



**McARTHUR RIVER MINE
COMMUNITY BENEFITS TRUST**

Borrooloola, Town Camps and Robinson River Community Bus Project

Stage 1 - Registration of Interest (ROI) Brief

Information for businesses and organisations with an interest in operating a local bus service



Details of the Offer

McArthur River Mine Community Benefits Trust (CBT) has received a number of applications in recent years from various organisations to operate a bus service in and around Borroloola. These applications have highlighted the need for a community bus service in the region. At its November 2019 board meeting the CBT committed to funding a 12-month pilot program and is now seeking **Registration of Interest (ROIs)** from organisations with the capacity and enthusiasm to run a public bus service in Borroloola, town camps and Robinson River.

Organisations with an interest in this tender opportunity should complete the Registration of Interest Form attached to this document. Following registration, suitable, interested organisations will be invited to a briefing session in April 2020 where further information on the service and tender process will be provided.

A community bus service in Borroloola and surrounds would respond to the following current community issues:

- Low accessibility to private transport for the community
- No public transport within Borroloola, and limited services connecting Borroloola to other towns
- Limited access to important activities including employment, shopping, Centrelink, CDP, Borroloola Health Clinic and social interaction
- Limited options to connect to regional transport services
- A lack of transport options to local workers residing in town camps and Robinson River

The CBT proposes to fund (and/or access funding) for the purpose of running a Community Bus Service initially on a one-year trial basis, with the possibility for extension. The funding is intended to cover set-up and operating costs to a maximum of \$225,000.00 (ex. GST) for the one-year trial.

General Requirements

The general requirements for the bus service are:

1. Provide a pick-up, set-down passenger community bus service in Borroloola and surrounding areas according to the needs of the community. CBT Project Officers have developed a draft route in attachment. In addition to this route, the appointed operator will need to provide a minimum weekly service to Robinson River.
2. Collect gold coin donations from patrons using the bus service, to contribute towards operating expenses.
3. Develop a timetable for the Borroloola Community Bus service and promote this to the community; NB Interested proponents will be required to propose an initial timetable through the tender process, based on a minimum level of service to be set out in tender documentation, the budget available and staffing availability.

4. Propose a name for the service that the community will connect with as a means of increasing familiarity about the service. The successful tenderer will work with the CBT to name, brand and launch the service
5. Gather statistical data in relation to the number of patrons using the services, including their pick-up and set-down locations.
6. Conduct community engagement on use of the bus service with a view to identifying the needs of the community and modifying routes and timetabling based on feedback.
7. The CBT (and other funding providers) is acknowledged in all marketing and branding materials.
8. The bus is stored in a safe and secure location.
9. The bus should only be used for the prescribed purpose outlined in this document and further tender and contract documents.
10. The ability and willingness to provide additional (commercial) services outside of, but not at the expense of, the standard community run. Examples of additional services are detailed below. Timing and pricing of any additional services would be agreed to between the Contractor, the stakeholder(s) requiring the service and the CBT Project Officers. Additional services may include:
 - a. Borroloola Show
 - b. Rodeo
 - c. Malandarri Festival
 - d. Tourism opportunities
 - e. Worker travel from town camps
11. The ability for the organisation to meet Northern Territory requirements for Licencing and Accreditation to operate a commercial passenger vehicle (CPV), including:
 - a. Accreditation in the NT (see more information here https://nt.gov.au/_data/assets/pdf_file/0005/236606/CPV01-accreditation-to-operate.pdf);
 - b. Commercial vehicle licence (CVL); and
 - c. Registration of CPV.
12. Each driver will need to hold:
 - a. a current NT driver licence;
 - b. a CPV licence (H endorsement);
 - c. a commercial passenger vehicle identity card; and
 - d. a working with children clearance, also called an Ochre Card.

Note: more information on the above licencing and accreditation requirements can be found here:

<https://nt.gov.au/driving/industry/driving-a-commercial-passenger-vehicle>

Project Timeline

The following timeline is envisaged. The process may be terminated or revised depending on the outcome of the earlier stages.

Item	Activity	Indicative Date
1.	Stage 1 ROI released	2 March 2020
2.	Submissions for Stage 1 EOI closing date	27 March 2020
3.	Information Session with potential suppliers	April 2020
4.	Stage 2 Tender released	April 2020

5.	Selection of preferred provider	May 2020
6.	Appoint Bus Services Contractor Appointment is not guaranteed and is dependent on the outcome of the EOI process.	June 2020
7.	Commence services	July 2020
8.	Evaluation and plan for continuation	June-July 2021

Proposed Bus Route

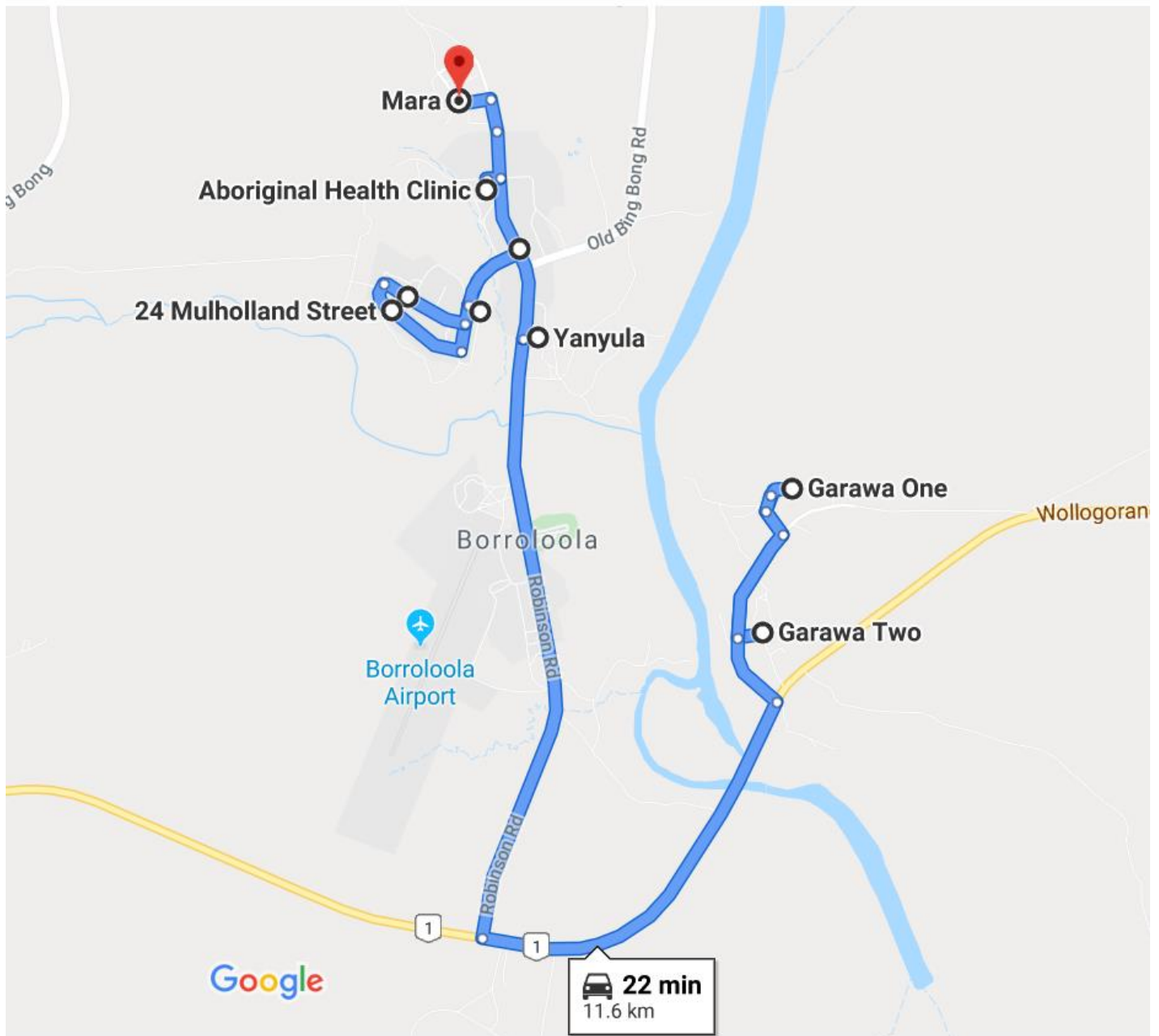
It is proposed that the Community bus service would start as a loop service, running on weekdays in Borrooloola and servicing the town camps just outside of the town. The times and stops that the bus makes should be informed by the needs of the community and adjusted as necessary.

For the purpose of this ROI it is envisaged that the bus will start between 8:00am and 8:30am each day at Police Lagoon (approximately 25km outside of Borrooloola). It would travel through the town camps of Garawa 1 and Garawa 2 on its way to the town of Borrooloola. Once in Borrooloola, it will operate on a loop service (see map below) during the middle of the day and return to Police Lagoon in the afternoon, arriving at approximately 5:30pm.

At minimum, the locations that will need to be serviced on the run are (in order of the first morning run):

- Robinson River (one day a week - either Friday or Saturday, leaving in the early morning and returning in the late afternoon/evening)
- Police Lagoon (daily, leaving in the morning and returning in the afternoon)
- Garawa 2 (town camp) - at minimum 4 return trips a day (2 in the morning and 2 in the afternoon)
- Garawa 1 (town camp) - at minimum 4 return trips a day (2 in the morning and 2 in the afternoon)
- Roper Gulf Offices
- Yanyula (town camp)
- Malandari Store / Centrelink
- Anyula St
- Mulholland St
- Jose St
- Health Clinic
- NLC Building
- Mara (town camp) - at minimum 4 return trips a day (2 in the morning and 2 in the afternoon)

A map of the stops and proposed daily loop route is provided below (not including Police Lagoon and Robinson River).



How to Apply

To apply to attend the information session on the next Stage of the community bus service, please fill out the form attached to this ROI.

Contact Officer

Contact Tom Bowers on 0425 298 618 or email cbt@planc.com.au for further assistance.

Submissions

Interested groups should email the EOIs to cbt@planc.com.au.

Closing date

ROI submissions close at **5:00pm ACST on Friday 27 March 2020** and submissions must be FULLY received by this time by email to cbt@planc.com.au .

Conditions of Registration

At the conclusion of the tendering process (following this stage), the CBT reserves the right to appoint an operator at its discretion, subject to that operator meeting CBT defined conditions and selection criteria to be set out in tender documentation. The CBT reserves the right to not accept the lowest priced offer. Further, the CBT will not be bound to appoint an applicant, if the CBT cannot identify an applicant that meets conditions and criteria as will be set out in the tender documentation.