**Call to Order**

The meeting of the J.R. Tucker High School Band and Orchestra Boosters Board and General Membership was called to order by President Colleen Bohlman at 6:37pm.

Board/Committee Reports were presented in the following order:

**Secretary’s Report** – Patrice Elliott

* Minutes of the last meeting on October 23, 2017 were approved. Motion to approve was made by Terry Moore and seconded by Leslie Glatt.
* Meeting Attendees:

|  |  |
| --- | --- |
| Colleen Bohlman | Angie Moore |
| Patrice Elliott | Terry Moore |
| Leslie Glatt | Tomomi Rubin |
| Patrick Maloney | Frank Sampson |

**President’s Report** – Colleen Bohlman

* Any close out/clean up required after Marching season end?

(for example: trailer cleanup, breakdown of backdrops etc.)

* + Take lights off of panels for trailer
  + The POD is gone
  + Nothing weather sensitive is in the trailer
  + Trailer can be used for storage
* Would it be practical/possible to plan ahead more for Marching Band next year?

(for example: if we knew what was needed at the end of the school year, we could organize so a volunteer could help the kids with backdrops, have show T-shirt and spirit wear plans done so it’s just a matter of getting sizes and promoting etc.\_

* + Music is picked out before the end of the school year
  + Students can help develop the backdrop. The biggest thing is the design
  + Theme will be known by the end of the school year
  + Panels will need to be painted.
  + We have some muslin left. May need more “bleached” muslin if it can’t be painted or if difficult to take old muslin off. Estimated cost $250 for muslin

**Treasurer’s Report** – Tomomi Rubin

* Financial Report
  + Treasurer’s Report
    - Checking: $4113.91
    - Savings: $3239.70

**Band Director’s Report** – Frank Sampson

* Christmas Parade
  + Will need volunteers/chaperons (probably about 8 total).  Definitely someone to assist with uniforms for distribution and collection afterwards.
  + Possibly some hand warmers if someone is willing to donate those.
  + Banner has come in for the parade…just in time ☺
* All-County Band and Orchestra (January)
  + Would like a Directors’ Hospitality for both
    - 10:00am – 2:00pm in the Library Reference Room
    - Want a parent sign-up to donate food (e.g., Cookies, Pot of Chili, Cheese/Fruit Tray(s), Crackers with juice/coffee but could be cooler of water)
    - Orchestra : 12 Directors

Band : 15 – 18 Directors

* + - Schedule: 2 –day Thursday/Friday , Concert – Saturday
    - Bands comprised of both High School and Middle School
    - Can also sell items for students and audience to purchase
      1. Some items are in the shed
      2. Candies (M&Ms), Cookies, Cheese Sauce (e.g., for nachos)
      3. Goal is to not spend money but have volunteers donate food
    - Angie Moore would prefer that someone else handled the concessions while she handles the Hospitality part
* Senior Regional Orchestra – It was a wonderful concert!
  + Two Tucker students performed: Claire Jun and David Kang
  + Lodging Receipts ($71.70 for Director if the budget allows)
  + School still owes Boosters $180 for Papa John’s. Lodging Receipt will be submitted to the school.
  + Honor Band Budget includes Honor Orchestra. $500 was budgeted.
    - All State is in April but there is no cost.
    - Regional is in Lynchburg, lodging free.
* Veteran’s Day Assembly – Thanks to all who helped support this performance.  It was a very moving assembly.
* Winter Gala – December 13th @ 7PM
  + A quick introduction will be made during the performance
  + Encourage parents to complete and submit a Band & Orchestra Booster Form to provide parental monetary support to the Boosters organization and Band & Orchestra students
  + Provide parents with a “Free For All” pamphlet and inform parents that the Boosters are actively seeking a Chair for the “Free For All” committee for next year.
  + Encourage parents to sign-up to donate food to stock the Directors Hospitality Room for All County Band in January 2018
  + Bring a money bucket or bag(s) and encourage parents to leave cash donations as they enter, exit, or during intermissions to help fund the following:
    - Band Picnic
    - Band and Orchestra Banquet
    - Scholarships
    - $900 was raised in previous years in one night
    - Share with parents what repairs and purchases have been able to be accomplished through the SNAP Raise efforts
      1. # of instruments repairs
      2. # of instruments purchased
      3. Mr. Sampson will send the list to Colleen to create a poster board display for attendees to see where the funds were spent
* Thanks to the parents and Boosters for putting on a FANTASTIC picnic. The kids really enjoyed it! So great to see them having so much fun! The pictures were awesome!
* New York Trip
  + Trip is approved. Packet came back from the Attorney.
  + Trip is in Schoology and will be sent through Charms.
  + Deposit is due in December with subsequent payments in January and February.
  + Trip is in March.
  + Chaperones will be the same cost as the students. $650
  + Announcement will be sent out tomorrow (11/21/17)

**Ways and Means Report** – Terry Moore

* Leaf Raking
  + Date: December 9, 2017
    - chosen based on county leaf pickup dates
    - bag or leaving at curb options considered
  + Need a point person to run things the day of this fundraiser as Terry is out of town
  + Marketing (Communication)
    - Last year, flyers were made and put in the teacher’s mailboxes
    - 8 signed up last year, maybe re-contact the 8 people for repeat business and to drop off flyers
    - Facebook was discussed as a method of communication
    - Communication will need to go out soon
  + Volunteers
    - 14 students signed up to volunteer last year
    - 15 houses
    - Colleen emphasized that students need to sign-up and not just show up
  + Other Details/Logistics Discussed
    - Time: 8:00am – 1pm
    - Pizza would be provided afterwards for the volunteers at 1pm; water donated (10 pizzas)
    - Target number of house: 20
    - Target number of crews: 5 crews with 4 houses per crew
    - Target funds to be raised: $750 (based on budget)
    - Composition of teams: 8 students, 2 adults
    - 1 hour to rake and bag or drag to the end of the curb/road
    - Suggested donation $50 (for up to 1 hour of raking/bagging)
    - We need to call the county for pickup – they won’t automatically pick up (even with a published pick-up schedule)
    - Terry has notes and feedback from customers from last year
    - Terry has bags.
    - Mr. Sampson and Andrew Sunberg have leaf blowers. Colleen Bohlman also agreed to bring or send her leaf blower.
    - The students should bring rakes.
    - Mr. Sampson suggested that perhaps Andrew Sunberg would be willing to be the point person for the day due to Terry being out of town.
* Photos
  + Not going to be able to have photos back by Christmas
  + Won’t have time to do individual photos and group photos due to parade and Christmas Break being earlier this year
* A possibility would be to do a group photo at the Winter Gala on 12/13/17 around 6:15pm. Terry will check on availability
  + Another possibility would be to do a group Marching Band photo after the parade on 12/2/17 12:30-1pm
  + Individual shots could be done but it would have to be done after the Christmas Break
* Concessions at All-County Band and Orchestra
  + Discussed during Band Director’s Report

**Uniforms Report** – Leslie Glatt

* Need garment bags to keep uniform components together and so they can be kept up with and not lost or misplaced (e.g., ties)
* Uniform help will be needed the day of the Christmas Parade. A few Board members agreed to help.

**Free For All Report** – Leslie Glatt

* Debrief meeting was held prior to this boosters meeting. Leslie has notes from the meeting and indicated that her husband enjoys the grill and doesn’t mind grilling.

**Equipment and Logistics Report** – Andrew Sundberg *(absent)*

* No Report

**Hospitality Report –** Angie Moore

* No Report

**Volunteers/Chaperones Report** – Dionne Harris *(absent)*

* No Report

**Communications Report**– Sue Manley *(absent)*

* No Report

**Travel Report** – Sue Manley *(absent)*

* No Report

**Spirit Wear** – Karin Castillo *(absent)*

* No Report

**Scholarship Report** – Rupali Pendse *(absent)*

* Payment to schools of 2016 scholarship recipients scheduled for December (Heather Fielders, Anna Borrelli). Information has been provided by both recipients.

General question:

* Marching Band Camp Assistant – Coach Stipend : Approved for $500 (Mr. Shoop)

The meeting of the J.R. Tucker High School Band and Orchestra Boosters Board and General Membership adjourned at 7:37pm.