

Module 3

#### Goal

#### My overall goal:

"To encourage death education in order to reduce fear and avoidance of death in society."





#### Module 3 Outline

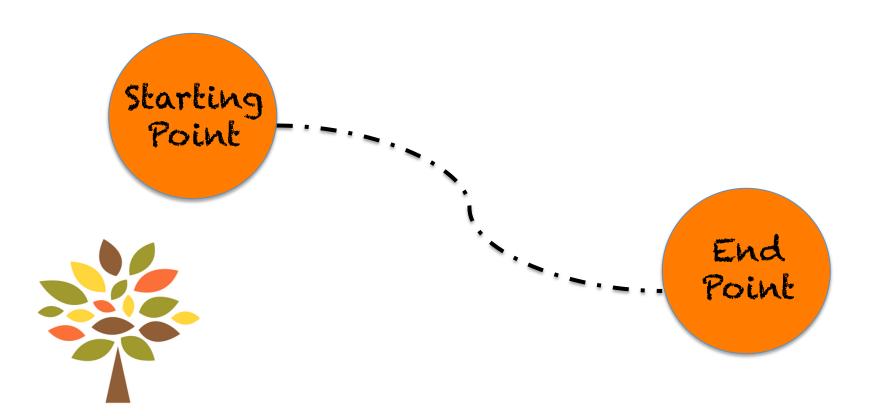
- The Student Journey
- Writing a Formal Syllabus
- Writing a Course Proposal
- Class Logistics
  - Venue
  - Potential Partners
  - Equipment List
  - Communication with Students





"I am not a teacher, but an awakener."

## Student Journey Map



## Student Journey Map



## Writing a Formal Syllabus

- For a college/high school class
- Includes:
  - Objectives/Course Description
  - Required Texts, Materials, Equipment
  - Daily Work/Homework
  - Major Assignments
  - Grading System
  - Policies



## Writing a Course Proposal

- For a Community Education class
- Includes:
  - Objectives and Description
  - Target Audience and Optimum # of Students
  - Day and Time
  - Instructor qualifications/experience
  - Outline of course
  - Materials, Equipment, Fees needed
  - Room requirements



## Target Audience for Community Education Classes

- Age group: Adults over age 50 most likely to enroll in community education classes
- Occupation: retired or semi-retired
- Experience level: little or no knowledge but may be dealing with parents facing end-of-life issues



# Tips for Community Ed Course Proposals

- Day and Time: Weeknights after 6 pm are recommended (or Saturday for workshops)
- Optimum # Students: between 5 and 20
- 4 6 weekly sessions maximum
- 1.5 2 hour sessions (longer for a workshop)
  - Activities: Films, games, music, small group discussions, role-playing, writing

## More Tips for Course Proposals

- Know the demographics of your community
- Know what classes already exist in your community
- Be able to justify the need for your class for your target audience

#### Possible Venues

- Library
- Senior Center
- Community or Recreation Center
- Hospital, Hospice or Nursing Home Conference Room
- Church Meeting Room
- Funeral Home

#### More Possible Venues

- Hotel Conference Room
- Restaurant Private Dining Room
- Community College Classroom

Bar (!?)Other ideas ??

## Potential Community Partners

- Hospitals
- Hospices
- Churches
- Funeral Homes
- Clinics
  - **Senior Centers**
- Public Health Department

### **Equipment List**

- Whiteboard/blackboard/easel with flipchart
- Overhead Projector
- DVD player/Television
- Audio player
- Powerpoint Projector/Screen
- Laptop
- Microphone

#### Communication with Students

- Registration by email or telephone/text (publicize on flyer)
- Gather email addresses of students (or telephone numbers for calls or text messages)
- Consider webpage for ongoing classes and large groups

#### Module 3 Resources

- Formal Syllabus 2 samples for college courses
- Course Proposal Application sample
- Death Attitude Profile survey
- List of EOL Films feature films and documentaries



#### Module 3 Worksheets

- Syllabus Template (for College or High School Class)
- Syllabus Template Instruction sheet
- Course Proposal Worksheet for Community Education Class



#### Module 4

- Finishing up!
- Course Description
- Course Title
- Resume
- Marketing Materials
- How to apply for CE credits



## Assignment

Finish your lesson plan and syllabus or course proposal; find a venue and/or community partner



## Sharing in Facebook Group

What information do you need to complete your lesson plan, syllabus or proposal?

