



Cooktown Chamber of Commerce and Tourism

www.ccct.org.au

MANAGEMENT TEAM MEETING

[Committee]

Tuesday 16 January 2017

Nature's Powerhouse

MINUTES

Meeting opened	Discussion Points	Actions																				
Present	Mick Davies (President), Russell Bowman (Treasurer), Sally Eales, Sarah Greaves (Secretary), Bec Buldo, Jacqui Collins-Herrmann (Vice President), Cr John Dessmann, Cr Robyn Holmes, Ray Burton, Howard Pratt, Richard Ferguson																					
Apologies	Alison Price, Dan Krebs, Jeanene Vicars, Lindy Hanley, Barb Leys, Ramon Samanes, Thomas Anderson, Margy Dessmann																					
Minutes of last meeting	Carried	<i>Moved Jacqui Collins-Herrmann 2nd Russell Bowman</i>																				
Business arising from previous meeting	Barb and Jacqui Collins-Herrmann to send tourism numbers to CSC every month.																					
Treasurer's Report	<p style="text-align: center;">Treasurer's Report as at 31 January 2018</p> <p>Bank Balance</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">ANZ Operating Account</td> <td style="text-align: right;">\$ 55,701.93</td> </tr> <tr> <td>Westpac acc</td> <td style="text-align: right;">\$ 1,790.81</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 73,602.74</td> </tr> </table> <p>Payments for Approval & ratification</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Paykel</td> <td style="text-align: right;">\$ 3,388.00 (Paid)</td> </tr> <tr> <td>Pacific Downunder</td> <td style="text-align: right;">\$ 3,999.20 (paid)</td> </tr> <tr> <td>Link logic</td> <td style="text-align: right;">\$ 103.74 (Paid)</td> </tr> <tr> <td>Papercup productions</td> <td style="text-align: right;">\$ 360.00</td> </tr> <tr> <td>Bolton print</td> <td style="text-align: right;">\$ 20,890.10</td> </tr> <tr> <td>Pro active marketing</td> <td style="text-align: right;">\$ 661.00</td> </tr> <tr> <td>Balance after payments</td> <td style="text-align: right;">\$ 51,691.74</td> </tr> </table>	ANZ Operating Account	\$ 55,701.93	Westpac acc	\$ 1,790.81	Total	\$ 73,602.74	Paykel	\$ 3,388.00 (Paid)	Pacific Downunder	\$ 3,999.20 (paid)	Link logic	\$ 103.74 (Paid)	Papercup productions	\$ 360.00	Bolton print	\$ 20,890.10	Pro active marketing	\$ 661.00	Balance after payments	\$ 51,691.74	<i>Moved Mick Davies, 2nd Sarah Greaves</i>
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2018 AGM Planning	1/8page. Menu chosen: Chicken, beef, pavlova and cheesecake. Advertising on Blackstar, Cape York News. Invite to Endeavour Christian College and Cooktown State School Principals and School Captains to learn more about the 2020 Event.	
Cooktown VIC photo competition	Prize in exchange for photos on Facebook or Visitor Guide. \$250.00	<i>Moved Jacqui, 2nd Mick.</i> Sarah to email Janne and Barb. Send invoice.
Cooktown Endeavour River Dredging Steering Committee	Russell gave an update on the Committee, in particular to Cook Shire Council interim CEO Ray Burton. Committee haven't had a meeting yet but CCCT need to determine how to move forward with it. Who are the Commercial Buyers that our Operators work for? Would the local business owners and fishing operators be willing to help fund an ongoing Seabed Maintenance program? Invite TMR, DAFF and Ports North for a meeting, DSD. Invite Cynthia Lui.	Email Report to Jacqui-Richard. Check commercial rate of sand per cubic meter. Stuart/ Stewart Valentine?
2020 Committee Update	Looking at getting a Project Manager. QLD Govt sponsorship being finalised. Ongoing 7 weekends of events. Each event needs funding.	Copies of A4 overview from Sally for AGM.
VIC Committee update	Not present.	
Councillor Update	Regarding Eric George; Peter Scott, Ian McRae and Cr John Dessmann met to discuss Railway Park project. An essential contact will be coming up over Easter. Reconciliation Rocks – Cr John Giese is Council contact. A lot of work needs to be done to tidy it up. Meeting to discuss projects with other Councillors and CEO.	
Tourism Officer Cook Shire Council	TTNQ Magazine advertising opportunity. Big exposure for our entire region. CCCT and CSC to share a full page. New signage around town, more to be erected shortly. Discovery Festival preparations underway. Information Tent in main area so volunteers will be required.	CSC to send invoice. Let members know info email soon.
General Business	Russell Bowman – Copy of Lakeland Progress Association Constitution received. Wants to present at AGM the opportunity to have a Cooktown Progress Association to combat some of the negativity in town.	Editorial in Cape York News to float the concept. Contact Mel. Discussion for AGM.
	Howard – School Captains invited to AGM perhaps in the view to form a Youth Chamber of Commerce.	Sarah to invite School Captains FOC and accompanying adult.

	Update on Waterfront: Cr Holmes update: Scope of works were reduced to ensure Waterfront was opened earlier. Looking at mid-year opening. Native Title over who that land belongs to hasn't been resolved.	
	Russell wants to propose if this is the right forum to bring up issues around town. ie –how the town looks. Gutters and mango seeds were discussed. Ray and Councillors agreed it's the perfect place to bring up any issues and welcome the opportunity moving forward.	
	Mick thanked Ray, Richard and Howard for attending.	
Next meeting	Tuesday, from 6.00pm at Bowls Club Cooktown	March 6 2018, AGM
Meeting closed	8.20pm	