



**McARTHUR RIVER MINE  
COMMUNITY BENEFITS TRUST**

## Board Meeting AGENDA

**Date:** Wednesday 28<sup>th</sup> November 2018 11.00am- 5.00pm  
**Venue:** Deloitte Board Room, Level 11/24 Mitchell St, Darwin

11.00	2018 McArthur River Mine Community Benefits Trust Annual General Meeting (Agenda provided separately)
12.00	Lunch
1.00	<ol style="list-style-type: none"> <li>1. November Board Meeting Welcome and Introductions Chair - Mike Reed             <ol style="list-style-type: none"> <li>1.1. Acknowledgment of Country</li> <li>1.2. Members present and Apologies</li> </ol> </li> </ol>
1.05	<ol style="list-style-type: none"> <li>2. Minutes and Actions from previous meeting             <ol style="list-style-type: none"> <li>2.1. Meeting Minutes</li> <li>2.2. Action Items from Meeting 26<sup>th</sup> September 2018                 <ol style="list-style-type: none"> <li>2.2.1. Invite Angela Brannerly out from NT Health to present at the next board meeting - <b>Pamela Wood &amp; Renae Daniel presenting today</b></li> <li>2.2.2. DH will provide formal feedback to POs on 2017 Annual Review after MAWA meeting - Completed - <b>Next Annual review being presented in Feb 2019 meeting (using audited figures from today's AGM)</b></li> <li>2.2.3. Add new category 'in principal' to quarterly finance report and add grants in arrears and add annual budget for trust forecast spend</li> <li>2.2.4. Board agreed to deposit \$6million in a three-month term deposit after the current term deposit matured as per Deloitte advice - Accept Deloitte Recommendations 1- 3 in memo with item 1. Term Deposit Policy Deloitte lead, Plan C advise - Plan C to add the Term Deposit Delegate to the delegation Authority - <b>completed (updated Delegation Authority)</b></li> <li>2.2.5. Garrwa Project - Await update due in February, POs draft a formal letter advising the project is overdue, ask Mike from Garrwa to present findings at February 20<sup>th</sup> 2019 Board Meeting- <b>completed</b></li> <li>2.2.6. Roper Gulf Regional Council: MR to discuss the letter with Mayor Judy RGRC ahead of issuing the letter. Invite a representative from RGRC to attend each board meeting at an appropriate time to update on CBT funded projects. Continue request for monthly update- <b>completed, October report received from Sharon</b></li> <li>2.2.7. Borroloola School Council - CCTV and Security System Upgrade - POs ring and advise the application will not be supported - <b>School advised</b></li> <li>2.2.8. Borroloola School Council - Breakfast Program Approved in principal. Advise accordingly and require the acquittal and reporting from previous/current grant is required prior to the release of funding. POs to draft a letter to be signed by MR with an accompanying draft media release - <b>reporting and acquittal reviewed, draft funding agreement and letter has been prepared</b></li> </ol> </li> </ol> </li> </ol>

	<p>2.2.9. POs to draft a new grant application process and guidelines based on draft presented at meeting and feedback provided by directors. - <b>completed</b></p> <p>2.2.10. Borroloola Lot 454- 455: MAWA to draft a letter supporting the transfer of LOT 454 and Lot 625 to CBT for community benefit. On Receipt of these letters, POs draft letter to Jamie Chalker NTG requesting the transfer or land to the CBT. Proceed to acquire lot 455 with solicitor general outlining process to transfer. - Letter for 455 received. <b>Working with Belinda Osborne from the Crown Land Estate unit (DIPL), have commenced the Community Land Grant application.</b></p> <p>2.2.11. Lot 625 commercial space, offices, accommodation -<b>see Board Paper JQ</b></p> <p>2.2.12. Tourism Strategy: POs to map Layers and Player and Gaps in Tourism and update CBT board on possible areas of support. When this is completed consider hosting a tourism forum in Borroloola to progress. Speak with Scott Lovett Regional Tourism. - <b>Board paper prepared</b></p> <p>2.2.13. POs to work with MRM using existing copy and collateral to develop a glossy brochure to distribute to key stakeholders. Use MRM designers in Darwin, present draft collateral at November meeting - <b>copy completed</b></p> <p>2.2.14. POs to boost facebook posts in Borroloola and across territory to get more likes - <b>completed</b></p> <p>2.2.15. Diligent Boards and I-pads / tablets: Trust to purchase cheap tablets held at MRM and loaded up with pdfs of board papers at the next board meeting, defer consideration of Dilligent Boards until directors are able to better use tablets - <b>Plan C have purchased new Tablets and will be bringing to November board meeting</b></p> <p>2.2.16. Other Business - 2019 Board Meeting dates accepted, locations to be changed to:  20<sup>th</sup> Feb 2019 - MRM  22 May 2019 - Borroloola School  21 August 2019 - MAWA  20 November 2019 - Darwin</p>
1.15	<p><b>3. Finance and Operations</b></p> <p>3.1. Management Reports</p> <p>3.1.1. September 2018 Management Report</p> <p>3.1.2. October 2018 Management Report</p> <p>3.1.3. P&amp;L September 2018</p> <p>3.1.4. P&amp;L October 2018</p> <p>3.2. Quarterly Board Report (Powerpoint)</p>
1.30	<p><b>4 Grant/ Project Management</b></p> <p><b>4.1 Update on extended projects</b></p> <p>4.1.1 Kiana School Breakfast Program</p> <p>4.1.2 Garrwa Project</p> <p>4.1.3 BARC Facilities Upgrade</p> <p>4.1.4 RGRC Basketball Courts/Youth Centre update</p> <p>4.1.5 RGRC Animal Welfare Vet Program</p> <p>4.1.6 RGRC Rocky River Bridge Upgrade</p> <p>4.1.7 RGRC Pool Equipment</p> <p><b>4.2 Current full applications</b></p> <p>4.2.1 Robinson River School</p> <p>4.2.2 Story Players Theatre Project</p> <p>4.2.3 JMF Scholarships 2019</p> <p>4.2.4 Borroloola School Breakfast program</p> <p><b>4.3 Emerging Applications/ Expressions of Interest</b></p> <p>4.3.1 Borroloola Marathon</p>

	<p>4.3.2 BARC - Masterplan  4.3.3 Bush Tucker ANFAB (Australian Native Foods and Botanicals)  4.3.4 AFL Northern Territory -Remote Development Manager</p> <p><b>4.4 Outstanding applications</b>  4.4.1 Duwarrawujara 3D Animation and Teaching (no further updates)</p> <p><b>4.5 Closed projects</b>  4.5.1 Borrooloola School Breakfast Program 2015-18  4.5.2 Mungorbaada Sport &amp; Rec. Vehicle and Trailer</p> <p><b>4.6 New Grant applications process and guidelines - Board Paper</b></p>
2.00	<p><b>5. Potential CBT Led Developments - Plan C updates</b>  5.1. Community Bus/Urapunga Bus Application (board paper)  5.2. Tourism Options (board paper)  5.3. Borrooloola Lot 454- 455 (board paper)  5.4. Borrooloola Lot 625 (board paper from Louise, Tabled by Jake)  5.5. Combined events- Rodeo &amp; Show (discussion)</p>
2.30	<p><b>6. Media Activity</b>  6.1. One pager for Directors (attached in board pack)</p>
2.35	<p><b>7. Social Media</b>  7.1. Social Media Account Update - Instagram and Facebook  7.2. Payment of FB boosting</p>
2.45	<p><b>8. Plan C Quarterly Report (attached)</b></p>
3.00	<p><b>Afternoon tea</b></p>
3.30	<p><b>9. NTG Health Presentation - Pamela Wood &amp; Renae Daniel</b>  9.1. Dialysis and Renal Services Update</p>
4.00	<p><b>10. Other Business</b>  10.1. Invitation to Sharon Hilden (RGRC) to present at February 2019 meeting,  10.2. Invitation to Mike to present the Garrawa project  10.3. Invitation to Mark Crummy, Tourism NT to Feb 19 meeting to discuss how CBT can best support tourism  10.4. Draft Communications Plan to be presented in Feb 2019  10.5. CBT Annual Review to be presented in Feb 2019  10.6. Trust Legal Framework Review update Feb 2019</p>
4.30	<p><b>11. Summary of Actions arising</b></p>
4.30	<p><b>Meeting CLOSED</b></p>