide:

Two certified Copies of new Catalog

VSO Form 70, VSO Form 70-1, VSO Form 70-2, VSO Form 70-3,
VSO Form 70-5 (appropriate form only)

VA Form 22-8794;

Calendar

Catalog Approval Requirements Checklist

UPDATE APPROVAL

- **Preparation required for completing VSO Form 70, Update of Approval**
- The first check is to compare the current OLAF/WEAMS with the new catalog.
- The second check is to compare the programs in the new catalog to the OLAF/WEAMS to see if they are approved .
- The third check is to compare the program length on the OLAF/WEAMS with the program length in the new catalog.
(Not for Degree programs)
- The last check is for program name changes.

VA Form 22-1998

Name: UNIVERSITY OF MAYBERRY

Address: 222 MAIN STREET

Address 2:

Address 3:

City/State/Zip: MAYBERRY, GA 39042

County: HARRISON

Phone:	Type	Number
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	Daytime	(228) 295-9225
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Fax		(228) 295-9226
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E-Mail: SAAGA@VS.STATE.GA.US

Facility Code: 11987624

Status: Approved on **Revision Date:** 08/01/2008
09/01/1975

App Law: 3 – Approved
For All

Branch N
Location:

35% Y
Waiver:

Advanced Payments: Y

VA Checks To: Y

IHL: N

Exempt:

Catalog: Catalog Years
2008-2009

Full Time Undergraduate: 12 SEM CR

Full Time Semester Modifier:

Graduate: N/A

Enrollment Limit: 0

Enrollment Limit Indicator: No Max Enrollment

Course Limit: 0

Independent Study/Distance Learning: Y

Cooperative: N

Practical Training: N

Remedial: Y

Accreditation: Y

TV: N

Air Agency Cert.:

Title VI: No Authority

VA-ONCE: Y

Reporting Fee Eligible
Bar:

Pay List: Y

April Active Y

ELR: First Name Last Name Phone Number
RICK MIDDLETON (404)9293003 ext.

Remarks: **Approved extension:** Lookout Mountain, Approval update per SAA letter dated 12/12/2008.
Certifying Official updated per VAF 22-8794 dated 9/20/2010.

Facility Codes

Campus name	Facility Code	Main Branch Indicator
UNIVERSITY OF MAYBERRY	11987624	Y

Certifying Officials

Name	Title	Status	Priority
LARRY EDWARDS	REGISTRAR	APRVD	Primary

IHL Programs

Code	Description	Effective Date	Withdrawal
091	BA ART	05/16/1995	

Remarks: 120 CRS

NCD Programs

Code	Type	Description	Length	Mode	Full Time	Mode	Effective Date	Withdrawal
204	C	Accounting	74	Q	12	Q	1/01/2000	

Terms

Name	Start	Drop	End	Length (weeks)	Type
Spring 09	01/12/2009	02/11/2009	05/08/2009	17	Quarter
Fall 08	08/18/2008	09/17/2008	12/13/2008	4	Accelerated

New Program Approval

- The following information is needed to process a request for a new program approval:
- Name of program
- Program Description
- Program Curriculum
- Course Description
- Effective Date (Date first taught)

Catalog Approval Requirements Checklist for GI Bill Approved Schools

Attach to approval updates provided to the SAA

School Name: _____

Indicate the catalog page number associated with each of the following approval criteria

Catalog Approval Requirements

Page

1. Staff and Faculty

2. Credit for Prior Education and Training

3. Admissions Policy

4. Standards of Progress

5. Enrollment policy

6. Attendance policy

7. Conduct policy

8. Refund policy

Catalog Approval Requirements Checklist for GI Bill Approved Schools

Attach to approval updates provided to the SAA

School Name: _____

Indicate the catalog page number associated with each of the following approval criteria

Catalog Approval Requirements

Page

9. CO-OP Participation Policy

10. Academic Calendar

11. Daily Schedule*

12. Tuition and Fees*

13. Facility description*

Any applicable item above not listed the catalog should be attached as an addendum to the catalog.

Note: * Indicates catalog approval requirements that apply to Non-Accredited Schools And/or Non-College Degree Schools.

Supervisory Visits

RECORDS REQUIRED AT SCHOOL - Copies of correspondence between schools, the VA and SAA

Student related records (keep for three years after student leaves school)

1. Degree Plan for certified objective (shows certified objective, courses required and transfer credit allowed).
2. Student's application for admission
3. Documentation regarding tuition and fees charged the student
4. Transcript from schools previously attended (and record of evaluation)
5. Documentation regarding remedial/deficiency test scores (i.e., justification of certifying these courses to VA)
6. Progress records/current school transcript
7. Copies of VA Forms 22-1999 (Enrollment Certification) and 22-1999b (Notice of Change in Student Status)
8. Copy of correspondence sent to/received by Department of Veterans Affairs

**Copies of VA education benefit applications & Copies of DD 214s or NOBE (if you decide to maintain them)

Attendance records (Non-College Degree program must reflect daily attendance with early departures and late arrivals)



QUESTIONS?