

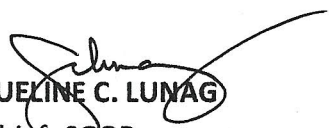


Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
Schools Division Office
Lagawe, Ifugao, 3600

Division Memorandum

No. 105 s, 2016

TO : ALL PSDS's, School Heads & Teachers

FROM :  **JACQUELINE C. LUNAG**
Chief-SGOD

DATE : June 27, 2016

SUBJECT : **2016 NATIONAL LITERACY AWARDS (NLA)**

1. The Literacy Coordinating Council (LCC) based at the Central Office will be conducting the 2016 National Literacy Awards (NLA) in October 2016. All schools are encourage to submit entries of Outstanding Literacy Program.
2. The NLA aims to recognize best practices in literacy which help alleviate poverty, provide livelihood, address welfare needs, promote freedom, and make education facilities accessible.
3. Interested nominees to the NLA shall submit entry/folio of Outstanding Literacy Program of their school district to the Division Office for submission to the Regional Office on or before July 4, 2016 for selection by the Regional Selection Committee (RSC). Attached are the nomination form to be filed-up by the interested nominees and regional guidelines on the selection process.
4. All selected entries by the RSC will be forwarded to LCC for evaluation on July 7-22, 2016 at the DEPED Central Office. All entries shall be e-mailed at car@deped.gov.ph and/or contact Ms. Marianne C. Centeno, Technical Assistant, LCC Secretariat DEPED Central Office at telephone nos. (02) 631-0567; (02) 631 – 0590; (02) 635 -9996 for more information.
5. For your information & action.

LITERACY COORDINATING COUNCIL

**2016 NATIONAL LITERACY AWARDS
OUTSTANDING LITERACY PROGRAM CATEGORY**

*A biennial activity of the Literacy Coordinating Council
that gives recognition to government and non-government organizations for outstanding
implementation and sustainability of their literacy programs and projects*

NOMINATION FORM

Please type all answers. Use additional sheets if necessary. Follow instructions strictly.

Provide a clean copy of program/project logo, if there is any.

PROGRAM/PROJECT

Name of Program/Project _____

Proponent _____

Background of the Program/Project (include history, rationale, components, coverage, funding sources, cooperating agencies).

Program/Project site (barangay, locality, province).

List of institutions and networks, both government and non-government and private organizations, and brief description of the role or significant contributions of each to the program.

ON DEVELOPMENT ORIENTATION

Describe comprehensive content of the program/project (scope/extent of literacy skills obtained by project beneficiaries) and relevance to socio-cultural needs, community situation and aspirations, as well as sensitivity to indigenous customs and practices (culture-sensitive).

Include supporting documents such as brochures, profile, learning modules and/or training design for literacy workers, articles or write-ups about the program/project, and other related documents.

ON DELIVERY

Describe strategies and approaches, culture-fitness, indigenous resources, learning materials, and media technology used as regards the effective delivery of the literacy program to learners.

ON MANAGEMENT AND EVALUATION

Describe project management, sustainability, funding (if possible, enumerate how funding and other forms of resources were generated), previous funding sources and reason/s for withdrawal of support; operationalization and networking system with government agencies and non-government and civic organizations in the planning and implementation of literacy programs/projects.

Include supporting documents such as information, education and communication materials used in generating resources or social mobilization activities. To further illustrate effective management, include a list of problems encountered and corresponding solutions taken.

ON EFFECTS OF PROGRAM/PROJECT ON LEARNERS

Describe improvement in the quality of life of learners or community members, other changes in the community as a result of the project intervention (you may use project impact indicators set prior to implementation), and economic opportunities generated.

You may attach existing case studies on the project and other similar supporting documents. Provide table/s of comparative literacy rates and/or graduates against enrollees. (Provide names of persons made literate/whose literacy level improved through the project/program.)

ON INSTITUTIONALIZATION/SUSTAINABILITY AND/OR REPLICATION OF LITERACY PROGRAM/PROJECT

Describe how the program/project has been sustained and/or institutionalized through support and participation of community development workers and stakeholders.

Describe how the program/project has been replicated in other sites.

ON LITERACY WORKER/S

Briefly describe the literacy worker/s, their admirable qualities, if any; brief description of functions of the literacy workers.

WINNING EDGE

Summary of points that make the project deserving of the award.

NOMINATED BY

Name	Office and Position
1. _____	_____
2. _____	_____
3. _____	_____

I hereby swear to the best of my knowledge that all information contained in this nomination form is true and the supporting documents are authentic.

Date Submitted

Signature of Nominators

1. _____

2. _____

3. _____

LITERACY COORDINATING COUNCIL

2016 NATIONAL LITERACY AWARDS Guidelines on the Selection Process

Selection Committee

A Regional Selection Committee (RSC) shall be organized composed of the following:

- | | |
|----------------|---|
| Chairperson | - Department of Education Regional Director |
| Co-Chairperson | - Department of the Interior and Local Government
Regional Director |
| Members | - Philippine Information Agency Regional Director
National Economic and Development Authority
Regional Director
Academe (State University) President |
| Coordinator | - DepEd Regional ALS Focal Person |

The Literacy Coordinating Council shall provide information on the functions and responsibilities of the RSC. This shall be discussed by the RSC chairperson with the members. The chairperson shall give background information on the criteria for selection and the timetable of activities.

IN THE ABSENCE OF THE CHAIRPERSON, ANY MEMBER OF THE RSC MAY PRESIDE OVER THE MEETINGS.

Documentary Requirements

Nominees for the NLA must submit the following documents:

- a clear, simple, straightforward and comprehensive Executive Summary of not more than five (5) pages in A-4 bond size, double-spaced, describing the nominated program/s or local government unit based on the set criteria, and highlighting the literacy component of the program for validation;
- three (3) copies of the nominee's portfolio of not more than fifty (50) pages in A-4 bond size, double-spaced, containing only related documents and data including photographs (size: 3"x5", not to exceed 20 pieces; video documentation is not encouraged) in accordance with the category and criteria but limited to those in effect within two (2) years prior to the date of entry;

- electronic copy (in CD) of nominee's portfolio including photographs for uploading in the LCC website;
- individual score sheets of the Regional Screening Committee (RSC) members duly signed by the rater and countersigned by the RSC Chairperson; and
- brief but complete documentation of all stages of the selection process signed by the Coordinator and countersigned by the Chairperson.

Entries/Nominees

To qualify as nominee for the NLA, entries in all categories must already be in existence for at least two (2) years. The categories are literacy program and local government units.

- ***Literacy Program***

Only literacy programs initiated by non-government organizations, private educational institutions, people's organizations, and socio-civic groups may be nominated.

If the mandate or main function of a government agency/line agency involves the management, implementation and sustainability of literacy programs and projects, this agency cannot be nominated under the program category. However, if a government agency initiates/implements literacy programs as a supplement to its regular government function, a *Special Citation* shall be given by LCC during the awarding ceremonies.

Likewise, outstanding literacy advocates shall be given due recognition and citation for their stewardship of a literacy program/project.

A special citation shall be given only once to the qualified government or line agency.

- ***Local Government Units***

The local government unit (LGU) shall be the nominee. The leadership of the local chief executive may be duly noted and recognized, but the efforts of the LGU are the main consideration. Other government organizations involved in the LGU program/project shall act as support agencies to the LGU.

Focus should be on the literacy development efforts of the various sectors: agriculture, social services, environment, infrastructure, and other groups (youth, elderly, women, IPs, especially-abled persons, etc.).

To be fair in the assessment of the LGU's efforts in promoting literacy and continuing education, the Outstanding LGU category shall be sub-categorized into:

1. Highly Urbanized Cities
2. Independent Component and Component Cities
3. First to Third Class Municipalities
4. Fourth to Sixth Class Municipalities

This subdivision ensures equal and fair judging since some cities/municipalities have greater means and more resources for the development, implementation, and sustainability of literacy programs.

Hall of Fame and Special Award of Excellence

First place winners that maintain the rank for three (3) years are eligible for the Hall of Fame Awards. Subsequently, Hall of Fame awardees will not be eligible to join the regular contest.

Hall of Fame contenders shall be subject to monitoring and evaluation by the Council.

A Special Award of Excellence in Literacy may be extended by the Council to Hall of Fame awardees that are deserving of the said award upon strong recommendation by the evaluating team.