

The Organization meeting of the Town of Addison was held on Thursday, January 2nd at 7:00pm at 21 Main St. The following people were present:

Supervisor	David Miller
Councilman	Alice Weale
Councilman	Brandon Conklin
Councilman	Jack Thompson
Councilman	John Lyons
Attorney	Craig Patrick- Absent
Town Clerk	Jennifer Kuhn
Assessor	Teresa Lyons
Hwy Super.	Jeffery Begell
Deputy Clerk	Mary Jo Ames
Bookkeeper	Betty Machuga
	Joe Trappler     John Lyons
	Linda Austin   Hope Trappler
	Teresa Haight     Laura Sounders
	Don Sounders     Rob Carr
	Elizabeth Carr     Mary Button

Supervisor Miller called the meeting to order at 7:10pm asking all to stand for the Pledge of Allegiance to the Flag.

**COMMENTS FROM THE PUBLIC:**

Betty Machuga Thanking all for the gift.  
Linda Austion Thanking all for the gift.  
John Lyons recommeded Joe Trappler as BAR.  
Rob Carr was interested in Councilman.

**APPROVE MINUTES:**

Motion by Councilperson Thompson, seconded by Councilperson Conklin to approve the minutes of December 16<sup>th</sup> 2019 as written.

Ayes:            Thompson, Conklin, Miller, Weale  
Nays:            None

Motion to appoint John Lyons as New councilman: Thompson, seconded by Miller.

Ayes: Thompson, Miller, Weale  
Nays: Conklin

**Organization Meeting:**

Supervisor Miller appoints Betty L Machuga as Bookkeeper to the Supervisor, With full access to all on line banking accounts including checking and savings for doing bill paying and money transfers at a yearly pay of \$18000.00

Supervisor Miller appoint Better L Machuga as the Budget officer at a yearly pay of \$3000.00

Motion by Weale and seconded by Thompson to appoint Jerry Aldrich as the Dog Control

Officer, to be paid monthly.

Motion by Lyons seconded by Thompson to appoint Community Bank, NA as designated depository for Town funds.

Motion by Thompson, seconded by Miller to set Town mileage rate for officers using their own vehicles for Town Business at .46 cents per mile.

Motion by Thompson, seconded by Conklin that the Town Clerk/Tax Collector, Deputy Town Clerk/tax Collector, Supt. Of Highways, Bookkeeper and Justice Clerk are to be paid at the same time as Highway Employees.

Motion by Conklin, seconded by Weale that the Addison Post be names the official Town newspaper.

Motion By Weale, seconded by Lyons to pay the Highway Employees on the first Thursday after the last Saturday worked for the two week period.

Motion Lyons, seconded by Thompson to pay Highway Employees at the hourly rate as follow: \$ 21.35 and \$ 12 for part time people.

Motion by Thompson, seconded by Miller to pay Justice Clerk \$14.80 an hour up to 676/hrs for 2020.

Motion by Miller, seconded by Conklin to affix Town Salaries as the 2020 budget.

Motion by Conklin, seconded by Weale to have the 3<sup>rd</sup> Monday of the month as the meeting night of the Addison Town Board 2020 at 7:00PM at 21 Main Street

Motion by Weale, seconded by Lyons that the following Town Officers are paid monthly on or before the last day of the month: Town Justice, Town Board Memebers, Budget Officer & Supervisor.

Motion by Lyons, seconded by Thompson to have one Town Board Meetings to be held in August at the Town Highway Barns.

Motion by Thompson, seconded by Miller to pay utility and health insurance bills as the come due to avoid finance charges.

Motion Miller, seconded by Conklin to consent to the temporary assignment of the Justice as prescribed by the Unified Court System, Seventh Judicial District.

Motion by Conklin, seconded by Weale to adpot the Investment Policies and guidelines of the Town of Addison which are on file as the April 10,2014 for 2020.

Motion by Weale, seconded by Lyons to appoint Dr. Erica Verkleerenas Health Office for the Town

Motion by Lyons, seconded by Miller to appoint Advisory Committee Jennifer Kuhn and Mary Jo Ames for the purpose of Record Retention Program.

Motion by Miller, seconded by Conklin that Town Highway Dump Truck be valued at \$80.00 per hour, Excavator at \$ 125.00 per hour, Grader at \$ 125.00 per hour, Roller at \$90.00 per hour and Labor at \$ 40.00 per hour.

Motion by Conklin, seconded by Weale that the Town Highway Employees will start working five eight hour days from November 1, 2020 to April 1,2021.

Motion by Weale, seconded by Lyons that the Town Clerk be purchasing officer for all Town supplies.

Motion by Lyons, seconded by Thompson that all bills/vouchers be submitted to the Bookkeeper by the Tuesday prior to the Boardmeeting.

Thompson- Town should do business with local business that pay Addison town taxes when ever possible Motion by Lyons and Seconded by Miller.

Thompson- Shared services other then the Village of Addison and Steuben County shared services has to be approved by the Board. Motion by Lyons and seconded by Weale.

Resolution # 1 offered by Thompson, seconded by Miller to approve the Appointments

as submitted.

Roll Call was taken: Thompson-yes, Lyons-yes, Weale-yes, Conklin-yes, Miller-yes.

Supervisor Miller appoints Councilman Thompson as Deputy Town Supervisor, to be paid on an "as needed" basis.

Highway Superintendent BeGell appoints Dennis BeGell as Deputy Town Superintendent of Highway, to be paid on an "as needed" basis.

Town Clerk Kuhn Appoints Mary Jo Ames as Deputy Town Clerk/Tax collector at the pay rate of \$12.75 up to 520/hrs for 2020.

**DEPARTMENT HEAD REPORTS:**

Town Clerk Machuga collected \$901- dogs \$ 72.00- Landfill \$15.00- Weddings \$ 35.00- DEC \$759.00- Misc 20.00 for the Month of November 2019- Town Clerk Machuga collected \$ 370.00- Dogs \$320.00- Landfill \$ 15.00- Weddings – 35.00 for the Month of December 2019.

**OLD BUSINESS:**

Town Turn Around- Lewis Road-Miller went and found out it was not Addison.

Insurance repairs update- Miller did the repairs for the insurance

Appoint B.A.R Joe Trappler was appointed- Motion By Lyons and Seconded Thompson

Ayes: Lyons- Thompson- Miller- Weale

Nays-

Obstain: Conklin

**NEW BUSINESS:**

Kennel Contract: Same Rate as before, But with a \$20.00 for dangerous dog fee(Court Order)

1 year contract 2020 as presented

Ayes- Thompson- Lyons- Miller- Conklin- Weale

Nays: NA

Miller has approval to sign Sprague Insurance yearly Binder.

Ayes: Thompson- Conklin-Weale- Lyons

Nays: None

Motion for Budget transfers-From A5010.40 to A5010.40 \$50.00 Jeff BeGell Training

Ayes: Thompson- Weale-Conklin-Lyons-Miller

Nays: None

**OTHER BUSINESS:**

BeGell said that none of the Phones are working. Miller was going to go to Verizon to see about new phones for the Highway department.

**CLAIM NUMBERS:**

General Fund: Asking for approval from the Board for the December Vouchers

Totaling \$7419.17

Motion by councilman Thompson, seconded by councilman Weale, that all bills be paid in their usual manner.

Ayes: Conklin, Miller, Lyons, Weale, Thompson

Nays:

**SUPERVISOR REPORT:  
NONE**

**COMMENTS FROM THE PUBLIC:**

Mary Button asked if there was anyone that could sit on the board to be the tie breaker if no one could agree. Joe Trappler asked when the Highway does shared servies who pays for the fuel if no one knows then this should be addressed. Teresa Haight asked what the Landfill money was for.

**ADJOURNMENT:**

Motion to Change the Boardmeeting to January 27<sup>th</sup> 2020 at 7:00pm- Motion by Miller and seconded by Conklin.

Ayes: Miller- Conklin-Weale-Lyons-Thompson

Nays: None

Motion by Supervisor Miller, seconded by Councilperson Weale, that the meeting be adjourned at 8:27pm, and next scheduled meeting is Monday, January 27<sup>th</sup> , 2020 at 7:00pm at the Town Hall for Regular meeting.

Ayes: Miller, Weale, Conklin, Thompson, Lyons

Nays: None

Respectfully Submitted,

Jennifer Kuhn  
Town Clerk

**Next Meeting: January 27<sup>th</sup>, 2020 at 7:00pm at Town Hall**