

**Valley Community Services Board
85 Sanger's Lane, Staunton, VA
September 22, 2021
5:30 p.m.**

Members Present

Dan Sullivan, Chair
Debbie Pyles, Vice Chair
Cynthia Burnett
Anna Leavitt
Linda Czyzyk
Ross Parker
Mary Powell
Lisa Shiflett

Members Absent

Debra Freeman-Belle
Nitch Narduzzi

Staff Present

Kim McClanahan
Tammy DuBose
Dereck Criner
Kathy Curry
Kathy Kristiansen via Zoom
Jack Barber via Zoom
Tina Martina via Zoom

Visitors

Scot Chancy

Members Present via Zoom

Emily Malcolm
Misty Cook

CALL TO ORDER: Chair, Dan Sullivan, called the meeting to order at 5:30 pm.

ESTABLISH QUORUM: Mr. Sullivan established a quorum. Mr. Sullivan shared information about virtual participation.

PUBLIC COMMENT: No public comment.

MINUTES: Cynthia Burnett moved to approve the July 28th Board Meeting Minutes. Linda Czyzyk seconded. Motion Carried.

INSURANCE: Scot Chancy from McGriff stated RFP #2021-02 for Health Insurance was issued in early July. Bids were received in early August from 19 different insurance companies and vendors. Aetna, Anthem, Optima, and United Healthcare were selected as finalists. Aetna had a 4% increase. Anthem has two different networks. They have their PPO network and HMO network, which is their Virginia based network – 7.8% increase. Optima 5.7% decrease. A 1.1% decrease with United Health Care with 12.5% rate cap proposal for the 2023 renewal. UHC is a 3-tier with HDHP (high deductible health plan)/HSA (health savings account) Options. This is a \$100/month savings to the agency. Mr. Chancy recommends UHC – they have a national network, had the least amount of disruption for employees in terms of hospitals and physicians in network, and a 2-year 12.5% rate cap. UHC has Benefit Ally – bundles medical and supplemental coverage. Helps reduce financial impact of catastrophic health events. Plan provides cash payments directly to employees for medical events including accidents, critical illnesses, and hospital indemnity. UHC also has Real Appeal, Motion and Peloton membership included. Finalists for dental and vision – Ameritas and Anthem. Mr. Chancy stated the RFP timeline was to have a contract awarded around October 1st. Ms. Czyzyk moved to award the contract to United Health Care for Medical and Ameritas for Dental and Vision. Debbie Pyles seconded. Motion carried.

Ms. Czyzyk made a motion for the agency to contribute \$1200/year to the employees with the high deductible HSA plan. Mary Powell seconded. Motion carried.

EXECUTIVE DIRECTOR'S REPORT:

- Valley was granted the 10% waiver for FY2022.
- We have submitted the end of year financial reports, in a timely manner.
- Dr. McClanahan shared that Mr. Sullivan had sent a letter to the localities regarding the American Rescue Plan Act (ARPA) funding. Misty Cook commented that the localities have not received the final rule about this funding, and therefore Augusta County has not responded to Valley's request.
- Working on audits – DMAS ICF audit for FY2018-FY2019, Valley's FY2021 Independent audit, and DMAS DD Representative Payee audit. Tina Martina and Dereck Criner spent a lot of time working together. Mr. Criner has taken on the unofficial role of Interim CFO. VCSB has had help from Region 10 and Rockbridge CSBs. Joseph Cornelius, former accountant, has come back on a contract basis to help.
- VCSB's line of credit with First Bank & Trust for \$1 million has been renewed for the next year. This is an annual renewal.
- The Board is working on updating the bylaws.
- Several CSBs are moving forward with mandated vaccines. On September 9, 2021, the Biden administration announced the requirement for employers of 100 people or more to have mandated vaccines or regular testing. It will also be required that employers that received federal funding (Medicaid/Medicare) be mandated to receive a vaccination. VCSB falls in that bucket. Ms. Martina shared that all clients and staff at Grandview are vaccinated and at Greenstone all staff except for three are vaccinated. Ms. Martina does not know how many contracted staff are vaccinated. Dr. Barber recommends moving forward once regulations are released because Valley is dependent on Medicaid and Medicare funding. There is no provision to opt out due to immunity. Dr. Barber shared that he believes everyone would be safer if vaccinated. It was decided that Valley would wait for the regulations to come out before mandating vaccinations.

COMMITTEE REPORTS: Please see full report enclosed.

Finance Committee Mr. Criner reported a positive correction to the financial statements. After an investigation – the revenue that should have been assets, was dropped down to liabilities to offset expenses for that month. He consulted with Region 10 and Brown Edwards auditors to verify this. We will see a decrease of \$368,720 from other liabilities moved to revenue. Net revenue FY2021 is approximately \$2.5 million instead of \$1.8 million. Underspent by about \$1.5 million – largely coming from Behavioral Health vacant positions – approximately \$960,000 and Developmental Services approx. \$360,000. As of September 9, 2021, there was approximately 40 job vacancies. **Ms. Pyles moved to accept the finance report with noted corrections. Ms. Powell seconded. Motion Carried.**

CONSENT AGENDA: Ms. Czyzyk moved to accept the consent agenda. Ms. Burnett seconded. Motion carried.

OLD BUSINESS: Revision of bylaws. Mr. Sullivan and Ms. Powell have already started on revisions. Ms. Burnett suggested an attorney should look over the bylaws before they are presented for approval. Mr. Sullivan agreed. An Adhoc Committee meeting will be scheduled for Wednesday, September 29th for further revision discussion.

NEW BUSINESS: Bank Resolution. Change in delegation for signatures. **Mr. Sullivan moved to approve updates for signatures as noted with corrections to delegated authority. Ms. Pyles seconded. Motion carried. Copy included with the minutes.**

MEETING ADJOURNED: Anna Leavitt moved to adjourn. Ms. Burnett seconded. Motion carried.

Respectfully Submitted:
Kathy Curry