



2022 Application For:
**Arts & Crafts, Greenfield Main
 Street Businesses,
 State Street Businesses and
 Non-Profits ONLY**

October 6-9, 2022
Theme: "Little Orphant Annie"

FOR OFFICE USE ONLY:

2022 Booth # _____

Date: _____

Amt. Paid: _____

Check # _____

Stripe _____

Business Name (Please Print) _____

Contact Person _____ Contact Phone _____

Address _____ City _____ State _____ Zip _____

Email _____ Website _____

NOT ALLOWED: NO DRUGS, DRUG PARAPHERNALIA, PORNOGRAPHIC MATERIAL, COUNTERFEIT MERCHANDISE, KNIVES, SNAP POPS, SILLY STRING, DISAPPEARING INK, FIREWORKS, POTATO OR MARSHMALLOW GUNS, OR ANY RAFFLES WITHOUT PRIOR APPROVAL.

NO DISPERSING OF NON-PRESCRIPTION MEDICINES OR PROMOTION OF MEDICAL DEVICES.

***ANY PRODUCT SOLD THAT IS TO BE INGESTED OR APPLIED TO THE SKIN, INCLUDING HANDMADE SOAPS AND LOTIONS, REQUIRES \$1,000,000.00 LIABILITY INSURANCE. PLEASE CHECK THE 'OTHER' BOX BELOW.**

CHECK APPLICATION TYPE: _____ ARTS & CRAFTS _____ GREENFIELD MAIN STREET BUSINESS
 _____ NON-PROFITS _____ OTHER

THE MAJOR ITEMS THAT CLASSIFY YOUR BOOTH, AND THAT WILL BE SOLD OR GIVEN AWAY, MUST BE LISTED BELOW. **UNLISTED ITEMS MAY NOT BE SOLD.** All vendors must submit at least two (2) photos of items they plan to sell or give away. The Riley Festival Association reserves the right **TO INSPECT OR DENY THE SALE OR DISPLAY OF ANY ITEMS DEEMED INAPPROPRIATE.**

Set-Up: Thursday, October 6, until 5pm. All exhibitors are expected to be open the hours of the festival. If your booth cannot be set-up on Thursday, the Riley Festival Office MUST be notified 72 hours before festival opening.

Festival Hours: October 6th, 5pm-9pm/ October 7th & 8th, 9am-9pm/ October 9th, 11am-5pm

- No trailers allowed.
- All tents must be made of flame retardant material, properly weighted down and secured.
- A 2A or ABC fire extinguisher must be in each booth at all times.
- Electricity and street lighting are provided.
- Indiana Sales Tax is the responsibility of the vendor. State Inspectors do check this.
- Booth insurance is the responsibility of the vendor.
- Vendor agrees to keep all merchandise and solicitations within their booth space.
- Vendors WILL NOT be moved to another space on set-up days.

** The next page must also be filled out and signed to complete your application.**

Please indicate by number your first choice on location (1), second choice (2), or no preference (NP).

Arts & Crafts: _____ East Main Street _____ West Main Street _____ East Street

Greenfield Main Street Business: _____ East Main Street _____ West Main Street

Booth Fees: County Residents – 10x10 space **\$240** (Includes electricity)
Non-County Residents - 10x10 space **\$265** (Includes electricity)

Please reserve _____ spaces for me @ \$_____ each. Enclosed is a check or money order in the amount of \$_____.

Make check or money order payable to: Riley Festival **Ph #317-462-2141** www.jwrileyfestival.com
Return application and booth fee to: 20 W. South Street **Email:** info@rileyfestival.com
Greenfield, IN 46140

No refunds will be made after August 1, 2022.

No animals, except service animals, will be allowed in the festival. This applies to vendors as well.

If a vehicle is brought into the festival area during festival hours or before 9pm (regardless of whether the festival has been closed because of weather), that vendor will NOT be invited back the next year.

The Lessor, The Riley Festival Association, Inc., DBA Riley Festival, shall not be responsible for any injury or loss of items that arise or come to the lessee, their employees, personnel or their goods, from any cause whatsoever while said premises are being occupied under this agreement.

The Riley Festival Association is not responsible for fees associated with insufficient funds charges or any fees associated with Stripe rejected items or disputes.

Confirmation emails will be sent to vendors starting mid August. Please print and keep these for your records.

By signing, it indicates that I have read, understand, and will comply with all provisions and policies of this application. I agree that any violation may result in my dismissal with NO REFUNDS.

Lessee Signature _____ Date _____

This application form is not transferrable.

**** Please read the additional electrical service requirements on the next page. ****

**ELECTRICAL SERVICE REQUIREMENTS:
EFFECTIVE FOR THE 2022 RILEY FESTIVAL**

Crafts and Other Booths:

Vendors Requiring 120V Plug-In Hook Up:

- 120V electric service supplied by the city. (One plug per booth)
- 50 ft 3-prong extension cord in safe condition (no repairs or damage) will be needed.
- Surge protector inside your booth. (optional)
- Maximum load is 15 amps per booth.
- No electric heaters are allowed.
- Greenfield Power & Light has the right to refuse to hook up any unsafe electric services

