



Department of Education  
Cordillera Administrative Region  
DIVISION OF IFUGAO  
Lagawe



DIVISION MEMORANDUM

No. 58 s. 2016

**TO: ALL SECONDARY SCHOOL HEADS/SCHOOL PAPER ADVISERS, AND  
INCOMING GRADE 8-10 STUDENTS**

This Division

**FROM: *for* SALLY B. JULLALIM, CESO V**  
Schools Division Superintendent

DATE: April 1, 2016

**SUBJECT: RIGHTS. CAMERA. ACTION!: Television Literacy and Video Production  
Workshop for Children**

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1. There will be a Three Days Training on Television Literacy and Video Production Workshop for Children on April 6-8, 2016 at Ammungan Hall, Schools Division Office (SDO), Lagawe, Ifugao.
2. Participants to this training are incoming Grade 8-10 students interested in media arts or developing content for the audio-visual medium.
3. Each group of school participants must bring along 1 laptop, digital point-and-shoot or DSLR camera, and USB flash drive or external hard drive.
4. Training kits containing hand outs and activity materials will be provided by National Council for Children's Television (NCCT) team.
5. A registration of Php 390.00 will be collected from each participant to cover 3 meals (lunch), and 5 snacks.
6. Registration, other meals (Breakfast and Dinner), and transportation of participants including their chaperon will be charged to school MOOE subject to usual accounting and auditing rules and regulations.
7. It is advised that school participants will be accompanied by a chaperon.
8. For participants who will choose to stay in Lagawe will be accommodated at:
  - a. SPED Center- Php 20/night for the payment of light and water
  - b. DepEd dormitory- Php 100/night.
9. Immediate dissemination of this memorandum is highly desired.

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