

**Dewey County Conservation District  
Board of Directors Regular Meeting  
201 E. Riggs (green barn across the street from office,) Taloga, OK 73667  
8:30 A.M. November 3, 2021**

1. Regular Board Meeting Called to Order
2. Consideration of and Possible Action on the following items
3. Kimberlye Mayer, CPA presenting compilation to the board, vote to approve (9:00 am)
4. Net Worth Statement and Filing of Annual Audit
5. Approve minutes of the October 6 regular meeting
6. Approval of Employee Payroll, Time Sheets, NRCS Performance Worksheet and Leave Records for the month of October
7. Yearly mileage paid to board members for meeting expense
8. Tires for scraper need replaced
9. Financial Statement for period ending October 31, 2021 (Exhibit#1), district reimbursement claims, directors and employee claims, and bills owed by the district
10. Notice of Schedule of Regular meetings for Calendar Year 2020
11. DCCD leave policy to OCC by January 3, 2022
12. Barnitz # 12 quotes on fence building
13. Barnitz #12 landowner not wanting the fence
14. Local work group meeting – follow up
15. OACD State meeting – Edmond, OK on February 27-28, 2022
16. NACD annual meeting – February 12-16, 2022 –Orlando, FL
17. Discussion and review of monthly correspondence
18. Reports: A-District Directors; B-District Staff; C- NRCS
19. December board meeting time confirmed
20. New Business
21. Public Comments
22. Adjournment

These items may not be taken up in the order given on the agenda.

Next regular meeting: December 1, 2021 – 8:30 P.M. at the district office (barn)

All items on this agenda, including but not limited to any agenda item concerning the adoption or approval of any resolution, contract, agreement, or any other item of business, are subject to revision or amendment, including additions and/or deletions, without exception. Any revision or amendments will be limited and rationally related to the topic of the agenda item. The Board may defer, strike, continue, table, and/or refer any agenda item to its chief administrative officer, staff, attorney, and/or refer back or appoint a committee for the purpose of gathering more information the Board may need to take action on any agenda item at a subsequent special or regular meeting of the Board.

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**DEWEY COUNTY CONSERVATION DISTRICT**  
**MINUTES FOR BOARD OF DIRECTOR REGULAR MEETING**  
**201 E Riggs (lean-to at green barn across the street from office), Taloga, OK 73667**  
**8:30 A.M.      November 3, 2021**

MEMBERS PRESENT      Dale Wilson, Chairman  
                                 Roger Ommen, Vice Chairman  
                                 Kenneth Salisbury, Treasurer  
                                 Ben Marks, member  
                                 Ginger Emmons, member

MEMBERS ABSENT:      None

ASSOCIATE MEMBERS      None currently

OTHERS PRESENT:      Coleta Bratten, District Manager  
                                 Jason McCormick, District Technician

1. Regular Meeting Called to Order-Chair

Meeting called to order by chairman, Dale Wilson at 8:30 A.M. he noted that this is a regular meeting held in compliance with the Oklahoma Open Meeting Act, Title 25 of the Oklahoma Statutes, Sections 301 and following, as amended. Notice of this meeting is on file with the county clerk's office. The agenda for this meeting was posted at 1:40 P.M. on November 1, 2021 at the front entrance of the district office and district website.

2. Consideration and Possible Action on the following items:

3. Kimberlye Mayer, CPA presenting compilation to the board

4. Net Worth Statement and Filing of Annual Audit

Emmons made a motion to accept the audit presented by Mayer, seconded by Salisbury. Aye votes: Emmons, Salisbury, Ommen, Marks, and Wilson. Nay votes: none. Motion passed.

5. Approve minutes of the October 6, 2021, regular meeting

Salisbury made a motion to approve minutes, seconded by Marks. Aye votes: Salisbury, Marks, Ommen, Emmons, and Wilson. Nay votes: none. Motion passed.

6. Approval of Employee Payroll, Janitor Pay, Time Sheets, NRCS performance worksheet, and leave records for the month of October

Salisbury motion to approve payroll, time sheets, and worksheets for October, seconded by Emmons. Aye votes: Salisbury, Emmons, Ommen, Marks, and Wilson. Nay votes: none. Motion passed.

7. Yearly mileage paid to board members for meeting expense

Ommen made a motion to pay mileage expense for board members, seconded by Emmons. Aye votes: Ommen, Emmons, Salisbury, Marks, and Wilson. Nay votes: none. Motion passed.

8. Tires for scraper need replaced

Ommen made a motion to purchase two new tires for the scraper, seconded by Emmons. Aye votes: Ommen, Emmons, Marks, Salisbury, and Wilson. Nay votes: none. Motion passed.

9. Financial statement for period ending October 31, 2021 (Exhibit #1) district reimbursement claims, director and employee claims, and bills owed by the district

The directors reviewed the financial statement for period ending October 31, 2021, attached hereto as exhibit#1 copies of the Great Plains National Bank statements of checking account and allocation register

were attached to exhibit #1. The directors reviewed bills, claims owed by the district and reimbursement claim to OCC as listed in the financial statement. Directors noted bank statement, and financials balance as of October 31, 2021. Marks made a motion to approve bank statement, claims and bills, seconded by Emmons. Aye votes: Marks, Emmons, Salisbury, Ommen, and Wilson. Nay votes: none. Motion passed.

10. Notice of Schedule of Regular meetings for Calendar year 2020

Ommen made a motion to approve the 2022 regular meeting schedule, seconded by Emmons. Aye votes: Ommen, Emmons, Marks, Salisbury, and Wilson. Nay votes: none. Motion passed.

11. DCCD leave policy to OCC by January 3, 2022.

Salisbury made a motion to develop a policy on leave, seconded by Emmons. Aye votes: Salisbury, Emmons, Marks, Ommen, and Wilson. Nay votes: none. Motion passed. Bratten will have draft with board recommendations wrote up for board to review ahead of December board meeting for edits.

12. Barnitz #12 quotes on fence building

13. Barnitz #12 landowner not wanting the fence

The landowner now does not want the fence. The board wanted the office to contact Janet Steward on legal issues with continuing with the fence. Quotes will be tabled till December board meeting.

14. Local work group meeting – follow up

The board reviewed the notes. The top three resource concerns for Dewey County are: brush management, soil erosion and/or soil health, and livestock water. There were fifty-five responses to the local survey. The feral hog problem has moved way up on the list since a few years ago. The woody residue treatment from the burnt cedar of the Rhea Wildfire is still a big concern. But currently there is no program to address the issue. We had it in Ok cost share year 23 but ran out of funds.

15. OACD State meeting – Edmond, OK on February 27-28, 2022

Mark your calendars.

16. NACD annual meeting – February 12-16, 2022 – Orlando, FL

Mark your calendars.

17. Discussion and review of monthly correspondence- none

18. Reports: A-District Directors; B-District Staff; C- NRCS

A-District Directors

Salisbury liked the moisture. Ommen had a nice rain. Emmons was weaning calves and waiting on beans and milo to dry out. Marks is weaning calves and turning out Saturday on wheat. Wilson had .08 rain and still pulling cedars with skid steer.

B-District

Bratten had been processing the poster contest, administered the local work group zoom meeting, and preparing for area meetings. She has been assisting NRCS with signatures on GCI payments. She is looking into projects for feral hogs and request for high tunnel information. The district needs to be looking at a major project for next year. There was discussion on plasticulture field day since Marks has just purchased a machine. Bratten told the board there will be talk about a NRCS employee mentoring program. There is a new leadership class for board members and believe the application is out on OACD website if anyone is interested. The employee training will be on the new Oklahoma state cost share coming out soon. We still

have a problem with burnt cedar from the Rhea Wildfire. We did not get enough funds to take care of any of those in OK year twenty-three program. McCormick is back and is staying busy. Equipment is slow but still moving. McCormick commented he was dealing with wild hogs and weaning calves at home.

C-NRCS

All staff are busy in the field most days. GCI contracts are being processed for yearly payments.

19. December board meeting time confirmed

December board meeting will stay at 1:30 PM.

20. New Business-none

21. Public Comments -none

22. Adjournment

Being no further business Salisbury motion to adjourn at 10:32 A.M. seconded by Ommen. Aye votes: Salisbury, Ommen, Marks, Emmons, and Wilson. Nay votes: none. Motion passed.

The next regularly scheduled meeting of the Dewey County Conservation District will be held December 1, 2021 starting at 1:30 P.M. at the district office.

Copy: Oklahoma Conservation Commission  
OCC w/attachments  
Dan Herald, Commission Member  
USDA Natural Resources Conservation Service  
Shelly Oliphant, Asst, NRCS AFO Western Zone  
Jeremy Hughes, District Conservationist  
Oklahoma Association of Conservation Districts  
Bill Jordan, President  
Lyle Blakley, Vice President  
Katie Blunk, Area I Director  
Oklahoma Senator and Representative  
Senator Casey Murdock  
Representative Mike Dobrinski

Approved: \_\_\_\_\_

*X Roger Ommen*  
Chairman, Board of Directors

\_\_\_\_\_  
Date

*X 12-1-21*

Exhibit #1  
 FINANCIAL STATEMENT OF THE DEWEY COUNTY CONSERVATION DISTRICT  
 FOR PERIOD OF  
 OCTOBER 1-31, 2021

PREVIOUS BALANCE OF ALL FUNDS	
FROM September 2021 STATEMENT	\$232,491.39 (1)
CHECKING ACCOUNT # 210731 BALANCE BROUGHT FORWARD	
FROM September 2021 STATEMENT	\$153,228.77 (2)

DEPOSITS TO CHECKING ACCOUNT # 210731

DATE	RECEIVED OF:	DESCRIPTION	AMOUNT
10/8/2021	JEFF POLLOCK	PLAT BOOK AND MAP	\$60.00
10/8/2021	SCHOOL SPECIALITY	REIMBURSE INVOICE WRONG	\$42.00
10/18/2021	OCC-WARRANT-52316610	DISTRICT MANAGER _____	\$2878.78
		NRCS SHARED _____	\$2773.31
		SUPPLIES - OFFICE _____	\$145.21
		SUPPLIES - EDUCATIONAL _____	\$200.08
		ADVERTISING _____	\$40.00
		PHONE.INTERNET _____	\$243.22
		POSTAGE _____	\$124.60
		RENT-POST OFFICE BOX _____	\$72.00
		UTILITIES-GAS-E;ECTRIC-OTHER-AUG-SEPT—	\$1120.52
10/21/2021	JEFF POLLOCK	15' NO-TILL DRILL	\$7,597.72
10/21/2021	JW COLE	15' JD DRILL	\$920.00
10/21/2021	MIKE KAUK	NATIVE MIX	\$1,200.00
10/22/2021	CHAD LOUTHAN	AERATOR	\$312.00
10/22/2021	RANDY CASTOR	10'GP DRILL	\$120.00
10/26/2021	USDA	BLDG RENT	\$210.00
10/26/2021	GREAT PLAINS BANK	INTEREST	\$4,041.75
			\$6.14
		TOTAL	\$14,669.61

DISBURSEMENTS FROM CHECKING ACCOUNT # 210731

CHECK #	DATE	PAYEE	DESCRIPTION	AMOUNT
DEBT	10/06/2021	OK TAX COMMISSION	STATE WH/SEPT 2021	\$ .00
DEBT	10/06/2021	EFTPS	IRS-SEPT 2021	\$1310.74
DEBT	10/06/2021	OESC	UNEMPLOYMENT	\$151.73
3339	10/06/2021	TALOGA PUBLIC WORKS	OFFICE- 136.54 BARN -31.14	\$167.68
3340	10/06/2021	WESTERN EQUIPMENT	INV: 3358617,3368098, 3380295	\$175.41
3341	10/06/2021	DOBSON TELEPHONE	OFFICE	\$56.60
3342	10/06/2021	FUZZEL'S BUSINESS EQUI	COPIER LEASE	\$139.83
3343	10/06/2021	M & D ENTERPRISES	ECHO BLOWER	\$149.99
3344	10/06/2021	ACE HOME CENTER	INV: 625348-BLDG	\$9.74
3345	10/06/2021	PIONEER CELLUAR	CELL PHONES	\$63.55
3346	10/06/2021	OG&E	OFFICE-303.56 BARN -38.69	\$342.25
3347	10/06/2021	LANGSTON SERVICES	BLDG PLUMBING	\$1,207.50
3348	10/06/2021	QUILL.COM	SHOP TOWELS/CLEANER/TISSUE	\$215.56
3349	10/06/2021	BIG D FUELS	FUEL, TIRES	\$482.51
3350	10/20/2021	MASTERCARD	SPRAY PAINT	\$11.06
3351	10/29/2021	JASON MCCORMICK	SALARY	\$1,738.02
3352	10/29/2021	COLETA BRATTEN	SALARY	\$2,006.92
3353	10/29/2021	OK CONSERVATION COMM	RETIREMENT/INSURANCE	\$1,045.86
3354	10/29/2021	ERICA JUSTICE	JANITIOR	\$421.75
3355	10/06/2021	OACD	AREA I REGRISTATION	\$280.00
			TOTAL DISBURSEMENTS (4)	\$9,976.70
			CURRENT CHECKING ACCOUNT BALANCE (5) 0731	\$156,983.54

OTHER ACCOUNTS BALANCE FORWARD (6) \$79,262.62

ACCOUNT	DATE	PAYEE	DESCRIPTION	AMOUNT
9282	10/14/2021	BANK 7	INTEREST	
			TOTAL DEPOSITS (7)	\$19.54

DISBURSEMENTS FROM OTHER ACCOUNTS

ACCOUNT	DATE	PAYEE	DISBURSEMENTS	AMOUNT
			TOTAL DISBURSEM (8)	

OTHER ACCOUNTS

BANK	INT. RATE	ISSUE	MATURITY	BALANCE
BANK 7--28185	.30%	2/15/2015	2/15/2022 (9)	
BALANCE IN OTHER ACCOUNTS			LINE 7+8-9 (10)	\$79,282.16 (6 MONTHS)

BALANCE OF ALL ACCOUNTS 5+10= 11 \$236,265.70

This figure goes into next statement as previous balance of all funds.

GREAT PLAINS SOUTH CANADIAN LOOP 9 (Starting Bal \$675.00

This balance is included in regular checking account

8374	4/2/2008	SPEERS GAS/PRIDE TOUR	\$53.00
8581	11/6/2008	OWPHA/SCISSORTAIL CAR	\$51.26
		BALANCE	\$570.74

BILLS APPROVED FOR PAYMENT

CHECK#	DATE	PAYEE	DESCRIPTION	AMOUNT
DEBT	11/03/2021	OK TAX COMMISSION	STATE WH/OCT 2021	\$204.00
DEBT	11/03/2021	EFTPS	IRS-OCT 2021	\$1310.74
3356	11/03/2021	TALOGA PUBLIC WORKS	OFFICE- 148.43 BARN -31.14	\$179.57
3357	11/03/2021	WESTERN EQUIPMENT	INV: 3385133	\$89.12
3358	11/03/2021	DOBSON TELEPHONE	OFFICE	\$54.33
3359	11/03/2021	PIONEER CELLUAR	CELL PHONES	\$63.55
3360	11/03/2021	OG&E	OFFICE-147.32 BARN -28.22	\$175.54
3361	11/03/2021	ROTHER BROS. INC	INV: IC73397-GP DRILL TIRES	\$1,050.30

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 FINANCIAL STATEMENT OF THE DEWEY COUNTY CONSERVATION DISTRICT  
 FOR PERIOD OF  
 OCTOBER 1-31, 2021

3362	11/03/2021	WESTERN OK TIRES	MOUNT GP TIRES	\$60.00
3363	11/03/2021	VICI ELEMENTARY	EDUCATIONAL GRANT	\$200.00
3364	11/03/2021	SEILING ELEMENTARY	EDUCATIONAL GRANT	\$200.00
3365	11/03/2021	TALOGA SCHOOL	ELEM AND HIGH SCHOOL EDUC GRANT	\$400.00
3366	11/03/2021	LEEDEY SCHOOL	ELEM AND HIGH SCHOOL EDUC GRANT	\$400.00
3367	11/03/2021	DALE WILSON	YRLY MEETING MILEAGE	\$173.47
3368	11/03/2021	ROGER OMMEN	YRLY MEETING MILEAGE	\$433.30
3369	11/03/2021	KENNETH SALISBURY	YRLY MEETING MILEAGE	\$336.25
3370	11/03/2021	GINGER EMMONS	YRLY MEETING MILEAGE	\$460.02
3371	11/03/2021	BEN MARKS	YRLY MEETING MILEAGE	\$89.60
3372	11/05/2021	BIG D FUELS	FUEL, TIRES	\$232.62
3373	11/23/2021	MASTERCARD	OACD HOTELS, POSTAGE,FUEL, DROP BOX	\$195.23
3374	11/30/2021	JASON MCCORMICK	SALARY	\$1,738.02
3375	11/30/2021	COLETA BRATTEN	SALARY	\$2,006.92
3376	11/30/2021	OK CONSERVATION COMM	RETIREMENT/INSURANCE	\$1,045.86
3377	11/30/2021	ERICA JUSTICE	JANITOR	\$421.75
3378	11/03/2021	KIMBERLYE R MAYER CPA	AUDIT YR ENDING JUNE 30, 2021	\$1,315.00
3379	11/03/2021	KRISTI L. DOBBINS, CPA	AUDIT FINANCIAL STATEMENT JUME 30, 2021	\$250.00
3380	11/05/2021	JOHSTON SEED	Inv: LB0948550	\$884.00
3381	11/12/2021	KENNETH SALISBURY	YR 23 OK C-S	\$7,500.00
3382	11/12/2021	HEY MACHINERY CO. INC	INV: 41835-2 SCRAPER TIRES	\$1,465.00
				(12) TOTAL
				<u>\$22,934.19</u>

MAATERCARD CHARGES				
10/08/2021	Amazon	metal drop box for back door	\$30.37	
10/22/2021	US Postal	postage	\$14.36	
10/26/2021	Chisholm Comer	fuel- area mtg	\$54.40	
10/26/2021	Hampton	hotel for area IV mtg	\$100.80	
				<u>TOTAL DISBURSEMENT CREDIT CARD</u>
				<u>\$199.93</u>

OCC CLAIMS				
DESCRIPTION				
DISTRICT MANAGER - OCTOBER 2021			\$2,878.78	
NRSC SHARE STAFF - OCTOBER 2021			\$2,773.31	
UTILITY -PHONE/INTERNET OCTOBER			\$120.15	
UTILITY-ELECTRIC-OCTOBER			\$342.25	
UTILITY-GAS-OCTOBER			\$29.25	
UTILITY-OTHER-OCTOBER			\$138.43	
				TOTAL ACCTS RECEIVABLE OCC 13)
				<u>\$6,282.17</u>

TICKETS				
ACCOUNTS RECEIVABLE DUE FROM PRODUCERS				
2022-10	Carey Hammons- carry all		\$360.00	
2022-16	Paul Clark - 10 GP		\$210.00	
2022-26	Kelyn Fox - 10 GP drill		\$150.00	
2022-25	Russell Ladd - 10'GP drill		\$150.00	
2022-23	Carson Moss - Hjay trailer		\$160.00	
				Total 14
				<u>\$1,030.00</u>

TICKETS				
ACTIVE WORKING				
2022-15	Brandon Weeks- carryall		\$120.00	
2022-27	Crispin Land and Cattle Co - oats- 10'GP drill		\$1,122.40	
2022-24	Charley Robetrs- 15'JD drill		\$200.00	
				Total 15
				<u>\$1,442.40</u>

PROJECTED BALANCE OF ALL FUNDS (LINES 11-12+13+14) \$220,643.68  
 After bills paid & outstanding accounts received

Approved: *[Signature]* Date: 10-12-1-21

