

Month:	April 2023
Meeting Link:	https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzllNTRlMjQlM2NmMi00Njl1LWJiZGltYmYzZmQ5ZDY5MDRh%40thread.v2/0?context=%7b%22Tid%22%3A%22f8edfbf8-ae6d-4c2c-a1e1-6fabcd7dc8e1%22%2C%22Oid%22%3A%2200000000-00000000-00000000-000000000000%22%2C%22DomainName%22%3A%22contoso.onmicrosoft.com%22%7D

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Agenda	Accountable	Discussion Notes	Approval	What Needs to be done	By Who	When
1. Approval of Previous Month Meeting Minutes	President	None	Marianne Motion Celia 2nd All in favour			
2. President's Report	Marianne	Annual Presidents report completed. - Next year - digital registration - Participate in Skate Ontario & Skate Canada - Arena interactions - obligations of board to township.	Jess Motion Marianne 2nd All in favour - all reports.			
3. Treasurer Report	Mackenzie	Reviewed	Celia Motion Marianne - 2nd			
4. Registrartion Report	Joanne/Marianne	Marianne provided report - Stats of registration participants Recommendations for refunds.	Jess Motion Marianne 2nd All in favour - all reports.			
4. Coach Report	Jess	Report submitted March & reviewed. Nothing further to add.	Jess Motion Marianne 2nd All in favour - all reports.			
5. Secretary Report	Katie	Katie to submit report. Recommendations for improvements going forward with respect to Operations Manual.	Jess Motion Marianne 2nd All in favour - all reports.			
6. Bingo Update	Katie	Reort provided by Sharon. Sharon is willing to complete task again for 2023/24 season.	Jess Motion Marianne 2nd All in favour - all reports.			
7. Test Chair Report	Mackenzie - Resigned.	Mackenzie submitted, Reviewed.	Jess Motion Marianne 2nd All in favour - all reports.			
8. 50th Committee Update	Marianne	<i>Report provided by Sharon Lapier. Captured activities throughout the year, including ice show.</i>	Jess Motion Marianne 2nd All in favour - all reports.			
9. AGM & Nominating Committee	Katie	Katie to communicate all nomincations & ammendments to constitution. And letters of proposal. Discuss incentive for AGM attendance - Proposing - for member that attends the AGM, name entered into a draw for a \$150 credit towards 2023/24 season Generate communication with report.	Katie - Motion Marianne - 2nd	Generate a communication with reports.	Katie	Apr 14

New Business		Discussion		What to be done	By Who	When
1. AGM/BOD	Katie & Marianne	Nomincations received Board Reports - in progress Logistics for meeting. Need to have some copies of reports for those that did not have access in advance. If have an election - need to have a minimum of 3 sets of ballots. No ballots required for by law ammendments. Roster Form. Quorum prepared. 13 is required.		Katie to prep items.	Katie	Apr 30, 2023
Refunds	Marianne	Kenzley Paul - email looking for a refund for skater. Need to get that f		Follow up with member on refund options.	Marianne	April 14, 2023
April 14-26	Marianne	Reach out to him and discuss. Marianne will reach out tomorrow, if not Katie to follow up. Marianne is on vacation - coverage Facebook - Joanne & Marianne receive messages. Katie reach out to Joanne about getting access/ visibility. Usually power skating questions. Auto forward emails to Katie.		Reach out to Joanne about getting access/visibility.	Katie	April 14, 2023
23/24 Fees	Marianne	Skate Canada - letter received. Fees from both Skate Ontario & Skate Canada updated. Planning for 2024 season - need to incorporate into season fees.		May BOD Meeting		TBD
Outstanding Inoices from Ice Show	Marianne	Bills to Lapier flowers - flowers for awards, coaches flowers and PA flowers. Purchase of carnations for ice show. Total cost outstanding - 24840 March 25 - \$169.50 24841 March 25 - \$169.50		Process payment once have BOD with appropriate signing authority.	Katie	TBD
Deposit	Marianne	Last cheque to come in from show from Shelley Machine - waiting for direction on deposit		Take to bank for deposit.	Marianne	Apr 14, 2023
SKate Ontario /Ops Manual	Marianne	New BOD to determine availability to meet with Skate Ontario - Kate McNeil to update governing documents.		May BOD Meeting		
Club Banking	Marianne	Club banking. Treasurer resignation need to tranfer signing authority. Bank requires a copy of meeting that shows that treasurer has resigned and accepted by BOD. We need to take in the information - who add as signing authority. If not a RBC customer more steps to complete. Joanne has current signing authority. Katie to get name added as only known returning BOD member. Take care of outstanding bills. Once AGM taken care of and will add in signing authority - President, Treasurer, Secretary.				
Treasurer Resignation	Marianne	1. Mackenzie Kada has resigned from MSC BOD effective April 13, 2023. Motion - Marianne Second - Celia 2. Katie to be added to RBC acct with signing authority. Marianne - motion Jess second. All in favour	1. Motion - Marianne Second - Celia 2. Marianne - motion Jess second. All in favour	Katie go to RBC to obtain signing authority. Take care of outstanding cheques. Supporting documentation is required.	Katie	Apr 14, 2023
Letter of Ammendment - addition of a coach on the board.	Marianne	BOD letter of ammendment to constitution to reflect ONCA changes to elected members to the BOD. - professional coach required by Skate Canada must be elected by the membership of the club.	Motion - Marianne 2nd - Celia No quesions. All in favour	Present to Members as a letter of ammenment.	Marianne	Apr 14, 2023
BOD Half price policy	Marianne	Removal of half price skating for BOD. It is a policy of the club. Policy Reference: Updated at AGM to be removed.				
Past President Role	Marianne	In previous year's - Past President has a voice not a vote. Marianne proposing Past President has a vote. Rationale that the Past President will mentor new President. If you dont have a vote as a past president it is not interest for the past president to participate. Discuss role of Past President for next BOD.				
Google Drive Permissions	Katie	MSC BOD Google drive permission - who should have them - only current BOD.		Katie to remove past BOD members.	Katie	Apr 14, 2023
Adjournment		Jess Motion				
Next Meeting Date						
TBD						