

CITY COUNCIL MEETING

August 3, 2021

The meeting will be called to order at 7:30 P.M.

PLEDGE OF ALLEGIANCE & PRAYER

ROLL CALL

Alves, Buzaid, M. Esposito, Levy, Fox, Digilio, Rotello, Visconti, Salvatore,
Stanley, Taborsak, Priola, Palma, Henry, Knapp, J. Esposito, Santos, Perkins
Chianese, Cammisa, Molinaro

PRESENT

ABSENT

PUBLIC SPEAKING

MINUTES - Minutes of the Council Meeting held July 6, 2021

CONSENT CALENDAR

AGENDA

1. COMMUNICATION – Disposition of City Land
2. COMMUNICATION – Reappointment- Alarm and Citation Hearing Officer
3. COMMUNICATION – Reappointments - The Candlewood Lake Authority
4. COMMUNICATION – Request for City and Water Extension - 100 Saw Mill Road
5. COMMUNICATION – Request for Water Extension – 53 Lake Avenue Extension
6. COMMUNICATION – Request for Sewer Extension – 85 Wooster Heights
7. COMMUNICATION - Authorization for Lease Financing
8. RESOLUTION – Memorandum of Understanding with American Red Cross
9. RESOLUTION – Per Capita FY 2022 Grant Allocation
10. RESOLUTION – 2021 Bryne DOJ Funding – Police Department
11. RESOLUTION – Community Block Grant Program – Program Years 46 and 47
12. RESOLUTION – Federal CARES Act Funding - Community Development Block Grant – 'CDBG-CV
13. AD HOC REPORT – Solar Projects
14. DEPARTMENT REPORTS – Police, Fire, Health-Housing & Welfare, Public Works, Permit Center,
UNIT, Elderly, Library

ADJOURNMENT

Copies of Agenda Items are available in the Legislative Assistant's Office



CITY OF DANBURY

OFFICE OF THE MAYOR
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

JOSEPH M. CAVO
MAYOR

(203) 797-4511
FAX: (203) 796-1666
j.cavo@danbury-ct.gov

July 20, 2021

To: Honorable Members of the City Council

Fr: Hon. Joseph M. Cavo, Mayor

Re: Disposition of City Land:
33 E. Franklin Street (Assessor #I13001)
72-80 Maple Avenue (Assessor #I13002)

I am requesting that an Ad Hoc Committee be formed to consider the disposition of the above parcels for redevelopment. The property is approximately 3.11 acres in size and has a frontage along E. Franklin Street. It is improved with an industrial building in poor physical condition. The property also has frontage on Maple Avenue and is improved with a parking lot. There are adverse environmental concerns associated with the parcels.

The redevelopment of these parcels represents an opportunity for the City to capitalize on the current development momentum fueled by many factors including, but not limited to, private investment and a location within the Danbury Opportunity Zone.

Further information will be provided at the Ad Hoc meeting. Please contact my office if you should have any questions.

cc: L. Pinter, Deputy Corporation Counsel
S. Calitro, AICP, Director of Planning
A. Iadarola, PE, City Engineer/Director of Public Works
D. Esposito, Chief of Staff
R. Palanzo, Director of Business Advocacy



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CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810
www.danbury-ct.gov

JOSEPH M. CAVO
MAYOR

(203) 797-4511
FAX (203) 796-1666
j.cavo@danbury-ct.gov

July 26, 2021

Honorable Members of the City Council
City of Danbury, Connecticut

Dear City Council Members:

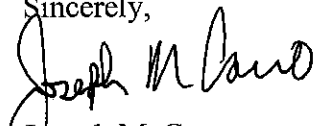
I hereby submit for your confirmation the re-appointment of the following individual as Alarm Systems Hearing Officer with a term to expire August 1, 2024, and as Citation Hearing Officer with a term to expire August 1, 2024:

Michael Safranek [R]
14 Farview Avenue
Danbury, CT 06810

Mr. Safranek currently serve as Parking Ticket and Towing Hearing Officer and conducts regular hearings on a biweekly basis. The Alarm Systems Hearing Officer and Citation Hearing Officer operate with a similar schedule and appeal process.

Thank you for your consideration of this appointment.

Sincerely,


Joseph M. Cavo
Mayor



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CITY OF DANBURY

OFFICE OF THE MAYOR
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810
www.danbury-ct.gov

JOSEPH M. CAVO
MAYOR

(203) 797-4511
FAX (203) 796-1666
j.cavo@danbury-ct.gov

July 22, 2021

Dear City Council Members:

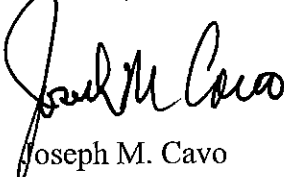
I hereby submit for your confirmation the reappointment of the following members to serve on the Candlewood Lake Authority:

Edward Siergiej
62A Forty Acre Mountain Road
Danbury, CT 06811
TERM: Through Aug. 3, 2024

Daniel Rosemark
15 Brighton Street
Danbury, CT 06811
TERM: Through Aug. 3, 2024

Thank you for your consideration of these re-appointments.

Sincerely,



Joseph M. Cavo
Mayor

CITY COUNCIL – CITY OF DANBURY

APPLICATION FOR EXTENSIONS OF

SANITARY SEWER MAIN ☒

WATER MAIN ☒

06/22/2021

Date

The applicant submits for consideration an application for extension of sanitary sewer and/or water facilities for property

Located at (street address) 100 Saw Mill Road

Assessor's Lot No.: A17005

Zone: IL-40

Intended Use: Retail ☐

*Single Family Residential ☐

Office ☒

*Multiple Family Residential ☐

Mixed Use ☐

Number of Efficiency Units ☐

Industrial ☒

Number of 1 Bedroom Units ☐

Number of 2 Bedroom Units ☐

Number of 3 Bedroom Units ☐

Total Number of Units ☐

Name of Property Owner: 100 SAW MILL ROAD LLC

Address: 4 Christopher Columbus Avenue, Danbury, CT 06810

Name of Applicant/Agent: Artel Engineering Group, LLC

Address: 304 Federal Road, Suite 308, Brookfield, CT 06804

Owner Telephone No.: 203-797-8005

Applicant Telephone No.: 203-740-2033


Signature of Property Owner


Signature of Applicant/Agent

***APPLICANT MUST SEE CITY ENGINEER PRIOR TO SUBMITTING APPLICATION.**

PLEASE NOTE: 3 copies of schematic or preliminary engineering plans are required to be submitted with this application.

PLEASE SEE ATTACHED INSTRUCTIONS.

PROCEDURE FOR APPLICATION FOR SANITARY SEWER AND/OR WATER MAIN EXTENSION

1. Application can be downloaded from the City's website (www.ci.danbury.ct.us) under the Engineering Division link or the Legislative Assistant's Office link. Paper copies can be obtained from the above mentioned offices or from the Permit Center, all of which are located in Danbury City Hall.
2. Submit completed application and supporting documentation (with preliminary plans) to the Legislative Assistant's Office on the 3rd floor of Danbury City Hall.
3. Legislative Assistant submits the application to the City Council as an item on the agenda for an upcoming monthly meeting.
4. City Council meets and acts on the application by either referring it to the appropriate City departments/agencies for reports or to an ad hoc committee, if warranted.
5. City Council takes action on the application at a future regular monthly meeting to approve or deny said application based on department's reports or outcome of ad hoc.
6. If the application is approved by the City Council, the Applicant will then work with the Engineering Division to obtain approval of final construction plans.

CONDITIONS AND RESTRICTIONS*
TYPICAL SANITARY SEWER AND WATER EXTENSIONS
CITY COUNCIL
CITY OF DANBURY

1. The applicant shall bear all costs relative to the installation of said sanitary sewer/water extension.
2. Detailed engineering plans, specifications and calculations are to be prepared by the applicant's engineer for approval by the City Engineer and the Superintendent of Public Utilities, prior to the start of construction.
3. Upon completion of construction, the petitioner shall submit as-built drawings of this extension prepared by a licensed Connecticut Land Surveyor for approval by the City Engineer.
4. If required, a warranty deed in a form satisfactory to the Corporation Counsel shall be executed by the applicant conveying to the City all right, title, interest and privileges required and said deed shall be held in escrow for recording upon completion of installation.
5. Upon completion of installation, title to said sanitary sewer/water mains and appurtenances located within City streets and, where warranted, on private property is to be granted to the City in a form (along with any other necessary legal documents) which is acceptable to the City Engineer and Corporation Counsel.
6. The applicant shall convey easements to all or such portions of the sanitary sewer/water mains located on private property as the City Engineer's Office determines are of potential benefit to the City.
7. No Certificate of Occupancy shall be issued until the above requested forms, documents, plans, etc. are received and the City owns the extended sanitary sewer/water mains.
8. **Approval shall expire 18 months following the date of approval by the City Council. The City Council may, at its option, renew this approval for another 18 month period based on the City Engineer's recommendation. A letter to the City Council requesting a time extension is required at least two months prior to the approval expiration.**

*Additional conditions may be added by the City Council and City Engineer's office, as warranted.

CITY COUNCIL – CITY OF DANBURY

APPLICATION FOR EXTENSIONS OF

SANITARY SEWER MAIN _____

WATER MAIN ☒

06/22/2021

Date

The applicant submits for consideration an application for extension of sanitary sewer and/or water facilities for property

Located at (street address) 53 Lake Avenue Extension

Assessor's Lot No.: E15064

Zone: CG-20

Intended Use:	Retail	_____	*Single Family Residential	_____
	Office	<input checked="" type="checkbox"/>	*Multiple Family Residential	_____
	Mixed Use	_____	Number of Efficiency Units	_____
	Industrial	_____	Number of 1 Bedroom Units	_____
			Number of 2 Bedroom Units	_____
			Number of 3 Bedroom Units	_____
			Total Number of Units	_____

Name of Property Owner: 53 LAKE AVE EXT LLC

Address: PO Box 700, Norwalk, CT 06852

Name of Applicant/Agent: Artel Engineering Group, LLC

Address: 304 Federal Road, Suite 308, Brookfield, CT 06804

Owner Telephone No.: 203 451 0431 Applicant Telephone No.: 203-740-2033


Signature of Property Owner


Signature of Applicant/Agent

***APPLICANT MUST SEE CITY ENGINEER PRIOR TO SUBMITTING APPLICATION.**

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5. City Council takes action on the application at a future regular monthly meeting to approve or deny said application based on department's reports or outcome of ad hoc.
6. If the application is approved by the City Council, the Applicant will then work with the Engineering Division to obtain approval of final construction plans.

CONDITIONS AND RESTRICTIONS* TYPICAL SANITARY SEWER AND WATER EXTENSIONS CITY COUNCIL CITY OF DANBURY

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5. Upon completion of installation, title to said sanitary sewer/water mains and appurtenances located within City streets and, where warranted, on private property is to be granted to the City in a form (along with any other necessary legal documents) which is acceptable to the City Engineer and Corporation Counsel.
6. The applicant shall convey easements to all or such portions of the sanitary sewer/water mains located on private property as the City Engineer's Office determines are of potential benefit to the City.
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*Additional conditions may be added by the City Council and City Engineer's office, as warranted.

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CITY COUNCIL - CITY OF DANBURY

APPLICATION FOR EXTENSIONS OF

SANITARY SEWER MAIN ☒

WATER MAIN ☐

7.16.21

Date

The applicant submits for consideration an application for extension of sanitary sewer and/or water facilities for property

Located at (street address) 85 Wooster Helghts Road

Assessor's Lot No.: G18082

Zone: IL-40

Intended Use:	Retail <input type="checkbox"/>	*Single Family Residential <input type="checkbox"/>
	Office <input checked="" type="checkbox"/>	*Multiple Family Residential <input type="checkbox"/>
	Mixed Use <input type="checkbox"/>	Number of Efficiency Units <input type="checkbox"/>
	Industrial <input type="checkbox"/>	Number of 1 Bedroom Units <input type="checkbox"/>
		Number of 2 Bedroom Units <input type="checkbox"/>
		Number of 3 Bedroom Units <input type="checkbox"/>
		Total Number of Units <input type="checkbox"/>

Name of Property Owner: Wooster Mountain Realty, LLC

Address: P.O. Box 3738, Danbury, CT 06810

Name of Applicant/Agent: Benjamin V. Doto, III, P.E.

Address: 248 Main Street, Ste. 3A

Owner Telephone No.: 303-294-0694

Applicant Telephone No.: 203-743-3424

[Signature]
Signature of Property Owner

[Signature]
Signature of Applicant/Agent

***APPLICANT MUST SEE CITY ENGINEER PRIOR TO SUBMITTING APPLICATION.**

PLEASE NOTE: 3 copies of schematic or preliminary engineering plans are required to be submitted with this application.

PLEASE SEE ATTACHED INSTRUCTIONS.

NORTH

6-1

SUGAR HOLLOW ROAD

ROUTE 7

[REDACTED]
[REDACTED]
[REDACTED]

SIDE

OLD BOSTON POST ROAD

EXIST. SAN.
SURF. MAIN

WOOSTER HEIGHTS

END 7-21-21



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CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810-7769

DAVID ST. HILAIRE
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

TO: Mayor Joseph M. Cavo via the City Council
FROM: David W. St. Hilaire, Director of Finance *D45*
DATE: July 27, 2021
SUBJECT: Authorization for Lease Financing

As you are aware, the City of Danbury may issue debt or enter into lease purchase financing agreements when making large capital purchases, completing capital projects or refinancing existing lease agreements for lower rates.

Lease/purchase agreements are usually more cost effective when the useful life of the project (or capital equipment) is less than 10 years and when special rates may be offered on certain types of equipment or projects relating to public safety, energy efficiency, or for education.

Consequently, I am respectfully requesting authorization from City Council to pursue the most cost-effective lease financing terms to refinance existing leases (approximately \$5.8 million) and to finance the Solar Project (approximately \$5.1 million) introduced for the July agenda (item #8) under a Master Lease Agreement.

The City's Financial Advisor, Matt Spoerndle from Phoenix Advisors, will be assisting the City to make a recommendation of a qualified lease financing vendor partner to the Board of Awards for approval. Please feel free to contact me should you require any additional information.



CITY OF DANBURY
OFFICE OF EMERGENCY MANAGEMENT

MATTHEW G. CASSAVECHIA, Director



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TO: Honorable Mayor Joseph Cavo
Honorable Members of the City Council

FROM: Matthew G. Cassavechia
Emergency Management Director

DATE: July 21, 2021

RE: Memorandum of Understanding with The American Red Cross

As you are aware, we have been conducting a comprehensive review of our City's emergency preparedness and response plans. Among those plans are the provisions for emergency mass sheltering and care.

Attached please find for your review a resolution to allow the execution of a Memorandum of Understanding (MOU) between the City of Danbury and The American Red Cross (Red Cross). The purpose of this MOU is to provide a broad framework for cooperation and support between the Red Cross and the City of Danbury in assisting individuals, families and communities who have been or could be impacted by a disaster or an emergency. It also provides the descriptions of readiness and response activities, such as planning, training, exercising, and resourcing, and the clarification of roles and responsibilities of the Red Cross and the City of Danbury to the community and other agencies.

Please note, there are no financial commitments related to this MOU, however the Red Cross may seek support from the City of Danbury to collaborate with them to seek additional resources such as feeding vendors, Connecticut Department of Emergency Management and Homeland Security support or other contacts that may help support needs during an operation.

Respectfully,

Matthew G. Cassavechia
Emergency Management Director



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A.D. 2021

RESOLVED BY THE CITY COUNCIL OF THE CITY OF DANBURY

WHEREAS, the City of Danbury, the Emergency Management Director and the American Red Cross have been working to prepare for future emergencies and to identify mass shelters within the City limits; and

WHEREAS, it has been determined that Danbury High School should be identified as the City's primary shelter; and

WHEREAS, the Red Cross assistance has been provided at local facilities, in cases of natural disasters, severe weather events and similar occurrences that affect the lives and well being of the citizenry; and

WHEREAS, the parties are desirous of setting forth in written form this collaboration and understanding, including site designation, scope of anticipated services and specific cooperative activities and procedures; and

WHEREAS, the term of such arrangement is for five (5) years or until terminated by either party; and

WHEREAS, there is no local financial commitment expected for this collaboration.

NOW, THEREFORE BE IT RESOLVED THAT Mayor Joseph M. Cavo or his designee, Matthew Cassavechia, Emergency Management Director, be and hereby is authorized to execute a Memorandum of Understanding between the City of Danbury and the American Red Cross and take such other action as may be required for the purposes thereof.

I. Purpose

The purpose of this Memorandum of Understanding ("MOU") is to define a working relationship between The American Red Cross (hereinafter "Red Cross") and *City of Danbury*, its lead Emergency Management agency (hereinafter ["Local Emergency Management Agency"]), and other departments, agencies, and offices in preparing for, responding to, and recovering from emergencies and disasters. This MOU provides the broad framework for cooperation and support between the Red Cross and the City of Danbury in assisting individuals, families and communities who have been or could be impacted by a disaster or an emergency. It also provides the descriptions of readiness and response activities, such as planning, training, exercising, and resourcing, and the clarification of roles and responsibilities of the Red Cross and the City of Danbury to the community and other agencies.

II. Parties

A. City of Danbury

[DESCRIBE AND/OR LIST KEY LAWS OR OTHER AUTHORITIES THAT SET FORTH THE COUNTY, PARISH, OR LOCAL JURISDICTION'S ROLE IN DISASTER ACTIVITIES]

Example:

Texas Government Code Chapter §418.043— Authorizes the Texas Department of Emergency Management to adopt standards and requirements for local and inter-jurisdictional emergency management plans.

Texas Administrative Code Title 37, part 1, Chapter 7, Subchapter B, Rule §7.12 – Specifies requirements for local and inter-jurisdictional emergency management.

B. American Red Cross

1. Services to help people prepare for, respond to, and recover from disasters

Founded in 1881, the Red Cross is the nation's premier nonprofit disaster management organization. As part of a worldwide movement that offers neutral and impartial humanitarian care, the Red Cross is a nongovernmental organization that mobilizes communities to aid people affected by or at risk of disasters with the aim of preventing and alleviating suffering. The Red Cross provides disaster cycle services without regard to race, color, national origin, religion, gender, age, disability, sexual orientation, citizenship, or veteran status. It follows the Fundamental Principles of the International Red Cross and Red Crescent Movement. The Red Cross is closely integrated into community preparedness, response, and recovery efforts, including those of federal, tribal, state, and local government and other nongovernmental organizations. Our goal is to work with multi-sector partners to help individuals, families, and

communities prepare for, respond to, and recover from natural and manmade disasters of all sizes.

The Red Cross provides disaster cycle services pursuant to its Bylaws and other internal policies and procedures as well as its Congressional Charter (USC 36 §300101-300111). In the Charter, Congress authorized the Red Cross "to carry out a system of national and international relief in time of peace, and apply that system in mitigating the suffering caused by pestilence, famine, fire, floods, and other great national calamities, and to devise and carry out measures for preventing those calamities."

a. Preparedness

The Red Cross vision for preparedness is that we, together with community leaders, partners and other stakeholders have built community capacity and capability to survive, to minimize suffering and to recover quickly after a disaster or emergency; and that together we have made preparedness a cultural norm all across the nation. The components for achieving this vision include:

- *Assessing community hazards, priority risks, needs and asset;*
- *Engaging the community in preparedness (e.g. Home Fire Campaign);*
- *Enabling individuals and families and organizations to take preparedness actions;*
- *Leveraging our national network of volunteers and our ability to engage partners in direct preparedness actions within communities nationwide;*
- *Working with social service organizations and schools to help them, their clients and students survive and recover quickly from a disaster;*
- *Reinforcing preparedness for people and organizations who have taken preparedness actions.*

b. Response

The Red Cross vision for response is to alleviate human suffering in the face of emergencies by mobilizing and organizing community resources to meet the immediate life-sustaining needs of individuals, families and communities affected by disaster; to lay the groundwork for long-term recovery; and to build resilience for future events.

The range of services necessary to achieve this vision will vary based on the needs of those affected and the scale of the disaster. Additionally, there is often overlap between the provision of response and recovery services. The blending of the two processes is necessary for seamless service to individuals, families, and communities. Response services most commonly include:

- *Home Fire Response Services*
- *Sheltering*
- *Feeding*
- *Health Services*
- *Mental Health Services*
- *Spiritual Care Services*
- *Reunification*

- *Distribution of Relief Supplies*
- *Information & Referrals*

c. Recovery

The Red Cross vision for recovery is to provide a standard and scalable set of services that align with available resources to bridge the gaps between client resources and serious human needs and that result in a similar set of assistance for similarly situated clients. Recovery services most commonly include:

- *Community Recovery Strategy Development*
- *Casework/Recovery Planning*
- *Direct Client Assistance*
- *Community Preparedness & Resiliency Building*

**For large and/or complex recovery operations, where significant donor resources are available, expanded services or assistance may be provided.*

2. Services related to the National Response Framework

The Red Cross is a co-lead for the mass care component of Emergency Support Function (ESF) #6 of the National Response Framework (NRF). In this role, the Red Cross engages in a variety of activities to support states in their planning, coordinating, and executing of mass care programs and strategies. The Red Cross also takes a leadership role in working with other non-governmental organizations and private companies that provide services during a disaster. Additionally, the Red Cross is a support agency to other ESFs – including ESF-8 and ESF-15 – in the NRF.

3. Services related to the National Recovery Framework

The Red Cross is among the supporting organizations for three Recovery Support Functions: Community Planning and Capacity Building; Health and Social Services; and, Housing. In these roles, the Red Cross engages at the headquarters level, as well as at the Federal Emergency Management Agency (FEMA) regional level, to provide insight and assistance in planning by drawing on Red Cross experience and representing the perspective of non-governmental organizations and private entities that provide recovery services.

4. Organization

The Red Cross is chartered by the United States Congress to provide humanitarian services. Its national headquarters, located in Washington, D.C., is responsible for implementing policies and procedures that govern Red Cross activities and provides administrative and technical oversight and guidance to its 62 regions in seven divisions. Each region has certain authority and responsibility for carrying out Red Cross disaster preparedness, response and recovery activities, delivering local Red Cross services, and meeting corporate obligations within the territorial jurisdiction assigned to it. Each region is familiar with the hazards of the locality and surveys local resources for personnel, equipment, supplies, transportation, emergency communications,

8-5

and facilities available for disaster relief. Regions also formulate cooperative plans and procedures with local government agencies and private organizations for relief activities should a disaster occur.

Through its nationwide network, the Red Cross coordinates its total resources for use in large disasters. In order to provide these services, the Red Cross will work with federal, tribal, state and/or local government for assistance and collaboration.

III. Cooperative Actions

The Red Cross recognizes the authority assigned to city mayors, parish presidents, borough presidents, county judges, and other local county officials of City of Danbury and will share operating plans, priorities and objectives with the delegated emergency management staff of the local jurisdiction.

The City of Danbury recognizes the national level roles and responsibilities designated to the Red Cross in the October 22, 2010 Memorandum of Agreement between FEMA and Red Cross.

The City of Danbury recognizes the Red Cross as having mass care responsibility in domestic disasters and when activated, authorizes, and will support and coordinate with the Red Cross in the execution of these duties.

The Red Cross and the City of Danbury will coordinate their respective disaster cycle activities to maximize services to the community and avoid duplication of efforts in the following ways:

1. Explore ways to align business and operational processes and programs across the disaster cycle in an effort to make a more seamless disaster preparedness, response, and recovery experience for residents of the City of Danbury.
2. Coordinate mutual activation of no-notice events through the established 24 hour notification point of contact and develop joint Standard Operating Procedures for ongoing communications, including use of electronic technology, radio communications, and other emergency coordination protocols.
3. Maintain close coordination, liaison activities, and support at all levels with conferences, meetings, and other means of communication. Include a representative of the other party in appropriate committees, planning groups and task forces formed to mitigate, prepare for, respond to, and recover from disasters and other emergencies.
4. During a disaster or emergency situation, the Red Cross will, at the request of the City of Danbury, provide liaison personnel to the City of Danbury Emergency Operations Center. The City of Danbury will provide facility access and identification, workspace, and, whenever possible, other required support, such as a computer, e-mail access and a designated phone line for the Red Cross liaison personnel assigned to the Emergency Operations Center.
5. The City of Danbury will support the Red Cross in the use of the National Shelter System

(NSS) and the Red Cross will coordinate shelter information sharing and reporting with the [Local Emergency Management Agency.]

6. The City of Danbury will facilitate the Red Cross use of facilities for shelters and service delivery sites wherever possible. The terms and conditions of such use will be set forth in a separate agreement.
7. During disasters and emergencies, keep each other informed of the human needs created by the events and the services they are providing. Share current data regarding disasters, to include risk and hazard analysis, statistical information, social media verifications, historical information, emerging needs and trends, damage assessments, declarations, and service delivery plans.
8. Work together to develop plans, revise planning annexes, and identify resources to facilitate delivery of services to people with disabilities or other access and functional needs during a disaster.
9. Actively participate in reviewing and carrying out responsibilities outlined in the local emergency operations plans.
10. Both parties will ensure, to the fullest extent possible, that disaster operations within the City of Danbury will be as accessible as possible to people with disabilities or other access and functional needs, based on the American with Disabilities Act and related federal, state and local laws.
11. Prior to and during the time of disaster, keep the public informed of cooperative efforts through the public information offices of the Red Cross and the City of Danbury and explore opportunities for collaboration to provide community, family, and citizen disaster preparedness within the City of Danbury
12. The City of Danbury recognizes that the Red Cross is dependent upon voluntary public financial donations. In accordance with applicable laws and regulations, the City of Danbury will support the Red Cross in locating and acquiring necessary resources in an emergency including a response to formal resource requests. Both parties will work together, as appropriate, to identify local sourcing solutions that expand disaster capabilities and enhance community resilience.
13. Both parties agree not to use or display any trademarks of the other without first receiving the express written permission to do so; however, the use of the trademarks of the other party is permitted for internal meeting notes and plans that are not publicly distributed and used during the normal course of business related to the purpose of the MOU. If either party desires to use the intellectual property of the other, the "requesting party" should submit the proposed promotional/marketing materials, press releases, website displays or otherwise proposed use of the trademarks to the "owning party" for review in advance of dissemination or publication.

14. The Red Cross will support the City of Danbury in integrating the efforts of the non-governmental organizations (NGOs) and Voluntary Organizations Active in Disaster (VOAD) that provide mass care services (e.g. Mass Care Feeding Task Forces) during disaster response operations.
15. Make training, educational and other developmental opportunities available to the other party's personnel and explore joint training and exercises. Encourage all staff and volunteers to engage in training (e.g. ICS 300 and 400), exercises, and disaster response activities, as appropriate.
16. Widely distribute this MOU within the Red Cross and the City of Danbury departments and administrative offices and urge full cooperation.

IV. Periodic Review

The parties will, on an annual basis, on or around the anniversary date of this MOU, jointly evaluate their progress in implementing this MOU and revise and develop new plans, attachments, or goals as appropriate. Both parties should notify the other if primary points of contact change.

V. Term and Termination.

This MOU is effective as of July 1, 2021. It expires on [DATE NO LATER THAN FIVE YEARS AFTER EFFECTIVE DATE]. Six months prior to expiration, the parties will meet to review the progress and success of the cooperative effort. In connection with such review, the parties may decide to extend this MOU for an additional period not exceeding five years, and if so shall confirm this in a signed writing. This MOU may be terminated by written notification from either party to the other at any time and for any or no reason.

VI. Miscellaneous

This MOU does not create a partnership, a joint power agreement, or a joint venture and does not create any financial commitments from one party to the other. Neither party has the authority to bind the other to any obligation. It is not intended that this MOU be enforceable as a matter of law in any court or dispute resolution forum. The sole remedy for non-performance under this MOU shall be termination, with no damages or penalty.

Signature page follows.



9

CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

David W. St. Hilaire
Director of Finance

Phone 203-797-4652
Fax 203-796-1526

MEMORANDUM

TO: HON. JOSEPH M. CAVO VIA THE CITY COUNCIL
FROM: DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *DWS*
DATE: 7/15/21
RE: RESOLUTION-PER CAPITA FY 2022 GRANT ALLOCATION

Attached for your review is a resolution that will allow the City of Danbury, Department of Health and Human Services, to accept 'per capita' funding from the State of Connecticut, Department of Public Health.

This allocation, in the amount of \$163,459.42, is available from 7/1/21-6/30/22 and will be used to promote programs within the Health and Human Services Department. There is no local match required.

The City Council is respectfully requested to consider this resolution at its next meeting.

Attach.

DST/sk

Cc: K. Prunty



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____A.D. 2021

RESOLVED BY THE CITY COUNCIL OF THE CITY OF DANBURY

WHEREAS, the State of Connecticut Department of Public Health has made per capita funding available for the 2021-2022 fiscal year to municipalities in accordance with Section 19a-202 of the Connecticut General Statutes; and

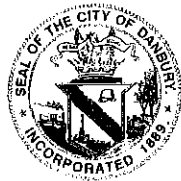
WHEREAS, the City of Danbury's Health and Human Services Department has formulated a program to promote optimal health quality in the City of Danbury; and

WHEREAS, the State of Connecticut has provided the City of Danbury a grant award application in the amount of \$163,459.42 for funding available from July 1, 2021 - June 30, 2022; and

WHEREAS, there is no local match required.

NOW, THEREFORE, BE IT RESOLVED THAT Mayor Joseph M. Cavo, or Kara Marie Prunty, Acting Director of Health, as his designee, is hereby authorized to apply for and accept said funding and to execute all contracts to effectuate purposes thereof.

9-2



CITY OF DANBURY
DEPARTMENT OF HEALTH AND HUMAN SERVICES
155 DEER HILL AVENUE • DANBURY, CONNECTICUT 06810
www.danbury-ct.gov/health • healthdept@danbury-ct.gov
TEL: 203.797.4625 • FAX: 203.796.1596

Joseph Cavo
Mayor

Kara Marie Prunty, MPA
Acting Director of Health of Health

TO: Honorable Mayor Joseph Cavo
Honorable Members of the City Council

FROM: Kara Marie Prunty, MPA
Acting Director of Health & Human Services

DATE: July 12, 2021

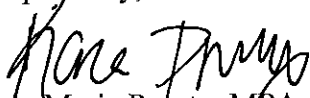
RE: Per Capita 2022 Application

The Connecticut Department of Public Health (CTDPH) has notified the City of Danbury Department of Health & Human Services that they have opened applications for Per Capita grant funding. The City has been allocated \$163,459.42. This amount covers the fiscal period of July 1, 2021 through June 30, 2022.

The funding will be used to fund multiple programs that provide essential public health services to residents of Danbury, and there is no match requirement.

If there are any questions that I can answer regarding this funding opportunity, please contact me at your convenience.

Respectfully,


Kara Marie Prunty, MPA
Acting Director of Health & Human Services

STATE OF CONNECTICUT
DEPARTMENT OF PUBLIC HEALTH

9-3

Deidre S. Gifford, MD, MPH
Acting Commissioner



Ned Lamont
Governor
Susan Bysiewicz
Lt. Governor

Public Health Preparedness and Local Health Section

July 9, 2021

Kara M. Prunty Acting Director of Health
Danbury Health and Human Services
155 Deer Hill Avenue
Danbury, CT 06810

Re: Per Capita Grant in Aid Funding Application for State Fiscal Year (SFY) 2022

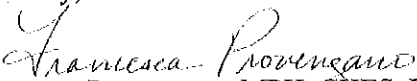
Dear Ms. Prunty:

Attached, please find the Per Capita Grant in Aid Funding Application for SFY 2022 (July 1, 2021 – June 30, 2022) and the SFY 2022 Per Capita Allocation Plan. Per capita funding is provided to support direct services to your community; a Basic Health Program outlined in CGS 19a-207a which is based on the CDC's 10 essential public health services. We ask that you provide a **detailed budget and justification** for each budget line item and the corresponding essential service(s) being supported. Budget justifications must include a breakdown of costs as appropriate.

In addition, we are pleased to inform you that the SFY 2022 State of Connecticut appropriated budget for the Department of Public Health reflects a \$.75 increase in per capita funding for municipal health departments, from \$1.18 per capita to \$1.93 per capita. Connecticut General Statute 19a-202 has been amended to reflect this new per capita rate. Please complete the per capita application and return all required submittals by August 30, 2021. The application checklist for required submittals is located on Page 7 of the application.

All applications must be reviewed and approved by the Department of Public Health prior to payment. If you have any questions, please feel free to contact Sue Walden at (860) 509-7706 or sue.walden@ct.gov. Thank you.

Sincerely,


Francesca Provenzano, MPH, CHES, RS/REHS
Chief, Public Health Preparedness and Local Health Section

Enclosures

cc: Sue Walden, Local Health Section

STATE OF CONNECTICUT
DEPARTMENT OF PUBLIC HEALTH



Deidre S. Gifford, MD, MPH
Acting Commissioner

Ned Lamont
Governor
Susan Bysiewicz
Lt. Governor

10



CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

David W. St. Hilaire
Director of Finance

Phone 203-797-4652
Fax 203-796-1526

MEMORANDUM

TO: HON. JOSEPH M. CAVO VIA THE CITY COUNCIL
FROM: DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE
DATE: 07/19/21
RE: RESOLUTION- 2021 BYRNE DOJ FUNDING- POLICE
DEPARTMENT

Attached for your review is a resolution that will allow the City of Danbury Police Department to apply for and accept funding from the US Department of Justice "2021 Byrne Memorial Justice Assistance Grant (JAG)" program.

This funding, not to exceed \$20,568 will be used to assist the Police Department enhance programs and services that benefit the community. Funds are to be expended between 10/1/20-9/30/22 with no local match required.

The application will be available for review at the Police Department. The City Council is respectfully requested to consider this resolution at its next meeting.

DST/sk

Cc: Chief Ridenhour



10-1 RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____A.D. 2021

RESOLVED BY THE CITY COUNCIL OF THE CITY OF DANBURY

WHEREAS the US Department of Justice, Office of Justice Programs (OJP) has made funding available to the City of Danbury Police Department under the 2020 Edward Byrne Memorial Justice Assistance Grant (JAG) Program; and

WHEREAS this funding, not to exceed \$20,568 will be used by the City of Danbury Police Department to assist in enhancing law enforcement and police services within the community; and

WHEREAS, the funding period is 10/1/20 - 9/30/22, with no local matching funds required.

NOW, THEREFORE, BE IT RESOLVED THAT Joseph M. Cavo, Mayor of the City of Danbury, or Patrick Ridenhour, Chief of Police, as his designee, is hereby authorized to apply for and accept said funding and the Mayor is authorized to sign any contracts/documents to effectuate the purposes thereof.



CITY OF DANBURY

DANBURY, CONNECTICUT 06810

DEPARTMENT OF POLICE
375 MAIN STREET

PATRICK A. RIDENHOUR, CHIEF
SHAUN J. MCCOLGAN, DEPUTY CHIEF
(203) 797-4614

July 19, 2021

MEMORANDUM

To: Sue Kaminski – Finance Department

From: Patrick A. Ridenhour, Chief of Police

Subject: FY 2021-22 Edward Byrne Memorial Justice Assistance Grant (JAG)

This Department requests that the City Council act on and approve the Danbury Police Department's application for the JAG/Justice Assistance Grant FY 2021-22 which totals \$20,568.00 to be used for the purchase of services and equipment.

Patrick A. Ridenhour
Chief of Police

PAR:mr1

Cc: Lt. Daniello – Community Services Division



RECYCLED
PAPER

2021 Disparate Jurisdiction Award Allocation

Listed below are all jurisdictions in the state that are eligible for FY 2021 JAG funding, as determined by the JAG formula. For additional details regarding the JAG formula and award calculation process, with examples, please refer to the JAG Technical report here: <https://www.bja.gov/Jag/pdfs/JAG-Technical-Report.pdf> and current JAG Frequently Asked Questions here: <https://bja.ojp.gov/program/jag/frequently-asked-questions>.

Finding your jurisdiction:

- (1) Disparate jurisdictions are listed in shaded groups below, in alphabetic order by county.
- (2) Direct allocations are listed alphabetically below the shaded, disparate groupings.
- (3) Counties that have an asterisk (*) under the "Direct Allocation" column did not submit the level of violent crime data to qualify for a direct award from BJA, but are in the disparate grouping indicated by the shaded area. The JAG legislation requires these counties to remain a partner with the local jurisdictions receiving funds and must be a signatory on the required Memorandum of Understanding (MOU). A sample MOU is provided online at: <https://www.bja.gov/Funding/JAGMOU.pdf>. Disparate jurisdictions do not need to abide by the listed individual allocations, which are provided for information only. Jurisdictions in a funding disparity are responsible for determining individual amounts within the Eligible Joint Allocation and for documenting individual allocations in the MOU.

State	Jurisdiction	Government Type	Direct Allocation	Disparate Allocation
CT	BRIDGEPORT CITY	Municipal	\$161,147	
CT	DANBURY CITY	Municipal	\$20,568	
CT	EAST HARTFORD TOWN	Township	\$16,814	
CT	HAMDEN TOWN	Township	\$30,183	
CT	HARTFORD CITY	Municipal	\$190,508	
CT	MANCHESTER TOWN	Township	\$15,940	
CT	MERIDEN CITY	Municipal	\$30,594	
CT	NEW BRITAIN CITY	Municipal	\$45,814	
CT	NEW HAVEN CITY	Municipal	\$173,951	
CT	NEW LONDON CITY	Municipal	\$17,123	
CT	NORWALK CITY	Municipal	\$35,428	
CT	NORWICH CITY	Municipal	\$18,768	
CT	STAMFORD CITY	Municipal	\$39,747	
CT	STRATFORD TOWN	Township	\$10,901	
CT	WATERBURY CITY	Municipal	\$69,724	
CT	WEST HAVEN CITY	Municipal	\$17,585	

10-4

OMB No. 1121-0329
Approval Expires 11/30/2020



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

BJA FY 2021 Edward Byrne Memorial Justice Assistance Grant Program – Local Solicitation

Assistance Listing Number # 16.738

Grants.gov Solicitation Number: O-BJA-2021-135004

Solicitation Release Date: June 08, 2021 5:00 PM

Grants.gov Deadline: July 26, 2021 11:59 PM

Application JustGrants Deadline: August 09, 2021 11:59 PM

Overview

The U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA) is seeking applications for funding for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. This program furthers the Department's mission by assisting state, local, and tribal law enforcement efforts to prevent or reduce crime and violence.

This solicitation incorporates the OJP Grant Application Resource Guide by reference. The OJP Grant Application Resource Guide provides guidance to applicants on how to prepare and submit applications for funding to OJP. **If this solicitation expressly modifies any provision in the OJP Grant Application Resource Guide, the applicant is to follow the guidelines in this solicitation as to that provision.**

This solicitation expressly modifies the OJP Grant Application Resource Guide by not incorporating the "Limitation on Use of Award Funds for Employee Compensation; Waiver" provisions in the "Financial Information" section of the OJP Grant Application Resource Guide.

Solicitation Category

Competition ID	Category	Number of Awards	Dollar Amount for Award	Performance Start Date	Performance Duration (Months)
C-BJA-2021-00149-PROD	Category 1 - Applicants with eligible allocation	603	\$45,735,895.00	10/1/2020 12:00 AM	24

10-5

Competition ID	Category	Number of Awards	Dollar Amount for Award	Performance Start Date	Performance Duration (Months)
	amounts of less than \$25,000				
C-BJA-2021-00150-PROD	Category 2 - Applicants with eligible allocation amounts of \$25,000 or more	582	\$44,143,102.00	10/1/2020 12:00 AM	48

Eligibility (Who may apply):

- Units of local government
- Other

By law, for purposes of the JAG Program, the term "units of local government" includes a town, township, village, parish, city, county, borough, or other general-purpose political subdivision of a state; or it may be a federally recognized Indian tribal government that performs law enforcement functions (as determined by the Secretary of the Interior). A unit of local government also may be any law enforcement district or judicial enforcement district established under applicable state law with authority to independently establish a budget and impose taxes; for example, in Louisiana, a unit of local government means a district attorney or parish sheriff. The expected eligible allocations by state for the fiscal year (FY) 2021 JAG Program can be found at: <https://bja.ojp.gov/program/jag/fy-2021-allocations>.

Eligible allocations under JAG are posted annually on the JAG web page. See the allocation determination and Units of Local Government requirements section for more information.

Applicants with eligible allocation amounts of less than \$25,000 will apply to Category 1, and applicants with eligible allocation amounts of \$25,000 or more will apply to Category 2.

All recipients and subrecipients (including any for-profit organization) must forgo any profit or management fee.

Agency Contact Description

For technical assistance with submitting the **SF-424** and **SF-LLL** in Grants.gov, contact the Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, [Grants.gov customer support web page](#), or email at support@grants.gov. The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.

For technical assistance with submitting the **full application** in DOJ's Justice Grants System (JustGrants), contact the JustGrants Service Desk at JustGrants.Support@usdoj.gov or 833-872-5175. The JustGrants Service Desk operates 5 a.m. to 9 p.m. eastern time, Monday-Friday, and 9 a.m. to 5 p.m. Saturday, Sunday, and federal holidays.

An applicant that experiences unforeseen Grants.gov or JustGrants technical issues beyond its control that prevent it from submitting its application by the deadline must email the National Criminal Justice Reference Service Response Center (Response Center) at grants@ncjrs.gov

within 24 hours after the application deadline to request approval to submit its application after the deadline.

For assistance with any other requirements of this solicitation, contact the Response Center by telephone at 800-851-3420 or TTY: 301-240-6310 (hearing impaired only) or by email at grants@ncjrs.gov. Response Center hours of operation are 10 a.m. to 6 p.m. eastern time Monday through Friday, and 10 a.m. to 8 p.m. eastern time on the solicitation close date. Applicants also may contact the appropriate BJA grant manager.

Submission Information

In FY 2021, applications will be submitted to DOJ in a **NEW** two-step process.

Step 1: Applicants will submit an **SF-424** and an **SF-LLL** in Grants.gov at <https://www.grants.gov/web/grants/register.html>. To register in Grants.gov, applicants will need to obtain a Data Universal Numbering System (DUNS) and System for Award Management (SAM) registration or renewal.

Step 2: Applicants will submit the **full application**, including attachments, in JustGrants at <https://justicegrants.usdoj.gov/>.

To be considered timely, the full application must be submitted in JustGrants by the JustGrants application deadline.

OJP encourages applicants to review the "How to Apply" section in the OJP Grant Application Resource Guide.



CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810-7769

DAVID W. ST.HILAIRE
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

TO: Honorable Joseph M. Cavo via the City Council

FROM: David W. St.Hilaire, Director of Finance *DW*

DATE: July 26, 2021

RE: **Community Development Block Grant Program**
Program Years 46 and 47

Attached is a resolution which will allow the City of Danbury to approve and submit the City's Annual Action Plans for Program Years 46 and 47. This resolution will allow the City to apply for and accept funding from the U.S. Department of Housing and Urban Development for the Community Development Block Grant Program (CDBG).

Available funding for Program Year 46 (August 1, 2020 through July 31, 2021) is \$643,132. Available funding for Program Year 47 (August 1, 2021 through July 31, 2022) is \$664,859. No local cash match is required. The CDBG Policy Committee will allocate funding to grant recipients no later than August 12, 2021.

The City Council is respectfully requested to consider this resolution at its next meeting.

DST/ag



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A.D. 2021

RESOLVED BY THE CITY COUNCIL OF THE CITY OF DANBURY

WHEREAS, the United States Department of Housing and Urban Development has allocated funds under Title I of the Housing and Community Development Act of 1974, as amended, which authorized the Community Development Block Grant Program; and

WHEREAS, it is in the best interests of the City of Danbury to apply for a grant under such Act.

NOW, THEREFORE, BE IT RESOLVED THAT Joseph M. Cavo, Mayor of the City of Danbury, is hereby authorized to approve and submit the City's Annual Action Plans for Program Year 46 and Program Year 47 and make application on behalf of the City of Danbury to the United States Department of Housing and Urban Development for grant funds for the Community Development Block Grant Program Year commencing August 1, 2020 through July 31, 2021 for the Forty-Sixth Year Funding and commencing August 1, 2021 through July 31, 2022 for the Forty-Seventh Year Funding, in accordance with all pertinent laws and regulations and the Statement of Community Development Objectives and Projected Use of Funds proposed by the Mayor's Community Development Program Policy Committee.

BE IT FURTHER RESOLVED THAT Joseph M. Cavo, Mayor of the City of Danbury, is hereby authorized to execute all contracts and take all necessary actions to effectuate the purposes of this grant application.

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CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810-7769

DAVID W. ST.HILAIRE
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

TO: Honorable Joseph M. Cavo via the City Council

FROM: David W. St.Hilaire, Director of Finance *DW*

DATE: July 26, 2021

RE: Federal CARES Act Funding – Community Development Block Grant
“CDBG-CV”

Attached is a resolution which will allow the City of Danbury to amend the City's Annual Action Plan for Program Year 45 (August 1, 2019). This resolution will allow the City to accept funding from the U.S. Department of Housing and Urban Development for the Community Development Block Grant Program (CDBG) under the CARES Act.

This funding is to be allocated to prevent, prepare for, and respond to Coronavirus.

CV-1: \$ 378,334
* CV-2: \$ 0
CV-3: \$ 715,394

No local cash match is required. The CDBG Policy Committee will consider input from the Acting Director of Health and the Director of Emergency Management to allocate these funds.

The City Council is respectfully requested to consider this resolution at its next meeting.

*CV-2: \$11,467,321 CARES Act funding allocated to State of CT only

DST/ag



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A.D. 2021

RESOLVED BY THE CITY COUNCIL OF THE CITY OF DANBURY

WHEREAS, the United States Department of Housing and Urban Development has allocated Community Development Block Grant (CDBG) funds under the CARES Act; and

WHEREAS, it is in the best interests of the City of Danbury to accept funds under such Act; and

WHEREAS, funding will be used to prevent, prepare for, and respond to Coronavirus.

NOW, THEREFORE, BE IT RESOLVED THAT Joseph M. Cavo, Mayor of the City of Danbury, is hereby authorized to approve and submit a Substantial Amendment to the City's CDBG Annual Action Plan for Program Year 45 in accordance with all pertinent laws and regulations and the Statement of Community Development Objectives and Projected Use of Funds proposed by the Mayor's Community Development Program Policy Committee.

BE IT FURTHER RESOLVED THAT Joseph M. Cavo, Mayor of the City of Danbury, is hereby authorized to execute all contracts and take all necessary actions to effectuate the purposes of this grant application.

(13)

~AD HOC REPORT~
Solar Project - city buildings
Tuesday, July 20, 2021

Chairman Warren Levy called the meeting to order at 6:00 p.m. on Tuesday, July 20, 2021, Also present was committee member Ben Chianese, Committee member Irving Fox was unable to attend Due to a work commitment. Also In attendance was Mayor Joseph M. Cavo, Sites & Facilities Coordinator of the BOE , Rich Jalbert, Assistant Superintendent of Schools Kevin Walston, Superintendent of Buildings, Sean Hanley, Director of Public Works & City Engineer Antonio Iadarola, Aaron Alibro from Johnson Controls, on the conference call was Stephen Wells ,VP of NV5 and representative of the City on this project, Director of Finance David St.Hilaire, Deputy Corporation Counsel Les Pinter. From the BOE Rich Janelli , Dean Esposito, Chief of Staff to the Mayor.

Mr. Levy noted the purpose of the meeting is to consider the use of solar panels on six City facilities.

Mr. Wells discussed the proposed solar panel project and grant funding. The estimated projects cost is \$13.1 million. The plan is to execute a project developer agreement with Johnson Controls. He responded yes to Mr. Levy regarding if delivery charges were included in the estimate.

Mr. St. Hilaire noted the payback period is nine years, however, they plan on lowering the 2.9% assumption rate to reduce the payback period. Although the resolution states 13 million , the goal is not to exceed 14 million in total projects. He responded to Mr. Levy regarding the master lease agreement and the \$97,643.00 expense if we did not move forward with JCI . He also responded to Mr. Chianese regarding the \$5 million City share stating that it would be realized in energy savings Mr. Alibro responded to Mr. Hilaire regarding the guaranteed savings language in the project development agreement.

Mr. Alibro commented the energy production savings is guaranteed with a 25-year warranty. He responded to Mr. Janelli regarding the loss of efficiency and cash period. He also responded to Mr. Chianese regarding panel design and he noted the project will be completed in the Summer of 2022. Furthermore, he responded to Mr. Walston regarding installation challenges during summer school and the grant process.

Mr. Hanley responded to Mr. Levy regarding the current condition and replacement of roofs.

Mr. Iadarola discussed the code requirements and construction grant approval process. The project will be over seen by their department and the goal is to find optimal placement for the panels. He responded to Mr. Levy regarding grant funding. He also responded to Mr. Chianese regarding placement of solar panels and why it Would be roof vs ground

Mr. St. Hilaire discussed previous grant projects and the payback period. He noted many of the facilities roofs have been replaced. He responded to Mr. Levy regarding the approval timeline. Furthermore, the City is working on resolving several outstanding issues.

Mr. Janelli recommended the project details be discussed at one of their Board meetings. Mr. Levy concurs with Mr. Janelli's recommendation.

Mr. Levy asked if the resolution can be adopted as presented. Mr. Hilaire responded recommend the adoption of resolutions for the project. Mr. St. Hilaire noted a recommendation for the master lease agreement will be presented at a future Council meeting.

Mr. Alibro commented the PDA provides him with needed resources to complete the analysis. He noted the library will be completed faster than the State work project. Furthermore, the development agreement provides the parameters for the install agreement. He responded to Mr. Levy regarding maximizing savings for the library and approval agreements.

The Chairman called for a motion----

A motion was made by Councilman Chianese, and seconded by Chairman Levy, to recommend the adoption of the resolution to enter in all agreements, applications and financing agreements, for the proposed solar PV project as proposed to the community. The motion passed unanimously.

A motion was made by Chairman Levy, and seconded by Councilman Chianese, to adjourn. The motion passed unanimously. The meeting adjourned at 6:46 p.m.

Respectfully Submitted,

Warren Levy, Chair
Ben Chianese
Irving Fox (Absent)



CITY OF DANBURY

DANBURY, CONNECTICUT 06810

DEPARTMENT OF POLICE
375 MAIN STREET
(203) 797-4614

PATRICK A. RIDENHOUR, CHIEF
SHAUN J. MCCOLGAN, DEPUTY CHIEF

July 22, 2021

MEMORANDUM

To: Mayor Joseph Cavo
Members of the City Council

From: Patrick A. Ridenhour, Chief of Police

Subject: **Police Department Monthly Report
July 2021**

I submit this report of the activities of the Danbury Police Department for the month of July.

Personnel

Department Strength:

Sworn Personnel 148

Extended Military Leave	1
Injury/Extended Leave	6
Light Duty	2
Field Training Program	2
Police Academy	4

Effective strength (as of 07-21-21) 133

*Since last report: Retirements – 3; New Hires - 0

*Two officers in field training are progressing satisfactorily at this time and should be on full-duty soon.

Community Services (See attached)

Training

July 21 Firearms Qualifications (make-up) – Mandatory for all Personnel

Chief's Significant Meetings

6/25 SPO Swearing-In
6/28 Community Concerns Discussion – Zoom
6/30 Public Safety Executives Meeting
6/30 Public Safety Appreciation Luncheon
6/30 Grievance Meeting
7/1 Rogers Park Meeting
7/7 City Council Meeting – Remote
7/10 Beaver Street Prayer Vigil
7/12 Commission on Racial & Ethnic Disparity in the CJS
7/14 Acting Superintendent Walston Meeting
7/14 Mayor's Cabinet Meeting
7/15 DPD Academy Discussion
7/19 Esposito Funeral
7/20 DPD Staff Meeting
7/20 Meeting with Mayor
7/20 CTIC Executive Board Meeting – Remote
7/20 Promotion Ceremony
7/21 Promotion Ceremony
7/21 Public Safety Application Administrator
7/21 Regional FBI Meet & Greet
7/22 CT Police Foundation Board of Directors/Channel 3 Kids' Camp
7/22 POST Academy Graduation

E-Commerce Trading Location – no issues reported this month

Respectfully submitted,

Patrick A. Ridenhour
Chief of Police

PAR:mrl
Attach.



CITY OF DANBURY
DANBURY, CONNECTICUT 06810

Patrick A. Ridenhour, Chief
Department of Police
375 Main Street

Lt. Vincent P. Daniello
Community Services Division
(203) 797-4577

To: Patrick A. Ridenhour – Chief of Police

From: Vincent P. Daniello – Lieutenant

Re: Community Services Division - Activity Reports & Staffing Levels
June 15 – July 15, 2021

Date: July 22, 2021

Community Conditions Unit:

(Sgt. Antonelli, Officers S. Cameron, M. Morrill)

(-2 Officers)

-See attached report – **Sensitive Information** -

Community Affairs Unit: No officer assigned

(-1 Officer)

-No report attached

GTF/UNIT:

(P.O. K. Utter)

See attached report – **Sensitive Information**

City Center Liaison: No officer assigned

(-1 Officer)

-No report attached

Police Activities League:

(No police personnel assigned)

No Report

School Based Officers:

(P.O. S. O'Brien, P.O. M. Martinez, P.O. B. Hayes, P.O. R. Morlock,
P.O. M. Iaquinto)

*****Current Staffing Levels*****

- 1 Lieutenant
- 1 Sergeant
- 8 Patrol Officers (-4)



CITY OF DANBURY

DANBURY, CONNECTICUT 06810

Department of Police
375 Main Street

Matthew McNally, Lieutenant
Professional Standards Division

Date: July 19, 2021

MEMORANDUM

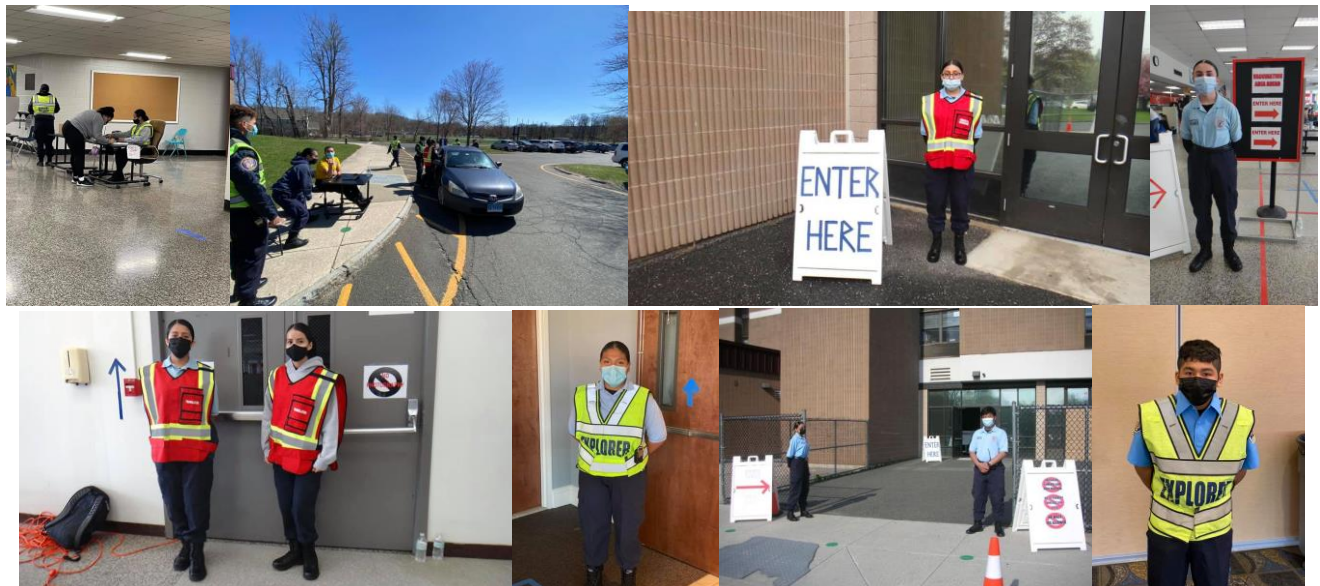
To: Chief Patrick Ridenhour
From: Lt. Matthew McNally
Subject: **Police Cadet Monthly Activity Report – May & June 2021**

The cadet program is still here! With the pandemic continuing on, and many things still shut down, we continue our weekly meetings in person this spring. We are outside for the most part and remain socially distant. We have been averaging about 65-80 cadets weekly during the meetings. During these meetings we have been conducting classroom style training presentations, tackling current events issues, and generally continuing to provide the career guidance portion of our program, as we begin to resume more weekly “normalcy.”



Meeting with Covid-19 restrictions

The cadets have been involved in several events that have begun to return. During the months of May and June, the cadets were busy working with the Danbury Health and Human Services Department assist at the vaccination clinics. They have also been assisting with the CHC running vaccination clinics at the Portuguese Cultural Center and the Lady of Guadalupe Church, on Saturdays.



Working the City of Danbury's Rogers Park Middle School vaccination clinics

We also have spent this time working on protocols to bring the program back in the post-Covid-19 world. As we had one of the biggest programs in the country, we are working on protocols that meet the CDC guidelines for groups. Our numbers are currently down by 3/5's of the members we had. As we all know, these guidelines seem to change daily and that keeps causing us to readdress our plans for the program.

Usually the month of May is very busy for the Cadets. This year, with the COVID-19 Pandemic and the anti-police sentiment that the media highlights, the advisers have had to work hard to keep our cadets upbeat and engaged. We have continued our weekly Thursday night meetings, where we are averaging about 65-70 cadets weekly. We have had classes, discussions, and conduct the general business of the program outdoors as much as possible.

In the early part of the month we had several cadets work with the Special Investigations Division of the Detective Division to assist with Vaping/Tobacco Sales to Minors compliance checks of various vendor locations in Danbury. These compliance checks were very successful.

During Police Memorial week, members of the Post participated in several online tributes. Annually there is a National Candlelight Vigil held on May 13th in Washington D.C, for those law enforcement officers who "made the ultimate sacrifice." That event was canceled this year. Our cadets decided to do it locally on Thursday, May 13th and participate in their own Law Enforcement Officers Memorial candlelight vigil to remember those who have made the ultimate sacrifice in law enforcement. All the cadets participated in the tribute which was held outside police headquarters along the Main Street sidewalk. Their vigil was very impressive and several motorists stopped to take note.





Cadets Candlelight Vigil for the Fallen

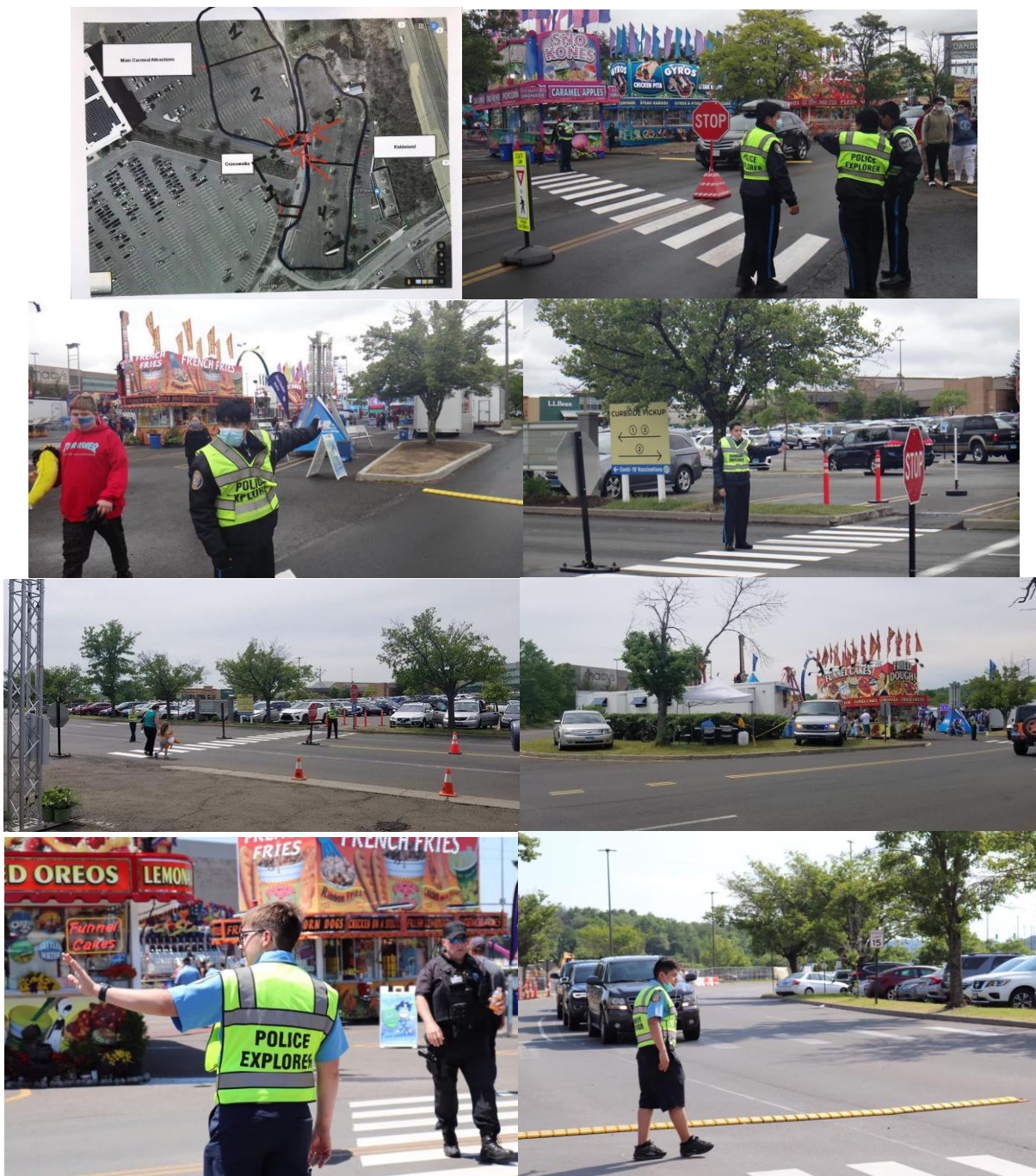
Again, this year due to COVID concerns, the police department held a shortened Police Memorial Ceremony this year. There was a small emergency vehicle procession from City Hall to the Danbury Memorial Park next to the DPD. Several police cadets assisted in crosswalk and traffic posts being covered in the area around the Memorial Park for the short ceremony.



Friday the 21st of May saw the return of the ***Powers Great American Midway carnival*** held for their ninth year (canceled due to COVID-19 in 2020) at the Danbury Fair Mall. The police cadets were requested to assist with this carnival as they have done for over a decade at the mall. Cadet squads were present during the first three weekends of the run of the show, bringing us in to the month of and culminating on June 6th. PGAM had hired private security daily for the run of the show. Very few private duty officers worked the job, especially on the weekends. The cadets were tasked to cover two temporary crosswalks across the Ring Road at the Danbury Mall, between the “kiddie” land and the adult section to the rear of the Macy’s lot. On average, between 20-25 cadets responded to assist with crowd control, security and general visible physical crime deterrence, providing basic first aid, etc. on the weekends at the carnival. Shifts were Fridays from 1700-2400; Saturdays 1200-1800 & 1800-2400; Sundays & Memorial Day 1200-1700 & 1700-2200. Their activities generally were assisting with missing children and parents; lost and found property complaints; heat related casualty first aid and other requests.

This year the attendance numbers on the weekends were in the thousands, as people were coming out from their Covid-19 lockdowns. Opening night and that first Saturday were the busiest nights with several thousand attendees and very long lines to get on the rides winding through the parking lots.

There will need to be a planning meeting prior to next year's carnival to discuss the public safety concerns and the costs associated with providing the police cadet assistance.



Scenes from the Carnival

Wednesday, June 9th, saw a contingent of cadets and advisers go to Danbury High School with Officer Antedomenico and assist with the Broadview Middle School graduation ceremony. While this was going on, I took a group of 4 cadets to Newtown, CT, to assist their police department's detectives with conducting Vaping/Tobacco Sales to Minors compliance checks. Newtown PD was successful in identifying locations selling these products to minors.

On Thursday, June 10th, the Danbury Public Health and Human Services Department held a volunteer appreciation picnic event at the Danbury Town Park at Lake Candlewood. The cadets were invited and had

a large turnout throughout the day, as there was a conflict with the Danbury High School graduation services. It was supposed to be a 1300-1800 event, but everyone was having a great time, and there was a ton of food, so it went on past 2000. The cadets thoroughly enjoyed swimming, beach football, dancing, the playground and of course eating all the great food and desserts brought and cooked by the health department staff. We want to say a special thank you to Kara Prunty, Fernanda Ceylan and Veasna Rouen, who made it a great event.



Scenes from the DPHHS Volunteer Appreciation Picnic

Thursday June 17th, saw our latest class of BEST graduate in front of their families and friends out on the patio at police headquarters. There were 10 cadets who successfully completed the Spring 2021 session of Basic Entry Skills Training for new cadet recruits. These ten have earned the right to be full members of the Cadet Post. We congratulate them all after their nine-week basic training program.



As the summer has begun we ended this period with 112 cadets registered, but we have only seen or heard from approximately between 60-75 of our youth on a regular basis. The COVID-19 Pandemic and the current media fueled perception climate against American law enforcement have many of our members resigning or staying away until things calm down. Many of the youth want to come back but due to parental concern, they have not been allowed to resume their membership. We speak with many of the parents and they are genuinely fearful of what the future holds for their children. Many parents are afraid that their children will not be returning to school or some type of normalcy. Our current Thursday night meetings have never been more important, as the young adults engage in critical thinking and have open discussions about what is happening in and around their lives and to dispel myths, falsehoods and discuss thought provoking issues.

We already have several prospective new cadets waiting to join the ranks of the cadet program in the end of September at our next scheduled First Night open house, circumstances permitting. As we move out of the shadow of Covid-19, I am sure we will see our numbers grow again.

Respectfully submitted,

Lt. Matthew McNally

Lt. Matthew McNally

Post Advisor/Program Coordinator

2021 UNIFORM CRIME REPORT

CITY OF DANBURY

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Homicide	0	0	0	0	0	0							0
Forcible Rape	1	0	0	2	3	0							6
Robbery	1	0	3	3	4	1							12
Assault	1	2	2	1	5	1							12
Burglary	6	1	6	6	9	11							39
Theft	34	41	45	54	35	42							251
Motor Vehicle Theft	3	3	4	10	11	7							38
Arson	0	0	0	0	2	1							3
Totals	46	47	60	76	69	63							361

2020 UNIFORM CRIME REPORT

CITY OF DANBURY

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Homicide	0	0	1	0	0	1							2
Forcible Rape	0	0	2	0	0	0							2
Robbery	4	3	2	3	1	3							16
Assault	4	4	7	2	5	2							24
Burglary	6	7	7	3	4	3							30
Theft	60	53	38	25	23	44							243
Motor Vehicle Theft	3	3	3	7	2	11							29
Arson	1	1	0	0	0	0							2
Totals	78	71	60	40	35	64							348

*Please Note: UCR Stats are subject to change due to monthly crime modifications

2021 DANBURY POLICE DEPARTMENT STATISTICS
CITY OF DANBURY

CALLS FOR SERVICE

2021

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Calls for Service	3,955	3,486	3,348	3,625	3,647	3,678							21,739

2020

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Calls for Service	3,667	3,542	3,275	3,858	4,301	4,149							22,792

TRAFFIC ACCIDENTS

2021

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Property Damage	225	303	246	235	294	326							1,629
Personal Injury	32	32	34	39	42	47							226
Total Traffic Accidents	257	335	280	274	336	373							1,855

2020

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Property Damage	354	281	204	121	179	211							1,350
Personal Injury	41	31	35	18	35	42							202
Total Traffic Accidents	395	312	239	139	214	253							1,552

TRAFFIC ENFORCEMENT

2021

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July*</i>	<i>Aug*</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Verbal Warning	86	75	75	110	98	56							500
Written Warning	4	2	1	4	5	0							16
Moving Violation	102	105	146	404	149	72							978
Total Enforcement Action	192	182	222	518	252	128							1,494

2020

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April*</i>	<i>May</i>	<i>June</i>	<i>July*</i>	<i>Aug*</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Verbal Warning	255	224	127	22	101	82							811
Written Warning	18	15	10	3	4	1							51
Moving Violation	197	173	101	2	35	35							543
Total Enforcement Action	470	412	238	27	140	118							1,405

*Traffic Enforcement Grant(s)



**CITY OF DANBURY
FIRE DEPARTMENT
19 NEW STREET
DANBURY, CONNECTICUT 06810**

**Richard E. Thode
Fire Chief**

**Phone 203-796-1550
Fax 203-796-1552**

FIRE CHIEF'S MONTHLY REPORT

I hereby submit my report as Fire Chief of the Danbury Fire Department, which covers the period of June 21st through July 20th, 2021 and details our activities.

This month we took delivery of Danbury's Public Safety boat at our new dock buildout. This will provide DFD, DPD, and EMS access to Candlewood Lake. With it we can respond to emergencies on or adjacent to the lake, and assist our mutual aid partners bringing parties to the southern end of the lake for transport to Danbury Hospital.



Public Education / Prevention / Public Relations

Companies have been busy testing hydrants throughout the City.

Engine 24 and Truck 2 assisted a business on Shelter Rock Lane with water removal after a water line burst in the building, flooding the businesses on that side of the building. The location is home to a custom car builder and restoration company. The business purchased lunch for the crew to show appreciation of our efforts.

Suppression / Response Activities of Note

On June 30th Car 30 responded to a report of smoke coming from a building. Car 30 arrived on scene there was nothing visible from side A. Car 30 drove around to the C side, there was a fire on one of the small decks that appeared to have been extinguished. Car 30 assumed command and requested a rep. from the Marshal's division. Engine 22, Engine 23, and Truck 1 finished extinguishment with water cans and checked for extension. Car 42 arrived on scene and began his investigation. Car 30 transferred command to Engine 22 to finish the incident.



On July 15th, companies responded to a vehicle extrication on Cross Street for a garbage truck rollover off the road. The Rescue stabilized the vehicle while E24 and E23 used a Sawzall to cut the windshield and remove the driver who was transported to Danbury Hospital for evaluation. It was a lengthy process to remove the vehicle from the woods requiring three rotator trucks. DFD, DPD, Eversource and Modzelewski's Tow Company worked well together during the incident.



On July 19th, an early morning fire took place at Tavi Village Condos on Belmont Lane where a 2nd alarm was called. E22, Truck, Rescue, E23, E26 C30, C61, C1, Medic 1, EMS as well as Danbury Volunteers and Fire Police responded. Found heavy fire upon arrival. Fire was contained to the unit of origin. Crews needed to breach walls in the adjacent unit to gain access to some of the fire areas due to the structural damage to the fire unit. All occupants were out on arrival and there were no injuries. All crews did a great job.



The HazMat team responded to Croton Falls, NY for a chlorine incident.

There were also numerous motor vehicle accidents this period.



On July 19th, Eng 26, Eng 22, Rescue 1, and Car 30 responded to Sugar Hollow Rd south of the Route 7 Miry Brook Rd on and off ramps for a vehicle which had rolled over and caught fire. Upon arrival, Eng 26 found a vehicle on its roof with fire coming from the engine compartment. Fortunately, the occupant was out of the vehicle. A second vehicle had an actively leaking gas tank. DFD units extinguished the fire, simultaneously assessed all

parties involved in the incident, and mitigated the gas leak. One person was transported to Danbury Hospital.



EMS/HAZMAT – Acting Coordinator Thomas Corbett

Emergency Medical Services

EMT recertification is moving forward with meetings scheduled for next month to discuss the curriculum and all pertinent information for all personnel. The education sessions will begin in September.

Continued development of the department Respiratory Protection Program for compliance with OSHA 1910.134.

Continued development of the Quality Management Program for emergency medical incidents to evaluate Quality Assurance at the pre-hospital emergency care level.

Continued organization and maintenance of department Standard Operating Procedures.

Infection Control

Unfortunately, the number of positive cases for the Coronavirus in Connecticut (in addition to nationwide) has increased within the past month. The increase has been contributed to the Delta variant and non-vaccinated people.

Within the past week, Fire Dispatch has been advising responding units to “use respiratory precautions” more than in recent months. It is planned to take an inventory of our PPE cache to assure that there is a minimum of a 90-day supply to prepare for the possibility of a further increase during the coming months.

Hazardous Materials

Responded to a mutual aid hazmat incident in Croton Falls, NY on July 9th. The incident involved the mixing of 2 substances – Sodium Hypochlorite and Polyaluminum Chloride. Responded to a Level 2 hazmat incident on Main Street on July 13th. A passerby found a metal container with a chemical formula written on the side laying in a planter.

Responded to a mutual aid hazmat incident in Newtown on July 15th for a leaking 100 lb. propane tank inside a detached garage.

Continued efforts on servicing and repair of all department meters, Personal Protective Equipment and other hazardous materials equipment.

Continued plan development for Tier II information to be readily available at hazardous material incidents.

Continued development and updating of the department's Hazardous Material Standard Operating Procedures.

Region 5 HAZMAT

Participated in weekly Zoom meetings and attended a tabletop exercise on July 22nd in Naugatuck for a State Emergency Response Commission drill in conjunction with Waterbury and Torrington Fire Departments. The tabletop exercise was the first of 2 parts with the practical drill scheduled for next month in which the department's Hazmat Team will participate.

Apparatus – Superintendent David Kirkwood

Following is a list of work started or completed in the Apparatus Division for the month of July 2020.

- 17FE Car 61 - Constant HD Selenoid
- 17 FE Car 61 - New Battery
- 13 FE Car 46 - R/R Rear Brakes
- 13FT Car 2 - R/R 4 Tires
- 13SR TAC 1 - R/R Starter Motor
- 16PV2 E23 - R/R Rear Tires
- 19FE Car1 - Full Service
- 10PA2 E26 - R/R Fuel Temp Sensor
- 15FE Car45 - R/R Radiator, radiator shutter, full service, charge AC system
- New SCBA - Work on inventorying all new equipment with records in Fire House.
- 2021 Silver Ships - Take delivery of new emergency services boat. Sea trials to ensure all systems are working
- New gates installed at town park entrance and dock entrance.
- Install cleats for new boat at the dock.

Community Risk Reduction – Fire Marshal Terence Timan

For the period, the Fire Marshal's Office conducted inspections of 245 residential units, 5 businesses, 10 educational uses, 9 liquor licenses, and 2 food trucks. There were 5 building fires, 2 cooking fires, 3 vegetation fires, 3 vehicles fires, 2 mobile property fires, 1 brush fire, 1 outside rubbish fire, and 1 trash receptacle fire. The Office investigated 13 fires and 17 complaints. There were 30 FOI requests, 30 plan reviews, 5 consultations,

and 7 COs completed. For fire prevention and public education, there were 4 fire drills at school summer programs completed.

Dispatch Statistical Reports

Public Safety Answering Point

Total 911 calls	5,195
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CITY OF DANBURY
DEPARTMENT OF HEALTH AND HUMAN SERVICES
155 DEER HILL AVENUE • DANBURY, CONNECTICUT 06810
www.danbury-ct.gov/health • healthdept@danbury-ct.gov

Mayor
Joseph Cavo

Acting Director of Health
Kara Prunty, MPA

July 26, 2021

Dear Mayor Cavo and Members of the City Council:

As of July 26th, the State of Connecticut has had 352,626 positive COVID-19 cases and 8,287 associated deaths. In the City of Danbury, there have been 12,983 positive COVID-19 cases and 197 associated deaths. The City of Danbury has moved out of the Yellow Zone per the State of CT as we are seeing less than 5 average cases a day. The City's current infection rate is 0.7% and the 14-day running average is 2.1 per 100,000.

At this point in time, approximately 56% of the Danbury population is fully vaccinated and 63% have received at least one dose. Our Vaccine Equity Partnership Funding grant has allowed us to work with community partners to increase our vaccination rates throughout Danbury, especially among more vulnerable populations. We have been focusing on community outreach and mobile vaccination clinics with the help of our community partners (CIFC, CHC, RVNA, and CAAWC). In the last month, there have been 60 mobile clinics hosted by various partners and nearly 2,300 people have been vaccinated at these sites. They also completed 23 homebound vaccinations. The outreach portion of the grant has also been successful, and the team made approximately 2,000 outbound calls and canvased 300 houses. They also assisted over 2,000 residents to help them get to a vaccine site or find a vaccine clinic location. There have been educational sessions that have been well attended by community members to teach them more about the vaccine. We are eager to continue these efforts throughout the remainder of the summer and get even more Danbury residents vaccinated. It is so important for individuals to receive their COVID-19 vaccine so we can keep infections low throughout the city and keep our community safe and healthy. Individuals who are vaccinated are less likely to contract COVID-19 and are less likely to experience severe illness and complications from the virus. This is especially important as the Delta variant continues to spread throughout the United States and the State of Connecticut.

The following pages contain the reports from each division, providing details concerning ongoing activities. Should you have any questions regarding any of the submitted reports, please call me at (203) 797-4625.

Respectfully yours,

Kara Prunty, MPA

Acting Director of Health and Human Services

Grant Status Update
(July 1, 2021 - June 30, 2022)

Grant Agency	Program Supported	Award Amount	Award dates	Project Status
CT Dept. of Public Health (CTDPH)	Diabetes Education	\$24,378	10/1/19 - 9/30/22	Awarded
CT Dept. of Public Health (CTDPH)	Emergency Response	\$47,960	7/1/19 - 6/30/20	Completed
EFSP - Phase 36	Emergency Shelter	\$3,858	8/1/18 - 3/31/20	Completed
CT Dept. of Public Health Per Capita 2020	All Programs	\$90,531.26	7/1/19 - 6/30/20	Completed
CT Dept. of Housing Emergency Shelter Grant	Emergency Shelter	\$138,264	7/1/19 - 6/30/21	Completed
CDBG	Affordable Housing	\$10,000	7/1/19 - 6/30/20	Completed
CDBG	Emergency Shelter	\$47,000	7/1/19 - 6/30/20	Completed
CDBG	Human Services	\$25,000	7/1/19 - 6/30/20	Completed
CT DPH - Local Health Department Reimbursement for COVID-19	Emergency Response	\$76,058	1/20/20 - 3/31/21	Completed
EFSP Phase CARES	Emergency Shelter	\$15,930	1/27/2020 - 5/31/2021	Completed
EFSP Phase 37	Emergency Shelter	\$2,700	1/1/2020 - 5/31/2021	Completed
CT Health Foundation	COVID-19 Response	\$125,000	9/1/2020 - 10/31/2021	Awarded
CT Health Foundation Extension	COVID-19 Response	\$100,000	5/1/2021 - 8/31/2021	Awarded
CT Dept. of Public Health Epidemiology and Laboratory Capacity Grant	COVID-19 Response	\$510,143	5/19/2020 - 11/17/2022	Awarded
CT DPH Vaccine Equity Partnership Funding	COVID-19 Response	\$946,084.06	5/1/2021 - 9/31/2021	Awarded
CT DPH Public Health Emergency Preparedness	Emergency Response	\$47,960	7/1/2021 - 6/30/2022	Applied

Environmental Health Division

Tiziana Covacci, Associate Director of Environmental Health

The Environmental Health Division provides a multitude of services, which include but are not limited to the following:

- Land use plan review and inspection
- Food service establishment plan review and inspection
- Septic plan review and related inspections
- Well water testing for potability
- Public swimming pool code compliance and inspection

- Housing code enforcement
- Recreational water sampling
- Hazardous material storage inspection & code enforcement
- Staff support for the Environmental Impact Commission.
- Numerous community-level projects including the maintenance of the Lake Kenosia Garden Buffer and the maintenance of the Still River Trail.

June/July 2021 Activity

The environmental team has continued with lead inspections and investigations this past month, along with food shadowing and training, septic and food service plan reviews, soil testing, and housing complaints. Inspectors have also been conducting weekly lake testing to ensure the water quality at Candlewood Lake in the Danbury Town Park is safe for residents. We also want to remind residents that now is a great time of year to test the water quality in their private home wells, and kits can be obtained at the health department. Residents can also bring in ticks to be submitted to the state laboratory for pathogen testing if they find them on their person. It has been a particularly warm summer, so ticks have been more of a problem and we are here to help Danbury residents to prevent and detect potential tick borne illnesses early.

June Results

Potable Water	
Private Well	
Well Permits	1
Environmental	
Grading Permit Review	
EIC	
HazMat	
Erosion Inspections	6
Complaint Investigation	9
Odor Complaints	
Wetlands/Grading	8
Misc (Describe): Asbestos	1
Sewage Disposal	
Plan Review	17
Inspections	18
New, Replace, Fail, Plan Review	2
100% Replacement Plan Review	2
Soil Testing (List by Appointment Only)	8
Additions	2
Dye Tests (Initial)	1
Septic Permits (To Construct)	5
Solid Waste	
Garbage Complaint	

Misc. (Describe)	
Pest and Animal Control	
Rodent Complaint	3
Insect Complaint	2
Domestic Animal Complaint	1
Housing	
Residential/Commercial Inspection (Not Indoor Air)	
Housing Complaints	15
Child Day Care Inspection (Initial)	
Child Day Care Plan Review	
Body Care Inspections	
Body Care Plan Review	
Body Care Construction Visits	
Massage Establishment Inspections	
Massage Establishment Plan Review	
COVID-19 Salon/Body Care Compliance Inspections	
Lead Home Visit	2
Lead Inspection for all Properties	
Lead Abatement Plan Review	
Certificate of Apartment Occupancy (CAO's)	9
Reinspections	1
Healthy Homes	
Hotel/Motel Inspections	
Total # of Hotel/Motel Rooms Inspected	
Food	
Food Service Establishment Inspection (Initial)	23
Construction Visits	
Food Service Walkthrough Inspections	2
Itinerant Vendor Inspections	5
Complaints	1
Re-inspection (voluntary)	1
Re-inspection (involuntary)	
Plan Review	2
Plan Revisions	
Foodborne Illness # of Complaints	
Temporary Food Service	
Certified Food Protection Manager Courses	

Food Handler Courses	
Outdoor Dining/Patio Inspections	
COVID-19 Compliance Inspections	
Seasonal	
Indoor Pool Inspections	3
Outdoor Pool Inspections	12
Indoor Public Pool Water: # of Samples Collected	
Outdoor Public Pool Water: # of Samples Collected	
Public Beaches: # of Samples Collected	14
Drinking Water: # of Samples Collected	
Orders Issued	
Notices of Violation, etc.	
Health Order	
Other	
Social Services Issues and Referrals	12
Fair Rent Issues	1
Pump Truck Permits	
COVID-19 Complaints	5

Community Health Services Division

Fernanda Carvalho, Acting Associate Director of Community Health

Our division develops and implements initiatives to help community members maintain and improve their health, prevent the spread of infectious diseases, and prepare for natural disasters. We also provide direct patient care to individuals that require further evaluation and those that are diagnosed with Mycobacterium Tuberculosis. Our Community Health Coordinator has the responsibility of implementing the discharge/treatment plans and providing assurance of patient care and treatment, such as patient education, directly observed therapy, continued treatment adherence, and contact investigations. We work in cooperation with all community health care partners in need of our services and the State Public Health Department (CTDPH).

Community Medicine Section

Prepared by: Maureen Singer, Community Health Coordinator

Patients Seen in June 2021

Tuberculosis patients	29
PPD testing/read	2
QuantiFERON/T-Spot	1
eDOT	
Hospital Visits	
Home Visits	2
Electronic Visits	21
Total Services:	55

The following are highlights from the Office of Community Medicine activities for June 2021:

1. Continuing case management of approximately 58 cases of Latent TB and 1 case of potentially Active Pulmonary MRD TB.
2. Ongoing surveillance and epidemiological review of individuals with positive AFB, suspected or active TB
3. June 7: Regional Hospice MPAC meeting.
4. June 28: WCHN Infection Control Committee

Community Health Services & Emergency Preparedness and Response:

The City of Danbury Department of Health & Human Services has been awarded the Vaccine Equity Partnership Funding (VEPF) through the State of Connecticut to improve vaccinations in our community. As part of the grant agreement, various community partners are working in conjunction with DHHS to increase vaccinations throughout the city. Connecticut Institute for Communities (CIFC) has been working on improving vaccination rates in Danbury by doing door-to-door canvassing and COVID-19 community events. Some of these events include hosting pop-up clinics for both 1st and 2nd doses. They also have been hosting a clinic 5 days a week (Monday - Friday) at 132 Main Street. The clinics do not require an appointment and anyone can walk-in. CIFC is currently coordinating more future events for the summer. The Community Health Center has been focusing on mobile vaccinations in addition to their pop-up clinics. At-home vaccinations do not require the patient to have any underlying conditions, immobility, etc. CHC has held weekly clinics at the WCSU Berkshire Gym, and started the Rogers Park (VA Parking Lot) vaccination site two times a week. They have been offering Pfizer, Moderna, and J&J. Other sites they had in June include: the Danbury Fair Mall Carnival, Daily Bread Food Pantry, and the Portuguese Cultural Center. The Community Action Agency of Western CT has been doing outbound calling and focusing mainly on outreach to the general public. RVNAhealth has been conducting mobile clinics at C-Town every Tuesday and at the Danbury Farmers Market every Friday and these clinics will be weekly throughout the entire summer. In addition, they will be holding pop-up clinics at churches and barber shops and have been hosting vaccine education sessions on Wednesday at the Danbury Public Library. We are also preparing for the upcoming flu season and planning flu clinics for the early fall.

Contact Tracing June 2021

# of Contacts/Cases	67
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Super 8 Shelter:

Current Census: 69

Total Number Housed: 105

CITY OF DANBURY
DEPARTMENT OF PUBLIC WORKS



155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810
(203) 797-4537 FAX (203) 796-1586

MAYOR
Honorable Joseph M. Cavo

PUBLIC WORKS DIRECTOR
CITY ENGINEER
Antonio Iadarola, P.E.

RE: Public Works Monthly Report for AUGUST 2021 City Council Meeting

Dear Mayor Cavo and Members of the City Council:

I am pleased to present the Public Works Department Report for events occurring during the month of June. The Department has remained dedicated and active continuing to keep up with all City responsibilities, summer efforts and emergency responses. We are continuing safety protocol for the COVID-19 pandemic for the health safety of our staff and residents.

Please review our individual Public Works Department reports for a full scope of the varied activities and projects we are involved with. If you have any questions or concerns, feel free to call me at 203-797-4537.

Construction Services Report submitted by Thomas Hughes III, Superintendent:

Downtown Danbury TOD Streetscape Renaissance Project:

We received Authorization to Award the project to the low bidder from ConnDot. Corporation Counsel's Office executed the contract on May 5, 2021 with Colonna Concrete & Paving L.L.C.. Colonna Concrete mobilized to the site on the 27th. We have completed the decorative sidewalk on the east and west side of Delay Street between Liberty Street and Independence Way. We will continue on the east side of Delay Street / National Place to White Street east & west sides. The contractor will start setting the granite inlays throughout the month. The decorative concrete stamping is underway.

Eversource Gas completed their gas main replacement project on Ives Street & Railroad Place. They have one service remaining to complete. The Director of Public Works/City Engineer was instrumental in getting Eversource Gas to prioritize this work. This was critical to allowing us complete the Downtown Streetscape on schedule.

Hearthstone Castle Abatement:

Construction Services, working with our in-house resources and on-call environmental consultant Eagle Environmental, has completed the Phase II project design which includes a limited structural assessment of the

structure. The structural engineer has completed the field work/inspection of the castle and has issued their recommendations. Phase II has several components; removing the remaining plaster / nonfirable AMC (Asbestos-Containing Materials) from the building interior walls (three floors), along with incorporating the structural engineer recommendations for stabilization of the structure for the interior work to proceed. The Phase II AWP has been sent to the CT Department Health for approval which we received.

Eagle Environmental received approval for the Phase II AWP from the CT Department of Health. We are currently working on the bid documents. The Purchasing Department has issued us a bid number and we plan to go out to bid for Phase II shortly.

Bridge Maintenance:

Construction Services has started a Bridge Maintenance Program to extend the life of our bridge structures. The results of this program will be a cost savings to taxpayers by extending the longevity of our bridge structures. Construction Services is in the process of selecting 10 to 15 City bridges for this year's Bridge Maintenance Program.

Artificial Field Turf Replacement:

Construction Services, using our in-house resources and On-Call Sports Facility Consultant JJA Sports, developed the RFP for the three fields. Corporation Counsel's Office executed the contract with Shaw Sports Turf on April 29, 2021 and the Notice to Proceed was issued on April 29, 2021. Pre-Construction meeting was held on May 3, 2021. The contractor has completed Perry & Kaplanis Fields. Gmax Testing was completed on both Perry & Kaplanis Fields. The Synthetic Turf shop drawings have been approved for DHS and the carpet and logo are ready to ship. The field can be shipped anytime that fits our schedule. We have mobilized to the DHS Field. The field demo is complete and the field construction survey and grades have been certified by the designer. We are on schedule and within budget. These three field replacement/field improvement projects have been funded through the SNAPP 2020 Bond. The design and construction is being managed and administrated by Construction Services.

Balmforth Avenue Sidewalk & Intersection Osborne & Balmforth Traffic Improvements:

Construction Services has been working with the Engineering Division during the design. The project was designed in house by the City of Danbury Engineering Division. The project is funded through a CDGB grant. The bids were opened on April 11th and BMP, Inc. is the apparent lowest bidder. Construction Services, with Engineering, performed a scope review and found BMP, Inc. to be the lowest qualified bidder. BMP, Inc. was placed on BOA agenda 4/14/21 and the Board approved the contract award. The contract was signed on June 14th. The project required an advertisement period - a CDGB requirement - which has ended. We issued the Notice to Proceed. The contractor is in the procurement / submittal phase and we anticipate the contractor to mobilize and begin construction.

Ellsworth Avenue School Addition:

Construction Services has been working with the Engineering Department, City Engineer and Architect participating in the design meetings. The mandatory Pre-Bid meeting was held on Wednesday 4/21/2021. The bids were opened on May 11th. The scope review meetings were held and it was determined that J.A. Rosa, LLC is the lowest qualified bidder. Construction Services placed J.A. Rosa, LLC onto the May 19th BOA Agenda. The bid was awarded to J.A. Rosa, LLC. Corporation and Mayor Cavo signed the contract on June 15th. The Notice to Proceed was issued on June 15th. The contractor has completed 90 % of the work required in the existing Ellsworth Avenue School and is on track to be finished on August 12th in the existing school. The

Annex Building asbestos abatement is complete and the contractor will continue the interior demo. We are starting the drainage installation and prepping for the structural steel. Construction Services is managing and administrating the project working with the Engineering department and Director of Public Works / City Engineer.

Danbury Career Academy:

The RFQ/RFP for the Architectural & Related Services for Bridging Document Preparation “Career Academy” were opened on May 13th. Construction Services is assisting the Director of Public Works and the Engineering Division in the review of the proposals received. The selection committee selected Friar Architecture, Inc. after reviewing eight firms’ proposals, short listing four firms and interviewing the four firms. The Board of Awards approved the award to Friar Architecture, Inc.

Construction Services:

Rights of Way Permit inspections are continuing under strict Covid-19 protocols. New R.O.W. permits are being issued and approval sign-offs are taking place on-line through the View Point Permit System.

Engineering Report Submitted by Antonio Iadarola, P.E., City Engineer:

Various Bridges:

The Kennedy Avenue Bridge is 450 feet long from the west edge of Main Street to the Inlet and spans 40 feet over the Still River. The design of the Kennedy Avenue Bridge over the Still River is proceeding well and is approximately 90% complete. The City’s Engineers are designing the traffic control plans to minimize impacts to motorists, bus service and pedestrians. Due to the very long length of the bridge and limited locations to access the underside of the bridge, specifications are being prepared in accordance with State and Federal Regulations for work in confined spaces. The Local Bridge Program Commitment to Fund was received for this bridge and the project is scheduled to be bid in September.

Middle River Road Bridge, near Boyce Road Intersection, is a very old bridge and there are significant settlement concerns and maintenance issues. The City Engineering Division has completed the preliminary site and roadway survey and a Consultant Structural Engineer has performed an inspection of the bridge. The contract for the design of the replacement bridge has been awarded and geotechnical studies have been scheduled. The City Engineering Division will be preparing the environmental permit application and storm water drainage analysis. It is anticipated that this bridge project shall be bid this fall and construction will start in the spring of 2022.

Franklin Street Extension Bridge has been identified as high priority and needs to be replaced. The Engineering Division has prepared preliminary surveys of the right of way, bridge and adjacent private properties. The proposals for the design of the bridge has been received by the Engineering Division and are being reviewed to insure all of the necessary design and permitting issues are included. It is anticipated that the design will be completed by the spring of 2022 and the construction could start in the early summer.

White Street and Locust Avenue Intersection Improvements Project:

The proposed design project includes roadway widening of White Street from Meadow Avenue to Eighth Avenue. In addition, dedicated turning lanes shall be provided on White Street, Locust Avenue and Wildman

Street. Engineers are working with numerous utility companies to relocate utility poles, overhead wires, underground gas mains and water mains. The design also includes new and updated traffic signals, improved storm drainage along the north side of White Street and new granite curbs and concrete sidewalks. The design is approximately 90% complete; Engineers and Corporation Counsel are acquiring the necessary easements, site plan revisions and variances and are addressing the concerns of the adjacent property owners. The project is scheduled to be bid in September and construction to begin in the spring of 2022. The cost of construction will be funded by a LOTCIP Grant.

Infrastructure Improvements:

Eversource Gas: During the last 6 months, City Engineers have received 9 preliminary applications from Eversource Gas for the replacement of existing gas mains. The Engineers have provided substantial information to Eversource about the locations of the existing underground utilities, reviewed proposed plans, identified potential conflicts, coordinated with multiple Eversource Departments and also coordinated the review and approvals with several City Departments. The Engineering Division has recently approved the gas main designs on Elm Street, Fairfield Avenue, Connecticut Avenue, Greenfield Avenue and Delta Avenue and it is expected that plans for gas main replacements on White Street/ Ninth Avenue shall be approved shortly.

Traffic Study and Design:

The Engineering Division has spent a substantial level of effort reviewing the Route 37 Corridor Study and providing comments about recommended future improvements.

The Division has been reviewing the State's design of the South Street/ Triangle Street and Coal Pit Hill Road intersection and have helped to find ways to improve the project layout and reduce impacts to adjacent properties.

DEEP MS4 General Stormwater Permit:

The City's Consultant continues to lead workshop meetings with various pertinent City personnel and offices to meet the multitude of ordinance revisions, land use regulation revisions, mapping, web-site creation, inspection, testing, reporting and other requirements of the State DEEP permit. The Consultant continues to work with City departments on an "as needed" basis for outfall screening and sampling. The Illicit Discharge and Connection Ordinance was approved by the City Council and is now in effect. DEEP MS4 Annual Reports are posted on the City's website for review. The draft Annual Report for 2020 has been posted on the City website for public comment and has been submitted to DEEP. The City consultant has been performing outfall screening.

Balmforth Avenue Sidewalk Replacement:

The City received CDBG funding for three phases of the Balmforth Avenue Sidewalk Replacement Project. Phases I & III are moving into construction with the start of the project next month.

Grand Street Reconstruction:

Grand Street Reconstruction project of sidewalks, aprons and new drainage is nearing completion. The road will be reclaimed and rough graded the end of July with paving in August.

The RESERVE/RIVINGTON by Toll Brothers: (550 Acre Development with a total of 2150+ Units)

The Mews and The Ridge at Rivington: Progress continues with utility extensions and inspections.

Reserve Road, Milestone Road, Woodland Road: Progress continues on the completion of these roads.

Phase 11 Planning and utility reviews are completed.

The Woodlands Phase 4C: Progress continues with utility extensions and inspections.

Southeast, NY to Danbury Link Feasibility/Planning Study:

The Engineering Division worked with Putnam County on their grant request for funding of a feasibility study for the possible restoration of passenger service between Danbury and the Southeast, NY connection to the Harlem Line. A \$1,000,000 grant has been received. The Division worked with Putnam County relative to the scope of the study and the selection of a consultant. Putnam County has executed a contract with the most qualified bidder, WSP. The study is underway and several meetings have taken place. The City Engineer has personally participated in these meetings for this very important project.

Ellsworth Avenue School Annex:

The Division has worked with the Board of Education to develop a schematic plan and program for a school construction project at Ellsworth Avenue Elementary School. The project will aid in accommodating the projected increase in student enrollment in Danbury schools. A grant application has been filed with the State of Connecticut. Architectural services were awarded to Friar Architecture Inc. The City has presented design documents to the State of Connecticut Office of School Construction Grants and Review and received permission to bid the work. The project has been awarded to J.A. Rosa Construction, LLC. The BOE facility unit was moved out and the project is in construction with several activities going on.

Danbury Career Academy:

The City Engineer has been working with the Board of Education and Danbury Career Academy Steering Committee to begin project planning and development. This project will convert existing commercial space at The Summit into a 6-12 Career Academy school in order to accommodate space needs for the 6-8 and 9-12 grade ranges identified in recent enrollment projection reports. The project has received special legislation from the State of Connecticut to proceed in a format and process that has never been done before. Division staff have bi-weekly conference calls with the State of Connecticut Office of School Construction Grants and Review to work together in moving the project forward and meeting deadlines specified in the special legislation. A Request for Qualifications and Proposals for Architectural and Related Services for Bridging Document Preparation was advertised and have been received. The Architectural and Related Services for Bridging Document Preparation has been awarded to Friar Architecture, Inc. The architect has prepared several options for programming the existing space and also the gym/lobby addition.

Assessment Projects:

The following assessment projects, based on residents' petitions, remain pending.

- Butternut Lane, Bayberry Lane and Boxwood Lane Sanitary Sewer Extension.
- Hawley Road Extension Sanitary Sewer Extension.

Traffic Engineer and his Technicians:

Traffic engineering prepared a Federal grant application for the Alternative Transportation Program; co-supervised engineering design services for the White Street Corridor; Liaison and attending design as well as construction meetings of various State of CT projects in Danbury including the I-84 Improvement Study, Route 37 Improvements at Stacey Road and Barnum Road intersections as well as Newtown Road Corridor improvements at Old Newtown Road and Eagle Road Intersections. The Traffic Division is also working with the Town of New Fairfield and WestCOG developing strategies to improve public safety, alleviate traffic congestion and exploring establishing a walk trail along the Route 37 Corridor. Traffic is also working with WestCOG in solicitation of Federal funding to improve air quality within the City through alleviation of traffic congestion.

Personnel on field investigations spent time on preventive traffic signal maintenance, breakdown signal repairs and Call before You Dig Services. Please note our traffic maintenance services are complimented by an on-call contractor who handles breakdown and knockdown repairs after office hours, including weekends.

Administrative Work:

City Engineers are reviewing various site plans, water and sewer applications, special exception applications, and subdivision applications for various land-use approvals of on-going development projects throughout the City. Field inspections of sanitary sewer, water mains and new roads are performed regularly on various developments. Our Engineers also review various drainage problems which may include site visits, analysis and design.

Survey Crew:

Our survey crew verifies various R.O.W. and prepares surveys and easements for in-house design of City Projects and also assists other divisions in locating utilities in the field.

Should you have any questions regarding this report or any other issues related to our Engineering Division, please do not hesitate to contact me at (203) 797-4641.

Highway Division Report submitted by Tim Nolan, Superintendent of Public Services: **June – 2021**

This was a very busy month for the Highway Division. The third phase of this year's paving project was completed on Golden Heights Rd, East Gate Rd, Wynwood Rd, and Eastwood Rd. Crews started the drainage work and road preparation on the next phase of paving on Park Ave and Pleasant St. Backfilling and seeding was completed on the previous paving projects.

Two pothole crews were dispatched daily to fill potholes. Street sweeping continued, cleaning up the winter debris. Employees from all the Public Service Departments worked together to prepare for D.H.S graduation. Highway Division crew members assisted the Forestry Division with tree removals, pruning, and traffic control.

Roadside mowing continued to improve sightlines around the City. Employees spent several days clearing catch basins and picking litter throughout our city streets. The city garbage truck is deployed daily to empty trash cans, collect litter and clean up illegal dumping. The recycle truck continues to be out at multiple locations receiving the recyclables from our residents.

Maintenance

- Emergency Call Outs: 0
- Catch Basins Replaced: 73
- Drainage Pipe: 894
- Guardrail Repairs: 0
- Dredging: 0
- Catch Basin Cleaning: 59
- Roads Paved: 4

Signage

- New installs: 8
- Replacements: 6
- Repairs: 25

Personnel

- Total: 39
- Injury: 1
- Restricted Duty: 0
- Retirement: 0
- Seasonal: 0
- Vacancy: 0

Parks Maintenance Report submitted by Tim Nolan, Superintendent of Public Services:
JUNE – 2021

The Parks Maintenance Division continued the grounds maintenance of all the City owned municipal properties, parks, schools and greens. The three spray-parks are open and in operation. All of the other various Park's throughout are also maintained weekly for many other recreational activities. A crew weeded the flower beds, watered the flowers, and mulched all the locations.

Field maintenance continues with the cleanup, mowing and painting of lines. The Westerners Field was groomed and maintained for their opening games. P.A.L softball fields were prepared for the tournaments held throughout the month. D.H.S was prepped and setup for the graduation ceremony. The two dog parks were maintained on a weekly basis.

Each week the Ives St Green and Kennedy Park is cleaned up. Litter was picked up and garbage cans were emptied in various areas throughout the city. Maintenance of the mowing and summer seasonal equipment continued through the month.

Maintenance

- Parks: 22
- Schools: 17
- Sports Fields: 25

Personnel

- Total: 20

- Injury: 0
- Restricted Duty: 0
- Seasonal: 4
- Vacancy: 1

Forestry Division Report submitted by Tim Nolan, Superintendent of Public Services: **June – 2021**

The Forestry Division was busy maintaining trees in the City's right of ways. The crew continues to remove dead trees and prune healthy trees around the City. City tree contractors assisted with several tree removals and pruning throughout. Several days were spent pruning trees for the City's paving projects.

The Division responded to several dozen tree calls that include inspections, clean ups, and emergency take downs. Forestry also continues to monitor and remove beaver dam issues throughout the City. The division continues to maintain all of the American flags in the City's Parks.

Maintenance

- Removals: 36
- Pruning: 36
- Brush: 3
- Plantings: 0
- Emergency Call Outs: 1

Personnel

- Total: 4
- Injury: 0
- Restricted Duty: 0
- Seasonal: 0
- Vacancy: 0

Public Buildings Report submitted by Sean Hanley, Superintendent of Public Buildings: **June – 2021**

City:

Starting backup generator building connection project.
Implementing new work order system.

Library:

Installing metal panels and cap on chimney.
Junior library sensory room awarded.
Additional security cameras for multiple areas scheduled.
Chiller repairs completed.

Danbury Public Schools:

Currently looking into different air purification systems for HVAC systems.
DHS elevator project underway.
Reviewing UST replacement projects at RPMS,BMS and the King St. campus.
RPMS front door replacement scheduled.
Looking into solar project for multiple schools with our energy consultants.

City Hall:

Council chambers renovation project 90% complete.
Performing basement area updates.
New addition roof replacement pricing received, waiting to schedule.
Basement camera project started.
Old Library:
Receiving quotes to repair cooling tower.

Hatters Park:

Boiler rebuild ongoing.
Reviewing plans for camera systems

Candlewood Park:

Reviewing plans for camera system at gatehouse and dock area.

General:

The majority of time the Maintenance Mechanics spent this month was associated with School building repairs: specifically HVAC, Plumbing, outdoor lighting and life safety in schools.

Requests for Maintenance Service:

Attached please find the statistical report of repairs and maintenance work that the Public Buildings Mechanics engaged in during the month of June 2021.

In the month of June we received 101 new work requests and completed 70 work requests. In reviewing this report, you will find the repair time that was expended in major work categories. Also listed is the total number of work order hours completed.

Public Building mechanics were engaged in Plumbing work with a total of 95.00 person-hours dedicated to this service. The next largest area of concentration was in HVAC repairs, utilizing 73.00 person-hours of labor. Electrical repairs came as the third highest category with 25.50 person-hours. Should you have any questions regarding this report, please do not hesitate to contact Sean Hanley at 203-797-4584.

CITY OF DANBURY PUBLIC BUILDINGS DIVISION WORK REQUEST REPORT FOR JUNE 2021

Work Requests Received this month	101
Work Requests Completed this month	70

Category	Total Labor Hours
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Alarms	0.00
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Carpentry	4.00
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Electrical	25.50
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HVAC	73.00
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Locksmith	0.00
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Maintenance	5.00
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Mechanical	14.00
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Plumbing	95.00
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Roofing	0.00
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Snow Plowing	0.00
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Labor Hours City Buildings	61.00
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Labor Hours School Buildings	155.50
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Overtime	101.00
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Public Utilities Report Submitted by David Day, PE, Superintendent of Public Utilities:

RE: Report to the City Council – Month of June 2021

Dear Mayor Cavo and Members of the City Council:

Enclosed is the monthly report to the City Council for activities that took place in June 2021. Also attached is the Public Utilities Vehicle Maintenance Report.

As of July 14, 2021 there are 31 hydrants out of service. I will be happy to review the information with you.

Sincerely,

David Day

David Day, P.E.
Superintendent

JUNE 2021 Water Pollution Control Plant (WPCP) Upgrade Project Status

June 2021 Water Pollution Control Plant (WPCP) Upgrade Project Status

The following is an update of events that occurred and of work that was performed in June 2021 by the Veolia Design Build Team (Veolia, Wright-Pierce, and CH Nickerson):

- Construction of Phase 1 work (Tertiary Treatment System Upgrade and Stormwater System Improvements) continued. The following activities were performed by the design build team:
 - Veolia performed Construction Management Duties for Phase 1 work.
 - Wright-Pierce performed Construction Administrative and Resident Project Representative Duties associated with the construction of the Tertiary Treatment System and the Stormwater System Improvements.
 - CH Nickerson (CHN) performed the following work associated with the new Tertiary Treatment System Building.
 - Continued operating and maintaining the excavation dewatering system.
 - Continued installing reinforcing steel and formwork for concrete walls and slabs.
 - Continued placement of concrete in concrete wall forms and slab forms.
 - CHN performed the following work associated with Stormwater System Improvements:
 - Continued installation of storm drain overflow structure.
- Construction of Phase 2 work continued. Phase 2 work includes a new Headworks Screening & Grit Removal Facility, a new Fats, Oils & Grease (FOG) Receiving and REA Biodiesel Facility and Miscellaneous WPCP Upgrades. The following activities were performed by the design build team:
 - Veolia performed Construction Management Duties for Phase 2 work.
 - Wright-Pierce performed Construction Administrative and Resident Project Representative Duties associated with the construction of Phase 2 work.
 - REA and Wright-Pierce continued working on the final design of the FOG Receiving and Biodiesel Facility.
 - REA began installing reinforcing steel and formwork for the base slab of the FOG separation and decant tanks.
 - Wright-Pierce completed the final design of the new Headworks Screening & Grit Removal Facility and the Miscellaneous WPCP Upgrades.
 - CHN continued earth excavation activities associated with the new Headworks Facility.
 - CHN continued installation of the excavation support system required to construct the new Headworks Facility.

MEMORANDUM

DATE: July 15, 2021
TO: City of Danbury, City Council
FROM: *David M. Day, P.E.*, Superintendent
RE: Sanitary Sewer Collection System Maintenance—
JUNE 2021

Complaints: 2 Bypasses 15 Slow Running
 1 Loose Manholes 0 Odor Calls

Number Received: 18
Number Completed: 18

Pipe Cleaned: 8,100 LFT
Gallons of Water Used: 15,000 Gal

New Pipe Inspected: 300 LFT

Manholes Replaced/Repaired 4



To: David Day, P.E., Supt. of Public Utilities, City of Danbury

From: Ralph Azzarito, Project Manager *Ralph Azzarito*

Subject: WPCP Report For Month of: Jun '21

Date: 7/9/2021

I. Wastewater Treatment:

A) Sewage Processed:	8.0 MGD (Daily Avg)	239.9 Million Gallons Total
B) Septic Waste Processed:		1,392,425 Gallons Total
C) Sludge Pumped To Digesters:		651,222 Pounds Total

II. Wastewater Quality	Influent	Effluent	% Removal	Effluent Limit
A) BOD (mg/l)	249	4	98.0	30 mg/l and 85%
B) Total Suspended Solids (mg/l):	347	3	99.2	30 mg/l and 85%
C) Total Phosphorus (mg/l):	5.4	0.5	91	0.6 mg/l
D) Ammonia (mg/l):	28.2	0.16	99.0	1.7 mg/l
E) Total Nitrogen (lbs/Day):	3,479	360	90.0	442 lbs/day

Note: Phosphorus limits apply April - October.

Nitrogen limit for credit trading only.

III. Pump Station Operation:

A) Beaver Brook:	714.7 Hours Run
B) Southfield:	50.6 Hours Run
C) Mill Plain:	22.6 Hours Run
D) Backus:	116.6 Hours Run
E) Tarrywile	58.4 Hours Run
F) Turner Road:	35.3 Hours Run
G) Ford Avenue:	24.3 Hours Run
H) Indian Glen:	86.4 Hours Run
I) Delay Street:	17.0 Hours Run
J) Hayestown Road:	70.1 Hours Run
K) Kenosia Avenue:	10.3 Hours Run
L) Larson Drive:	60.7 Hours Run
M) Landfill:	176.7 Hours Run
N) Thrope Street	11.9 Hours Run
O) Poets Landing	27.1 Hours Run
P) Rogers Park	44.8 Hours Run
P) West Side	92.4 Hours Run
Q) East Franklin Street	20.8 Hours Run

Total Station Alarms:

TO : City Council - City of Danbury

FROM : David Day, Superintendent of Public Utilities

DATE : July 15, 2021

RE : WATER DEPARTMENT REPORT: JUNE 2021

I. WATER PRODUCTION:

A) Margerie Water Treatment Facility: 88.1 MG.

B) West Lake Water Treatment Facility: 96.0 MG.

C) Kenosia Well Field: 0 MG.

D) Osborne Street Well
Field: 0 MG.

E) Other: 0 MG.

(MG. = Million Gallons)

II. RAINFALL:

A)
Month: 2.2 inches

B) Past 12 Months (running total): 49.6 inches

C) Current Year (Jan.- Current Mo.): 19.1 inches

III. WATER STORAGE:

date: 6/21/2021

	<u>Current Reading</u>		<u>Historical Average</u>	
A) East Lake Reservoir:	<u>90.2</u>	%	<u>95.1</u>	%

B) Margerie Lake Reservoir:	<u>96.2</u>	%	<u>95.1</u>	%
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C) West Lake Reservoir:	<u>95.8</u>	%	<u>96.2</u>	%
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D) Total:	<u>95.2</u>	%	<u>95.6</u>	%
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IV. WATER PUMPED:

A) Park Avenue Pump
Station: 0 MG.

B) Padanaram (High School) Pump Station: 5.14 MG.

C) Shelter Rock Pump
Station: 2.38 MG.

D) WestConn Pump Station:	0.63	MG.
E) Margerie Pump Station:	1.46	MG.
F) Pleasant Acres:	1.07	MG.
G) Nabby Road:	1.21	MG.
H) Harvest Hill:	0.79	MG.
I) Woodland Road (Reserve):	9.43	MG.
J) West Lake High Service :	58.2	MG.
K) Total Water Pumped (A-I):	80.3	MG.
(MG. = Million Gallons)		

V. WATER TRANSFERRED: _____

A) East Lake to Margerie Reservoir:	80.5	MG.
B) Padanaram to Margerie Reservoir:	0.0	MG.
C) Kohanza to West Lake Reservoir:	0.0	MG.
D) Kenosia Diversion to West Lake Reservoir:	0.0	MG.
E) Kenosia Wells to West Lake Reservoir:	0.0	MG.
F) Total Water Transferred (A-E):	80.5	MG.
(MG. = Million Gallons)		

VI. ALGAE CONTROL: _____

A)	None
B)	

VII. SURVEY OF WATER SOURCES: _____

A)	Daily testing of treated and untreated water by water quality laboratory.
B)	Disinfection by-products (trihalomethanes & haloacetic acids) testing of water distribution system.

VIII. SUPERINTENDENTS NOTES: _____

GENERAL FUND - EQUIPMENT MAINTENANCE JUNE 2021

REPAIR DATE	PLATE #	DIVISION	DESCRIPTION OF WORK PERFORMED
6/3/2021	113-DA	POLICE	RF HEADLIGHT BULB AND HARNESS
	19-DA	POLICE	2 TIRES, RF AXLE SEAL, REAR PADS AND ROTORS, FRONT QUICK STRUTS, LF HEADLIGHT BULB AND HARNESS
	271-DA	POLICE	ENGINE SERVICE, RADIATOR HOSE, OIL COOLER HOSES
6/4/2021	337-DA	POLICE	REPLACE FENDER TRIM AND WHEEL LINER
	7-DA	POLICE	LF DOOR LATCH ASSEMBLY
	407-DA	POLICE	ENGINE SERVICE, WIPER BLADES
6/7/2021	19-DA	POLICE	LF HEADLIGHT BULB AND HARNESS
6/8/2021	271-DA	POLICE	REPLACE EVAPORATOR CORE, REPAIR SPOTLIGHT
		SENIOR	
6/10/2021	623-XPL	CENTER	REPLACE BACK UP ALARM
6/15/2021	354-DA	POLICE	REPLACE PTU COOLER LINES, ENGINE SERVICE
			REPAIR WIRING HARNESS, ENGINE SERVICE, SWAP TIRES,
6/16/2021	30-DA	CITY HALL	REPLACE TIRE SENSORS
			LF LOWER CONTROL ARM BUSHING, FUEL INJECTOR, ENGINE
	385-DA	POLICE	SERVICE
			REPLACE 4 IGNITION COILS AND 6 SPARK PLUGS, TAILGATE LOCK
6/18/2021	15-DA	POLICE	ASSEMBLY
	127-DA	CITY HALL	ENGINE SERVICE, WIPER BLADES, 1 TIRE, BALANCE TIRES
6/21/2021	271-DA	POLICE	REPLACE RR TIRE
			REPLACE LF FENDER, DOOR, MOLDING AND HEADLIGHT, REPLACE
	9-DA	POLICE	BUMPER, LF STRUT, ENGINE SERVICE
			HIGH SIDE AC LINE, LOWER RADIATOR HOSE, COOLING FAN, RF
	337-DA	POLICE	SWAY BAR END LINK, ENGINE SERVICE
6/22/2021	76-DA	CITY HALL	REPLACE AC SCHRAEDER VALVE
6/23/2021	4-DA	POLICE	ENGINE SERVICE, FRONT BRAKE PADS AND ROTORS
	261-DA	POLICE	ENGINE SERVICE, FRONT AND REAR BRAKE PADS AND ROTORS
6/24/2021	270-DA	POLICE	ENGINE SERVICE
6/25/2021	220-DA	CITY HALL	REPLACE SERPENTINE BELT
	8-DA	POLICE	ENGINE SERVICE, FRONT BRAKE PADS AND ROTORS
	334-DA	POLICE	REPLACE BATTERY
6/28/2021	190-DA	POLICE	SHIFT LOCK SOLENOID
	2-DA	POLICE	FRONT BRAKE PADS AND ROTORS
	421-DA	POLICE	ENGINE SERVICE, 1 TIRE
	3-DA	POLICE	ENGINE SERVICE, AC COMPRESSOR
6/29/2021	234-DA	HIGHWAY	ENGINE SERVICE
6/30/2021	222-DA	POLICE	LF HEADLIGHT BULB AND HARNESS
	257-DA	POLICE	SWAP THROTTLE BODY

WATER FUND - EQUIPMENT MAINTENANCE JUNE 2021

REPAIR DATE	PLATE #	DIVISION	DESCRIPTION OF WORK PERFORMED
6/3/2021	350-DA	WATER	FLAT REPAIR
6/9/2021	226-DA	WATER	REPLACE FAN CLUTCH
6/11/2021	321-DA	WATER	ENGINE SERVICE, REAR BRAKE PADS AND ROTORS, SERPENTINE BELT
6/14/2021	132-DA	WATER	REBUILD TRANSMISSION
6/23/2021	176-DA	WATER	REPLACE DRIVERS SIDE SEAT CUSHION AND COVER, O2 SENSOR
6/24/2021	350-DA	WATER	CHARGE AC
6/25/2021	263-DA	WATER	REPLACE IGNITION COIL AND 6 SPARK PLUGS
6/29/2021	280-DA	WATER	ENGINE SERVICE, CHARGE AC
	279-DA	WATER	ENGINE SERVICE, CHARGE AC

The Equipment Maintenance Division responded to and repaired the following vehicles during the month.

Below is a list of services provided:

Date:	Vehicle :	Repair Provided:	Department:
6/1/2021	9	STARTING PROBLEM	HWY
^	77	DPF/SCR	HWY
^	1	CHECK OIL LEAK	HWY
^	365-DA	R/F WINDOW REGULATOR/SWITCHES	PARKS
6/2/2021	49-DA	TRANS SOLENOID PACK	PARKS
^	77	DPF/SCR	HWY
^	1	OIL LEAK	HWY
^	365-DA	R/F WINDOW REGULATOR/SWITCHES	PARKS
^	67	FLASHER RELAY	HWY
^	7	NO START	HWY
6/3/2021	TW3	REAR TURN SIGNAL	HWY
^	390-DA	R/F TURN SIGNAL	FORESTRY
^	77	DPF/SCR	HWY
^	365-DA	BRAKES	PARKS
^	7	NO START	HWY
6/4/2021	50	NO START	HWY
^	#1	TURBO	HWY
^	77	DPF/SCR	HWY
^	7	NO START	HWY
6/5/2021	390-DA	SERVICE	FORESTRY
^	77	DPF/SCR	HWY
6/7/2021	80	CONVEYER SUPPORTS	HWY
^	50	NO START	HWY
^	390-DA	SERVICE	FORESTRY

^	64-DA	SERVICE	BLDG MAINT
^	77	DPF/SCR	HWY
^	365-DA	BRAKES	PARKS
^	254-DA	TIGHTEN HYD HOSES	FORESTRY
6/8/2021	178-DA	ADJUST CUTTER HEIGHT	HWY
^	217-DA	SERVICE	ENGINEERING
^	80	CONVEYER SUPPORTS	HWY
^	365-DA	CHECK A/C	PARKS
^	386-DA	CHECK A/C	ENGINEERING
^	77	RUN REGEN	HWY
6/9/2021	77	RUN REGEN	HWY
^	80	CONVEYER SUPPORTS	HWY
^	212	CHECK WATER SYSTEM	HWY
^	161-DA	COOLANT LEAK	PARKS
^	365-DA	CHECK A/C	HWY
6/10/2021	161-DA	WATERPUMP/SERP BELT/TENSIONER/IDLER	PARKS
^	80	CONVEYER SUPPORTS	HWY
^	386-DA	A/C LINES	ENGINEERING
^	SIGNS	FILL ALL BATTERIES CHECK SIGN BOARDS	HWY
6/11/2021	161-DA	FRONT BRAKES	PARKS
^	386-DA	A/C LINES	ENGINEERING
^	80	CONVEYER SUPPORTS	HWY
^	365-DA	A/C CONDENSOR	PARKS
6/12/2021	80	CONVEYER SUPPORTS	HWY
6/14/2021	80	CONVEYER SUPPORTS	HWY
^	365-DA	A/C CONDENSOR	PARKS
^	47-DA	WIPER BLADES	PARKS
^	26	WIPER BLADES	HWY
^	116-DA	CHECK TIRE PRESSURE	HWY
^	8	CHECK LIGHTS/MUD FLAP	HWY
6/15/2021	3	TOP OFF OIL	HWY
^	121-DA	SERVICE/BRAKES	HWY
^	389-DA	JUMP START	HWY
^	117-DA	CHECK BLOWER	HWY
6/16/2021	83	L/S SIDE BROOMS	HWY
^	121-DA	SERVICE/BRAKES	HWY
^	231-DA	SERVICE	ENGINEERING
6/17/2021	21	TAILGATE LATCHES	HWY
^	121-DA	SERVICE/BRAKES	HWY
^	49-DA	TIPM MODULE	PARKS
^	116-DA	HYD HOSE(ROAD CALL)	HWY
^	178-DA	FLAIL HEAD IS LOOSE(ROAD CALL)	HWY
6/18/2021	78-DA	SERVICE	BLDG MAINT
^	21	LIGHTS/ TAILGATE LEVER/HYD LEAK	HWY
6/21/2021	386-DA	CHECK BANGING NOISE	ENGINEERING
^	248-DA	BATTERY	BLDG INSP

^	121-DA	CHECK REVERSE LIGHTS	HWY
6/22/2021	121-DA	CHECK REVERSE LIGHTS	HWY
^	83-DA	ALTERNATOR	HWY
^	39	CHECK LIGHTS	HWY
6/23/2021	39	LIGHTING MODULE	HWY
^	386-DA	CHECK BANGING NOISE	HWY
^	19	CHECK OVER	HWY
6/24/2021	39	CHECK LIGHTING	HWY
^	212	WATERING SYSTEM/SEAT TRACK BROKEN	HWY
6/25/2021	39	CHECK WIRING FOR LIGHTS/BRAKE LIGHTS	HWY
^	212	WATERING SYSTEM/SEAT TRACK BROKEN	HWY
6/28/2021	44	CHECK AIR COMPRESSOR/OIL PRESSURE	HWY
^	60	SERVICE	HWY
6/29/2021	77-DA	JUMP START	HWY
^	#23	SERVICE	HWY
^	52	SERVICE	HWY
^	TW2	CHECK LIGHTS/SIDE STEP	HWY
6/30/2021	23	SERVICE	HWY
^	50	JUMP STATR/CHECK FOR DRAW	HWY
^	TW2	CHECK LIGHTS/SIDE STEP	HWY

Personnel

Total:	5
Injury:	0
Restricted Duty:	0
Retirement:	0
Seasonal:	0
Vacancy:	0



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DEPARTMENT OF PERMIT COORDINATION BUILDING DEPARTMENT

DATE: July 26, 2021
TO: City Council
C: Mayor Joseph Cavo

Re: City Council Report for Permit Center and Building Department

On behalf of the Permit Center and Building Department the following report is submitted for your review. This report is for the period of June 1st to the 30th 2021. The report consists of statistical data on applications with their associated permits.

Analytics

Combined Report: Citywide activity

Residential Project Activity

Commercial Project Activity

Sean P. Hearty

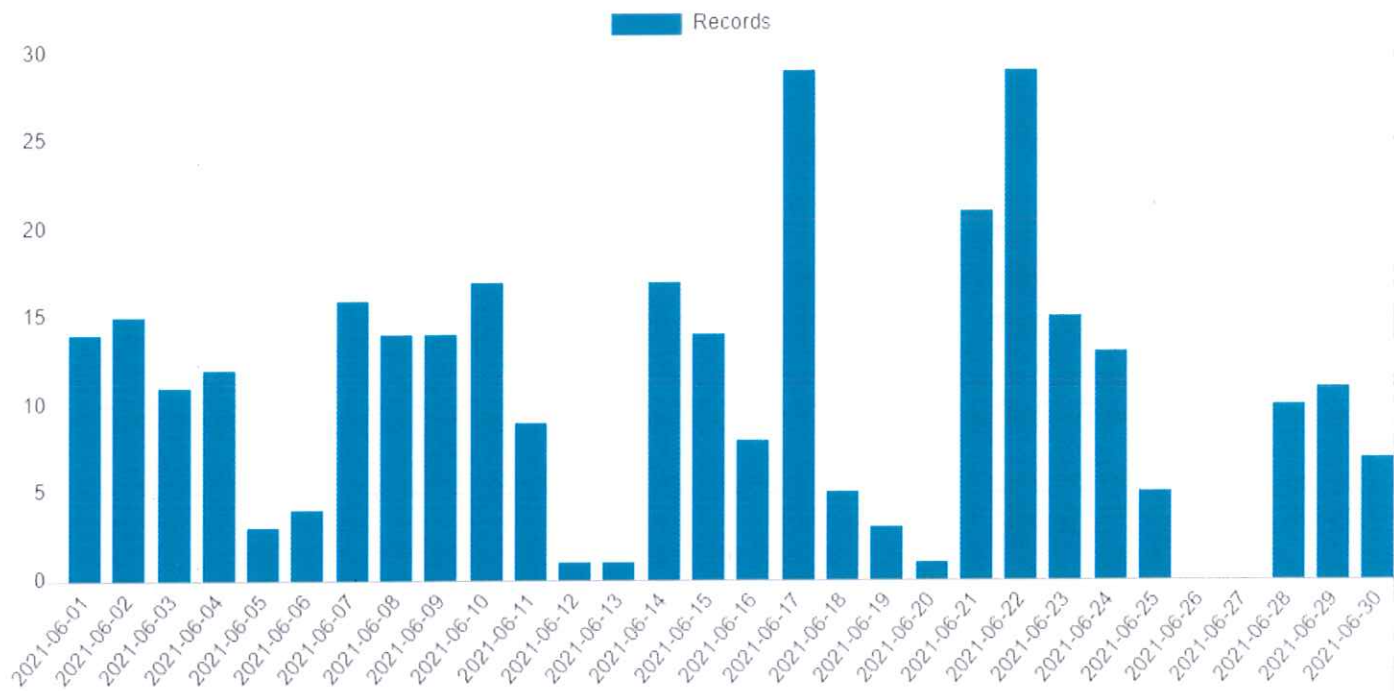
DIRECTOR

David Newland

BUILDING OFFICIAL

Analytics

Records submitted over time



Totals



319
Records Created



\$354,004.82
Revenue Collected



665
Inspections Done



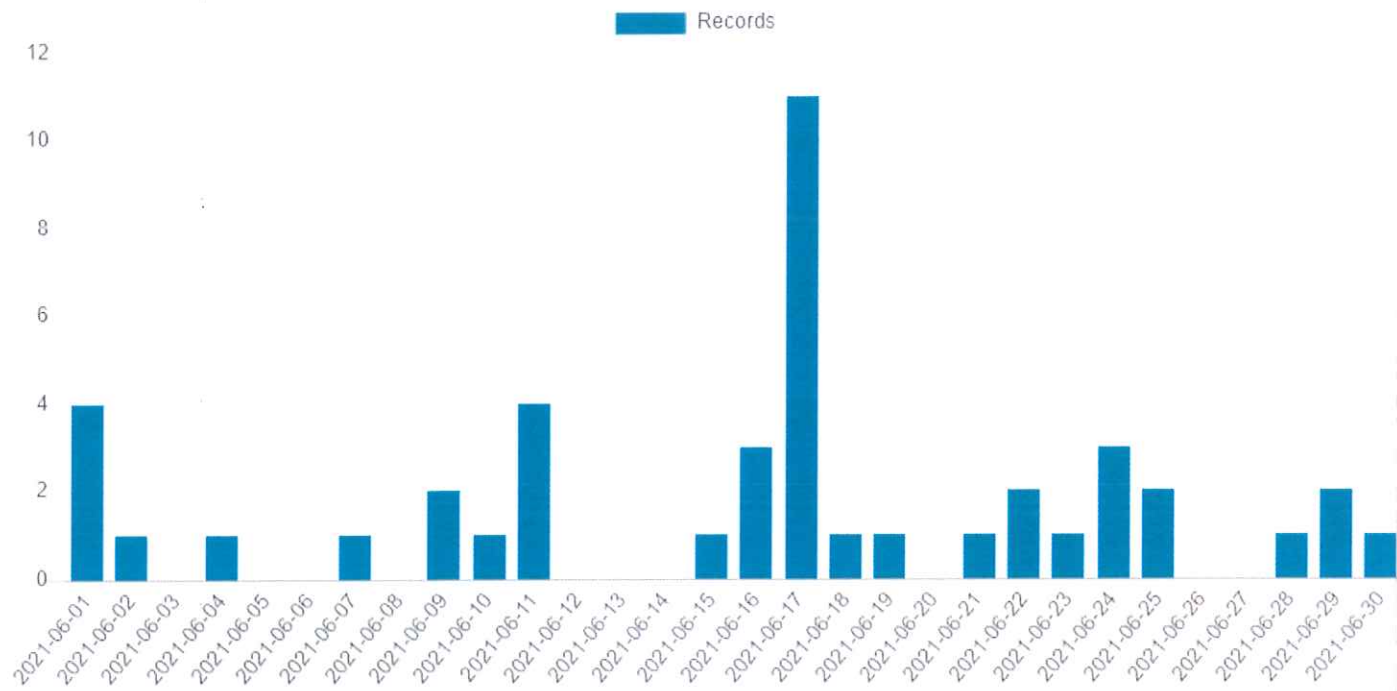
596
Permits Issued

Filter Results

All Records

Analytics

Records submitted over time



Totals

 **44**
Records Created

 **\$169,612.23**
Revenue Collected

 **111**
Inspections Done

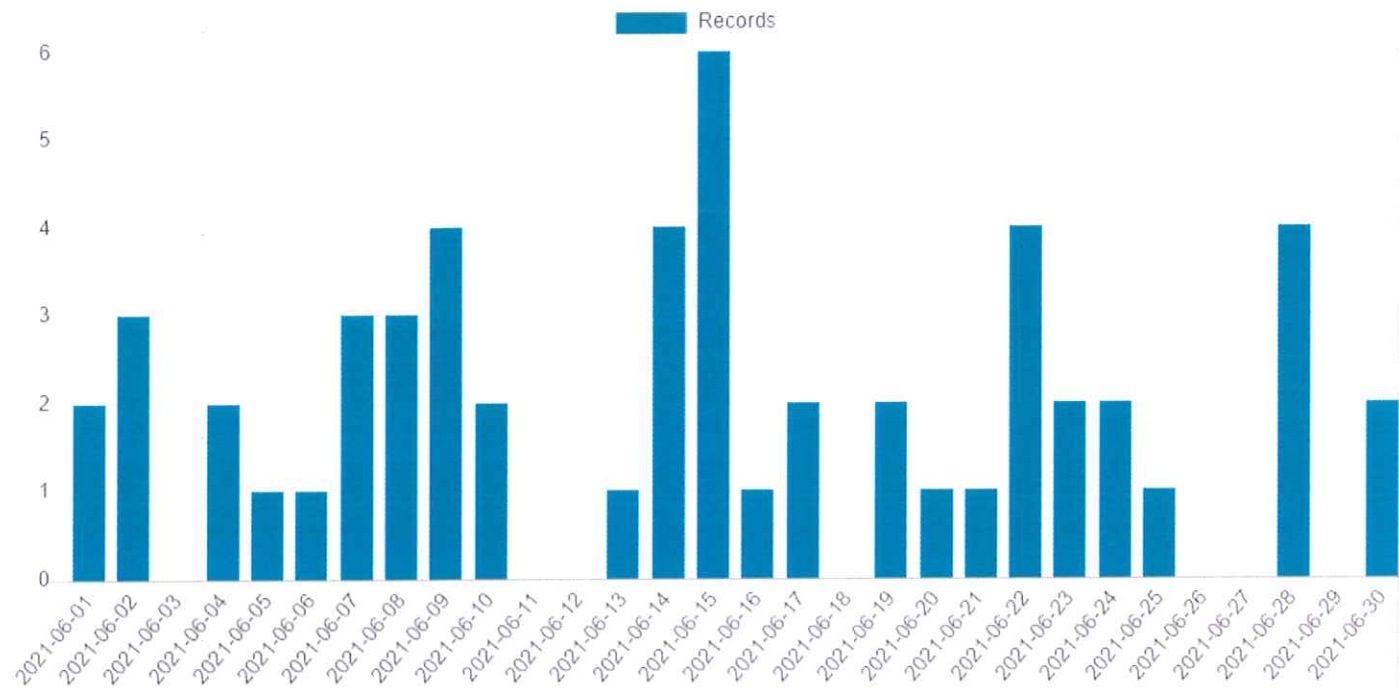
 **52**
Permits Issued

Filter Results

Commercial Projects

Analytics

Records submitted over time



Totals

 **54**
Records Created

 **\$123,621.05**
Revenue Collected

 **294**
Inspections Done

 **203**
Permits Issued

Filter Results

Residential Projects



CITY OF DANBURY OFFICE OF NEIGHBORHOOD ASSISTANCE

Shawn Stillman
UNIT Coordinator
s.stillman@danbury-ct.gov

203-796-8026

Livable Neighborhoods 2021 “Building a Better Danbury”

July 2021

July 26, 2021

Honorable Mayor Cavo and City Council Members:

Below is a table highlighting UNIT activity from the time of last month’s City Council report. This does not include any UNIT activity regarding follow up and re-inspection work from previously noted issues. The UNIT works to ensure that each and every issue is resolved as quickly as possible.

Time Period	June 28 – July 26, 2021
Number of Quality of Life Issues	93
Year to Date - 2021	540

The top issues addressed by the UNIT were:

- Garbage/Debris and Blight (45)
- Miscellaneous (20)
- Vehicle violations: abandoned/unregistered, front lawn parking (10)
- Exterior/Structural Blight Order (8)
- Unsafe living/Unpermitted construction (7)

BLIGHT ORDERS:

Orders written by UNIT this month (Includes Notice of Violations): 8
(YTD): 78

4 School House Drive: sent order to clean up exterior of the property as it is littered with old machinery and parts related to lawn mowers, snowblowers, etc. In addition to others pieces of bulky debris.

241 White Street: sent order to clean the exterior of the property, as well as to relocate the commercial dumpsters to a different location on the property.

85 Cross Street: issued order for the cleanup of this commercial lot, as it contains several tires, and various pieces of bulky debris and litter around the perimeter.

29-31 Division Street: issued order to remove or re-register unregistered vehicles, as well as to clean up exterior of the property of bulky debris.

1 North Nabby Road: issued notice to clean up exterior of the property as the driveway is littered with discarded machinery and parts, as well as an unregistered vehicle.

6 Vista Street: issued order due to house being constructed at least 5 years ago, exterior is complete, but the property is not being maintained. Grass is high, and owner has not responded to tags/calls.

PROPERTY UPDATE:

25 Henso Drive: in early June our department received a resident complaint about a vacant house at the end of the road. Upon inspection, the grass was very high, and the house was vacant and not secure. The door was broken open, however, it did not appear that the property was being vandalized or lived in. Additionally, the front of the house was in disrepair. The front fascia and eaves where the gutters are were exposed. Water penetration was occurring, as well as animals/birds getting in. Neighbors were getting concerned. The property is a foreclosure and our office sent an order to the bank, hoping that these issues will be addressed immediately. We are pleased to share that everything has already been addressed, including the repairs to the house. The property management company was responsive and did a great job with the repairs. Upon seeing me at a reinspection, the neighbors were quick to express their appreciation to our department.

6 East Pearl Road: this property has been an eyesore for an extended period of time, as the property owner would use his backyard to store an over-accumulation of belongings. His backyard is surrounded by fence, and as a result, complaints were rarely submitted. Our department met with the property owner early in the spring and reviewed the urgency to clean the property once and for all, but also assisted by establishing goals along the way, with reasonable deadlines. As of two weeks ago, the property is clean and is looking the best it's ever been in nearly 10 years.

NEIGHBORHOOD PRESERVATION:

Our department sent out notices and have had meetings with two (2) properties over the last few weeks regarding concerns of repeated get-togethers and loud disruptive parties. While it is encouraged for residents to enjoy their property and host parties with friends and family, it is also critical that these events are not disruptive to their neighbors and also do not occur on a repetitive basis. Violation notices were issued to the following properties to discuss concerns over resident complaints:

4 Albers Road: Repeated complaint of get together/parties, whereas the road is unsafely overloaded with vehicles on either side of the road, as well noise associated with the number of

people into the late hours. Met with the family of the homeowner and explained the city regulation of repeated activity, and our department will monitor further activity.

41 Great Plain Road: Complaint of volleyball games, whereas there is noise and activity until late at night, however, most, if not all vehicles are parked in the large driveway. Met with the homeowner to discuss concerns, and will monitor further activity.

UPDATE: METRICS AND ACTIVITY:

The data below represents service requests created via 311 call center activity. This is not a record of actual calls received.

	THIS PERIOD:	2021 YTD:
Service Requests created:	252	1497
Service Requests closed:	115	1080
Percent closed:	45.6%	72.1%

We continue to provide the community with innovative, efficient and responsive service in order to address quality of life issues in Danbury. Our department makes itself as accessible to our residents as much as possible. We are contacted by phone, email, text and even Facebook. **For those of you not following the UNIT on Facebook, please LIKE us at UNIT City of Danbury.**

If we can be of any assistance to you or residents in your ward please contact us at 796-8026 or 311.

Sincerely,
Shawn Stillman
Coordinator, Office of Neighborhood Assistance



CITY OF DANBURY

DANBURY, CONNECTICUT 06810
DEPARTMENT OF ELDERLY SERVICES
ELMWOOD HALL
10 Elmwood Place
(203) 797-4686
www.danburyseniors.org

DATE: July 26, 2021

TO: Honorable Mayor Joseph M. Cavo
Members of the City Council

FROM: Susan M. Tomanio, MSW, LCSW
Director of Elderly Services

RE: Report City Council Meeting
Reporting Period: (6/21/21 – 7/16/21)

The Senior Center is open for in-person appointments and for pre-registered activities.

Resource and Referral is now in-person by appointment, over the phone or via email.

CHOICES (Connecticut's program for Health insurance assistance, Outreach, Information and referral, Counseling, Eligibility Screening, i.e. Medicare A, B, D, Advantage, Medigap, Medicare Savings) CHOICES provides free, unbiased, information on state and federal programs. This service is now in-person by appointment at the Senior Center.

CHOICES / Resource and Referral. 261 seniors / 296 services provided

Services by Category: CHOICES (Connecticut's program for Health insurance assistance, Outreach, Information and referral, Counseling, Eligibility Screening, i.e. Medicare A, B, D, Advantage, Medigap, Medicare Savings) – 40

Financial – 1
Food – 6
Housing / Homeless / Home Repair – 5
In-Home Care / Assisted Living / Nursing Home – 2
Transportation – 11
Elder Law - 2
Medical Equipment - 1
Wellness Check - 0
Protective Services for the Elderly - 0
Taxes – 3
COD Property Tax Relief - 0
Advocacy – 0
Supportive Counseling – 2
Senior Center – 197
“911” Emergency Calls - 0
Donations - 4
Flu Shots – 0
Medical - 1
Energy Assistance - 0
Library Tech Support – 1
Rent Rebate – 9
Other – 11

Virtual Activities / Zoom / In-Person Indoors. Virtual on-demand activities will remain on our website. Classes and activities are now in-person at the Senior Center. Masks are required as well as social distancing. Participating through Zoom is an option for some programs. Programs include Strength Training, Movers and Shapers, Multimedia Art Instruction, and Tai Chi. New this report period are Chair Yoga, Line Dance Instruction, and Zumba Gold.

One-on-One Tech Support over the Phone. Elmwood Hall - Danbury Senior Center in partnership with the Danbury Library, offers a One-on-One Tech Support program. Seniors receive an individual half hour appointment with a Library Tech Specialist.

Rent Rebate. CT State law provides a reimbursement program for Connecticut renters who are elderly or totally disabled, and whose incomes do not exceed certain limits. This program is conducted in-person, over the phone, through email, and postal mail.

Clients, 189, services, 334.

Applications to date: 692 applications in State of CT portal, 420 paid, 267 disallowed, 5 not payable.

Van Transportation Program. We have reinstated our van program to bring seniors who lack transportation to classes and programs at the Senior Center.

2 seniors, 6 one-way rides.

Senior Nutrition Grab and Go Meal Program. State funded through the Western CT Area Agency on Aging. The program provides four “COVID19” meals per week for a suggested donation of \$3 per meal.

(Week 1) 40 meals provided to 10 seniors

(Week 2) 28 meals provided to 7 seniors

(Weeks 3) 16 meals provided to 4 seniors

(Week 4) 16 meals provided to 4 seniors

Total Number of Meals = 100

Farm Market Box and Coin Program.

- 1) “Twice per month Grab and Go Farmers’ Market Box” of vegetables picked up at the Senior Center (or delivered for those who lack transportation)
- 2) “Farmers’ Market Coins” given out directly at the Farmer’s Markets so seniors can shop on their own.

A funding increase for this program now allows for \$20 worth of Farmers’ Market Coins or two Farmers’ Market Boxes(valued at \$20) per month for each senior participant.

Outreach – over 250 outreach calls to Danbury Seniors to increase access to fresh produce.

This program is a partnership of Danbury Senior Center, United Way of Western CT, AgeWell Community Council, CityCenter Danbury Farmers’ Market, Savings Bank of Danbury, EatWell AgeWell, UCONN Department of Agriculture SNAP Nutrition Education, and Clatter Valley Farm and CSA.

Total number in program: 198

Grab and Go Farmers’ Market Box, 44, Delivery of Farmers’ Market Box, 29, Farmers’ Market Coins, 125

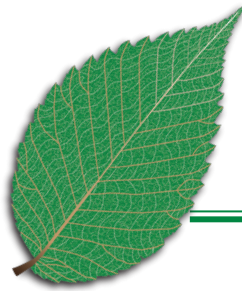




PIC•COLLAGE

The Prime Timers, Inc., Friends of Danbury Seniors, a 501c3, continues to accept monetary and non-monetary donations in support of the Elmwood Hall Senior Center. Susan M. Tomanio, MSW, LCSW, Director of Elderly Services, City of Danbury, serves at the interim president.

Please refer to our website or Facebook page for all the latest news, information and community events for Danbury seniors – www.danburyseniors.org



The Elmwood Extra

Read All About It!

August - September 2021

A Publication of the Department of Elderly Services



Elmwood Hall

The club for people age 60 and up

What's Inside:
Gradual Reopening Information
Events and Activities
Benefits and Support Programs

City of Danbury
Department of Elderly Services
Joseph M. Cavo, Mayor

Susan M. Tomanio, LCSW, Director of Elderly Services
Michelle McNamara, Municipal Agent / Program Coordinator
Joyce Kuhn, Activities / Resource and Referral
10 Elmwood Place, Danbury, CT 06810
www.danburyseniors.org • Tel. 203-797-4686

Message from the Director of Elderly Services

Susan M. Tomanio, LCSW



We are continuing our gradual reopening of the Senior Center. We have added back a few more programs, but still do require you to wear a mask and practice social distancing.

Please remember to call to reserve a spot for a class each week as spots are limited. We thank you for your patience as we move forward with reopening the Senior Center.

Elmwood Hall will be closed on Monday, September 6 for Labor Day

Senior Center Gradual Reopening Information

The Senior Center resumed activities with a “gradual reopening” on Wednesday May 19, 2021. We are excited to welcome people back into the building and we will be reopening slowly, with caution. Safety, for our members and our staff, will remain our highest priority. We will use CDC recommendations, the State of Connecticut’s Best Practices to Reopen Senior Centers Guide, and direction from the City of Danbury’s Health and Human Services Department. Although it won’t be the same Senior Center you left on March 16, 2020, we are excited to offer opportunities for people to see each other and have fun.

FREQUENTLY ASKED QUESTIONS:

Can I just stop by the Senior Center any time I want?

Unfortunately, no. Individuals must make an advance reservation to attend a program or receive a service at the Senior Center. For instance, if you want to speak with Joyce Kuhn about Medicare, you would call the Senior Center and make an appointment. If you want to attend any class or exercise or wellness program you must call in advance to “reserve your spot”. Each activity will have maximum attendance limits due to social distancing, the size of the room and the activity.

Do I have to wear a mask?

MASKS: MASKS ARE MANDATORY while participating in an indoor activity or indoor appointment. If you are unable to wear a mask, please call Susan Tomanio at the Senior Center to see if alternative arrangements can be made for you to participate in programs or services virtually. Masks must be worn covering the nose and the mouth completely.

What about Social Distancing and Contact Tracing?

Social Distancing: Everyone is required to maintain a 6-foot social distance while in the Senior Center building.

Contact Tracing: Before participating in any activity or meeting with staff, you must stop at the reception desk and provide your name, address, and phone number for contact tracing in the event someone tests positive for COVID-19.

Do I have to wash or sanitize my hands?

Hand Sanitizer/Hand Washing: Hand sanitizer will be available at the entrance of the building, near the restrooms, and in the Sugar Hollow Cafe room. The use of hand sanitizer upon entering the building is mandated.

Senior Center Gradual Reopening Information

How do I get into the Senior Center for a program or appointment?

Entrance/Exit: The sliding front door will serve as the point of entry into the building. All other doors will be locked. You may exit the building out of any of the glass, side doors.

Then what do I do?

Check-In:

Upon arrival at the Senior Center, all visitors are required to “check-in” with a staff member. Persons will be required to fill out a renewal of membership form so we have the most up to date information. You will also need to use your “Key Tag” as you have done in the past. This will provide the information we need to contact you if necessary. Please arrive early so you have time to check in.

Class Fees:

The class fee is \$2 per class and will be collected at the front desk. Please allow extra time before class to take care of these requirements. Masks are required during check-in while you are in the building. Those participating in activities over

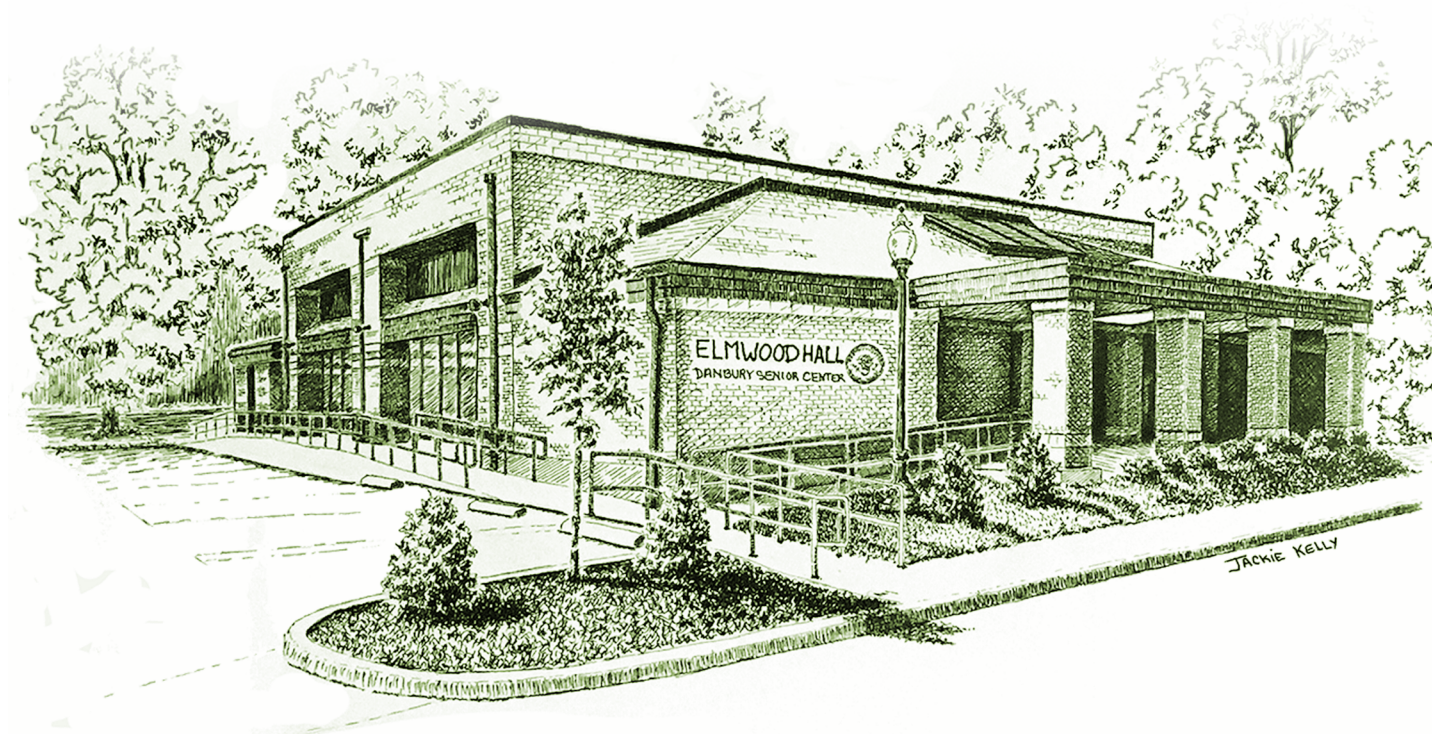
Zoom are asked to send the class fee by check to the Elmwood Hall Senior Center, 10 Elmwood Place, Danbury, CT 06810. Make checks payable to Danbury Senior Center.

Will the bathrooms be available?

Bathrooms: The bathrooms will be available for use. We ask that one person use the bathroom at a time. Bathrooms will be sanitized during the day. Masks are required for use of the bathroom.

Can I meet friends for coffee and a visit?

Visiting: People will not be allowed to drop-in and “visit” at this time. Hopefully in the near future, we will establish socially distance outdoor “visiting” times by reservation. Over time we will hope to establish indoor “visiting” times.



Events and Activities

All classes are inside the building. Masks and social distancing are required. Space is limited due to social distancing. Please call each week to sign up for class.

If you do not sign up in advance, we can not guarantee you a spot in the class. Membership at the Senior Center is required. Membership is FREE!

MONDAY

MOVERS AND SHAPERS *With Coleen*

11:15am (In Person and Zoom); Class Fee: \$2.00

A combination of low impact aerobics, strength training and stretching.

WALKING CLUB *With Michelle and Paul*

9:00am; Free

Walking is the easiest and safest exercise. Lace up your sneakers and join in! The route will include a trip to Roger's Park and back to the Senior Center. All walkers are encouraged to keep their own pace. Please call the senior center to sign up! Please be advised that this is a weather permitting club!

TUESDAY

CHAIR YOGA *With Beverly*

10:00am (In Person and Zoom); Class Fee: \$2.00

Focusing on relaxation, breathing and gentle postures. Yoga for older adults can ease suffering caused by many ailments including arthritis, chronic pain and heart disease.

MULTIMEDIA ART *With Adele*

10:00am-12:00 noon (In Person and Zoom); Class Fee: \$2.00

A mixed media class taught with work varying from miniatures to murals, portraits, still life and landscapes. Beginner to advanced artists are welcome.

TAI CHI *With Susan*

1:00pm (In Person and Zoom); Class Fee: \$2.00

This class is proven to help reduce stress and improve concentration, balance, strength and flexibility.

WEDNESDAY

STRENGTH TRAINING *With Coleen*

11:15am (In Person and Zoom); Class Fee: \$2.00

This class helps you stay strong and maintain your muscles.



Beverly



Coleen



THURSDAY

LINE DANCING *With Jill*

1:00pm (In Person, NO Zoom); Class Fee: \$2.00

Line dancing is a great way to exercise, improve your coordination, share a laugh with friends and have fun.

HAT CITY WOOD CARVERS, FREE

Beginning August 5th • 1:00pm – 3:00pm

All woodcarvers - beginners to masters welcomed. Members work on their own projects led by one of their more experienced members. Each person will have their own table for social distancing. Masks are required.

KNIT & CROCHET, FREE

Beginning August 5th • Meet Weekly 10:00am – 12 noon

Share patterns and yarn, have conversation. Each person will have their own table for social distancing. Masks are required. You must sign up each week to reserve a spot.

FRIDAY

ZUMBA GOLD *With Coleen*

10:00am (In Person, NO Zoom); Class Fee: \$2.00

Builds cardiovascular health by challenging the heart and working the muscles of the hips, legs and arms with dance moves.

Masks must be worn at all times



B-I-N-G-O is BACK!

Friday, August 13 at 1:00pm & Friday, September 10 at 1:00pm

Join us as we welcome back one of Elmwood Hall's most popular events. Seating is limited.

You must call 203-797-4686 to reserve your spot.

The cost to play is \$3.00



Benefits and Support Programs • 203-797-4686

Municipal Agent for the Elderly/Senior Support Services

We are available for appointments at the Elmwood Hall Senior Center
or via phone or email.

Information and referral available to Danbury residents, Caregivers,
Family Members, and the Greater Community.

*Information and Referrals • Medicare
Medicare Prescription Drug Plans • Elderly Nutrition
(Congregate Meals/Meals on Wheels/SNAP/Farm Market Vouchers)
Home Care Options • MediGap Supplemental Plans • Rent Rebate • Tax Relief
Medicare Advantage Plans • Medicare Savings Program • Housing Options
Medical Alert • Transportation*



CHOICES PROGRAM (Connecticut's program for Health Insurance Assistance, Outreach, Information and Referral, Counseling, Eligibility Screening, i.e. Medicare A, B, D, Advantage, Medigap, Medicare Savings) –

A CHOICES certified counselor and center staff member assists seniors with Medicare A, B, D, Medicare Advantage plans, Medigap plans and the Medicare Savings program. A review of other DSS benefits is also provided.

MEDICARE SAVINGS PROGRAM SAVES YOU MONEY

WHO? The State of Connecticut's Department of Social Services.

WHAT? Can save you \$148.50 per month which is the cost of Medicare Part B currently subtracted from your monthly Social Security Benefit.

WHEN? Within 90 days of receiving your application.

WHY? Because you meet the simple criteria to qualify for the program which is income based. Assets are not taken into account.

HOW? By contacting Joyce Kuhn at 203-797-4686.



RENT REBATE PROGRAM

The State of CT Rent Rebate program for 2020 will begin on April 1 and end on October 1. Applications will NOT be mailed. All communication will be handled via telephone, email, and text. Michelle McNamara is the contact for this program and her direct line is 203-731-9903 or via email at m.mcnamara@danbury-ct.gov

Senior Center still offering Grab & Go Lunches

Two lunches can be picked up on Mondays and Wednesdays at 9:30am. The cost per lunch is a \$3 donation. Please call the Senior Center to sign up for this program. Open to Danbury residents only.

State Of CT Farmers Market Nutrition Program

The Farmers Market Checks (Vouchers) are available to persons 60 years of age or older who qualify for the program. To qualify, your income cannot exceed the following limits: \$1,986 monthly for an individual family; \$2,686 for a family of two. The vouchers may

be used at the Danbury Farmers Market. It is located in the parking lot of the Danbury Railroad Museum, 120 White Street. The market is open on Fridays from 10am until 2pm.

Vouchers will be distributed in person at the Danbury Senior Center on Monday, August 9, 2021 from 1:30pm until 3:30pm and Thursday, August 12 from 9:00am - 11am. After that, please call for an appointment. You will be asked to sign an acknowledgement that your income does not exceed the program limits.

Joyce Kuhn

Breakfast Coffee Cake



CAKE INGREDIENTS:

2 eggs
1 tsp vanilla extract
1 cup sugar
1 cup flour plus 1 tbsp
1½ tsps baking powder
¼ salt
½ cup heavy cream
½ cup melted butter

TOPPING INGREDIENTS:

3 tbsp sugar
¼ cup butter
½ cup sliced almonds

FOR CAKE:

1. Mix eggs, vanilla and sugar
2. Sift together flour, baking powder and salt
3. Add dry ingredients into egg mixture
5. Pour into a greased & floured 8 or 9 inch pie plate or square pan
6. Bake at 325° for 30 minutes then place the topping on and bake 10 minutes more at 375°*

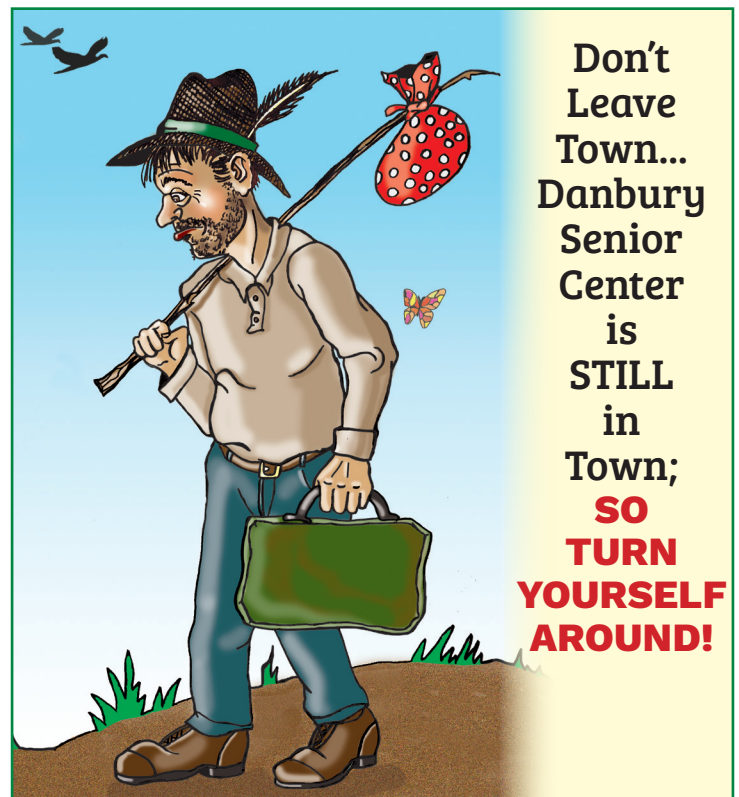
* Check after 5 minutes to make sure topping and almonds are not burning.

Enjoy!

A Big Thank You

To The New American Dream Foundation

for obtaining 10 lb. boxes of everyday
Unilever® products
for distribution to Danbury Seniors.



Elmwood Extra Read All About It

Department of Elderly Services
Elmwood Hall - Danbury Senior Center
10 Elmwood Place
Danbury, CT 06810

Mission Statement

The Department of Elderly Services seeks to increase the quality of life of Danbury area citizens who are age 60 or older by developing many comprehensive programs and resources and referral services specifically designed to enrich the general well-being of Danbury's more mature population.

For a full listing of our programs, please visit our website www.danburyseniors.org

Department of Elderly Services Staff Members

Susan Tomanio, LCSW - *Director of Elderly Services*

Michelle McNamara - *Municipal Agent / Coordinator*

Joyce Kuhn - *Activities / Outreach / Resource & Referral (Grant Funded)*

Linda Rinaldi - *Administrative Assistant*

Jose Fuentes - *Program Set Up Assistant* • Vincent Albano - *Program Set Up Assistant*

Pam Makin - *Van Driver*



Continued thanks to staff member **Vinny Albano** for his graphic design of this newsletter. Vinny is a professional graphic artist, an award winning watercolor painter who resides in Danbury with his wife and two daughters.



Danbury Library

170 Main Street, Danbury, CT 06810 203.797.4505

danburylibrary.org

DATE: July 22, 2021

TO: Honorable Mayor Joseph M. Cavo
Members of the City Council

FROM: Katie Pearson, Library Director

RE: City Council Meeting Report
Reporting Period - June 2021

Community Engagement: In June, the library reached 58,117 patrons via our social media and web presence.

Patron Testimonials:

"I wanted to let you know that we really enjoyed the "Kids in the Kitchen: Food Explorers" class, where we made Zucchini Lasagna Boats (photo attached). We all agree that it was absolutely delicious, and have made it for dinner several times since then! It is so convenient to have cooking classes on zoom, where we can cook in our own kitchen and have that extra time for the dish to cook or bake in the oven. Best, Cara"



"Here is our Blueberry pie picture from Food Explorers. Thanks for the class and to you all!" - Kavitha



"Hayden and Violet both participated in the "School Year Reading Log Challenge" on Beanstack. They have been diligently logging their reading in journals, and we transferred it all into Beanstack before June 18, since we knew that

was the final day of the challenge. They also enjoyed completing the activities and recorded how they completed each of the activities, and they each wrote 3 book reviews! Beanstack is really user-friendly, and they thought the badges were cute. Thank you so much for providing & organizing this challenge!” - Cara

My mother and I both love using the new magazine app, CloudLibrary.” - Susan

Thank you to Nathaniel for his kind and patient help on the computers today.” - Sheryl

Use of Library Materials and Services:

6,862 adult items and 5,711 junior and teen items were circulated in June. The library fulfilled 1,669 holds for patrons. A total of 20,623 patrons entered the library in June when we opened with our new extended hours. This is the most foot traffic the library has had this entire fiscal year.

Use of Library’s Remote and Electronic Services: The library’s wifi was used 721 times, and our computers and printers were used 1,733 times. The library’s databases were used 2,123 times. A total of 1,435 ebooks and audiobooks were circulated, and a total of 7,939 items were downloaded electronically. This month, our new app was downloaded 112 times. Year to date, the library had an increase of 291% in Database usage, a 10% increase in Connecticut state database usage, a 45% increase in Overdrive usage, and a 32% increase in our downloadable service usage.

Library Programs: In June, 1,310 patrons attended 78 virtual programs. The library’s programming and outreach staff have been busy hosting virtual outreach events with students and teachers at Rogers Park, Morris Street, Shelter Rock, St. Peter’s, and King Street schools. Students and teachers are excited about the library’s summer learning program and are encouraging students to register for their library cards and join the challenge.

The library is also visiting the Danbury Farmers Market again this year, and signing residents up for cards and programs. Visitors are also given a free book, courtesy of the Friends of the Danbury Library.

Programs hosted and facilitated in June included:

Roblox: Create and Code Summer Camp

Music of the Sea: Learn Some Sea Shanties for International Seafarers Day!



LGBTQ+ Pride Month Author Talk with Micah Nemerever, Brontez Purnell, Zak Salih, and John Glynn
 Make Your Own Rainbow Bracelet for Pride Month
 Punk Rock Magic Party with Mario the Maker Magician
 Wonders of Yellowstone National Park
 Dad's Rock Grab and Go Kit
 Japan: A Virtual Presentation
 Teen Podcasting Camp
 Adopting a Pet
 Presidential Pets

Grant Applications:

The Danbury Library currently has programs supported by the the the following active grants:

Grant Agency	Grant Amount	Program Supported
CT State Construction Grant	\$100,000	Junior Floor
ALA Dollar General American Dream Literacy Initiative	\$5,000	Language Services
ALA Revisiting the Founding Era 2	\$800	History
American Rescue Plan Act	\$3,000	General