

ADAMS TOWNSHIP
MONTHLY MEETING
September 13, 2021

The regular monthly meeting of the Adams Township Board was held on Monday, September 13, 2021 at the Township Hall, 17118 First Street, Baltic, Michigan.

The meeting was called to order at 6:00PM. Meeting started with reciting the Pledge of Allegiance. The following board members responded to roll call: Supervisor Heikkinen, Trustee Eister, Treasurer Immonen, Trustee Keranen, and Clerk Pindral. There were 16 guests participating via in-person & zoom

MOTION made by Trustee Keranen with support from Trustee Eister to accept the minutes of the August 2, 2021 Monthly Meeting, August 18, 2021 Special Meeting, and August 2, 2021 Wholesale Water meeting. Roll call, all ayes. Motion carried.

PUBLIC COMMENT:

- Lawyer Kevin Mackey stated he reviewed the records kept from old Planning Commission and stated it was organized under old ruling and had no zoning authority. A new ordinance conferring the Planning Commission with Zoning Authority was established repealing any ordinance or part/resolutions in conflict with the ordinance. The Planning Commission will be comprised of five members, of which one will be Township Board Member. Supervisor Heikkinen read the complete Ordinance # 2021-09-01 Ordinance conferring with the Planning Commission with Zoning Authority to the public. Supervisor Heikkinen stated the Planning Commission will be tasked with designing and adoption of a master plan for the Township with other duties included as planning commission not just zoning. Members of the previous planning commission will be contacted to determine their continued desire to serve, and applications will be taken from residents of Adams Township to complete the Commission Board. Clerk Pindral will be submitting resignation from previous Planning Commission and Trustee Paul Eister expressed interest to serve. Assignments will be made by Supervisor Heikkinen at October 4th meeting. MOTION by Trustee Keranen with support from Treasurer Immonen to adopt ordinance 2021-09-01 Ordinance Conferring the Planning Commission with Zoning Authority, repealing and ordinance or parts of ordinances/resolutions in conflict with the Ordinance. Roll Call, all ayes. Motion carried. Ordinance will be effective upon publication in local newspaper. Spokesman for Guardians of the Keweenaw Ridge expressed appreciation to the supervisor and township board for listening to their concerns.

CORRESPONDENCE:

- Bendzinski & Bonding Co. requested a copy of the FY2021 audit report be submitted to them for their continued disclosure filing of financial backing of the Wholesale Water Loan. Treasurer Immonen stated she will check with auditor that a copy is sent to them.
- Great Lakes Recovery Center sent contract renewal for GLRC Employee Assistance Program for upcoming year 10/1/21-9/30/22. Program offers counseling to employees for behavioral issues, i.e., drugs, alcohol, mental, etc. MOTION by Trustee Eister with support from Trustee Keranen to continue Memorandum of Agreement with GLRC EAP for 10/1/21-09/30/22. Roll call, all ayes. Motion carried.

FINANCIAL REPORT: Review of financial reports for August 2021. Supervisor Heikkinen stated the following adjustments to budget:

General Fund: +\$2600 to Building and Grounds, +\$1000 to Contract Labor and decrease \$3000 from Capital Outlay; +\$1700 to In Lieu of Insurance, and decrease Fire Depart Repairs/Maintenance \$4000; Public Works +\$500 Operating supplies and decrease \$500 Repairs/Maintenance; Roads/Streets +\$2450 oiling of roads.

Atlantic Mine Sewer Fund: +\$1000 operating supplies, decrease \$1000 Capital outlay

Trimountain Sewer Fund: +\$500 operating supplies, +\$50 Bank charge and decrease \$550 Repairs/Maintenance.

Painesdale Sewer Funds: + \$2000 Salaries, +\$500 Operating Supplies and decrease \$1000 Contract Labor and \$1500 Capital Outlay.

Baltic Sewer Funds: +\$1000 Operating Supplies, +\$500 Professional Services and decrease \$1500 Repair/Maintenance.

MOTION made by Trustee Keranen with support from Trustee Eister to accept the August 2021 financial reports, and the adjustments to the budgets as outlined. Roll call, all ayes. Motion carried.

FIRE DEPARTMENT: There were 20 medical calls and 5 fire calls since last meeting. Supervisor Heikkinen stated the bid for \$92,000 from Mattila Rock & Dock was accepted for pumper truck. USDA Grant approved the \$50,000 grant for the emergency services vehicle. Appropriate paperwork is being submitted.

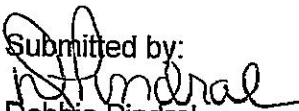
ASSESSOR REPORT: Assessor report for month of August reviewed. Supervisor Heikkinen encouraged the public to contact the Township assessor and review the official card on your property. It is important that properties are reviewed regularly.

CEMETERY REPORT: Supervisor Heikkinen reported the last day for two of the cemetery workers will be September 16th. He thanked the crew, Robert, James and Jerry, for a job well done. Reported lots of positive feedback on both cemeteries.

BUSINESS – UNFINISHED/NEW:

- Chris Holmes stated he met with Don Cline and a few changes were made on WW project. No news on funding yet but anticipates bidding process to be Feb/March of 2022. No updates from the DNR since meeting regarding easements on trails or the culvert replacement. Ideally the culverts would be coordinated to be replaced at the same time as new waterline going in.
- No update given by Circle Power at this time.
- Treasurer Immonen reported there is no update on the American Rescue funding other than application received and under review.
- A Resolution amendment updating the percentage employees can contribute to their existing 401A retirement accounts discussed. It will be no increased cost to the Township. MOTION by Trustee Keranen with support from Trustee Eister to sign Resolution 2021-09-01R Adams Township Group Pension Plan to change the voluntary after-tax contribution from 10% to 25% effective 10/1/2021. Roll call, all ayes. Motion carried.
- Supervisor Heikkinen reported the Financial Audit for FY ending 03/31/21 has been completed. The audit was performed by a new auditor which went well. It has been submitted to the State, which is requesting a Corrective Action Plan due to a deficiency in the general fund. An error in the posting of funds made it appear expenses exceeded budget, causing the deficiency. The corrective plan will incorporate better communication at end of fiscal year as well as more frequent budget reviews by the Board. The Board is encouraged to review the monthly balance sheets closely and ask questions. The Supervisor also plans to stay in close communication with auditor. MOTION to accept the Financial Audit for FY ended March 31, 2021 made by Trustee Keranen with support from Trustee Eister. Roll call, all ayes. Motion carried. Supervisor Heikkinen stated he will keep the Board informed on the status of the Corrective Action Plan.
- Supervisor Heikkinen congratulated Don Cline on passing his D2 Exam, officially receiving his D2 licensure to run the water department for Adams Township. Travis Cline was also congratulated on passing his S4 exam.
- Office Manager Heather and Treasurer Immonen stated they have investigated institution of an online payment system for using credit card or e-payments for water bills and taxes. There would be a 3% fee the customer would pay and no cost to the Township. Would be a 90-day process to implement. MOTION by Treasurer Immonen with support from Trustee Keranen to approve online payment system. Roll call, all ayes. Motion carried.
- Question regarding size of projected solar farm by cemetery. Supervisor Heikkinen stated the owner obtained 200 acres elsewhere instead of cemetery, and no application has been submitted yet but would also be under the six-month moratorium order.

With no other business brought before the Board, a MOTION at 7:40PM by Trustee Eister with support from Trustee Keranen. Roll call, all ayes. Meeting adjourned.

Submitted by:

 Debbie Pindral
 Township Clerk

ADAMS TOWNSHIP
Wholesale Water Board
September 13, 2021

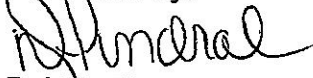
The regular monthly meeting of the Adams Township Wholesale Water Board was held on Monday, September 13, 2021 at the Township Hall, 17104 First Street, Baltic, Michigan.

The meeting was called to order at 7:48PM. The following board members responded to roll call: Supervisor Heikkinen, Treasurer Immonen, Trustee Eister, Trustee Keranen, Clerk Pindral, Water Supervisor, Don Cline, and Office Manager, Heather Platzke.

- Don Cline stated all pump stations have been cleaned out. Anticipate cleaning the manholes in Atlantic Mine in the spring of 2022.
- Stated the County will repave Atlantic Avenue in 2023. North Huron is highly traveled and needs a better drainage system to get rid of the "roller coaster" effect. He said working the with County on roads is a win-win situation for both entities. Houghton County spot-paved the roads that were dug up for repair at a better price than contractors.
- Don reported he is working with Charter Spectrum on a proposal to get service to the pumping station in Painesdale.
- EGLE did a 2-day warning inspection, that went well. Concern surfaced on how the plant would run if tank was down for maintenance. The plant runs off water levels in tank. Discussion on how to troubleshoot. Also discussed working on collaborating with Northern Hardwoods to have an extra tank in Atlantic Mine. The Federal Bill being proposed might have water infrastructure monies.
- Don stated the cement for the pole barn at pumping station will be poured this week.
- Supervisor Heikkinen on behalf of the Board congratulated Don and Travis on passing the exams and obtaining further licensure.

With no other business or comments before the board, a MOTION by Trustee Eister with support from Trustee Keranen to adjourn the Wholesale Water meeting at 8:20P.M. Roll call, all ayes. Meeting adjourned.

Submitted by:



Debbie Pindral,
Township Clerk