

RM OF MOOSE CREEK NO. 33

Minutes of the regular meeting of the Council of the R.M. of Moose Creek No. 33 which was held in the RM office, 118-5th Street, Alameda, SK on Wednesday, December 9, 2020 at 9:00am.

PRESENT: Kelvin Luedtke Reeve
 Jeremy Nielsen Division 1 (Teams)
 Reed Gibson Division 2
 Kim Dietze Division 3
 Phil Yanchycki Division 4 (Teams)
 Jeff Humphries Division 5
 VACANT Division 6
 Sentura Freitag Chief Administrative Officer
 Jennifer McNabb Office Assistant
 Kirk Brooks Foreman

CALL TO ORDER:

This meeting was called to order by the Reeve at 9:02A.M.

FOREMAN UPDATE 9:00 – 9:55 am:

End Dump Inserts **277/20** Gibson:
 That the RM shall install inserts in both end dumps to prevent the frames from warping. Furthermore, the foreman shall obtain prices and choose the best one.

CARRIED

Seasonal Employees **278/20** Gibson:
 That the RM shall keep employees Larry Schnell and Blair Young on during the winter months in 2020-2021 with the option of potential layoffs in the fall of 2021.

CARRIED

The Chief Administrative Officer presented Employee Performance Review for the Office Assistant. Assistant Jennifer McNabb left the council chambers at 9:22am. CAO, Sentura Freitag left the council chambers at 10:20am.

CAO, Sentura Freitag returned to the council chambers at 10:40am. Assistant Jennifer McNabb returned to the council chambers at 10:47am.

Wages 2021 **279/20** Gibson:
 That all staff shall receive a 1% increase to their wage rounded up to the nearest \$0.05 effective the first pay-period in 2021. Furthermore, the CAO and Office assistant shall receive \$96.00/month for phone allowance.

Kirk Brooks	\$ ^{39.25} 39.65 per hour
Chris Fee	\$34.15 per hour
Larry Schnell	\$30.60 per hour
Wade Duncan	\$30.60 per hour
Shanise Sloan	\$25.20 per hour
Slade Burnett	\$24.05 per hour
Wayne Valentine	\$24.10 per hour

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Blair Young	\$22.65 per hour	
Jennifer McNabb	\$27.05 per hour	
Sentura Freitag	\$82,567.50 yearly salary	CARRIED

Regular minutes **280/20** Dietze:
That the minutes of the regular meeting of November 12, 2020 shall be adopted as read. **CARRIED**

November Statement **281/20** Humphries:
That the detailed financial report for the month of November shall be approved as read, and attached. **CARRIED**

Accounts Payable **282/20** Nielsen:
That the statement of payments being, cheques #6097 - 6113 in the amount of \$57,722.53 shall be paid and be attached to the minutes. **CARRIED**

Oil Approvals **283/20** Nielsen:
That the RM shall accept the oil approvals as attached. **CARRIED**

OLD BUSINESS:

RM3 Dust. Contr. Inv **284/20** Dietze:
That the RM shall not pay the invoice from the Rural Municipality of Enniskillen in the amount of \$1659.75 for dust control. **CARRIED**

Darry Cont. Invoice **285/20** Gibson:
That the RM shall pay the invoice from Darry Contracting in the amount of \$23,195.00 plus taxes for installation of culverts at West of 13, 24, 25, 36-04-02 W2M. **CARRIED**

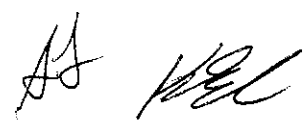
Admin Report **286/20** Humphries:
That the RM shall accept the Administrator's Report as presented. **CARRIED**

NEW BUSINESS:

Office Closure for Audit **287/20** Dietze:
That the RM office shall be closed on Friday January 22, 2021 for the annual audit. **CARRIED**

Grant Eligibility Declaration **289/20** Humphries:
That the Council of The Rural Municipality of Moose Creek #33 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- The Municipality does not run a Municipal Waterworks System;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and



That we authorize the Chief Administrative Officer to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

SE Library Membership **290/20** Luedtke:
That the RM shall pay the 2021 membership invoice from the Southeast Regional Library in the amount of \$4,339.55. Furthermore, this invoice shall be paid in January 2021.

CARRIED

Dispatch Agreement **291/20** Yanchycki:
That the Reeve and CAO shall sign the annual Saskatchewan Public Safety Agency Fire Dispatch Agreement.

CARRIED

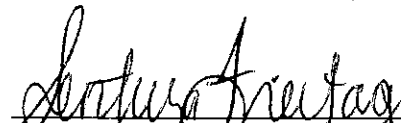
Corresp. **292/20** Gibson:
1. Notice from SARM regarding resolution deadlines for the annual convention.
2. Letter from the Minister-Newly Elected and Re-Elected Council Members
3. Annual SMHI Payment to RM - \$2,265.20 received
That the correspondence having been read shall be filed.

CARRIED

Adjourn **293/20** Gibson:
11:45am That this meeting shall adjourn.

CARRIED


Reeve


CAO

Handwritten initials