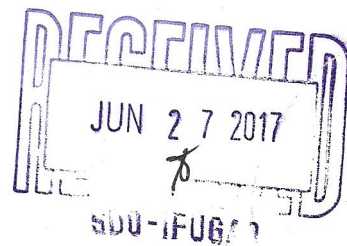


Republic of the Philippines
Department of Education
Cordillera Administrative Region
Division of Ifugao
Schools Division Office
Rizal Ave. Pob. South, Lagawe



Division Memorandum
No. 170 s. 2017

To: Public Schools District Supervisors, All Elementary/Secondary Heads

From: FELIPE L. BALLITOC
OIC-Schools Division Superintendent *[Signature]*

Subject: Orientation on the Legal Services Information System (LSIS)

Date: June 22, 2017

1. This has reference to Regional Order 2, s. 2017, Policy Guidelines on the Use of the DepEd-CAR LSIS Child Protection Policy (CPP) Data Tool and Transmittal of Reports of Relevant Data Required by Pertinent Department Issuances on Child Protection Policy.
2. To assist in the implementation, the division ICT unit will conduct a 1-day hands-on orientation per cluster at the Ammungan Hall, Division Office, Lagawe, Ifugao:

July 5: Batch 1 Banaue I and II Hungduan Tinoc	July 6: Batch 2 Alfonso Lista I and II Aguinaldo I and II Mayoyao
July 11: Batch 3 Asipulo Kiangnan Lamut	July 12: Batch 4 Hingyon Lagawe I and II

3. **Participants will shoulder their own meals, snacks, and lodging during the training including travel expenses to be reimbursed later from the Division Office ICT trainings fund subject to accounting and auditing rules and regulations.**
4. Expected participants are **Child Protection Coordinators** per school. **Everyone must bring a laptop and a mobile Broadband.** It is also required that coordinators must already have basic skills on computer and internet. Coordinators who know already how to use the system may not come.
5. Dissemination of this memo to participants concerned is enjoined.