

**DUQUESNE BOARD OF ALDERMEN
FEBRUARY 22, 2021 MEETING MINUTES**

CALL TO ORDER The rescheduled regular meeting for the Duquesne Board of Aldermen was called to order at 6 p.m. by Mayor Gary Heilbrun.

ROLL CALL Answering Roll Call were Aldermen Jane Baine, Becca White, Rick Gamboa, Chris Ellsworth and Mayor Gary Heilbrun. Also in attendance was 8 Guests.

PLEDGE OF ALLEGIANCE to the United States of America was led by Mayor Gary Heilbrun.

INVOCATION was read by City Clerk Melody Cundiff.

AGENDA Motion made by Becca White, seconded by Jane Baine to approve the agenda as presented. Voting in favor were Baine, White, Gamboa and Ellsworth. Nays: None. Motion carried.

MINUTES FROM 2/12/2021 SPECIAL MEETING: Motion made by Jane Baine, seconded by Becca White to approve the special meeting minutes from February 12, 2021 as presented. Voting in favor were Baine, White, Gamboa and Ellsworth. Nays: None. Motion carried.

LWCF GRANT: Carol Myers with Harry S. Truman Council was not present for the meeting. Gary and Chevelle had spoken with her a couple of times so did not feel that she needed to be at the meeting. Gary stated that Chevelle had started the title searches. There would need to be a new legal description, lot splits and more would be discussed at the next meeting. Gary went on to explain that there will be a projected additional \$6,000 to get all the additional items done for this grant. Motion made by Chris Ellsworth, seconded by Rick Gamboa to spend up to \$7,000 on additional funds for the Park grant. Voting in favor were Baine, White, Gamboa and Ellsworth. Nays: None. Motion carried. Becca White asked if the paperwork would be able to be completed by February 24th since we got that extension from February 17th. Mayor Gary Heilbrun stated he believed that the paperwork would be done and able to be submitted on time.

FINANCIAL REPORT: Approved and filed for Audit

COURT REPORT: Janet Stemm, Court Clerk spoke to the Board explaining what the new reports were going to look like and also told the Board how the training on the new program was going. Board approved report and filed for audit.

POLICE DEPARTMENT MONTHLY REPORT: Police Report was presented to the Board by Chief Tommy Kitch. Chief told the Board that the department had been awarded \$33,321.00 from the LEST grant. The Chief asked for a motion to have a check cut by the end of the month to send to St. Louis where they were holding a new patrol car for the department. Motion made by Chris Ellsworth, seconded by Becca White to cutting a check by the end of the month in the amount up to \$35,000 for the new police patrol car. Voting in favor were Baine, White, Gamboa and Ellsworth. Nays; None. Motion carried.

Chief then explained to the Board that he would need to have the basic equipment installed in the new patrol car and that could be done up in St. Louis while it was still up there. He figured that cost would run around \$4,000. Motion made by Rick Gamboa, seconded by Chris Ellsworth to spend up to \$6,000 for the installation of the basic equipment in the new police patrol car. Voting in favor were Baine, White, Gamboa, and Ellsworth. Nays: None. Motion carried.

Chief then spoke to the Board about the new body cameras for the police officers. He explained that \$9,400 would come for the LEST grant and that \$2,052 would come from the MIRMA grant. He asked for a motion to sign the authorization to spend up to \$14,000 on the new body cameras. Motion made by Chris Ellsworth, seconded by Jane Baine to have Chief Kitch sign the authorization agreement to spend up to \$14,000 on body cameras. Voting in favor were Baine, White, Gamboa and Ellsworth. Nays: None. Motion carried.

Sergeant White told the Board that the new printer had been ordered and should be here in one to two weeks.

Chief Kitch told the Board that Omnigo would be going live on March 1st. This would allow automatic uploads and save time between the PD and the Court.

BILL 21-01: PUBLIC HEALTH, SAFETY AND WELFARE CHAPTER 211: ARTICLE VII SECTION 211.1030

Motion made by Jane Baine, seconded by Chris Ellsworth, to place Bill 21-01 on first reading by title only.

Motion made by Jane Baine, seconded by Chris Ellsworth to place Bill 21-01 on second reading by title only.

Motion made by Jane Baine, seconded by Chris Ellsworth, to accept the second and final reading of Bill 21-01 and assign Ordinance #456. Voting in favor were Baine, White, Ellsworth and Gamboa. Nays: None. Motion carried.

BILL 21-02: PUBLIC HEALTH, SAFETY AND WELFARE CHAPTER 211: ARTICLE VII SECTION 211.1060

Motion made by Jane Baine, seconded by Chris Ellsworth, to place Bill 21-02 on first reading by title only.

Motion made by Jane Baine, seconded by Chris Ellsworth to place Bill 21-02 on second reading by title only.

Motion made by Jane Baine, seconded by Chris Ellsworth, to accept the second and final reading of Bill 21-02 and assign Ordinance #457. Voting in favor were Baine, White, Ellsworth and Gamboa. Nays: None. Motion carried.

BILL 21-03: PUBLIC HEALTH, SAFETY AND WELFARE CHAPTER 211: ARTICLE IX

Motion made by Jane Baine, seconded by Becca White, to place Bill 21-03 on first reading by title only.

Motion made by Jane Baine, seconded by Chris Ellsworth to place Bill 21-03 on second reading by title only.

Motion made by Jane Baine, seconded by Chris Ellsworth, to accept the second and final reading of Bill 21-03 and assign Ordinance #458. Voting in favor were Baine, White, Ellsworth and Gamboa. Nays: None. Motion carried.

BILL 21-04: PUBLIC HEALTH, SAFETY AND WELFARE CHAPTER 211: ARTICLE VI

Motion made by Jane Baine, seconded by Chris Ellsworth, to place Bill 21-04 on first reading by title only.

Motion made by Jane Baine, seconded by Chris Ellsworth to place Bill 21-04 on second reading by title only.

Motion made by Jane Baine, seconded by Chris Ellsworth, to accept the second and final reading of Bill 21-04 and assign Ordinance #459. Voting in favor were Baine, White, Ellsworth and Gamboa. Nays: None. Motion carried.

BILL 21-05: ADOPTION OF IBC, IRC, PLUMBING, MECHANICAL AND ELECTRICAL

Motion made by Jane Baine, seconded by Chris Ellsworth, to place Bill 21-05 on first reading by title only.

Motion made by Jane Baine, seconded by Chris Ellsworth to place Bill 21-05 on second reading by title only.

Motion made by Jane Baine, seconded by Chris Ellsworth, to accept the second and final reading of Bill 21-05 and assign Ordinance #460. Voting in favor were Baine, White, Ellsworth and Gamboa. Nays: None. Motion carried.

BUSINESS LICENSE RENEWALS: Motion made by Becca White, second by Chris Ellsworth to approve the Business License Renewals as presented. Voting in favor were Baine, White, Gamboa and Ellsworth. Nays: None. Motion carried.

OLD BUSINESS:

MS4 WORK AUTHORIZATION AGREEMENT – ALLGEIER MARTIN: Chevelle Lawver spoke to the Board telling them that the new applications and new maps are due by March 31st. The Outfall map is the only one that we are needing Allgeier Martin to do. She also said that the paperwork is currently on display and the Public Hearing will be held on March 24th from 4-6pm. Motion made by Chris Ellsworth, seconded by Rick Gamboa to move forward and authorize as needed for the Outfall maps for Storm Water. Voting in favor were Baine, White, Gamboa and Ellsworth. Nays: None. Motion carried.

UPDATE ON CITY MATTERS: Mayor Gary Heilbrun stated to the Board that we have bids that have come in for the Street Resurfacing and the bids are to be open on February 25th and that Mike took off the streets that needed to be taken off.

ALDERMAN INTERACTION: Alderman Jane Baine stated she called Spire to inquire about the increase in costs to see if it was going to affect us like it was some cities in Kansas. The response she received was 'No'.

Alderman Rick Gamboa asked about the signs to be placed back up at the roundabout. Chevelle stated she had a bid coming. Alderman Becca White agreed with Rick Gamboa and wants to see action taken on this.

It was brought up about the branches that were down in the park area close to the street that the last storm brought down. Alderman Becca White confirmed that those type of limbs can be picked up, that Carol stated that in the December meeting.

Alderman Jane Baine asked about the repairs to the buffer. She was told that nothing had been done to it yet but that it would be looked into.

PUBLIC COMMENTS: None.

NEW BUSINESS:

UPDATE OF COMMISSIONS AND COMMITTEES: None

CLOSED SESSION: Alderman Rick Gamboa made a motion to go into closed session pursuant to RSMo 610.021 (3) relating to hiring, firing, disciplining and promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded. Alderman Jane Baine seconded the motion. Answering Roll Call were Aldermen Jane Baine, Becca White, Rick Gamboa, Chris Ellsworth. Board adjourned into closed session at 7:15 p.m..

Board returned to regular meeting at 8:40 p.m. The Mayor announced that the Board discussed about personnel matters pursuant to RSMo 610.021(3) relating to hiring, firing, disciplining or promoting of particular employees by a public governmental body. There was no official action requiring a vote that was taken during the closed session.

OTHER BUSINESS DEEMED NECESSARY A Work Session was requested to go over job descriptions. It was decided that the meeting would be held February 25th immediately after the Park meeting at 6pm. Alderman Rick Gamboa asked the City Clerk to explore all existing job descriptions and have them available at the meeting.

Mayor Gary Heilbrun and Chevelle Lawver spoke to the Board about doing smoke tests and running cameras in the sewer that we own and Joplin processes in around the area that feeds the lift stations. The cost would be 50 cents a foot and this would be about 8,000 linear feet of sewer pipe. Motion made by Rick Gamboa, seconded by Chris Ellsworth to authorize the expenditure of up to \$4,000 to do the sewer testing around the lift stations. Voting in favor were Baine, White, Gamboa and Ellsworth. Nays: None. Motion carried.

SCHEDULE NEXT MEETING DATE AND TIME The March meeting will be March 8, 2021 at 6pm. Motion made by Becca White, seconded by Jane Baine to approve the date and time of the March meeting. Voting in favor were Baine, White, Gamboa and Ellsworth. Nays: None. Motion carried.

There was no further business, a motion was made by Becca White, seconded by Jane Baine to adjourn the meeting. Voting in favor was Baine, White, Gamboa and Ellsworth. Nays: None. Motion carried. Meeting adjourned at 8:55 p.m.