



**McARTHUR RIVER MINE  
COMMUNITY BENEFITS TRUST**

## **Minutes – CBT Board Meeting August 12, 2020**

**Venue:** Via Zoom

**Present:** Mike Reed (MR) N.T. Government Independent Director & Chair - attended  
Jake Quinlivan (JQ) N.T. Government Director - attended  
Sam Strohmayer (SJS) MRM General Director - attended  
Mike Burgess (MB) - attended  
Graham Friday (GF) alternative Director Marra - attended  
Alan Baker (AB) Director Gudanji - attended  
David Harvey (DH) Director Yanyuwa - attended  
Noel Dixon (ND) Director Garrwa - attended  
Stan Alan (SA) Community Representative - attended  
Andrew Firley (AF) MAWA Advisor - attended  
Tracy Jones (TJ) MRM Community Coordinator - attended  
Jim Gleeson (JG) Project Management – Plan C - attended  
Sam Charles-Ginn (SCG) Project Management – Plan C - attended

**Presenters:** Suzanne Archbold, Rudo Kasteni, Deloitte – Finance and Operations  
Sharyn Innes, Sharyn Innes Consultancies - Feasibility Study Q&A  
Brooke Brenner & Mary-Anne Philip, KWILS - Women’s Legal Representation & Education: Borroloola  
Andrew Firely, MAWA - Back Roads Bush Tracks Riding Program

**Apologies:** Samuel Evans (Graham Friday attended as alternative Director)

#	Agenda Item / Action	Outcome
1	<b>Welcome and Introductions Chair</b>	
	<b>1.1 Welcome / Acknowledgment of Country</b> – Graham Friday <b>1.2 Members Present and Apologies</b>	
2	<b>Minutes and Action from previous meeting held on 20 May 2020</b>	
	<p><b>2.1</b> PO to continue ongoing acquittal of overdue projects including RR Shade Sail and Health Outreach Support Equipment (Borrooloola Clinic) (POs) <b>Letters sent 22/6/20 and 29/6/20. Borrooloola Clinic program cancelled. Shade Sail reporting received.</b></p> <p><b>2.2</b> PO to advise Deloitte to invest Term Deposit as per recommendation. (POs) <b>Investment reallocation for three months advised on 26/5/20</b></p> <p><b>2.3</b> Trust Vehicle to hold assets - PO to seek further advice as more information needed. <b>(POs) Refer CBT-Lead Developments</b></p> <p><b>2.4</b> PO to acquire the relevant services to get a business case for preferred site. MB to provide PO with contacts to undertake the work. <b>(MB/POs) Refer CBT-Lead Developments</b></p> <p><b>2.5</b> PO to draft letter advising DIPL of intention to withdraw from Lot 455. (POs) <b>Letter sent 05/6/20</b></p> <p><b>2.6</b> MB to set up discussion with NTG to clarify due process for Master Planning activities. (MB/POs) <b>Meeting held 8/07/20. Refer Board paper</b></p> <p><b>2.7</b> POs to get scope and cost to implement recommendations from Agency re. Copyright. POs to get advice regarding approved projects (Garawa Plant and Animal Book and Visualisation of Songlines Animation) (POs) <b>Refer Board paper</b></p> <p><b>2.8</b> PO to advise Board support for Cozens Johansen to provide general legal services to the Trust (POs) <b>Letter sent 05/6/20</b></p> <p><b>2.9</b> PO to advise support for MAWA to run Bus service and to see if price can be reduced <b>Refer CBT Led Developments</b></p> <p><b>2.10</b> PO to work with Community Member to organize Community Meeting in August (POs) <b>Pending next visit to Borrooloola.</b></p> <p><b>2.11</b> PO to draft letter to RGRC to advise that the Sports Courts is their project and decision on how to proceed. Once they decide what to do, they are welcome to report back to us with a scope, detailed program, and acquittal of the \$300k already acquitted. (POs) <b>Letter sent 05/6/20.</b></p> <p><b>2.12</b> Heavy Vehicle Safety and Productivity - PO to advise no further support for other projects until existing undertakings are resolved. (POs) <b>Letter sent 05/6/20</b></p> <p><b>2.13</b> KWILS Legal Service EOI - PO to draft letter of general support. Request further information on community support and funding (POs) <b>Letter sent 05/6/20. Refer Presentation.</b></p> <p><b>2.14</b> Brown's Mart Theatre EOI - PO to draft letter of general support. Request more information and specifics with regard to expenditure and timing. (POs) <b>Letter sent 05/6/20</b></p> <p><b>2.15</b> PO to write letter of support for Garawa Plant and Animal Book. PO to confirm number of books published. PO to facilitate coordination between UQ with ND to confirm the accuracy of the information. Ensure adherence to copyright guidelines. (POs) <b>Letter sent 05/6/20</b></p>	<p><b>PO to work with Community Member to organize Community Meeting (carry on to next meeting)</b></p>

	<p><b>2.16</b> PO to update website and protocols that cultural material should be endorsed by MAWA in future applications. (POs) <b>Completed</b></p> <p><b>2.17</b> PO to write letter of support for Cancer Council program. (POs) <b>Letter sent 05/6/20. Funding Agreement executed.</b></p> <p><b>2.18</b> CBT approve amount of up to \$50,000 for the supply of materials for MRM improvements to Borroloola (TJ/POs) <b>First items (pool fencing supplies and road fill) have been purchased and delivered.</b></p>	
	<b>Presentations</b>	
	<p>Suzanne Archbold, Rudo Kasteni, Deloitte – Finance and Operations</p> <p>Sharyn Innes, Sharyn Innes Consultancies - Feasibility Study Q&amp;A</p> <p>Brooke Brenner &amp; Mary-Anne Philip, KWILS - Women’s Legal Representation &amp; Education: Borroloola</p> <p>Andrew Firely, MAWA – Back Roads Bush Tracks Riding Program</p>	
<b>3</b>	<b>Finances and Operations -</b>	
	<p><b>3.1 Quarterly Board Report</b> Interested to learn why the investment fund performed so much better in the last quarter when compared to other quarters.</p> <p><b>Deloitte to send the clarification of investment performance to PO for distribution to interested Board members.</b></p> <p><b>3.2 Other Matters – Term Deposit</b> Interests rates are lower than previous quarter. Deloitte &amp; PO recommend renewing investment of \$5.4m for 3 months at 0.83% over three months based on cashflow. <b>Deloitte to invest Term Deposit as per recommendation.</b> <b>Moved: SA</b> <b>Seconded: SJS</b></p>	<p><b>Deloitte to send the clarification of investment performance to PO for distribution to interested Board members. (PO)</b></p> <p><b>Deloitte to invest Term Deposit as per recommendation.</b> <b>Moved: SA</b> <b>Seconded: SJS</b></p>
<b>4</b>	<b>CBT Led Developments</b>	
	<p><b>4.1 CBT Funding Agreements &amp; Publications</b> Legal advice to make amendments to the CBT Funding Agreements for broader protection. Consider the usability of the documents by future applicants. <b>Resolution to enact Publication Standards</b> <b>Moved: MB</b> <b>Seconded SA</b> <b>PO to enact general recommendations by Cozens Johansen, and all amendments by Agency.</b> PO to ensure Funding Agreements do not become too cumbersome for future applicants.</p> <p><b>4.2 CBT Constitution and Governance</b> Board paper that outlines Trust operations that differ to definitions in Trust Deed but maintains the overall intent. No impact to PO scope. No other comments by board- deviations from Trust Deed understood.</p>	<p><b>Resolution to enact Publication Standards</b> <b>Moved: MB</b> <b>Seconded SA</b></p> <p><b>PO to enact general recommendations by Cozens Johansen, and all amendments by Agency.</b></p>

<p><b>No further action.</b></p> <p><b>4.3 CBT Master planning discussion</b></p> <p>Outcomes of engagement with NT Planning Commission, and the CBT's appetite to progress town improvements and place-making through community engagement. Resolve that it is not the CBT's business to be working on Master Planning. The CBT should continue their relationship with funded RGRC projects and other collaborations but avoid being involved in planning. Real opportunities in being involved in housing but need to clarify the risks involved of owning assets first.</p> <p><b>No further action.</b></p> <p><b>4.4 Borroloola Signage Strategy</b></p> <p>Proposal to investigate using the Four Clans Artwork as signage for tourism and way-finding. Board are delighted with artwork- a point of pride for the Arts Centre. Would set a high standard for road signage.</p> <p><b>Motion to proceed with investigations and get better costings.</b>  <b>Moved: SA</b>  <b>Second: AB</b>  <b>PO to come back at November Board meeting with more detailed costings, approvals and engagement with NTG.</b></p> <p><b>JQ to connect PO with a contact from DIPL to help with standards and advice.</b></p> <p><b>4.5 Youth Scoping Survey</b>  Consultant proceeding with remote engagement until the borders open up.  <b>No action.</b></p> <p><b>4.6 Borroloola Community Bus Service</b>  PO supporting MAWA to navigate some of the compliance requirements. Katherine service is run by the Kalano Community Association- could reference their process as precedent for navigating compliance. Through Drive Safe NT you have the ability to get H-endorsement training, so that should not be a barrier. Main thing is making sure the physical bus is compliant. After that should be able to get compliance, though really that was a condition of the EOI.  <b>Board supports PO assisting with compliance of the bus program. AF to follow up on advice with NTG.</b></p> <p><b>4.7 Borroloola Land Developments – Property Feasibility Study</b></p> <p>(Refer Appendix)</p> <p><b>PO to ask Deloitte to review accounts provided.</b></p> <p><b>Resolution: Board to meet with Sharyn Innes at MRM Office in Darwin next week. POs and TJ to coordinate. PO to distribute questions and compile responses ahead of meeting.</b></p>	<p><b>Motion to proceed with investigations and get better costings.</b>  <b>Moved: SA</b>  <b>Second: AB</b>  <b>PO to come back at November Board meeting with more detailed costings, approvals and engagement with NTG.</b></p> <p><b>JQ to connect PO with a contact from DIPL to help with standards and advice.</b></p> <p><b>Board supports PO assisting with compliance of the bus program. AF to follow up on advice with NTG.</b></p> <p><b>PO to ask Deloitte to review accounts provided.</b></p> <p><b>Resolution: Board to meet with Sharyn Innes at MRM Office in Darwin next week. POs and TJ to coordinate. PO to distribute questions and compile responses ahead of meeting.</b></p>
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5	<b>Current Grants / Project Management</b>	
	<p><b>5.1 Completed Grant Projects</b></p> <p>5.1.1 Waralungku Arts – Specialist Supplies and Artwork - Completed</p> <p>5.1.2 Waralungku Arts – Four Clans Artwork - Completed</p> <p>Artwork looks great- potential to generate a lot of media and traction for the artwork. Question of if there are any plans to launch the artwork.</p> <p><b>TJ will come back with some ideas for the launch.</b> GYRACC in Katherine is the central art center for the region – suggest the Four Clans artwork could be on display there.</p> <p><b>POs to liaise with Art Centre to see if there is any interest in touring the work JQ to send contact details for GYRACC.</b> Any plans for reprints- since the work is staying in the Arts Centre- as ongoing income for artists? Not known.</p> <p><b>5.2 Approved Grant Projects</b></p> <p>5.2.1 Borrooloola School Breakfast Program – acquitted up to 30/06/20</p> <p>Community member suggests the Breakfast Program could be extended to service lunchtimes as well. School is welcome to try it.</p> <p><b>No action.</b></p> <p>5.2.2 John Moriarty Foundation – In progress</p> <p>5.2.3 Artback NT Remote Arts and Culture Program 2016-2020 – In progress - June Milestone Remaining</p> <p>5.2.4 Artback NT Remote Arts and Culture Program 2020-2023 – Agreement in progress</p> <p>5.2.5 Vulcana Women’s Circus – Youth Circus and empowerment - In progress</p> <p>5.2.6 National Trust of Australia – Fencing, security and storage Borrooloola Police Station Museum - In progress</p> <p>5.2.7 Monash Uni – Visualisation of Songlines – Agreement executed</p> <p>5.2.8 Mabunji Li-Anthawittiyarra Sea Ranger Unit – Fauna Monitoring on Maria and North Island NT – In progress</p> <p>5.2.9 Rocky Creek Bridge - In progress, first payment made.</p> <p>5.2.10 Cancer Council – Closing the Gap in Aboriginal Australia – Agreement executed</p> <p>5.2.11 Garawa Plant and Animal Book - Agreement in progress</p> <p><b>5.3 Extended / Overdue Grants</b></p> <p>5.3.1 Kiana School Breakfast Program</p> <p>5.3.2 BARC Facilities Upgrade – reporting provided - awaiting final invoice</p> <p>5.3.3 RR Creche shade and fencing – update received today (12/08/20)</p> <p>5.3.4 Borrooloola School - Growing Our Culture at School Program - acquitted up until 12/2019. School seeking to adjust program</p> <p>5.3.5 RGRC Updates (See 6.0)</p> <p><b>5.4 Commitments / In-Principal</b></p> <p>5.4.1 RGRC Basketball Courts/Youth Centre update (See 6.0)</p> <p>5.4.2 RGRC Animal Welfare Vet Program (See 6.0)</p> <p>5.4.3 MRM Local Town Upgrades (See 8.0)</p>	<p><b>TJ will come back with some ideas for the launch of Four Clans Artwork.</b></p> <p><b>POs to liaise with Art Centre to see if there is any interest in touring the work JQ to send contact details for GYRACC.</b></p>

	<p>How does the work on Town Camp Roads by RGRC overlap with the work of the MRM workers?  MRM contribution is just a short-term fix and there may need to be some road rebuilding done by RGRC  The water wrecks the roads in some of the town camps – in some places the road is higher than the houses.  Community member notes that there has been some good work by the local MRM workers doing projects for the community.  The work crews are going for another month yet  It is very generous of the mine  It keeps workers fit for work</p> <p><b>No Action.</b></p>	
<b>6</b>	<b>RGRC Updates</b>	
	<p><b>6.1 RGRC Basketball Courts/Youth Centre update</b></p> <p>RGRC have decided to build court 1 in 2020 and build the shelter later.  Difficult to believe that they will build court 1 this year, considering the length of the Tender period.</p> <p><b>6.2 RGRC Rocky River Bridge Upgrade</b></p> <p>31/12/20 completion is another optimistic due date. It could be when the creek is inundated.  Suggest that after the election the CBT could write a letter to the DIPL minister about speeding this up.  <b>POs to draft a letter after the election to DIPL Minister</b>  <b>MB to contact CEO for updates on CBT-supported projects.</b>  DH voiced concerns that the footpath is still on the wrong side of the bridge.</p> <p><b>6.3 RGRC Animal Welfare Vet Program</b></p> <p><b>No Action.</b></p> <p><b>6.4 Other projects</b></p> <p>Updates on Town Camp Roads, Borroloola Showgrounds and Anyula Street Blackspot Upgrades</p> <p><b>No Action.</b></p>	<p><b>POs to draft a letter after the election to DIPL Minister</b></p> <p><b>MB to contact CEO for updates on CBT-supported projects.</b></p>
<b>7</b>	<b>Future Grants / Applications</b>	
	<p><b>7.1 Expressions of Interest</b></p> <p>7.1.1 MAWA – Back Roads Bush Tracks Riding Program</p> <p>Have received some money from RGRC to buy six mountain bikes. MAWA has bought another four. Have being doing rides around the camps and town.  AF has found tracks that are 5.5km - 6kms long. Takes the bus to destination point and then has drinks and food available at the end of the drive.  Good response from people in town. Bigger bikes than are currently available in Borroloola: 29-inch wheel, well-priced and high-tech bikes.</p>	<p><b>Resolution to approve Back Roads Bush Tracks Riding Program</b>  <b>Moved: MB</b>  <b>Seconded: SJS</b>  <b>AF to progress to Full Application for approval out of session. PO send letter and coordinate with AF on details.</b></p>

<p>Application to purchase: another 10 bikes, 10 helmets, 20 gloves, BBQs and fuel for the truck. Local directors think it works well: kids are smiling and having a good time. (MAWA leave room) <b>Resolution to approve Back Roads Bush Tracks Riding Program</b> <b>Moved: MB</b> <b>Seconded: SJS</b> <b>AF to progress to Full Application for approval out of session.</b> Would like some details like security of bikes and who would run it if AF leaves <b>PO to coordinate with AF on details.</b></p> <p><b>7.2 Current full applications</b></p> <p>7.2.1 KWILS - Women's Legal Representation &amp; Education: Borroloola</p> <p>Women's legal representation and education. All-female team of lawyers and support staff that have been with KWILS a long time. Mostly working on domestic violence, family law and child protection. Work with non-indigenous ladies as well. Q: How long do they stay each of the 6 visits? Monday – Friday trip. Means they are in Borroloola for 3 full days. Will measure number of days, tasks, referrals, number of children affected, total number of projects etc. as part of pilot. Q: Represented women in Borroloola before? Yes, particularly in terms of child protection cases that come to Katherine court. Q: Provide a service for women at MRM? Women are much better served if they can have face to face consultations KWILS program will be working out of Mabunji. Have clients at Robinson River. Garrwa Director asks about effects of drinking— do people need to dry out at some stage? If mum and dad are getting into trouble from drinking we ask who the safe parent for the kids to stay with is. It might be that children are with mum and dad when they are sober and with family or foster carers if they are drinking. Need to work with the families too – not just the ladies, but men as well. Men need to get their own lawyer so they can get their own advice. Support for the application? Get KWILS here and start talking to be people. If you get this service you might be able to get a service for men here too.</p> <p><b>Resolution to support KWILS program in Borroloola</b> <b>Moved: AB</b> <b>Seconded: SJS, MR</b> <b>PO to send letter advise approval of KWILS Borroloola Program.</b></p> <p>7.2.2 Mungoorbada Aboriginal Corporation – Robinson River Workshop Program</p> <p>Community member has questions about how the position would be secured- if the mechanic will be under contract. PO to clarify some of the boundaries of the position with MAC CBT can control this issue by making sure the Funding Agreement has retrospective payments. Also make the first payment conditional on the other funding sources being secured – currently 'in principle' commitments. Some of the people on the list are not traditional owners. If they go ahead with him, he has to stay for 12 months.</p>	<p><b>Resolution to support KWILS program in Borroloola</b> <b>Moved: AB</b> <b>Seconded: SJS, MR</b> <b>PO to send letter advise approval of KWILS Borroloola Program.</b></p> <p><b>Resolution: Decision deferred for Robinson River Workshop Program until further information is received. PO to seek more information, including clarification of if they have received the additional funding, and what happens if main mechanic leaves</b></p>
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	<p><b>Resolution: Decision deferred for Robinson River Workshop Program until further information is received. PO to seek more information, including clarification of if they have received the additional funding, and what happens if main mechanic leaves</b></p> <p>Can deal with out of session if we have satisfactory outcomes.</p> <p><b>Moved: SA</b> <b>Seconded: ND</b></p> <p><b>7.3 Awaiting full applications</b> 7.3.1 Brown's Mart Theatre</p>	
<b>8</b>	<b>Other Business</b>	
	<ul style="list-style-type: none"> <li>• Media release - Cancer Council</li> </ul> <p>The CBT should make the community aware that the CCNT project is coming. <b>PO to work with AF to put information into the community about Cancer Council program (e.g. public noticeboards)</b></p> <ul style="list-style-type: none"> <li>• CBT-sponsored materials for MRM local community projects</li> <li>• CBT Engagement</li> <li>• MRM CBT website updates</li> </ul> <p>'Welcome to county' - MAWA directors are happy with wording.</p> <p><b>PO to add 'Welcome to County' to MRM CBT website.</b> Confirm all spellings are correct.</p> <ul style="list-style-type: none"> <li>• Draft Annual Review</li> <li>• Teleconference Machines</li> <li>• PO Support for compliance of community bus</li> <li>• ASIC solvency declaration</li> </ul> <p><b>JQ to sign ASIC solvency declaration. PO to ensure correct title is given</b></p>	<p><b>PO to work with AF to put information into the community about Cancer Council program (e.g. public noticeboards)</b></p> <p><b>PO to add 'Welcome to County' to MRM CBT website.</b></p> <p><b>JQ to sign ASIC solvency agreement. PO to ensure correct title is given</b></p>
<b>9</b>	<b>Summary of Actions arising</b>	<b>Responsibility</b>
	<p><b>9.1</b> PO to work with Community Member to organize Community Meeting (carry on from last meeting)</p> <p><b>9.2</b> Deloitte to send the clarification of investment performance to PO for distribution to interested Board members. <b>Actioned 12/08/20</b></p> <p><b>9.3</b> Deloitte to invest Term Deposit as per recommendation.</p> <p><b>9.4</b> PO to enact general recommendations by Cozens Johansen, and all amendments by Agency.</p> <p><b>9.5</b> PO to proceed with Signage Strategy investigations and get better costings. PO to return at November Board meeting with more detailed costings, required approvals and feedback from NTG</p>	<p>POs, SA</p> <p>POs, Deloitte</p> <p>POs, Deloitte</p> <p>POs</p> <p>POs</p>



	<p><b>9.6</b> JQ to connect PO with a contact from DIPL to help with standards and advice.</p> <p><b>9.7</b> Board supports PO assisting with compliance of the bus program. AF to follow up on advice with NTG.</p> <p><b>9.8</b> Board to meet with Sharyn Innes at MRM Office in Darwin next week. POs and TJ to coordinate. PO to distribute questions and compile responses ahead of meeting.</p> <p><b>9.9</b> Further to above, PO to ask Deloitte to review accounts provided.</p> <p><b>9.10</b> TJ to return with some ideas for the launch of Four Clans Artwork.</p> <p><b>9.11</b> Further to above, POs to liaise with Art Centre to see if there is any interest in touring the work</p> <p><b>9.12</b> Further to above, JQ to send contact details for GYRACC.</p> <p><b>9.13</b> POs to draft a letter after the election to DIPL Minister regarding Rocky Creek Bridge</p> <p><b>9.14</b> Further to above, MB to contact CEO for updates on CBT-supported projects.</p> <p><b>9.15</b> AF to progress to Full Application for approval out of session. PO send letter and coordinate with AF on details.</p> <p><b>9.16</b> PO to send letter to advise approval of KWILS Borroloola Program.</p> <p><b>9.17</b> PO to seek more information for Robinson River Workshop Program, including clarification of if they have received the additional funding, and what happens if the main mechanic leaves</p> <p><b>9.18</b> PO to work with AF to put information into the community about Cancer Council program (e.g. public noticeboards)</p> <p><b>9.19</b> PO to add 'Welcome to County' to MRM CBT website.</p> <p><b>9.20</b> JQ to sign ASIC solvency agreement. PO to ensure correct title is given</p>	<p>JQ, POs</p> <p>AF, POs</p> <p>TJ, POs</p> <p>POs, Deloitte</p> <p>TJ</p> <p>POs</p> <p>JQ</p> <p>POs</p> <p>MB</p> <p>AF, POs</p> <p>POs</p> <p>POs</p> <p>AF, POs</p> <p>POs</p> <p>JQ, POs</p>
<b>Meeting CLOSED</b>		