



HOUSE CLEANING CHECKLIST & INFO

All areas of the house

- Dust surfaces
- Dust and hand wipe furniture tops
- Dust baseboards, chair rails, and door panels
- Dust ceiling fans (within reach)
- Vacuum carpets
- Vacuum and damp mop floors
- Dust blinds, window sills, and lock ledges
- Dust furniture
- Dust pictures frames
- Dust lamp and lamp shades
- Dust and clean mirrors
- Empty all trash

Bathrooms

- Dust surfaces
- Dust blinds, window sills, and lock ledges
- Dust cabinets, door panels, and baseboards
- Clean and disinfect surfaces

- Spot clean cabinet fronts
- Clean, disinfect, and shine showers and tubs
- Clean and disinfect toilets inside and out
- Clean and disinfect door knobs and switch plates
- Shine fixtures
- Vacuum and damp mop floors
- Empty trash

Kitchen

- Dust surfaces
- Dust blinds, window sills, and lock ledges
- Dust chair rails, cabinets, door panels, and baseboards
- Dust top of refrigerator
- Clean and disinfect counter tops
- Spot clean cabinet fronts
- Clean and disinfect door knobs and switch plates
- Clean and disinfect sink
- Clean and disinfect microwave inside and out
- Clean, disinfect, and shine outside of oven and top of range
- Clean, disinfect, and shine outside of dishwasher
- Clean, disinfect, and shine outside of refrigerator
- Clean and disinfect kitchen table
- Vacuum and damp mop floors
- Empty trash

Bedrooms

- Dust surfaces
- Dust and hand wipe furniture tops
- Dust furniture
- Dust baseboards, chair rails, and door panels
- Dust blinds, window sills, and lock ledges
- Vacuum carpets
- Vacuum and damp mop floors (if non-carpet)
- Change sheets (upon request)
- Make beds (upon request)
- Empty trash

Deep Cleaning Tasks

Everything included in the regular cleaning plus:

- Damp wipe baseboards and window sills
- Damp wipe door panels and frames
- Vacuum upholstered furniture
- Remove cobwebs
- Damp wipe kitchen and bathroom cabinets
- Damp wipe or vacuum blinds and shutters
- Damp wipe light switch plates
- Lamp/Lampshade dusted and wet wiped if needed
- Change Linens
- Damp wipe wall hangings (only if secured on wall)
- Inside of Stove or Fridge (If both needed one will be an add on)

Add On Services (Additional Fees):

Laundry

Sweeping out a garage

Excessive trash removal

Carpet Cleaning

Organizing

Upholstery Cleaning

Staircase

Window Cleaning

Stove

Refrigerator

Things to Know:

- All basic cleaning is for regular maintenance unless you request this type of clean, in which please note, you will not receive deep clean services. Deep cleans are for first time cleans, one-time cleans, and/or any special request cleans.
- We can not reach vaulted ceilings and our cleaners are only allowed to reach areas that can be accessed with a two-step stepstool or extender pole for safety reasons.
- We must have access to working running water in the areas to be cleaned.
- Please be aware that there may be some dust resettlement when we leave as we can not eliminate dust in the air entirely but will remove what is possible to remove. Regular service and regular maintenance of your vents will help keep dust at a minimum.
- All pets must be kept away from cleaners and areas that are being cleaned while we are in the home.
- Any add on services will require the approval of management.
- All estimates are just that until we can physically see the property to advise you of any professional suggestions we may have for your home.
- All deposits are refundable up to 48 hours before the job is scheduled to start.

Please contact us at www.jonescleaningandfloorz.com for any additional information.