

# NorthEast Michigan Assessors Association

**Meeting Minutes**  
*November 22, 2013*  
**Forward's Conference Center**  
*West Branch, MI*

**Officers**

*President*  
*Deb Borrow*

*Vice President*  
*Linda Lewandowski*

*Secretary/Treasurer*  
*Jessica Williams*

1. *Deb Borrow, President called meeting to order at 11:56 am.*
2. *A Motion was made to accept the Agenda as presented motion was made by Clarkson Most and supported by Nancy Schwickert. Motion carried.*
3. *Minutes from October 18, 2013 were presented and approved by Cindy Wagner and supported by Brad Beach.*
4. *Treasurers Report-Balance as of November 21, 2013 is \$9,905.61*
5. *Up coming classes: February 6<sup>th</sup> and 7<sup>th</sup> 2014 March Board of Review class. We are still working on a January class as well as securing David Rice for an Income Class in the Spring.*
6. *New Business: There are scholarships available for the 2014 year. Please spread the word and apply for these scholarships by June 2014.*
7. *Discussion regarding new Disabled Veteran's Bill Affidavit & Law. Helpful handouts were presented by Deb Borrow.*
8. *Discussion regarding using BS&A Software to the fullest – including website postings.*
9. *Request for 2014 classes include Report Writer, HP12C, Basic .NET & GIS.*
10. *Reminder that 2014 requires 16 hours for renewal – only 6 can be obtained online.*
11. *Meeting Adjourned 12:21 pm*

*Respectfully Submitted,*  
*Jessica Williams*  
*NEMAA Secretary/Treasurer*