

# Cascade Youth Basketball By-Laws

## Article 1: Name

This organization will be known as Cascade Youth Basketball, hereinafter referred to as CYB.

## Article 2: Objective

The objective of CYB will be to promote sportsmanship and a sense of fair play within the framework of a team sport and provide a recreational environment for players to increase their skill and knowledge of the game of basketball. In accordance with Section 501(C)(3) of the federal Internal Revenue Code, CYB will operate as a non-profit educational organization.

## Article 3: Members

### Section 1:

Any person sincerely interested in active participation to affect the objective of CYB may apply to the Board of Directors for full membership.

### Section 2:

Any officer, director, or representative of CYB must be a member as defined in Section 1 of this Article.

### Section 3:

Each member will be entitled to one vote on matters submitted to the membership.

### Section 4:

A member may be disciplined, suspended, or removed from CYB by a 2/3 vote of the Board of Directors, or by a 2/3 majority vote of the membership.

## Article 4: Meetings

### Section 1:

An annual meeting of the members of CYB will be held each calendar year for the purpose of filling, by election, Board of Director vacancies and for the transacting of business as may come properly before the meeting. The annual meeting will be held in March or April.

### Section 2:

Notice of the time and date of the meetings will be given to all members of CYB within five (5) days of the meeting date, or at the direction of the Board of Directors or member(s) calling the meeting.

### Section 3:

(a) Special meetings can be called by the President, a numerical majority of the Board of Directors, or by a minimum of five (5) members for any purpose pertaining to CYB. Notification of special meetings will

be made to all members with five (5) days of the meeting date under the direction of the parties calling the meeting.

(b) If the entire membership of CYB consents to hold a meeting, the notification requirement is waived.

Section 4:

A quorum will be constituted by the members present.

Section 5:

Meetings will be conducted in a businesslike and orderly manner.

Section 6:

Meeting agendas will be set by those responsible for calling the meeting. Agendas must allow for business to be put forth by any member present.

Section 7:

Any board member that misses three (3) consecutive meetings without a valid excuse, as determined by the Board, can be considered a non-member and be removed from the Board under Article 5 Section 7 of these by-laws. [*amended 3/7/01*]

### Article 5: Board of Directors

Section 1:

The affairs of CYB will be managed by its Board of Directors. Directors must be members of CYB.

Section 2:

The number of Directors will be not less than seven (7) nor more than sixteen (16). Upon election, Directors will immediately enter into the performance of their duties and continue in office until their successors have been duly qualified and elected. [*amended 6/9/99, amended 8/16/04*]

Section 3:

Meetings of the Board of Directors will occur on a regular basis to transact the business of CYB. Notification of such meetings will be made to all Board members with five (5) days of the meeting date. Any member of CYB may attend Board meetings.

Section 4:

If deemed by the President, or by the majority of the Board of Directors, any part of all of the Directors meetings can be held in closed session. A closed session is where only the Board of Directors is present.

Section 5:

Special meetings of the Board of Directors can be held at the request of the President or by any two Directors. Notification to all Board members must be made within two (2) days of the meeting date.

Section 6:

A majority of the Board of Directors present will constitute a quorum for the transaction of business at any meeting of the Board.

Section 7:

A Director may be disciplined, suspended, or removed from the Board by a 2/3 majority vote of the Board of Directors or by a 2/3 vote of the membership.

Section 8:

If any vacancy occurs by death, resignation, action by Board or membership or otherwise, it may be filled by a majority vote of the remaining Directors at any regular or special meeting duly called. The term of this temporary Director will run until the next annual meeting where the Director must stand for election before the entire membership.

Article 6: Officers

Section 1:

Officers will be elected by a majority of the Board of Directors during a regular or special meeting duly called. All officers and representatives of CYB must be members in good standing and have been elected to the Board of Directors.

**President:**

The President will be the principal Executive Officer and will in general supervise and control all the business of CYB. The President will preside at all meetings of members and Directors. The President may sign checks along with the Vice President and Treasurer.

**Vice President:**

In the absence of the President (or in the event of inability of refusal to act), the Vice President will perform the duties of the President or when so acting, the Vice President has all the powers of and subject to all the restrictions upon the President. The Vice President will also perform duties at the request of the President or the Board of Directors. The Vice President may sign checks along with the President and Treasurer.

**Secretary:**

The Secretary will keep minutes of meetings of the membership and of the Directors and prepare in written form the Board approval at the next meeting. The secretary will provide notification of such meetings in accordance to the provision of the by-laws, keep a register of the membership, and perform other duties incident to the office of Secretary.

**Treasurer:**

The Treasurer will have the charge and custody and be responsible for all funds and securities of CYB, receive and give receipts for money due and payable, deposit all moneys in the name of CYB, and disperse the funds in a manner consistent with the direction and policies as defined by the Board of Directors and perform other duties incident to the office of Treasurer. The Treasurer may sign checks along with the President and Vice President. The Treasurer will prepare an annual report of finances to be given at the annual meeting.

Section 2:

The term of office for duly elected officers will be one (1) year beginning May 1<sup>st</sup>. No person may hold a single office (President, Vice President, Secretary, and Treasurer) for more than three (3) years consecutively.

Section 3:

No Director, office, representative, or member has the authority to represent CYB or make policy or decisions concerning CYB without the consent and direction of the Board of Directors or as duly defined by these by-laws.

**Section 4:**

The Board will enforce all by-laws and, as necessary, make temporary rules and regulation for specific cases, on occasion not provided for in the by-laws, but which is determined necessary by the Board to carry out the objectives of CYB.

**Article 7: Committees**

**Section 1:**

The President and/or the Board of Directors may designate standing committees to function for specific purposes on behalf of CYB and to service at the pleasure of the President and/or Board of Directors. The committees will be appointed for a term of one (1) year.

**Section 2:**

A coach's conduct and review committee will be appointed containing not less than three (3) members, in the case of a complaint about a coach's conduct, the committee will:

- A. write to the parties involved asking for written input.
- B. meet, hear, and discuss the allegation(s) within twelve (12) days of its occurrence or the complaint(s)
- C. recommend final disposition to the board within twenty-one (21) days of the occurrence or complaint.

The Board may suspend or release coaches.

**Article 8: Books and Records**

**Section 1:**

CYB will keep correct and complete books and records of account and will also keep minutes of the preceding of its members, Board of Directors, and committees having the authority of the Board of Directors, and a record giving the names and addresses of the members entitled to vote. All books and records of CYB may be inspected by any member or his/her agent or attorney for any proper purposes at any reasonable time.

**Article 9: Fiscal Year**

**Section 1:**

The fiscal year of CYB will begin at the first day of January and end the last day of December each year.