

Child's Development Records

The staff in each area plan activities and encourage all areas of development for their Key child during their time at nursery. The nursery has a monthly topic to ensure a wide range of learning opportunities for the children. The nursery works within the Development Matters Framework.

Staff will observe children through play, assess their progress in line with our tracking system, and use regular observations and photographic evidence to plan the next stage of learning and development. Each child will have tapestry accounts (with Parental Consent) that track and observe their child's learning and development. By observing and tracking children staff can gain information to inform future planning and ensure that the framework meets the needs of all the children.

Parents / carers are encouraged to participate with the development files and complete tracking on entry with the support of the key person and the files are accessible for parents / carers to see at any time.

Partnership with parents / carers Previous experiences in the home, community and local environment are valued in the nursery. Parents / carers can contribute to staff's understanding of the child and likewise, staff have a responsibility to share their knowledge with parents / carers.

Parents / carers can be actively involved in:

- Parents meetings
- Helping out on outings, walks and visits
- Sharing a particular interest or skill with children
- Participating in organising story bags or other projects
- Social activities
- Fund raising activities
- Stay and play sessions

Parents / carers can support the nursery by

- Ensuring all relevant information is passed on to staff
- Informing staff if a child is unable to attend
- Encouraging regular attendance
- Informing staff of medical conditions / allergies
- Observing our 'No Smoking' policy whilst on nursery premises
- Ensuring that children are wearing suitable clothing and footwear – for both indoors and outdoors
- Labelling all clothes – especially coats

In return Nursery can provide

- Parents / carers with information before their child starts Nursery - Welcome Pack and a visit to the nursery
- A clean, bright, happy and stimulating learning environment
- A safe, secure outside play area and garden
- A caring, qualified, professional nursery team
- Exchange of information at beginning and end of each session.
- Information on the parent's / carers notice board
- Fund raising
- Written reports

Assessment and Reporting to Parents / Carers Through a process of observation and record keeping, each child's stage of learning is assessed to help us provide the most suitable development and learning. The observations are used in the planning of the activities and daily programmes to ensure that each child can be helped to progress in a way that is appropriate to their individual needs. The assessment process is unobtrusive, ongoing and progressive. The observations form part of the Early year's foundation stage records and will be part of the tracking and written reports. All developmental records will be shared with parents / carers.

**This policy was revised & updated on the 15th August 2022
Eversley Nursery School**