

Farmington Town Board Meeting Minutes
Monday, December 19, 2022
E913 Prairie View Ln
Waupaca, WI 54981
www.farmington-waupaca.com

Call to Order: Meeting was called to order at 6:30 p.m. Chair Caroline Murphy presided. The opening statement was given. Notices were properly published and posted.

Pledge of Allegiance.

Roll Call: Caroline Murphy, Chair; Craig Nelson, Supervisor I; Phil Durrant, Supervisor II; Kathy Kasza, Town Clerk-Treasurer; and 12 citizens.

Approve Agenda: Motion by Craig Nelson seconded by Phil Durrant, to approve the agenda. Motion carried by unanimous voice vote.

Approve Minutes: A motion by Craig Nelson seconded by Phil Durrant to approve the minutes of the Regular Board Meeting of November 21, 2022. Motion carried by unanimous voice vote.

Approve Financial Report: A motion by Craig Nelson seconded by Phil Durrant to approve financial report, subject to audit. Motion carried by unanimous voice vote.

Committee Reports:

Phil Durrant reported on the December 1, 2022 Park & Recreation Board meeting.
Craig Nelson reported on the Fire District meeting.

Public Input: The following persons addressed the Town Board:

Eric Bailey, City of Waupaca Library Director and provided circulation information to the board.

Bob Underberg, E1444 Grandview Rd.

Gene Antoniewicz, E2420 Holmes Rd. and provided a list of residents who want an opt out of the garbage service.

Kevin Will, E2230 Meadow Valley Ct.

Gary Fossum, E1556 Murray Ln. against the garbage service and wants an opt out.

Jerry VanHandel, N2702 Norris Ln. asking for information regarding road work and duties of elected officials.

Gary Lettau, N2837 Otter Dr, questions relative to the garbage service.

Old Business: **None.**

New Business:

1. Open bids for Town Assessor.

Bids received from Claude T Rigelmon, Warrens WI; Jurtzwell Appraisals, Marshfield WI; and Accurate Assessment Services, Menasha WI.

Motion by Phil Durrant, seconded by Craig Nelson to table the award of the bids for Town Assessor until the January 16, 2023 meeting to allow for review of the bids received. Motion carried on a unanimous voice vote.

2. Clerk/Treasurer and Chair to pay year-end bills.

Motion by Phil Durrant, seconded by Craig Nelson to approve the Clerk/Treasurer and Chair to pay year-end bills. Motion carried on a unanimous voice vote.

3. Establish Caucus date: January 16, 2023 at 7:00 pm. Informational only.

4. Agreement for Services with Robert E Lee & Associates Inc – King Rd Engineers.

The agreement for the accepted proposal received from Robert E Lee & Associates Inc was reviewed by the Town Attorney with no changes. Motion by Craig Nelson, seconded by Phil Durrant to approve the Agreement for Services with Robert E Lee & Associates Inc – King Rd Engineers. Motion carried on a unanimous voice vote.

5. Ordinance 12/19/22A(2022) Adopting the Wisconsin Municipal Records Schedule.

The ordinance was recommended by the Wisconsin Towns Association (WTA) at this year's annual conference. The town attorney reviewed the draft ordinance and did not recommend any changes. Motion by Phil Durrant, seconded by Craig Nelson to adopt Ordinance 12/19/22A(2022) Adopting the Wisconsin Municipal Records Schedule. Motion carried on a unanimous voice vote.

6. Ordinance 12/19/22B(2022) Governing Dances, Dance Halls and Liquor Establishments.

Waupaca County rescinded Chapter 13 regarding the governance of dances, dance halls and liquor establishments based on the inability of the sheriff's department to enforce it county-wide. It was recommended that municipalities adopt a local ordinance to enforce these events and locations. The draft ordinance was reviewed by the town attorney. Motion by Phil Durrant, seconded by Craig Nelson to table the item until the January 16, 2023 meeting to allow for review before action taken. Motion carried on a unanimous voice vote.

7. Resolution 12/19/22(2022) Town Policy for Board Meeting Agendas and Minutes

The resolution was another recommendation by the WTA for guidance on the documentation of the Board Meeting Agendas and Minutes. Motion by Phil Durrant, seconded by Craig Nelson to approve Resolution 12/19/22(2022) Town Policy for Board Meeting Agendas and Minutes. Motion carried on a unanimous voice vote.

8. Gold Cross Ambulance contract for 2023 - \$43,230.

Informational, amount approved in 2023 budget.

9. Operator/retail liquor license application(s) received in Clerk's office. None.

10. Land Use Permit applications – informational

- Harris – N2682 Browne Ln – Deck addition to dwelling
- Harper – N3758 Park Lane Dr – Reconstruct garage dwelling addition
- Peterson – N2824 Rainbow Dr – Boathouse stairs & pathway
- Bakers Round Lake Cottage LLC – N2743 Browne Ln – Boathouse & pathway
- Van Handel – N2702 Norris Ln – Replace existing retaining walls, driveway, walkways

11. Intent to Cut Wood Products – informational

- CB Kidz LLC – E689 Grenlie Rd, Sections 1, 2, 3, 4, 5, 7, 9, 10, 11, 12
- Roberta Wisniewski – E402 Cobbtown Rd, Sections 13, 15, 16

12. Culvert/Driveway application(s) – informational None.

13. Roads None.

14. Letters / phone calls / e-mails

Phone calls are mostly regarding the garbage/recycling collection being implemented. Sheriff's report had 133 incidents for November 2022.

15. Bills

Motion by Phil Durrant, seconded by Craig Nelson, to approve the bills presented for payment in the amount of \$48,704.65. Motion carried by unanimous voice vote.

Adjournment

A motion by Phil Durrant seconded by Craig Nelson to adjourn at 7:23 pm. Motion carried by unanimous voice vote.

Submitted by: Kathy Kasza, Clerk-Treasurer

**Posted December 20, 2022 at Farmington Town Hall
& Website www.farmington-waupaca.com**