

**West Jefferson Business Association**

Meeting Minutes | November 8, 2016

A meeting of the West Jefferson Business Association was held at West Jefferson Town Hall on Tuesday, November 8th at 8:30 am. Members attending included Terri Filipski, Robin Miller, Wesley Barker, Andy Guion, Christopher Born, Dale & Becky Carlson, Pam Orange, Tracy Tullish, Jesse Evans, Gary Brown and Jane Lonon.

The first item was approval of minutes from the October 11th, 2016 meeting. Andy Guion made the motion to approve the minutes, seconded by Dale Carlson. A unanimous vote in favor.

Treasurer Report- Wesley Barker gave the Board an update on the account balance and activity. Wesley said the current balance was $1,193.62. Some recent expenses include payment of $475 to Sarah Sanders for design of the 2016 WJ Visitor Guide and $86.12 for the helium tank refill for Small Business Saturday. Jane Lonon made the motion to approve the treasurer’s report, seconded by Dale Carlson. A unanimous vote in favor.

Terri Filipski encouraged WJBA members to continue referencing the WJBA website for information on events, meeting minutes & announcements.

Terri stated the recent Alive After 5 event held at Go Postal went very well and she thanked Go Postal for hosting the event. She said the next events would be held at Hotel Tavern on Tuesday, December 6th from 5-7 pm.

The Light up the Town event would be held on Saturday, November 19th at 5:30pm following the Parade at 3pm. The ceremony would be at Town Hall when the switch would be flipped. Skyline will be handing out hot cider as well.

Wesley updated those in attendance on power availability at the public restrooms as discussed at the last meeting and stated currently no power is available outside, but the maintenance department would decorate the area with a wreath or ribbon.

The holiday gift basket drawing will be held on Small Business Saturday- November 26th at the Chamber at 4:30 pm.

Small Business Saturday- Terri stated she is the neighborhood champion for Small Business Saturday. She has received lots of supplies including balloons and other goodies to distribute to business promoting Small Business Saturday and encouraged everyone to pick up supplies from her.

The upcoming membership drive was next to be discussed. After some discussion and review of the

current WJBA By-laws, it was determined that members shall be invited to nominate, by mail or

email, persons to serve on the Board of Directors. Replacements will be voted on by current Board

members, following said nominations.

Christopher Born said he would send out an email to all members announcing the Board of

Directors election and to solicit nominations which will be narrowed down and ultimately

announced at the January 2017 meeting, when Board terms would expire. An update will be given

at December’s meeting.

Further discussion took place on the WJBA’s efforts to become more organized by possibly

amending the by-laws, filing appropriate returns and establishing am official Board of Directors.

Jane Lonon, Gary Brown, Terri Filipski and Christopher Born volunteered to meet concerning the

organizational details & would report back to the Board with suggestions.

The next meeting of the WJBA will be held on Tuesday, December 13th at 8:30am. With nothing further, the meeting was adjourned.

Minutes submitted by Wesley Barker, Treasurer