

The West Virginia State Folk Festival Crafter, Demonstrator & Vendor Application Glennville, West Virginia June 15-17, 2023

Thursday, 4:00 pm- 9:00 pm, Friday & Saturday – 10:00 am – 9:00 pm

Information for Crafters, Demonstrators & Food Vendors:

Anyone wishing to apply to be a crafter, demonstrator or vendor at the festival needs to submit an application that includes a written description of their craft or merchandise. Crafters who have an interest in demonstrating during festival hours should make a note on the application for an opportunity to be featured this year. It is encouraged to share photos or samples of your craft in this application process. The committee expects to showcase “quality” and “hand-made” work at our festival that offers our guests a positive experience of our Appalachian culture and traditions.

Therefore, it is possible that some applications may be denied. If your craft has been selected for inclusion in the festival; you will be notified of approval. Full payment will be required no later than June 1, 2023. In the event the festival is canceled for any reason beyond your control, refunds will be issued ASAP. Applications may be submitted either by e-mail or by land mail using the contact information below.

For common questions about the application process, please leave a detailed message.

1. Carol Wolfe Phone: 304-462-8915
2. E-mail: Carol Wolfe: clw26351@yahoo.com
3. The West Virginia State Folk Festival, Attn: Crafters/Vendors, P. O. Box 362 Glennville, WV 26351 – Checks should be mailed to this address

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Application Form

Business Name: _____

Name: _____

Mailing Address: _____

Website: _____ Phone #: _____

Email: _____

Description of your product: _____

Crafters/ Demonstrator

Booth Spaces are 10' x 10' Crafters \$50.00 per booth (Additional \$5.00 for electricity based upon essential need and availability)

Non- Profit Groups \$ 20.00 –

Youth Groups \$ 20.00

Number of spaces to reserve _____ x \$50.00 each \$ _____

Is electricity an essential need for your set-up? Please circle: YES or NO Add \$5.00

A limited number of crafters will be selected to demonstrate their craft and be featured on festival event advertisements. If selected, fees may be waived. Are you interested in demonstrating your craft during our festival? You will be contacted if selected. **Please circle: YES or NO**

Commercial Food Vendors

\$ 200.00 10' x 10' Booth Space without electricity

of spaces to reserve _____ X \$200.00 each \$ _____

Is electricity an essential need for your set-up? Please circle: YES or NO

Commercial Food Vendor Information (including electric/amperage needs and length/width of trailer or wagon: _____

Payment Instructions: Total Payment Amount Enclosed: \$ _____

Please Circle Method of Payment: CHECK PAYPAL CASH

Paypal payments should be made to *wvstatefolkfestival@gmail.com*

(Please make checks payable to **WEST VIRGINIA STATE FOLK FESTIVAL**)

Signature _____

Date _____

FAQ's and Agreement for Crafters, Demonstrators & Vendors

1. What are the requirements for setting up my booth?

Our committee will select a space for your booth. Your booth/space on the festival grounds will be marked with your name or booth number in advance. Also, a member of the committee will be available between the hours of 10:00 am – 3:00 pm on Thursday of the festival. Registration and information for booth set-up is available at The Country Store, located on Court Street. Crafters are requested to set up their booths during that time. You are responsible for your booth and your property at all times. The festival does not take responsibility for lost or stolen items, and crafters should take turns leaving their booths for meals during the festival so as not to leave booths unattended.

2. Am I expected to wear any special clothing during the festival?

Early American or Pioneer clothing is appreciated, but not required.

3. What accessories are suggested for the space that I am provided?

You are encouraged to bring your own “easy-up tent” and table(s). It is recommended that tables be draped to the ground with cloth, quilts, or solid color (burlap would be suitable), and ends should also be draped to the ground. Packing boxes, etc., should be hidden beneath your tables or otherwise out of public sight, when possible. The festival does not provide chairs, extension cords, or any other items necessary for your display.

4. What do I need to do with my vehicle after I set up my booth?

Parking will not be permitted on Main Street during the festival. Please remove all vehicles from the demonstration area as quickly as possible during the setup time to allow other crafters to access their space. All vehicles need to be outside the gates prior to the Bell Ringing on Thursday evening at 4:00 pm.

5. What does it cost me to have a booth at the festival?

Crafters who accept an invitation to the festival agree to pay \$50.00 for one 10' x 10' booth without electricity. There are limited available booths with electricity for an additional \$5.00 per booth. Availability will be determined by essential needs. Fees may be waived for those crafters who meet qualifications to demonstrate during festival hours. If selected, you will be notified promptly. Non-profit and youth groups agree to pay \$20.00 and commercial food vendors \$200.00. Full payment is expected no later than June 1, 2023.

6. Do I need a tax number to sell food and products at the festival?

It is the responsibility of all vendors to obtain a WV tax number and to operate accordingly. It is highly suggested to provide a copy of this paperwork along with your application or at registration and set-up.

More information is available on the official WVSFF website.