

CITY COUNCIL VIRTUAL MEETING

November 5, 2020

The meeting will be called to order at 7:30 P.M.

PLEDGE OF ALLEGIANCE & PRAYER

ROLL CALL

Alves, Buzaid, M. Esposito, Levy, Salvatore, Stanley, Taborsak,
Fox, Priola, DiGilio, Cavo, Rotello, Visconti, Palma, Knapp
J. Esposito, Santos, Perkins, Chianese, Cammisa and Molinaro

_____ **PRESENT** _____ **ABSENT**

PUBLIC SPEAKING

MINUTES - Minutes of the Council Meeting held October 7, 2020

CONSENT CALENDAR

AGENDA

1. COMMUNICATION – Appointment to Danbury Housing Authority
2. COMMUNICATION – Donation – Danbury Westerners
3. COMMUNICATION – Mountainville Avenue Property Request
4. COMMUNICATION – Renewal of Water/Sewer Extension Approval - 28-30 Tamarack Avenue
5. COMMUNICATION – 25 Miry Brook Road/Acquisition
6. RESOLUTION – Everybody Learns Grant – CT State Library
7. AD HOC REPORT – Donation of Land – Commerce Park
8. DEPARTMENT REPORTS – Police, Fire, Health-Housing & Welfare, Public Works, Permit Center, UNIT, Elderly, Library, Dream Homes

ADJOURNMENT

Copies of Agenda Items are available in the Legislative Assistant's Office



CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810
www.danbury-ct.gov

MARK D. BOUGHTON
MAYOR

(203) 797-4511
FAX (203) 796-1666
m.boughton@danbury-ct.gov

October 26, 2020

Honorable Members of the City Council
City of Danbury, Connecticut

Dear City Council Members:

I respectfully submit for your confirmation the appointment of

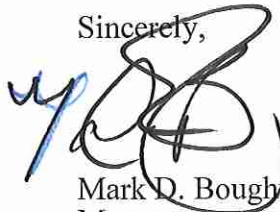
Kevin Barry (D)
31 Housman Street
Danbury, CT 06810

to serve as a member of the Danbury Housing Authority.

Mr. Barry has demonstrated a deep commitment to to the betterment of our community through his work as a former Danbury Police Officer. He looks forward to continue serving our community by contributing his knowledge and ideas to the Danbury Housing Authority.

Thank you for your consideration of this appointment.

Sincerely,


Mark D. Boughton
Mayor

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**CITY OF DANBURY
PARKS AND RECREATION
DEPARTMENT**

HATTERS COMMUNITY PARK
7 EAST HAYESTOWN ROAD
DANBURY, CONNECTICUT 06811

NICK KAPLANIS, DIRECTOR
TEL. (203) 797-4632
FAX (203) 797-4634

October 26, 2020

Mayor Mark D. Boughton
Members of the City Council
City of Danbury
155 Deer Hill Avenue
Danbury CT 06810

Re: Donation from The Danbury Westerners

Dear Mayor Boughton and Council Members:

The Danbury Westerners play their home games at The Rogers Park baseball field. In the past 12 months the City has made significant field improvements which have recently been completed. The Westerners have been fundraising to make additional needed modifications to the facility and are ready to make a significant donation to the City to cover associated costs. The scope of work includes a new electronic scoreboard, raising the height of outfield fences, adding safety fencing down both the first and third base lines and fencing for home and away pitching cages. The work will be done in phases with a time frame yet to be determined. Estimated value of all modifications is \$80,000.00.

I request this generous donation be accepted by the City Council.

If you require any additional information please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Nick Kaplanis", is written over a horizontal line.

Nicholas Kaplanis
Director of Recreation

CC:
J. Pitser



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CITY OF DANBURY
OFFICE OF THE CORPORATION COUNSEL

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810
(203) 797-4518 FAX (203) 796-8043

October 28, 2020

Hon. Mayor Mark D. Boughton
Hon. Members of the City Council
155 Deer Hill Avenue
Danbury, CT 06810

RE: Mountanville Avenue Property Request

Dear Mayor and Council:

A property owner(s) as indicated in attached correspondence has requested consideration for their acquisition of a strip of land to the rear of their lot from the City. An adjoining neighbor has or may similarly make inquiry as well.

Doing so would necessitate, at their cost, a title review/survey and examination of the possibilities of such transfer(s).

Kindly refer the matter to departmental review and an ad hoc committee. Please contact us in the event you have any questions.

Very truly yours,

Laszlo L. Pinter
Managing Attorney and
Deputy Corporation Counsel

Attachment

cc: Dean Esposito, Chief of Staff

"mountainvillestrips"

Robert J. Yamin
Corporation Counsel
Corporation Counsel
r.yamin@danbury-ct.gov

Laszlo L. Pinter
Managing Attorney and
Deputy Corporation Counsel
l.pinter@danbury-ct.gov

Robin L. Edwards
Assistant Corporation Counsel
r.edwards@danbury-ct.gov

Dianne E. Rosemark
Assistant Corporation Counsel
d.rosemark@danbury-ct.gov

John & Eileen Mitchell
19 Mountainville Avenue
Danbury, CT 06810

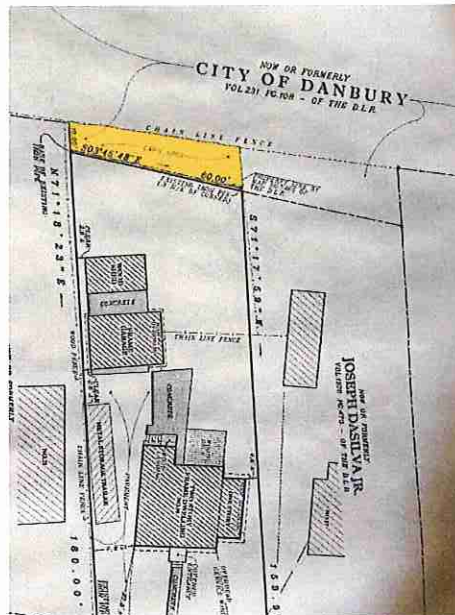
October 20, 2020

Mr Joseph Cavo
City Council President
& Members of the City Council

Dear City Council,

As residents of 19 Mountainville Avenue for the last 40+ years, we would like to petition the City of Danbury to own all of the property that we have maintained for the last 40+ years. There is an eight to ten foot strip of land on our side of the fencing for Rogers Park that technically belongs to the City but, has been maintained by us since December of 1979. As per a conversation with Mr. Dean Esposito, we will incur the costs of a new survey/filing if required.

Respectfully Submitted,
John & Eileen Mitchell
19 Mountainville Ave.
Danbury, CT 06810
(203) 948-5955



4

RENEWAL
OF
WATER/SANITARY SEWER EXTENSION APPROVAL

9/29/20
Date

Honorable Mark D. Boughton, Mayor
City Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

OK 10/1/20

Dear Mayor Boughton and City Council Members:

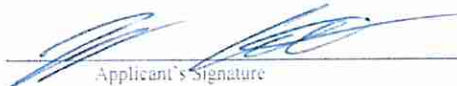
The City Council has previously approved my extension(s) and the time has expired.

I am requesting an extension of time for the ___water extension ☒sanitary sewer extension
located at 28-30 Tamarack Avenue.

The previously approved engineering plans have not changed since my previous submittal.

If additional information is needed, please contact me.

Very truly yours,


Applicant's Signature

Jorge Couto
Applicant's Printed Name

10 Woodridge Lane
Mailing Address

203-223-5043
Telephone Number

New Fairfield CT 06812



CITY OF DANBURY
OFFICE OF THE CORPORATION COUNSEL

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810
(203) 797-4518 FAX (203) 796-8043

October 26, 2020

Hon. Mayor Mark D. Boughton
Hon. Members of the City Council
155 Deer Hill Avenue
Danbury CT 06810

RE: 25 Miry Brook Road/Acquisition

Dear Mayor and Council:

The above referenced parcel of property as described and appended to the attached resolution is adjacent to the south side of the Danbury Municipal Airport along Miry Brook Road.

It is believed that the acquisition of this parcel would be of great public and DXR benefit and instrumental for ancillary uses that would benefit the municipal airport, including, but not limited to, construction of aircraft hangars and/or construction of maintenance and storage facilities for the maintenance and operation of the airport and/or expansion of access to public and private facilities serving the airport.

Kindly adopt the attached resolution and authorize this office to begin the process of acquisition, either by negotiation or eminent domain, together with such funding as may be required or available through the FAA or available open space funds. This resolution supersedes the previous resolution in terms of intent and funding elements.

Please do not hesitate to contact us with any questions.

Very truly yours,

Laszlo L. Pinter
Managing Attorney and
Deputy Corporation Counsel

Cc: Michael Safranek, Airport Administrator
Kim E. Nolan, Esq.

Robert J. Yamin
Corporation Counsel
r.yamin@danbury-ct.gov

Laszlo L. Pinter
Managing Attorney and
Deputy Corporation Counsel
l.pinter@danbury-ct.gov

Robin L. Edwards
Assistant Corporation Counsel
r.edwards@danbury-ct.gov

Dianne E. Rosemark
Assistant Corporation Counsel
d.rosemark@danbury-ct.gov

SCHEDULE "A"

All that certain piece or parcel of land, together with the buildings and improvements thereon, situated in the City of Danbury, County of Fairfield and State of Connecticut, being triangular in shape, bounded and described as follows:

NORTHEASTERLY: by land of the Town of Danbury, formerly an old highway;

SOUTHERLY: by Miry Brook Road; and

WESTERLY: by land of Colin Campbell, formerly land of William Knapp.

Said parcel containing one and one-half acres, more or less, and being the same premises as described in deeds recorded in Volume 248 at Page 219 and Volume 266 at Page 541 of the Danbury Land Records.



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

A.D. 2020

RESOLVED BY THE CITY COUNCIL OF THE CITY OF DANBURY

WHEREAS, the City of Danbury ("City") has been made aware of a needed property adjacent to the south side of the Municipal Airport at 25 Miry Brook Road; and

WHEREAS, an earlier resolution submitted to this Council had sought approval to acquire said property using federal FAA or other grant funds; and

WHEREAS, due to a change in circumstances, funds to be used for such acquisition would be allocated, local non reimbursed funds as certified available by the Director of Finance; and

WHEREAS, the City may, when it is in the public interest and for a public purpose, acquire by eminent domain or other means, real property within the municipality; and

WHEREAS, said parcel is approximately one (1) + acre located in the IL 40 Zone and is immediately adjacent to the municipal airport and as such, and would be highly useful for ancillary uses that would benefit the municipal airport, including, but not limited to, construction of aircraft hangars and/or construction of maintenance and storage facilities for the maintenance and operation of the airport and/or expansion of access to public and private facilities serving the airport; and

WHEREAS, the property to be acquired is described and identified on Exhibit A attached hereto; and

WHEREAS, said property is to be acquired either by negotiation with the property owners or by eminent domain, if such negotiations are unsuccessful; and

WHEREAS, it is in the best interest of the City to acquire said property.

NOW, THEREFORE, BE IT RESOLVED THAT the City, through the Office of Corporation Counsel, be and hereby is authorized to acquire the real property set forth on Exhibit A attached hereto, in accordance with procedures established by State law, either by negotiation or eminent domain through the institution of suit against the interested property owners and holders of mortgages encumbering the properties, if any, by May 5, 2021.



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CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DAVID W. ST. HILAIRE
DIRECTOR FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

DATE: 10/22/20
TO: HON. MARK D. BOUGHTON VIA THE CITY COUNCIL
FROM: DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *DS*
RE: RESOLUTION-EVERYBODY LEARNS GRANT-CT STATE LIBRARY

Attached for your review is a resolution that will allow the City of Danbury Public Library to accept funding from the Connecticut State Library for the "Everybody Learns" public library grant through Connecticut's Coronavirus Relief fund.

This award, in an amount not to exceed \$52,000, will assist the library in expanding contactless services through the replacement of existing self-service kiosks. Funds must be expended by December 18, 2020 and require no City match.

The City Council is respectfully requested to consider this resolution at its next meeting.

Attach.

DST/sk

Cc: K. Pearson



170 Main Street, Danbury, CT 06810 203.797.4505
danburylibrary.org

6-1

TO: Honorable Mayor Mark D. Boughton
Members of the City Council

FROM: Katie Pearson, Library Director

SUBJECT: Everybody Learns Public Library Grant, Connecticut's Coronavirus Relief Funds

DATE: October 13, 2020

The Danbury Library is respectfully requesting permission to accept \$52,000 from the Everybody Learns Public Library Grant, as part of the Connecticut Coronavirus Relief Fund.

Funds will be used to help the library continue and expand services amid the ongoing COVID-19 pandemic through improvements and updates to contactless services. New self-service kiosks will be purchased as the current kiosks are nearing end of life and are necessary to ensure the library provides the public with safe and contactless means to check out items, sign up for programs, and make payments in the building.

Danbury Library was chosen along with 64 other libraries across Connecticut based on library size and the number of residents served each year.

Funds must be expended before December 18, 2020. Please note that no matching funds are required and that no contract is involved.

Sincerely,

Katie Pearson



Web Version

6-2



STATE OF CONNECTICUT
GOVERNOR NED LAMONT

Governor Lamont Announces State Will Support Public Libraries With \$2.6M in Coronavirus Relief Funds

Posted on October 7, 2020

(HARTFORD, CT) – Governor Ned Lamont today announced that his administration is dedicating \$2.6 million of Connecticut's Coronavirus Relief Funds to support the state's public libraries as they continue to make health and safety improvements and offer more services to residents amid the ongoing COVID-19 pandemic.

The governor said the funds will be distributed among 65 libraries across Connecticut based on their size and the number of residents they serve each year, which will allow much of the funding to particularly target those that serve low-income urban and rural communities. The funds are anticipated to be largely used to purchase personal protective equipment (PPE), cleaning supplies, signage, and furniture.

The funding announced today is in addition to the Lamont administration's **ongoing initiative** to increase broadband infrastructure and create public Wi-Fi hotspots that offer free internet access, including at many libraries across the state.

"Libraries offer critical services for the public, including reliable Wi-Fi, access to computers and laptops, supportive learning materials and resources, and librarians who are trained in helping residents access key services," **said Governor Lamont**. "Most importantly, libraries provide safe and quiet spaces for people to work and study, which is critical to many people who do not have the environment to do this at home. Especially during this difficult time, libraries and the work of so many generous librarians have played a critical role in supporting K-12 and post-secondary students with remote learning."

"Our public libraries, the librarians, and the services they offer are tremendous assets to the residents of the state, especially for our K-12 students as schools reopen," **said Office of Policy and Management Secretary Melissa McCaw**, who has been overseeing the distribution of the Coronavirus Relief Fund on behalf of the Lamont administration. "With these federal resources, we can help our local and community libraries with their health, safety, and technological needs so that our students can study, read, and write in a warm and safe place while alleviating some of the burden for our local governments. As the libraries expand their capacity, it is essential we assist where we can to ensure it is done safely and to enhance the odds of success for students under these unique circumstances."

"This investment in our public libraries will enable their leaders and staff to extend and enhance the services and programs that are so valued and important to their constituents and communities," **said Interim State Librarian Maureen Sullivan**. "Public libraries have always been places that support education and self-directed learning. They are now a critical community resource for virtual learning."

"Libraries serve as important resource hubs outside of the classroom by providing students and their families with equitable access to engaging programs, supports and multimedia learning materials at no cost," **said Connecticut Education Commissioner Miguel Cardona**. "As we make progress to close the digital divide and meet the remote learning needs of our students, we must do all everything we can to continue to support the crucial role our librarians and libraries play in this area by enhancing the overall educational experience for all learners in their communities."

Libraries closed in March amid the initial outbreak of the pandemic, however they opened with 50 percent capacity when Phase 2 of Connecticut's reopening efforts began in June. They will be permitted to increase the capacity to 75 percent when Phase 3 begins on October 8.

[Read on CT.gov](#)

State Capitol
210 Capitol Avenue
Hartford, CT 06106

[Facebook](#) | [Twitter](#) | [Instagram](#) | [YouTube](#)



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RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A.D. 2020

RESOLVED BY THE CITY COUNCIL OF THE CITY OF DANBURY

WHEREAS, the Connecticut State Library has notified the Danbury Public Library of available funds through the 'Everybody Learns Public Library Grant through Connecticut's Coronavirus relief funds; and

WHEREAS, this funding in an amount not to exceed \$52,000, will be used to replace the self-service kiosks in an effort to continue contactless services; and

WHEREAS, this funding must be expended by December 18, 2020 and there is no local match required.

NOW, THEREFORE, BE IT RESOLVED THAT Mayor Mark D. Boughton, Mayor of the City of Danbury, or Katie Pearson, Library Director, as his designee, is hereby authorized to sign any documents necessary to effectuate the purposes of said grant application and execute on behalf of the City of Danbury all contracts, agreements or amendments and to take all actions necessary to accomplish the purposes of this funding.

~AD HOC REPORT~
Donation of Land (Commerce Park) by M. Powers
Monday, August 24, 2020

Chairwoman Nancy Cammisa called the meeting to order at 6:15 p.m. on Monday, August 24, 2020, via video conference. Present were Committee Members Joe Cavo and John Esposito. Ex-Officio Member Councilman Ben Chianese was present. Also present were Corporation Counsel Robert Yamin, Director of Planning Sharon Calitro, and Public Relations Coordinator Taylor O'Brien.

Ms. Cammisa stated the purpose of the meeting is to discuss the donation of open space land to the City of Danbury by Melvyn Powers and Mary P. Land of 15 Augusta Drive and the Seymour Powers Trust of Newtown Road.

Ms. Calitro responded to questions regarding the two parcels noting the one on Augusta Drive is approximately 7.38 acres in the IG-80 Zone and is an interior lot with no road frontage. Included in the report is the need to arrange an easement for access for official use. The second parcel, at Puerto Vallarta, is approximately 1.82 acres in the CL-10 Zone. Both are in wet areas. The Planning Commission provided a positive recommendation.

A Lot Line adjustment was just received this week on the Augusta Drive parcel and is not part of the report to date. The intention is to keep as open space wet area with flood storage capability.

Mr. Cavo responded to questions regarding tax revenue noting he does not believe a large amount is being collected on these two parcels at this time, how much can be answered before the item goes to Council. He noted he would be in favor of taking these two parcels based on their proximity to the Still River.

Mr. Chianese indicated the tax is a little over \$10,000 per year. He commented on whether easements would be granted and noted the larger parcel appears to be landlocked and has no access to the Still River. Mr. Chianese stated he does not see the City using much of it. The smaller parcel does have access.

Mr. Yamin stated that language would have to be added that this would be subject to obtaining easements satisfactory to Corporation Counsel. The owner would need to assist with that as well.

A motion was made by Councilman Cavo, and seconded by Councilman John Esposito, to recommend the receipt of the donation of the two parcels of land Assessor Lots K11152 and LT1039 from Seymour Powers Trust and Family on Augusta Drive and Newtown Road and Commerce Park, Danbury together with such acquisition requirements as may be legally necessary to consummate the transaction, all based on our ability to get proper and legal access to both lots. The motion passed unanimously.

A motion was made by Councilman Cavo, and seconded by Councilman John Esposito, to adjourn. The motion passed unanimously. The meeting adjourned at 6:34 p.m.

Respectfully Submitted,

Nancy Cammisa, Chair

Joe Cavo

John Esposito



CITY OF DANBURY

DANBURY, CONNECTICUT 06810

DEPARTMENT OF POLICE
375 MAIN STREET
(203) 797-4614

PATRICK A. RIDENHOUR, CHIEF
SHAUN J. MCCOLGAN, DEPUTY CHIEF

October 22, 2020

MEMORANDUM

To: Mayor Mark D. Boughton
Members of the City Council

From: Patrick A. Ridenhour, Chief of Police

Subject: **Police Department Monthly Report
October 2020**

I submit this report of the activities of the Danbury Police Department for the month of October.

Personnel

Department Strength:

Sworn Personnel	146
Injury/Extended Leave	5
Sworn Personnel in Police Academy	2
Effective strength (as of 10-21-20)	139

*0 pending retirements

Community Services (See attached)

Training

Many training events were canceled for the month of October due to COVID19 concerns

10/9, 13, 14	Human Trafficking – Mandated for all personnel
10/12	Less Lethal Instructor Training/Armorer – Sgts. Scocozza & Georgoulis
10/19-23	Field Training Officer Class – P.Os. Whitlock, Giafone, Weaver, Dennis & Lindine
10/16-11/27	City Anti-Harassment Training – Mandated for all personnel

Chief's Significant Meetings

9/25 Grievance Meeting
9/28 Entry Level Police Officer Interviews
9/28 PAL Board Meeting
9/29 Mayoral Hearing Discussion
9/29 Entry Level Police Officer Interviews
9/29 DanburyWORKS Executive Board Meeting
9/30 Sergeant's Meeting
9/30 NOSI Webinar
10/1 POSTC Use of Force Sub-Committee Virtual
10/1 Entry Level Police Officer Interviews
10/2 Mandatory Legal Updates Training
10/6 EOC Planning Meeting
10/6 City Council Meeting
10/8 Oral Board – Meriden
10/9 Human Trafficking Class
10/9 DanburyWORKS Virtual
10/12 Detached Services Meeting – Lt. Bishop
10/13 Fairfield County Chiefs Meeting – Bethel PD
10/13 Eversource Kick-Off w/City of Danbury Meeting
10/14 NAACP Data Review
10/14 EOC Planning Meeting
10/13 Preventing Death by Suicide Webinar
10/15 POSTC Use of Force Police Zoom Meeting
10/15 Entry Level Police Officer Interviews
10/15 New PAL Director – Meet & Greet
10/15 Halloween Meeting
10/17 NOBLE Meeting via Zoom
10/20 Diversity Week – The Role of Law Enforcement in 2020

E-Commerce Trading Location – no issues reported this month

Respectfully submitted,

Patrick A. Ridenhour
Chief of Police

PAR:mrl
Attach.



CITY OF DANBURY
DANBURY, CONNECTICUT 06810

Patrick A. Ridenhour, Chief
Department of Police
375 Main Street

Lt. Vincent P. Daniello
Community Services Division
(203) 797-4577

To: Patrick A. Ridenhour – Chief of Police

From: Vincent P. Daniello – Lieutenant

Re: Community Services Division - Activity Reports & Staffing Levels
September 15 – October 15, 2020

Date: October 22, 2020

Community Conditions Unit:

(Sgt. Antonelli, Officers S. Cameron, M. Morrill)

(-2 Officers)

-See attached report – **Sensitive Information** -

Community Affairs Unit: No officer assigned

(-1 Officer)

-No report attached

GTF/UNIT:

(P.O. K. Utter)

See attached report – **Sensitive Information**

City Center Liaison: No officer assigned

(-1 Officer)

-No report attached

Police Activities League:

(No police personnel assigned)

No Report

School Based Officers:

(P.O. S. O'Brien, P.O. M. Martinez, P.O. B. Hayes, P.O. R. Morlock,
P.O. M. Iaquinto)

*****Current Staffing Levels*****

- 1 Lieutenant
- 1 Sergeant
- 8 Patrol Officers (-4)



CITY OF DANBURY

DANBURY, CONNECTICUT 06810

Department of Police
375 Main Street

Matthew McNally, Lieutenant
Patrol Division

October 21, 2020

MEMORANDUM

To: Chief Patrick Ridenhour
From: Lt. Matthew McNally
Subject: **Police Explorer Monthly Activity Report – September 2020**

During the month of September our program has continued assisting with traffic and crowd control and direction at the many Covid-19 drive thru testing sites. With the influenza season upon us, the cadets have also been assisting the Danbury DHHS with the Points of Dispensing Sites (PODS) for flu vaccinations as well. They have completed 15 of the testing drive-thrus in various locations throughout the city at the various locations. The days and hours of operation have varied. At the writing of this report, the program continues to work with the Health Department and all its partnerships. I am not going to list all the dates and events here, but the images below show our explorer cadets in action at various testing sites. We averaged between 15 to 25 law enforcement cadets per event.



On September 24th, during a weekly meeting, the program held a very limited Open House/First Night for new potential cadets. We had tried to cancel it, as we did in the Spring, due to the Covid-19, but youth and parents still came. They were kept socially distant on the DPD patio area. They received a shortened presentation. There were 15 potential cadet candidates who came back on the following week, October 1st, to start the redesigned for health safety, 8-week Basic Entry Skills Training.

We ended the month with 158 registered cadets. Our participant numbers are still dropping, and with some schools back many of our older cadets, who took on full-time employment, are having a hard time readjusting. Many of the youth have just become overwhelmed with the portrayal of law enforcement and social injustice in the media. That coupled with the general depression surrounding the pandemic, we are seeing many of our youth just “drop out” of society at this point. With so much activity either shut down, canceled, or severely curtailed, we are finding it hard to keep the cadets engaged. With no competitions and limited training, all be conducted outside only, it is definitely taking its toll on the program delivery. Hopefully in 8 weeks’ time we will have new explorer cadets to replace the ones we have lost to age, graduation, school and military service. We hope to have everyone up to speed by the end of December.

Respectfully submitted,

Lt. Matthew McNally

Lt. Matthew McNally

Post Advisor/Program Coordinator

I. Membership	Enrolled Amount
# of Explorers Enrolled	158
# of Advisors Enrolled	19

II. Hours-Explorer	Hours
Total Job Hours	296.75
Total Training Hours	647.00
Total Explorer Hours	943.75

III. Hours-Advisor	Hours
Total Job Hours	41.00
Total Training Hours	0.00
Total Advisor Hours	41.00

2020 UNIFORM CRIME REPORT

CITY OF DANBURY

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Homicide	0	0	1	0	0	1	1	0	0				3
Forcible Rape	0	0	2	0	0	0	0	0	0				2
Robbery	4	3	2	3	1	3	2	2	6				26
Assault	4	4	7	2	5	2	5	1	1				31
Burglary	6	7	7	3	4	3	6	4	2				42
Theft	60	53	38	25	23	44	50	31	41				365
Motor Vehicle Theft	3	3	3	7	2	11	8	5	3				45
Arson	1	1	0	0	0	0	0	0	0				2
Totals	78	71	60	40	35	64	72	43	53				516

2019 UNIFORM CRIME REPORT

CITY OF DANBURY

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Homicide	0	0	0	0	0	0	0	0	1				1
Forcible Rape	0	2	1	1	1	0	0	0	0				5
Robbery	2	2	1	2	2	1	1	4	1				16
Assault	4	1	2	4	2	1	1	3	4				22
Burglary	9	6	4	6	7	14	14	18	6				84
Theft	70	65	52	44	60	63	63	66	56				539
Motor Vehicle Theft	7	2	4	6	3	8	8	1	7				46
Arson	0	0	0	0	0	2	2	0	0				4
Totals	92	78	64	63	75	89	89	92	75				717

*Please Note: UCR Stats are subject to change due to monthly crime modifications

2020 DANBURY POLICE DEPARTMENT STATISTICS
CITY OF DANBURY

CALLS FOR SERVICE

2020

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Calls for Service	3,667	3,542	3,275	3,858	4,301	4,149	4,471	4,697	3,577				35,537

2019

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Calls for Service	3,757	3,892	4,019	4,385	4,356	5,124	4,785	5,202	4,180				39,700

TRAFFIC ACCIDENTS

2020

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Property Damage	354	281	204	121	179	211	225	305	256				2,136
Personal Injury	41	31	35	18	35	42	32	35	35				304
Total Traffic Accidents	395	312	239	139	214	253	257	340	291				2,440

2019

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Property Damage	296	291	302	336	333	332	338	315	276				2,819
Personal Injury	39	32	40	41	58	46	40	40	47				383
Total Traffic Accidents	335	323	342	377	391	378	378	355	323				3,202

TRAFFIC ENFORCEMENT

2020

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July*</i>	<i>Aug*</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Verbal Warning	255	224	127	22	101	82	139	114	70				1,134
Written Warning	18	15	10	3	4	1	4	4	6				65
Moving Violation	197	173	101	2	35	35	411	383	116				1,453
Total Enforcement Action	470	412	238	27	140	118	554	501	192				2,652

2019

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April*</i>	<i>May</i>	<i>June</i>	<i>July*</i>	<i>Aug*</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Verbal Warning	150	164	172	169	189	153	158	199	189				1,543
Written Warning	6	6	3	7	9	5	16	10	11				73
Moving Violation	222	295	266	586	362	197	548	583	299				3,358
Total Enforcement Action	378	465	441	762	560	355	722	792	499				4,974

*Traffic Enforcement Grant(s)



**CITY OF DANBURY
FIRE DEPARTMENT
19 NEW STREET
DANBURY, CONNECTICUT 06810**

**Mark Omasta
Fire Chief**

**Phone 203-796-1550
Fax 203-796-1552**

FIRE CHIEF'S MONTHLY REPORT

I hereby submit my report as Fire Chief of the Danbury Fire Department, which covers the period of September 21st, 2020 through October 20th, 2020 and details our activities.

Congratulations to our three new Lieutenants! Seth Ambruso, Walter Arteaga, and DJ Rickard were all sworn into their new roles at Fire Headquarters on Thursday, October 8th.

Public Education / Prevention / Public Relations

Crews toured the Waste Water Plant improvements on Plumtrees Road, Mannkind on Casper Street, and the new Amazon distribution center on Old Sherman Turnpike. Many hours were spent with online training. Hose testing was conducted during this period. Hazmat tech review was completed. Trench rescue was covered.

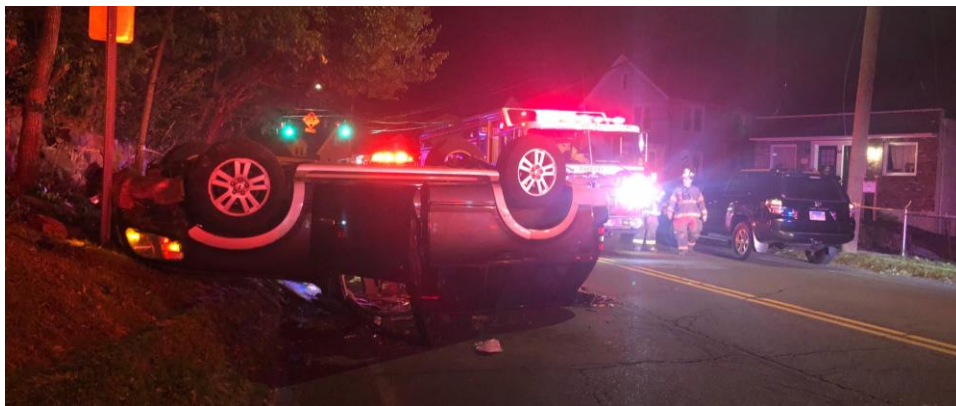
Suppression / Response Activities of Note

On October 3rd, crews responded to a working large vehicle fire from another incident. Car 30 arrived on scene and assumed command from Tac 1 Lt. Engine 26 and Engine 23 were extinguishing the fire, Engine 25 laid a 5" supply line from a hydrant and supplied Engine 23. There were two 20 lb. propane cylinders that were exposed to the fire and the relief valves let loose and the fuel was burning. EMS was requested to evaluate the owner/driver, who had entered the vehicle while it was on fire to gather belongings. He was transported to Danbury Hospital by EMS. Car 30 requested the Health Dept. and DEEP due to run off in a storm drain. FD crews used booms and pads to protect the storm drain, however approximately 5 gallons of oil was released into the waterway. Approximately 10-15 gallons of F500 extinguishing agent was used to extinguish the fire. A Danbury Health Dept. rep arrived on scene and met with the rep from DEEP. It was determined to collect the booms and pads and DEEP would dispose of them. DFM Smith arrived and began his investigation. Hilario's Towing arrived and was assisted by FD crews with clean up. DFM Smith was interviewing area businesses and was going to proceed to the Hospital to interview the owner driver again. The fire is under investigation at this time.



On October 9th, crews responded to a missing person. Car 30 was advised by Dispatch the party had not been seen for 3 days and did not show up for work. Their cell phone pinged in the middle of Tarrywile Park. Car 30 arrived on scene and established a unified command with PD. Car 30 directed Truck 1 and Tac 1 with Ranger 1 to Long Ridge Rd. Engine 22 went with Park staff and their ATV, along with PD units who went on a second park operated ATV. Units arrived at the first ping site with no party around. Dispatch pinged the party's cell again. A PD officer reached the party via cell phone and asked him to stay in his location. Truck 1 located the party and evaluated him. He was lost, however needed no medical attention.

On October 9th, units responded to an MVA with extrication. There were three vehicles involved. The first vehicle was just west of Westville Ave. on Lake Ave. The other two vehicles were closer to Merrimac St. One vehicle was rolled over and had one occupant inside. Engine 22, Truck 1, Engine 26, and Rescue 1 assisted with removing that patient. FD crews checked other vehicles for fluids and battery damage. EMS stated there were three other patients that needed evaluation. Two more ambulances were requested to the scene. Once all patients were transported and all other hazards mitigated, FD companies returned to service. Command requested Squad 6 & 7 to standby and potentially respond to assist Accident Investigation with the PD.



On October 10th, crews responded to a report of a vehicle in the water. The vehicle was in a small creek and all occupants were out of the vehicle. Car 30 arrived on scene with Engine 22, Engine 22 reported there was one vehicle over the guardrail, all occupants were out and no injuries were reported. There were no fluids leaking from the vehicle.



On October 15th Car 30 responded to Bethel for a working structure fire. Car 30 arrived and assumed Danbury Command and was updated by Car 61. Truck 2 was assigned to the roof and cut numerous holes working in conjunction with Bethel Truck units. Engine 22 was assigned to back up the fire attack team and were operating on the second floor and entering and exiting on side B. Once the fire was under control, both Engine 22 and Truck 2 went through Bethel Rehab. There was a second ignition and crews had to go back to work. Truck 2 laddered the building for a second time on the D side, and Engine 22 was assigned back to the fire attack team on the second floor. Once the fire was finally extinguished, Danbury crews performed gross decon of their gear on scene and returned to Danbury.



A serious house fire occurred on Carriage Lane in the Old Lantern Drive area.



Command and Staff Activities

- City Council meeting
- Volunteer Council meeting
- IXP- PD-FD – monthly steering committee
- Promotional swearing-in ceremony for three new Lieutenants
- Multiple meetings with EMD, PD, PW, IT for design of new Emergency Operations Center
- Civil Service meeting
- Eversource storm review meeting
- Pre-construction discussions for storage building

Apparatus – Superintendent David Kirkwood

Following is a list of work started or completed in the Apparatus Division for the month of October 2020.

- 03 PS Service fuel system and charged batteries in preparation for the auction, sold
- 00PD Replace 6 batteries
- 05PM Squad 2 Serviced drop down chains, repaired rear bumper
- 12FE Full service, valve cover replacement, front brakes
- 08PD2 Warranty repair @ Firematic, repair front q siren
- 08PD2 Complete annual service
- 10PA1 Complete annual service
- 16PV1 Complete annual service
- 16PV1 Front Brake Pads replacement
- 10PA1 Replace “q” siren Cole Hersee solenoid and foot switch
- 16PV2 Complete annual service
- 07PD 6 new tires
- 07PD 4 new rear rims due to rust damage
- 07HM 6 new tires, brake adjustment
- 10PA2 Emission repair, new EGR valve, SRS & TRS sensor, turbo pressure sensor, dosing valve overhaul
- 08PD1 New rear passenger side outside rear tire replaced due to damage
- Continue to work on new boat project
- Develop specs for new DFM vehicles

Community Risk Reduction – Fire Marshal Terence Timan

The Fire Marshal's Office continues its multifaceted approach to life safety through education, plan review, code compliance and inspection. The implementation of large apartment inspections has begun and further expansion of residential inspections are on the horizon in the coming weeks and months. The Fire Marshal's Office will continue to work toward inspections across all occupancy types as long as health and safety measures are followed and are not deemed a risk. Challenges are many, but we shall overcome. The Fire Marshal's Office will continue our commitment to the safety needs of all those who live, work and play in our great city.

Inspections / Code Compliance

For the period the Office conducted 2 residential inspections totaling 366 units, 2 businesses, 13 liquor licenses, 6 day-care, and 1 healthcare facility and 2 vendor truck inspections. Team members rectified 8 concerns regarding unauthorized occupancy, misuse of heating appliances, unauthorized burning, alarm malfunction and illegal parking.

Plan Reviews

The Fire Marshal's Office continues to commit the necessary time needed for the accurate and expeditious review of plans, ensuring that all projects meet the required standards and compliance to CT Fire Safety and Prevention codes. For the period, the Fire Marshal's Office has received and fully reviewed 21 permit/plan review applications for approval per the requirements of the CT State Fire Code. A total of 6 Fire Marshal approvals for certificates of occupancy have been issued. Staff members completed 18 requests for records regarding properties, inspections and investigations. These requests were processed and disbursed in accordance to all freedom of information guidelines.

Fire Investigations

The number of reported fires were down to levels that have not been seen for 6 months. The reported fires requiring investigation were classified as 2 structure fires, 2 cooking fires, 3 vehicle fires including an RV, and 2 outside rubbish/trash/waste fires.

Training

Members of the Fire Marshal's team attended virtual training regarding the following topics: NFPA 58 LPG Code, Addressing Community Risk Issues. Staff Members also completed their mandatory online fire suppression modules as well as their "live burn" training. Eligible staff attended a 2-day Hazmat refresher course. Mandatory harassment training is in the process of being fully complete for all staff. Members also reviewed information from the State Fire Marshal regarding code enforcement of heating appliances for covered outdoor dining during COVID.

Special Events

The Fire Marshal's Office is extremely excited and proud to announce that Deputy Fire Marshal Mike Jewell has completed the first phase of state certification. He will be tested for certification this week and we are all confident he will be successful. DFM Jewell has no time to rest as he begins phase 2 of certification starting October 28. DFM Ray Guard will be joining DFM Jewell as he begins phase 1 of certification on the same date. Good luck to you both, we are counting on you to uphold Danbury's reputation of excellence.

Information was distributed to the schools for this year’s Fire Prevention Poster Contest. Several post, pre and current construction meetings and tours were performed, most notably the Amazon facility, Keystone Place, and The Summit. The Energizer Company has provided 200, 2-packs of 9 volt batteries and a banner to support our “Change your clock, change your smoke alarm battery” campaign.

Volunteer Fire Council – President Charlie Coakley

The Danbury Volunteer Fire Department had several notable calls throughout the month of October. DVFD companies responded to two structure fires, one on Carriage Lane and another earlier on Cannonball Drive. DVFD companies also responded to two Hazmat incidents on I-84 and provided mutual aid at the Greenwood Avenue Fire in Bethel.

Beckerle & Company Hose Co. 9 reported that during October their pump was recertified, and their apparatus was evaluated for its annual safety inspections. They also provided manpower assistance with another volunteer company in Danbury.

Miry Brook Company 13 assisted in structure fires and Hazmat calls and has continued their training throughout the month of October.

Battalion 19 (E5, S6, E8) reported that during this month, they continued weekly drills, cross training, hazardous material training, and completed annual hose testing. Battalion 19 companies responded to the two notable structure fires and the prolonged tandem tractor trailer accident on I-84. During the month, Battalion 19 assisted the career division during their live burn training exercises and during the current Firefighter 1 course at the fire school. Many DVFD companies have members currently enrolled in the Firefighter 1 course, which is going very well. As winter approaches, several DVFD companies are looking into COVID-friendly options for holiday activities with community health and safety in mind.

Battalion 31 (3, 7, 10, 11) reported that they too responded to the two structure fires with Tankers 10 and 11, assisting in the operations on the fire ground. Battalion 31 also responded to both Hazmat calls on the highway and provided mutual aid in Bethel with the Squad 7 air and lighting unit. During the second Hazmat call, Engine 3 provided support to the career department as an additional engine at Station 23. Battalion 31 reported that they have continued quarterly training, hose testing, and held a combined training with Miry Brook utilizing both companies’ extrication tools. Squad 7 has assisted in the SCBA trials for the city grant by filling air bottles during these exercises. Overall, the month of October gave the Danbury volunteer companies many opportunities to put their skills to good use.

Dispatch Statistical Reports

Public Safety Answering Point

Total 911 calls	2,742
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CITY OF DANBURY
DEPARTMENT OF HEALTH AND HUMAN SERVICES

155 DEER HILL AVENUE • DANBURY, CONNECTICUT 06810

www.danbury-ct.gov/health • healthdept@danbury-ct.gov

Mayor
Mark D. Boughton

Acting Director of Health
Kara Prunty, MPA

October 26, 2020

Dear Mayor Boughton and Members of the City Council:

As of October 26th, the State of Connecticut has had 66,052 positive COVID-19 cases and seen 4,577 associated deaths. In the City of Danbury, there have been 3,498 positive COVID-19 cases and 129 associated deaths. The City of Danbury is still considered a Red Zone in the State of CT and our numbers have remained fairly constant since the COVID-19 Alert issued by the CT Department of Public Health on 8/21/2020. The City's current infection rate is 5% and the 14 day running average is 19 per 100,000. We are moving forward into Phase 3, which increases the capacity in restaurants and personal services establishments to 75%, and also increases indoor private gatherings (e.g. weddings, office meetings, parties) to 50% capacity, capped at 100 people and outdoor private gatherings (e.g. weddings, reunions, parties) capped at 150 people. We will be reassessing the situation on a weekly basis to decide if we need to move back into Phase 2 based on our COVID-19 data. Our contact tracing continues to reveal that many of the cases are associated with family gatherings so it is important to remember that we must still practice social distancing, wear a mask, and limit gatherings with people outside of our immediate household.

The following pages contain the reports from each division, providing details concerning ongoing activities. Should you have any questions regarding any of the submitted reports, please call me at (203) 797-4625.

Respectfully yours,

Kara Prunty, MPA

Acting Director of Health and Human Services

Grant Status Update
(July 1, 2019 - June 30, 2020)

Grant Agency	Program Supported	Award Amount	Award dates	Project Status
CT Dept. of Public Health (CTDPH)	Diabetes Education	\$24,378	10/1/19 - 9/30/20	Awarded
CT Dept. of Public Health (CTDPH)	Emergency Response	\$47,960	7/1/19 - 6/30/20	Awarded
EFSP - Phase 36	Emergency Shelter	\$3,858	8/1/18 - 3/31/20	Awarded
CT Dept. of Public Health Per Capita 2020	All Programs	\$90,531.26	7/1/19 - 6/30/20	Awarded
CT Dept. of Housing Emergency Shelter Grant	Emergency Shelter	\$138,264	7/1/19 - 6/30/21	Awarded
CDBG	Affordable Housing	\$10,000	7/1/19 - 6/30/20	Awarded
CDBG	Emergency Shelter	\$47,000	7/1/19 - 6/30/20	Awarded
CDBG	Human Services	\$25,000	7/1/19 - 6/30/20	Awarded
CT DPH - Local Health Department Reimbursement for COVID-19	Emergency Response	\$76,058	1/20/20 - 3/31/21	Awarded
EFSP Phase CARES	Emergency Shelter	\$15,930	1/27/2020 - 5/31/2021	Awarded
EFSP Phase 37	Emergency Shelter	\$2,700	1/1/2020 - 5/31/2021	Awarded
CT Health Foundation	COVID-19 Response	\$125,000	9/1/2020 - 2/28/2021	Awarded
CT Dept. of Public Health Epidemiology and Laboratory Capacity Grant	COVID-19 Response	\$510,143	5/19/2020 - 11/17/2022	Awarded

Environmental Health Division

Tiziana Covacci, Associate Director of Environmental Health

The Environmental Health Division provides a multitude of services, which include but are not limited to the following:

- Land use plan review and inspection
- Food service establishment plan review and inspection
- Septic plan review and related inspections
- Well water testing for potability
- Public swimming pool code compliance and inspection
- Housing code enforcement
- Recreational water sampling
- Hazardous material storage inspection & code enforcement
- Staff support for the Environmental Impact Commission.

- Numerous community-level projects including the maintenance of the Lake Kenosia Garden Buffer and the maintenance of the Still River Trail.

September/October 2020 Activity

Inspectors in the department completed Phase 1 of their subsurface sewage disposal certification this month and have moved on to Phase 2. This will increase the number of inspectors who will be able to inspect and review septic systems and plans. There has been an influx of septic plan reviews due to new construction and home sales this past month as well. There are a few new food service establishments opening up in Danbury that have kept our food inspectors busy with plan reviews and walk through inspections. In addition to the typical day-to-day environmental operations, we are also still responding to COVID-19 related complaints for restaurants and personal services and are continuing to ensure Danbury establishments are in compliance with DECD Sector Reopening rules.

September Results

Potable Water	
Private Well	
Well Permits	5
Environmental	
Grading Permit Review	
EIC	
HazMat	
Erosion Inspections	
Complaint Investigation	17
Odor Complaints	3
Wetlands/Grading	
Misc.: (Describe)	
Sewage Disposal	
Plan Review	46
Inspections	21
New, Replace, Fail, Plan Review	5
100% Replacement Plan Review	5
Soil Testing (List by Appointment Only)	28
Additions	2
Dye Tests (Initial)	
Septic Permits (To Construct)	
Solid Waste	
Garbage Complaint	
Misc. (Describe)	
Pest and Animal Control	
Rodent Complaint	3
Insect Complaint	

Domestic Animal Complaint	
Housing	
Residential/Commercial Inspection (Not Indoor Air)	
Housing Complaints	9
Child Day Care Inspection (Initial)	4
Child Day Care Plan Review	
Body Care Inspections	
Body Care Plan Review	
Body Care Construction Visits	
Massage Establishment Inspections	
Massage Establishment Plan Review	
COVID-19 Salon/Body Care Compliance Inspections	
Lead Inspection for all Properties	
Lead Abatement Plan Review	
Certificate of Apartment Occupancy (CAO's)	
Reinspections	
Healthy Homes	
Hotel/Motel Inspections	5
Total # of Hotel/Motel Rooms Inspected	88
Food	
Food Service Establishment Inspection (Initial)	
Construction Visits	
Food Service Walkthrough Inspections	14
Itinerant Vendor Inspections	2
Complaints	6
Re-inspection (voluntary)	
Re-inspection (involuntary)	
Plan Review	
Plan Revisions	
Foodborne Illness # of Complaints	
Temporary Food Service	
Certified Food Protection Manager Courses	1
Food Handler Courses	
Outdoor Dining/Patio Inspections	1
COVID-19 Compliance Inspections	
Seasonal	
Indoor Pool Inspections	

Outdoor Pool Inspections	3
Indoor Public Pool Water: # of Samples Collected	
Outdoor Public Pool Water: # of Samples Collected	
Public Beaches: # of Samples Collected	
Drinking Water: # of Samples Collected	
Marine Dock Facilities Inspected	
Orders Issued	
Notices of Violation, etc.	
Other	
Social Services Issues and Referrals	17
Fair Rent Issues	
FOI Requests	47
Pump Truck Permits	3
COVID-19 Complaints	45
Super 8 Motel Clients Housed	8

Community Health Services Division

Fernanda Carvalho, Acting Associate Director of Community Health

Our division develops and implements initiatives to help community members maintain and improve their health, prevent the spread of infectious diseases, and prepare for natural disasters. We also provide direct patient care to individuals that require further evaluation and those that are diagnosed with Mycobacterium Tuberculosis. Our Community Health Coordinator has the responsibility of implementing the discharge/treatment plans and providing assurance of patient care and treatment, such as patient education, directly observed therapy, continued treatment adherence, and contact investigations. We work in cooperation with all community health care partners in need of our services and the State Public Health Department (CTDPH).

Community Medicine Section

Prepared by: Maureen Singer, Community Health Coordinator

Patients Seen in September 2020

Tuberculosis patients	40
PPD testing/read	
QuantiFERON/T-Spot	1
eDOT	34
Hospital Visits	
Home Visits	
Electronic Visits	24
Total Services:	99

The following are highlights from the Office of Community Medicine activities for September 2020:

1. Total of 25 new persons were evaluated in TB Clinic.
2. Continuing case management of approximately 59 cases of latent TB and 2 active case of MTB.
3. 8 Community Outreach Influenza vaccine clinics, including mass vaccine clinic @ RPMS Sept 17.
4. Sept 28 WCHN Infection Control Mtg.
5. Ongoing surveillance and epidemiological review of individuals with positive AFB, suspected or active TB.

Community Health Services & Emergency Preparedness and Response:

Healthy Danbury Day was on Saturday October 17th at Rogers Park Middle School from 9AM to 1PM. Danbury Health and Human Services partnered with CIFIC and Nuvance Health to provide no cost flu shots and COVID-19 tests. The event was very successful and we vaccinated 328 individuals for the flu and administered 190 COVID tests. In addition to our mass vaccination and testing clinic, we have been hosting smaller scale flu clinics and testing sites at local schools, daycares, and religious organizations. We are also currently planning additional mass testing events around major events and holidays, such as the reopening of schools, Halloween, Thanksgiving, and Christmas.

Our contact tracing team made 320 case calls and identified 119 contacts this month for COVID-19 positive individuals in Danbury. They are providing people with guidance on quarantine and isolation protocols and ensuring all of their health and social services needs are being met. We have also begun hiring and training a team of Community Health Workers to assist us with contact tracing, vaccination clinics, and community outreach.

Contact Tracing September 2020

# of Contact Case Calls	320
# of Contacts Identified	119

Super 8 Shelter:

Current Census: 35

Total Number Housed: 52

Photos from Healthy Danbury Day on October 17, 2020:





CITY OF DANBURY
DEPARTMENT OF PUBLIC WORKS



155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810
(203) 797-4537 FAX (203) 796-1586

MAYOR
Honorable Mark D. Boughton

PUBLIC WORKS DIRECTOR
CITY ENGINEER
Antonio Iadarola, P.E.

RE: Public Works Monthly Report for SEPTEMBER 2020

Dear Mayor Boughton and Members of the City Council:

September 2020:

I am pleased to present the Public Works Department Report for the month of **September**. This month, the Department has remained dedicated and active continuing to keep up with all City responsibilities, emergency storm response and continuing proactive safety protocol for the COVID-19 pandemic. All Covid-19 Protocol is strictly adhered to and monitored for the safety of our staff and residents.

Please take a few moments to review our individual Public Works Department reports for a full scope of the varied activities and projects we are involved with.

Should you have any questions regarding any of the separately submitted division reports, please call me at 203-797-4537.

Construction Services Report submitted by Thomas Hughes III, Superintendent:

Animal Control Facility:

This is a design / build project Millennium Builders, the Building Permit was issued on April 16, 2020. The contractor mobilized to the site on Monday April 20, 2020. The exterior building foot print and metal building is complete. The building interior fit out is in progress HVAC including curbs, painting, electrical lighting, acoustic ceiling. The site contractor has completed the concrete walks along with the drainage. The site contractor has rough graded the site and preparing for paving. Eversource Gas completed the gas main extension and gas service to the building the gas line is on test once the inspection is completed the meter can be installed. We have placed orders for two circuits / POTS lines for the fire alarm, one dedicated, and a spare from Frontier. Working with IT, we have placed the order for Comcast for internet, data and phone lines. We are awaiting some of the kennel materials and fixed windows, that have been delayed by Covid, and are now scheduled to ship the last week of October (May order). We are on schedule for a fall completion. This project is being administrated and managed in house by the Construction Services Division.

Middle River Road Bridge Replacement:

The Bridge/Culvert was awarded to Hemlock Construction through our CROOG/Gordian Contract. Hemlock Construction has demobilized the detour is in effect signage has been removed and the road is open. Hemlock completed the project on schedule within budget. Final Inspection was held attended by the designer Stantec Engineering, Tom Altermatt City of Danbury Engineering, Construction Services and Hemlock Construction. The structure was accepted with zero items on the punch list. The project was inspected and administrated by Construction Services Division.

Crosby Street Connector Bridge over the Still River:

The bridge superstructure replacement project was submitted to Conn Dot's Local Bridge Program by the City Engineering Division qualifying us for a 50% reimbursement of our contract costs. The project was at Substantial Completion as of 6/17/2020 and completed several weeks ahead of schedule and within budget. The bridge semifinal inspection was performed by RHS Consulting Design, LLC, ConnDot Francisco Fadul, P.E. Local Bridge Program Project Engineer, Danbury Engineering Division, Construction Services and Nagy Brothers. Nagy Brothers bridge rail subcontractor completed the one item on the punch list. Construction forward the completed punch list document to ConnDot Bridge Safety. This project has been administrated and inspected in house by Construction Services.

Downtown Danbury TOD Streetscape Renaissance Project:

Construction Services has been working with the City Engineer, City Planner and Martinez & Couch Associates, the designer, to move this project forward. The City Planner, Construction Services and the designer met with ConnDot District IV for a review and comment round table on the Main Street Design Plans (second phase). The designer is currently fine tuning the design for compliance with PROWG (ADA) Guidelines. The design team, myself and the City Planner walked the Phase Two portion of Main Street addressing existing coal chutes and repairs made during the previous Main Street Sidewalk Project 91-02. Construction Services researched the project archives verifying addresses of the modified vaults and coal chutes from Project 91-02. This information was sent to the designer, to be noted on the plans, to avoid unforeseen change orders and additional costs during construction.

We received ConnDot approval for the project Mayor signed the agreement. ConnDot sent the approval to bid Phase 1 of the TOD Streetscape project. The Project will be bid and we anticipate a spring construction start.

Mallory Hat Factory Remediation:

The project was designed by Arcadis Engineering. Construction Services has been working with the City Engineer and the Engineering Department to move this project forward. The plans, specifications and bid documents were reviewed by the DECD as per the grant application. Red Technologies was awarded the contract. The contractor has mobilized to the site and the remediation portion of the project is at Substantial Completion as of 6/22/2020, ahead of schedule and within budget. We received our final permit from CT DEEP for the injection of a Chemical Oxidation agent into four wells on-site Red Technologies has ordered the material then schedule work. The CT DEEP Chemical Oxidation Permit requires the L.E.P. Arcadis to install several additional monitoring wells onsite down gradient from the injection wells the six wells have been installed and the ground water sampled. Red Technologies is scheduled for the first week of November to introduce the Persulfate Chemical with tracing dye into four wells designated for chemical injection Once this is complete the project is at 100% completion. The close-out Phase is with the contractor and L.E.P. is underway. The project has been administrated and managed in house by Construction Services.

Balmforth Avenue Sidewalk & Traffic Improvements:

Construction Services worked with the Engineering Department and Finance Department's Andi Gray developing this CDGB grant funded project. The first phase of the project is the replacement of sidewalks and driveway aprons from the northerly railroad right of way on Balmforth Avenue to the northerly side of the Balmforth Avenue and Osborne Street intersection, including the installation of new ADA compliant sidewalk ramps at the intersection. The traffic improvements will include the installation of new pedestrian signals and video traffic signal detection equipment at the intersection of Balmforth Avenue and Osborne Street. The project has been designed in house by the City Engineering Department. The project was let out to bid. The project pre-bid walkthrough was postponed and the bid opening will be rescheduled by the City Purchasing Agent. We are looking to resume the bidding process and reschedule a bid walk following strict Covid-19 protocols.

Hearthstone Castle Abatement Phase One:

Construction Services, working with our in house resources and on-call environmental consultant contract, developed the scope of work, specifications and bid documents. The project designer and environmental consultant, Eagle Environmental, submitted the AWP (Alternative Work Practices Plan) to the State of CT Department of Health which was approved for the phase one abatement /disposal of the demolition materials. The Bid Opening date was Tuesday May 05, 2020. The bids were opened and Manafort Brothers, Inc. was the apparent low bidder. The Hearthstone Castle Phase One Abatement was awarded to Manafort Brothers. Eagle Environmental was onsite monitoring the Phase One removal process /abatement and dust control including all air testing (sampling) in three locations, including a downwind location. The air test canisters were read daily. We had zero dust readings and the test samples all came back clean. The Phase One Abatement project was completed on schedule and within budget.

Construction Services has secured the building structure and we have requested a proposal from Eagle Environmental for Phase Two. This will include a review of the structures stability including exterior stone masonry walls. A new Alternative Works Practice to remove the remaining materials non-friable asbestos and debris from the building interior for submittal to the CT DPH.

Bridge Maintenance:

Construction Services has started a bridge maintenance program to extend the life of our bridge structures. Working with the City Engineer, we have developed this plan which includes pressure washing, patching, waterproofing, replacing caulking, applying saltguard and removing overgrowth. Results will be cost savings to the taxpayers by extending the longevity of our bridges and developing a routine bridge maintenance program.

Construction Services:

Rights of Way Permit inspections are continuing under strict Covid-19 protocols. New R.O.W. permits are being issued and approval sign offs are taking place online through the View Point Permit System.

We also are continuing to move our Capital Projects forward. Construction Services is in communication and working with all the other divisions of the Public Works Department to assist as directed. Following strict Covid-19 Protocol, social distancing, hand washing, hand sanitizing and use of PPE for all field work as per the Mayor and Director of Public Works directives and guidelines.

Engineering Report Submitted by Antonio Iadarola, P.E., City Engineer:

Various Bridges:

Designs of the Triangle Street Bridge improvements, Crosby Street Connector and Middle River Road Bridge have been completed. Bids were received in May and contracts were awarded to the low bidder on each project. The Construction Services Division is providing services during the construction on each bridge. The City hired an on-call consultant to inspect, evaluate and design improvements to Kennedy Avenue Bridge over the Still River. At the August 7, 2018 meeting, the City authorized the submission of applications for State Local Bridge Program partial funding for the Kennedy Avenue, Crosby Street Connector and Triangle Street Bridges. Local Bridge Program Commitments to Fund have been received for these three bridges.

DEEP MS4 General Stormwater Permit:

The City's Consultant led a number of workshop meetings with various pertinent City personnel and offices to meet the multitude of ordinance revisions, land use regulation revisions, mapping, web-site creation, inspection, testing, reporting and other requirements of the State DEEP permit. Requirements of the permit take affect over the next several years. The Consultant continues to work with City departments on an "as needed" basis. The Illicit Discharge and Connection Ordinance was approved by the City Council and is now in effect. DEEP MS4 Annual Reports are posted on the City's website for review. The 2019 Annual Report was filed with DEEP on March 18, 2020.

Moss Avenue Sanitary Sewer Replacement:

Sanitary Sewer Main Replacement of the existing 1000+ feet has been completed. Road base and drainage are being modified in the field. Temporary Pavement will be completed before winter. Additional work will continue in 2021.

Former Mallory Hat Factory Site Remediation:

As part of a public-private partnership with the Women's Center of Greater Danbury, the City has worked with Arcadis US, Inc. to develop bid documents for remediation of the former Mallory Hat Factory site. The project will be funded by a DECD Grant. Bids were received and the contract awarded. The Construction Services Division will provide services during the implementation of the work. Arcadis has filed a final Remedial Action Plan for the site with DEEP. A public notice for remediation has been posted, and is required to be in place for 45 days. The contractor will begin remediation work immediately following the expiration of the public notice. Site remediation work has been completed.

Balmforth Avenue Sidewalk Replacement:

The City received CDBG funding for three phases of the Balmforth Avenue Sidewalk Replacement project. Due to the pandemic, Phase I and III sidewalks have been delayed. They will be bid in the winter to be ready for spring 2021 construction.

Richter House Expansion:

The Engineering Division surveyed and prepared mapping for the proposed modifications for the building renovation and expansion. The Engineering Division prepared and put out to bid a Request for Proposals for architectural design services. The Division worked with the Superintendent of Construction Services and Friar

Architecture, Inc. on the design of proposed improvements. The State Department of Economic Development is providing partial funding for the project. Bids for the project were opened on February 25, 2020 and are being reviewed.

New Animal Shelter:

The City hired one of its on-call architects to prepare 30% plans and specifications for this facility. Bids for this Design/Build project were opened on July 16, 2019. The project has been awarded and the contract executed. The Construction Services Division will provide services during construction of the facility.

The RESERVE/RIVINGTON by Toll Brothers: (550 Acre Development with a total of 2150+ Units)

- **The Mews and The Ridge at Rivington:** Progress continues with utility extensions and inspections.
- **Reserve Road, Milestone Road, Woodland Road:** Progress continues on the completion of these roads.
- **Phase 11** Planning and utility reviews are completed.
- **The Woodlands Phase 4C:** Progress continues with utility extensions and inspections.

Southeast, NY to Danbury Link Feasibility/Planning Study:

The Division worked with Putnam County on their grant request for funding of a feasibility study for the possible restoration of passenger service between Danbury and the Southeast, NY connection to the Harlem Line. A \$1,000,000 grant has been received. The Division will continue to work with Putnam County relative to the scope of the study and the selection of a consultant. Putnam County has issued a request for proposal/qualifications for consultant services for the feasibility study, due at the end of March, 2020. The bid opening date has been extended to April 24, 2020. Bid submissions are under review.

Ellsworth Avenue School Annex:

The Division has worked with the Board of Education to develop a schematic plan and program for a school construction project at Ellsworth Avenue Elementary School. The project will aid in accommodating the projected increase in student enrollment in Danbury schools. A grant application has been filed with the State of Connecticut. Requests for qualifications and proposals for Architectural services have been advertised and are currently under review.

Assessment Projects:

The following assessment projects have been the only projects pending on the list based on residents' petitions. Our office will evaluate these projects and will notify benefitted property owners.

1. Butternut Lane, Bayberry Lane and Boxwood Lane Sanitary Sewer Extension: Working on preliminary design and cost estimate.
2. Hawley Road Extension Sanitary Sewer Extension: Working on preliminary design and cost estimate.

Traffic Engineer and his Technicians:

During past month, Traffic engineering prepared a Federal grant application for the Alternative Transportation Program; co-supervised engineering design services for the White Street Corridor; Liaison and attending design as well as construction meetings of various State of CT projects in Danbury including the I-84 Improvement Study, Route 37 Improvements at Stacey Road and Barnum Road intersections as well as Newtown Road Corridor improvements at Old Newtown Road and Eagle Road Intersections. Personnel on field investigations spent time on preventive traffic signal maintenance, breakdown signal repairs and Call before You Dig Services. Please note our traffic maintenance services are complimented by an on-call contractor who handles breakdown and knockdown repairs after office hours, including weekends.

Staff Engineers:

Staff Engineers are reviewing various site plans, water and sewer applications, special exception applications, and subdivision applications for various land-use approvals of on-going development projects throughout the City. Field inspections of sanitary sewer, water mains and new roads are performed regularly on various developments including the large Reserve Development by Toll Brothers. The staff engineers also review various drainage problems which may include site visits, analysis and design.

Survey Crew:

Our survey crew verifies various R.O.W., and prepares surveys and easements for in-house design of City Projects, and assists other divisions in locating utilities in the field.

Should you have any questions regarding this report or any other issues related to our Engineering Division, please do not hesitate to contact me at (203) 797-4641.

Highway Division Report submitted by Tim Nolan, Superintendent of Public Services: **SEPTEMBER – 2020**

This was a very busy month for the Highway Division. Construction crews, with the assistance of a City contractor, continued repairing and improving drainage on roads prior to paving. Those roads are Hillandale Dr, Filmore Ave, and Old Sherman Tpke. The next phase of this year's paving project was completed on Backus Ave, Filmore Ave, Highland Dr, Mac Alpine Way, and Ridgecrest Rd.

Two pothole crews were dispatched daily to fill potholes. Street sweeping continued on the construction sites and washouts. A crew repaired broken curbing and driveway aprons. The curbing for previously paved roads were backfilled with topsoil and seeded. Roadside mowing continued to improve sightlines around the City.

Highway Division crew members assisted the Forestry Division with tree removals, pruning, and traffic control. Employees spent several days clearing catch basins and picking litter throughout our city streets. The city garbage truck is deployed daily to empty trash cans, collect litter and clean up illegal dumping. The recycle truck continues to be out at multiple locations receiving the recyclables from our residents. Several employees attended professional development classes that include UConn's T2 Centers Public Works Academy.

Maintenance

- Emergency Call Outs: 0
- Catch Basins Replaced: 32
- Drainage Pipe: 1,679'
- Guardrail Repairs: 0
- Dredging: 0
- Catch Basin Cleaning: 89
- Roads Paved: 5

Signage

- New installs: 7
- Replacements: 3
- Repairs: 17

Personnel

- Total: 38
- Injury: 0
- Restricted Duty: 0
- Retirement: 0
- Seasonal: 0
- Vacancy: 0

Parks Maintenance Report submitted by Tim Nolan, Superintendent of Public Services:
SEPTEMBER – 2020

The Parks Maintenance Division continued the grounds maintenance of all the City owned municipal properties, parks, schools and greens. The three spray-parks were closed and winterized. All of the other various Park's throughout the City are also maintained weekly as if Covid restrictions were not in place.

Sports field maintenance continues with the cleanup, mowing and painting of lines. Each week the Ives St Green and Kennedy Park is cleaned up. Construction and revitalization continued on the Westerners Field in Rogers Park. Several days were spent updating, cleaning, and revitalizing Joseph Sauer Memorial Park on Beaver St.

Spring planted annuals were removed and fall annuals were planted in all the downtown flower gardens. Litter was picked up and garbage cans were emptied in various areas throughout the city. Brush was cut in many locations to facilitate the mowing operation. Maintenance of the mowing and seasonal equipment continued through the month.

Maintenance

- Parks: 22
- Schools: 17
- Sports Fields: 25

Personnel

- Total: 16
- Injury: 0
- Restricted Duty: 0
- Seasonal: 2
- Vacancy: 1

Forestry Division Report submitted by Tim Nolan, Superintendent of Public Services: **SEPTEMBER - 2020**

The Forestry Division was busy maintaining trees in the City's right of ways. The crew continues to remove dead trees and prune healthy trees around the City. Several days were spent pruning trees for the City's paving projects.

The Forestry crew, with the assistance of the Highway Division, continued the cleanup from Tropical Storm Isaias. The majority of the month was spent cutting dangerous hanging limbs and removing bulk tree debris from the City right of way.

The division responded to several dozen tree calls that include inspections, clean ups, and emergency take downs. City tree contractors assisted with several tree removals and pruning throughout. Forestry also continues to monitor and remove beaver dam issues throughout the City. The division continues to maintain all of the American flags in the City's Parks.

Maintenance

- Removals: 72
- Pruning: 55
- Brush: 8
- Plantings: 0
- Emergency Call Outs: 3

Personnel

- Total: 3
- Injury: 0
- Restricted Duty: 0
- Seasonal: 0
- Vacancy: 1

Public Buildings Report submitted by Sean Hanley, Superintendent of Public Buildings: **SEPTEMBER – 2020**

City:

The Public Buildings staff spent most of the month dealing with COVID-19 related issues.

These include HVAC maintenance and repair to ensure proper air flow and quality in the buildings along with continuing to supply cleaning/sanitizing supplies and services to all buildings.

Library:

Roofing bid awarded for fall replacement.

Working with contractors to assist with junior library renovations.

Repairs completed to chiller main board and controls caused by Isaias.

Danbury Public Schools:

Repairing various heating related issues.

Contracts for DHS and BMS elevator renovations finalized.

Installing requested bottle filler retro fits for water fountains.

Scheduled needed repairs to fire systems damaged due to Isaias.

General:

The majority of time the Maintenance Mechanics spent this month was associated with School building repairs: specifically HVAC, Plumbing and life safety in schools, Outdoor lighting, Park and fountain repairs.

Requests for Maintenance Service:

Attached please find the statistical report of repairs and maintenance work that the Public Buildings Mechanics engaged in during the month of September 2020.

In the month of September we received 154 new work requests and completed 173 work requests. In reviewing this report, you will find the repair time that was expended in major work categories. Also listed is the total number of work order hours completed.

Public Building mechanics were engaged in general Plumbing repairs with a total of 308.50 person-hours dedicated to this service. The next largest area of concentration was in Electrical repairs, utilizing 276.50 person-hours of labor. HVAC repairs came as the third highest category with 191.50 person-hours.

**CITY OF DANBURY
PUBLIC BUILDINGS DIVISION
WORK REQUEST REPORT FOR SEPTEMBER 2020**

Work Requests received this month	154
Work Requests Completed this month	173

<u>Category</u>	<u>Total Labor Hours</u>
Alarms	0.00
Carpentry	2.00
Electrical	276.50
HVAC	191.00
Locksmith	0.00
Maintenance	32.00
Mechanical	123.00
Plumbing	308.50
Roofing	3.00
Snow Plowing	0.00
Labor Hours City Buildings	264.00
Labor Hours School Buildings	672.50
Overtime	30.00

Public Utilities Report Submitted by David Day, PE, Superintendent of Public Utilities:

RE: Report to the City Council – Month of SEPTEMBER 2020

October 19, 2020

RE: Report to the City Council – Month of September 2020

Dear Mayor Boughton and Members of the City Council:

Enclosed is the monthly report to the City Council for activities that took place in September 2020. Also attached is the Public Utilities Vehicle Maintenance Report.

As of October 19, 2020 there are 27 hydrants out of service. I will be happy to review the information with you.

Sincerely,

David Day

David Day, P.E.
Superintendent

SEPTEMBER 2020 Water Pollution Control Plant (WPCP) Upgrade Project Status

The following is an update of events that occurred and of work that was performed in September 2020 by the Veolia Design Build Team (Veolia, Wright-Pierce and CH Nickerson)

- Construction of Phase I work (Tertiary Treatment System Upgrade and Stormwater System Improvements) continued. The following activities were performed by the design build team:
 - Wright-Pierce performed Construction Administrative and Resident Project Representative Duties associated with the construction of the Tertiary Treatment System and the Stormwater System Improvements.
 - CH Nickerson (CHN) performed the following work associated with the new Tertiary Treatment System Building.
 - Started earth excavation activities associated with the new Tertiary Treatment System Building.
 - Delivery of steel sheeting materials required for Tertiary Building excavation activities arrived at the WPCP.
 - Began installation of steel sheeting for the Tertiary Building excavation support system.
- Veolia, Wright-Pierce and CHN completed the preliminary (30%) design of a new Headworks Screening & Grit Removal Facility.
- Veolia, Wright-Pierce, CHN and REA Resource Recovery Systems completed the preliminary (30%) design of a new FOG / Biodiesel Facility.
- Veolia, Wright-Pierce and CHN completed the preliminary (30%) design of Miscellaneous WPCP Upgrades. Miscellaneous plant upgrades will consist of the replacement of existing process related equipment with new process related equipment for the Primary, Intermediate, and Final Settling Tanks; Junction Structures Nos 1 and 4; Intermediate Screw Lift Pumps; Gravity Thickeners; Digester Complex Improvements; Return Activated Sludge Valves; and Biological Nutrient Removal Aeration System.

MEMORANDUM

DATE: October 19, 2020
TO: City of Danbury, City Council
FROM: *David M. Day, P.E.*, Superintendent
RE: Sanitary Sewer Collection System Maintenance—
SEPTEMBER 2020

Complaints: 2 Bypasses 8 Slow Running
3 Loose Manholes 1 Odor Calls

Number Received: 14

Number Completed: 14

Pipe Cleaned: 2400 LFT

Gallons of Water Used: 12000 Gal

New Pipe Inspected: 0 LFT

Manholes Replaced 0



To: David Day, P.E., Supt. of Public Utilities, City of Danbury
From: Ralph Azzarito, Project Manager *Ralph Azzarito*
Subject: WPCP Report For Month of: Sep '20
Date: 10/14/20

I. Wastewater Treatment:

A) Sewage Processed:	7.4 MGD (Daily Avg)	220.5 Million Gallons Total
B) Septic Waste Processed:		1,333,900 Gallons Total
C) Sludge Pumped To Digesters:		585,772 Pounds Total

II. Wastewater Quality

	Influent	Effluent	% Removal	Effluent Limit
A) BOD (mg/l)	212	4	98	30 mg/l and 85%
B) Total Suspended Solids (mg/l):	337	3	99.1	30 mg/l and 85%
C) Total Phosphorus (mg/l):	5.8	0.6	90	1.0 mg/l
D) Ammonia (mg/l):	30.0	0.13	100	1.5 mg/l
E) Total Nitrogen (lbs/Day):	2,733	276	90	442 lbs/day

Note: Phosphorus limits apply April - October.

Nitrogen limit for credit trading only.

III. Pump Station Operation:

A) Beaver Brook:	718.3 Hours Run
B) Southfield:	54.0 Hours Run
C) Mill Plain:	20.4 Hours Run
D) Backus:	106.1 Hours Run
E) Tarrywile	32.3 Hours Run
F) Turner Road:	33.0 Hours Run
G) Ford Avenue:	22.8 Hours Run
H) Indian Glen:	70.5 Hours Run
I) Delay Street:	19.8 Hours Run
J) Hayestown Road:	72.4 Hours Run
K) Kenosia Avenue:	2.0 Hours Run
L) Larson Drive:	84.3 Hours Run
M) Landfill:	157.4 Hours Run
N) Thrope Street	6.7 Hours Run
O) Poets Landing	20.8 Hours Run
P) Rogers Park	52.4 Hours Run
P) West Side	84.0 Hours Run
Q) East Franklin Street	23.4 Hours Run

Total Station Alarms: 2

TO : City Council - City of Danbury
 FROM : David Day, Superintendent of Public Utilities
 DATE : October 16, 2020
 RE : WATER DEPARTMENT REPORT:

SEPTEMBER

I. WATER PRODUCTION:

A) Margerie Water Treatment Facility:	<u>89.2</u>	<u>MG.</u>
B) West Lake Water Treatment Facility:	<u>99.1</u>	<u>MG.</u>
C) Kenosia Well Field:	<u>0</u>	<u>MG.</u>
D) Osborne Street Well Field:	<u>0</u>	<u>MG.</u>
E) Other:	<u>0</u>	<u>MG.</u>

(MG. = Million Gallons)

II. RAINFALL:

A) Month:	<u>3.5</u>	<u>inches</u>
B) Past 12 Months (running total):	<u>50.6</u>	<u>inches</u>
C) Current Year (Jan.- Current Mo.):	<u>33.4</u>	<u>inches</u>

III. WATER STORAGE:

date:

9/28/2020

	<u>Current Reading</u>		<u>Historical Average</u>	
A) East Lake Reservoir:	<u>76.0</u>	%	<u>78.8</u>	%
B) Margerie Lake Reservoir:	<u>70.1</u>	%	<u>82.2</u>	%
C) West Lake Reservoir:	<u>65.4</u>	%	<u>80.2</u>	%
D) Total:	<u>68.8</u>	%	<u>80.8</u>	%

IV. WATER PUMPED:

A) Park Avenue Pump Station:	<u>0</u>	<u>MG.</u>
B) Padanaram (High School) Pump Station:	<u>5.40</u>	<u>MG.</u>
C) Shelter Rock Pump Station:	<u>3.38</u>	<u>MG.</u>
D) WestConn Pump Station:	<u>1.32</u>	<u>MG.</u>
E) Margerie Pump Station:	<u>1.35</u>	<u>MG.</u>
F) Pleasant Acres:	<u>2.36</u>	<u>MG.</u>
G) Nabby Road:	<u>1.32</u>	<u>MG.</u>

H) Harvest Hill:	1.63	MG.
I) Woodland Road (Reserve):	8.79	MG.
J) West Lake High Service :	55.3	MG.
K) Total Water Pumped (A-I):	80.9	MG.
(MG. = Million Gallons)		

V. WATER
TRANSFERRED:

A) East Lake to Margerie Reservoir:	0.0	MG.
B) Padanaram to Margerie Reservoir:	0.0	MG.
C) Kohanza to West Lake Reservoir:	0.0	MG.
D) Kenosia Diversion to West Lake Reservoir:	0.0	MG.
E) Kenosia Wells to West Lake Reservoir:	0.0	MG.
F) Total Water Transferred (A-E):	0.0	MG.
(MG. = Million Gallons)		

VI. ALGAE CONTROL:

A) Margerie Reservoir - 5,150 lbs. copper sulfate

VII. SURVEY OF WATER SOURCES:

A)

VIII. SUPERINTENDENTS NOTES:

MAINTENANCE REPORT - BUILDING # 6

GENERAL FUND

September-20

9/1/2020	129-DA	POLICE	ENGINE SERVICE, TURN SIGNAL, BLOWER MOTOR RESISTOR
9/2/2020	423-DA	POLICE	SET TIRE PRESSURES
9/9/2020	6-DA	POLICE	VEHICLE INSPECTION
	334-DA	POLICE	PCM RELAY, WIRING HARNESS FOR FUEL PUMP CONTROL MODULE
9/11/2020	19-DA	POLICE	LF HEADLIGHT BULB AND PIGTAIL
	271-DA	POLICE	LF HEADLIGHT BULB AND PIGTAIL
9/13/2020	6-DA	POLICE	ENGINE SERVICE, AIR FILTER, FRONT AND REAR BRAKES
9/15/2020	271-DA	POLICE	REPLACE DRIVERS SEAT
	2-DA	POLICE	ENGINE SERVICE, REAR BRAKES
	17-DA	POLICE	ENGINE SERVICE, TRANS SERVICE, PTU SERVICE, SERP BELT
	8-DA	POLICE	ENGINE SERVICE, AIR FILTER
	39-DA	POLICE	REPLACE RR TIRE

9/16/2020	19-DA	POLICE	RF HEADLIGHT AND CONNECTOR
	257-DA	POLICE	RF UPPER CONTROL ARM
9/17/2020	990-XGK	POLICE	RF TIRE
	7-DA	POLICE	LF AND RR TIRE
	33-DA	POLICE	ENGINE SERVICE, TIRE ROTATION
	246-DA	POLICE	REPLACE 4 TIRES
		CITY	ENGINE SERVICE, WIPER BLADES, AIR FILTER, AC ACCUMULATOR,
9/18/2020	237-DA	HALL	2 TIRES, FRONT AND REAR BRAKES
9/21/2020	240-DA	POLICE	ENGINE SERVICE, RF TIRE
9/22/2020	395-DA	POLICE	REPLACE COOLING FAN
			BOTH HEADLIGHT CONNECTORS AND BULBS, O2 SENSOR,
9/28/2020	222-DA	POLICE	CONTROL ARM AND STRUT
9/29/2020	9-DA	POLICE	RF AXLE, RADIATOR HOSE, O2 SENSOR, BATTERY
	375-DA	POLICE	RF HEADLIGHT BULB
	257-DA	POLICE	RF HEADLAMP ASSEMBLY, ALTERNATOR
9/30/2020	760-MRS	POLICE	REPLACE STARTER
	19-DA	POLICE	RF HEADLIGHT BULB
			ENGINE SERVICE, LR TIRE, FRONT AND REAR WIPERS, COOLANT
	337-DA	POLICE	OVERFLOW BOTTLE

WATER FUND

September-20

9/3/2020	152-DA	WATER	2 TIRES, RF OUTER TIE RODS, ALIGNMENT
9/4/2020	341-DA	WATER	ENGINE SERVICE, FUEL FILTERS, ADJUST BRAKES
9/8/2020	109-DA	WATER	LR OUTER TIRE
9/9/2020	V1 VENTRAC	WATER	ENGINE SERVICE, FUEL FILTERS REPLACE SEAT
	E4 XMARK	WATER	ENGINE SERVICE
			AC CONDENSER, FUEL PUMP AND FUEL LEVEL SENSOR, WIPER
	263-DA	WATER	BLADES
	109-DA	WATER	ENGINE SERVICE, FUEL FILTERS
			ENGINE SERVICE, REAR O2 SENSORS, RF OUTER TIE RODS, 4
9/10/2020	280-DA	WATER	SHOCKS, TRANS COOLER LINES, WINDOW CHANNEL
9/11/2020	E2 XMARK	WATER	REPLACE DRIVE BELT AND DECK BELT
9/16/2020	356-DA	WATER	FLAT REPAIR LR TIRE
	51-DA	WATER	FLAT REPAIR LF TIRE
	KUBOTA		
	L3400	WATER	FABRICATE TURNBUCKLE FOR BRUSH HOG ATTACHMENT
	VENTRAC		
9/17/2020	4500Y	WATER	CENTER PIVOT BEARING, CENTER PIVOT BAR
9/21/2020	383-DA	WATER	ENGINE DIAGNOSTIC
9/24/2020	114-DA	WATER	ENGINE SERVICE, AIR FILTER, FRONT AND REAR BRAKES
			ENGINE SERVICE, AIR FILTER, CABIN FILTER, CONTROL ARM
9/25/2020	126-DA	WATER	BUSHINGS
	283-DA	WATER	REPLACE TRAILER PLUG

The Equipment Maintenance Division responded to and repaired the following vehicles during the month.

Below is a list of services provided.

Date:	Vehicle :	Repair Provided:	Department:
9/1/2020	25	GREASE CHASSIS	HWY
^	48	REAR BRAKES/CENTER BEARING/U-JOINTS/SERVICE	HWY
^	29	SERVICE	HWY

	^	42-DA	GREASE CHASSIS	FORESTRY
	^	106	CHECK COOLANT LEAK	HWY
	^	42-DA	R/R TIRE	FORESTRY
	^	32	ABS LIGHT ON	HWY
	^	24	CHECK STROBE LIGHTS/STROBE BEACON	HWY
9/2/2020		20	CHECK ENGINE LIGHT	HWY
	^	32	FRONT ABS SENSORS	HWY
	^	40	MAIN BROOM	HWY
	^	82	STARTER/BATTERY HOLD DOWNS	HWY
	^	11	GREASE BODY/P/S COOLER	HWY
	^	106-DA	L/F HEADLIGHT	HWY
	^	33	BRAKE ADJUSTMENT	HWY
9/3/2020		106	UPPER RADIATOR HOSE	HWY
	^	#32	SERVICE BODY	HWY
	^	20	CHECK ENGINE LIGHT	HWY
	^	33	SERVICE/SERVICE BODY	HWY
	^	43	COOLANT LEAK(ROAD CALL)	HWY
9/4/2020		106	WIPER BLADES	HWY
	^	116-DA	SERVICE/HYD HOSE FOR FLAIL HEAD	HWY
	^	33	SERVICE/BRAKES	HWY
	^	6	SERVICE BODY	HWY
9/8/2020		210-DA	BATTERIES	BLDG MAINT
	^	326-DA	JUMP START/BATTERY SWITCH	HWY
	^	SANDERS	CHECK OVER FOR WINTER	HWY
	^	SCREENER	CHECK SWITCHES	HWY
9/9/2020		331-DA	ALTERNATOR	PARKS
	^	326-DA	BATTERY SWITCH	HWY
	^	24	CHECK LIGHTS	HWY
	^	377-DA	SERVICE/ROTATE TIRES	ENGINEERING
	^	59	CHECK LIGHTS	HWY
	^	44	AIR LEAK(ROAD CALL)	HWY
9/10/2020		309-DA	SERVICE	BLDG MAINT
	^	44	FIX AIR LEAK UNDER SEAT	HWY
9/11/2020		40	CHECK R/S DRAG BOARD	HWY
	^	39	L/R INNER TIRE	HWY
	^	TW1	ADJUST TARP	HWY
9/14/2020		33	CHECK BRAKES CHECK OVER	HWY
	^	9	REAR BRAKES	HWY
	^	47-DA	CHECK BRAKES	PARKS
	^	254-DA	BOOM MOUNTING BOLTS	FORESTRY
9/15/2020		178-DA	ADJUST MOWER BELTS	HWY
	^	68	CHECK AIR PRESSURE	HWY
	^	116-DA	TOP OFF HYD OIL/INSTALL BELT GUARDS	HWY
	^	47-DA	BRAKES/AXLE JOINTS/TRANS PAN/TRANS COOLER LINES	PARKS
	^	91	CHECK WATER LEAK	HWY
	^	33	BRAKES/BRAKE CHAMBERS/SLACK ADJUSTERS	HWY

	^	1	RUNNING ROUGH	HWY
	^	SCREENER	HYD HOSE FOR ROCK GUARD	HWY
	^	309-DA	SERVICE/STARTING PROBLEM/AIR LEAK	HWY
9/16/2020		355-DA	R/R TURN SIGNAL/BRAKELIGHT	PARKS
	^	58	HYD FILTER CAP/O-RINGS	HWY
	^	33	BRAKES/BRAKE CHAMBERS/SLACK ADJUSTERS	HWY
	^	47-DA	BRAKES/AXLE JOINTS/TRANS PAN/TRANS COOLER LINES	PARKS
	^	40	CHECK OVER	HWY
9/17/2020		9	REAR BRAKES	HWY
	^	100	CHECK HEADLIGHTS	HWY
	^	43	WATERPUMP	HWY
	^	100	CHECK CONVEYER(ROAD CALL)	HWY
9/18/2020		33	BRAKES/BRAKE CHAMBERS/SLACK ADJUSTERS	HWY
	^	9	BRAKES/CHECK OVER BODY	HWY
	^	43	WATERPUMP	HWY
	^	20	STARTER	HWY
	^	355-DA	CHECK L/F WINDOW SWITCH	PARKS
	^	326-DA	CHECK COOLANT LEAK	HWY
	^	106-DA	CHECK BRAKES	HWY
9/18/2020		33	BRAKES/BRAKE CHAMBERS/SLACK ADJUSTERS	HWY
	^	9	REAR BRAKES/BRAKE CHAMBERS	HWY
9/21/2020		178-DA	R/R BRAKELIGHT	HWY
	^	#40	SIDE BROOMS	HWY
	^	9	REAR BRAKES	HWY
	^	106-DA	FRONT-REAR BRAKES	HWY
	^	33	BRAKES/BRAKE CHAMBERS/SLACK ADJUSTERS	HWY
	^	116-DA	MOWER BELTS	HWY
9/22/2020		116-DA	MOWER BELTS/STRAIGHTEN BELT GUARD	HWY
	^	178-DA	CHECK COOLANT LEAK	HWY
	^	21	REVERSE LIGHTS/STROBE LIGHTS	HWY
	^	33	BRAKES/BRAKE CHAMBERS/SLACK ADJUSTERS	HWY
	^	9	REAR BRAKES	HWY
	^	67	CHECK LIGHTS	HWY
9/23/2020		116-DA	ADJUST MOWER BELTS	HWY
	^	TW4	ADJUST CLUTCH	HWY
	^	#9	REAR BRAKES	HWY
	^	59	CHECK BRAKES (ROAD CALL)	HWY
	^	11	P/S COOLER	HWY
9/24/2020		67	CHECK LIGHTS/HYD HOSE/SERVICE	HWY
	^	28	CHECK OVERHEATING	HWY
	^	40	CHECK ELECTRICAL SYSTEM	HWY
	^	326-DA	JUMP START	HWY
9/25/2020		28	DUMP BODY CYLINDER	HWY
	^	47	BRAKES PULL LEFT	HWY
	^	7	JUMP START(ROAD CALL)	HWY
	^	8	FIX TARP	HWY

9/28/2020	20	EXHAUST/CHECK ENGINE LIGHT	HWY
^	100	CHECK CONVEYER NOT WORKING	HWY
^	47	BRAKES PULL LEFT	HWY
^	28	CHECK OVERHEATING	HWY
9/29/2020	48	OIL PAN/SERVICE	HWY
^	44	SERVICE/CHECK BODY	HWY
^	28	SERVICE/CHECK OVERHEAT	HWY
9/30/2020	33	BRAKES/BRAKE CHAMBERS/SLACK ADJUSTERS	HWY
^	48	OIL PAN/SERVICE	HWY
^	9	REAR BRAKES/SERVICE	HWY
^	20	EXHAUST/CHECK ENGINE LIGHT	HWY
^	44	SERVICE/CHECK BODY/EXHAUST	HWY
^	28	CHECK OVERHEATING	HWY

Personnel

Total:	5
Injury:	0
Restricted	
Duty:	0
Retirement:	0
Seasonal:	0
Vacancy:	0



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DEPARTMENT OF PERMIT COORDINATION BUILDING DEPARTMENT

DATE: October 26, 2020
TO: City Council
C: Mayor Mark Boughton

Re: City Council Report for Permit Center and Building Department

On behalf of the Permit Center and Building Department the following report is submitted for your review. This report is for the period of September 1-30, 2020. The report consists of statistical data on applications with their associated permits.

Report Outline:

Projects:

Residential Project: 43
Commercial Projects: 19

Stand Alone Permits Issued:

Electrical: 44
HVAC: 50
Grading: 2
Highway/Right of Way: 7
Roof Permits: 17
Septic System Application: 4
Sewer and Water: 3
Solar Permits: 28
Woodstove: 3

Sean P. Hearty

DIRECTOR

David Newland

BUILDING OFFICIAL

Residential Projects:

Record #	Record Type	Occupancy Type	Permit/License	Issued Date	Type of Project	Total Estimated Construction Value
20-2287	Permit Project Application (Residential)	1 Family		9/30/2020 15:38	Residential Alteration	5300
20-2151	Permit Project Application (Residential)	Condo		9/22/2020 11:52	Residential Alteration	14000
20-2106	Permit Project Application (Residential)	Municipal		9/21/2020 15:23	Residential Alteration	949300
20-2087	Permit Project Application (Residential)	1 Family		9/17/2020 15:15	Residential Alteration	33284
20-2084	Permit Project Application (Residential)	1 Family		9/14/2020 16:31	Residential Alteration	8400
20-2074	Permit Project Application (Residential)	3 Family		9/8/2020 11:54	Residential Alteration	15000
20-2030	Permit Project Application (Residential)	Condo		9/1/2020 23:16	Residential Alteration	5752
20-2027	Permit Project Application (Residential)	1 Family		9/2/2020 13:05	Residential Alteration	30641
20-2026	Permit Project Application (Residential)	1 Family		9/15/2020 13:00	Residential Alteration	8000
20-2040	Permit Project Application (Residential)	1 Family		9/9/2020 9:26	Residential Alteration	35000
20-2002	Permit Project Application (Residential)	1 Family		9/29/2020 9:54	Residential Alteration	16000
20-2001	Permit Project Application (Residential)	1 Family		9/8/2020 12:18	Residential Alteration	75000
20-2005	Permit Project Application (Residential)	1 Family		9/8/2020 16:41	Residential Alteration	500
20-1986	Permit Project Application (Residential)	1 Family		9/15/2020 15:50	Residential Addition	700
20-1979	Permit Project Application (Residential)	1 Family		9/21/2020 12:29	Residential Alteration	3500
20-1981	Permit Project Application (Residential)	1 Family		9/9/2020 8:58	Residential Alteration	6818
20-2021	Permit Project Application (Residential)	1 Family		9/24/2020 15:24	Residential New Construction	3000
20-1886	Permit Project Application (Residential)	Comm/Res MDL-94		9/3/2020 19:22	Residential Alteration	30000
20-1991	Permit Project Application (Residential)	1 Family		9/10/2020 20:23	Residential Alteration	18000
20-1784	Permit Project Application (Residential)	3 Family		9/30/2020 12:12	Residential Alteration	35000
20-1768	Permit Project Application (Residential)	Condo		9/21/2020 17:51	Residential New Construction	250257
20-1767	Permit Project Application (Residential)	Condo		9/21/2020 17:49	Residential New Construction	199087
20-1765	Permit Project Application (Residential)	Condo		9/21/2020 17:47	Residential New Construction	199087
20-1764	Permit Project Application (Residential)	Condo		9/21/2020 17:46	Residential New Construction	199087
20-1761	Permit Project Application (Residential)	Condo		9/21/2020 17:44	Residential New Construction	199087
20-1834	Permit Project Application (Residential)	3 Family		9/1/2020 16:03	Residential Alteration	53000
20-1707	Permit Project Application (Residential)	1 Family		9/3/2020 8:22	Residential Alteration	23675
20-1684	Permit Project Application (Residential)	1 Family		9/10/2020 16:05	Residential Addition	54595
20-1640	Permit Project Application (Residential)	Condo		9/22/2020 17:21	Residential New Construction	250257
20-1639	Permit Project Application (Residential)	Condo		9/22/2020 17:18	Residential New Construction	199087
20-1638	Permit Project Application (Residential)	Condo		9/22/2020 17:16	Residential New Construction	199087
20-1636	Permit Project Application (Residential)	Condo		9/22/2020 17:14	Residential New Construction	199087
20-1606	Permit Project Application (Residential)	1 Family		9/13/2020 20:39	Residential Alteration	16000
20-1594	Permit Project Application (Residential)	2 Family		9/8/2020 8:33	Residential Alteration	25000
20-1582	Permit Project Application (Residential)	2 Family		9/8/2020 12:41	Residential Alteration	65000
20-1572	Permit Project Application (Residential)	Vacant		9/29/2020 15:32	Residential New Construction	330000
20-1572	Permit Project Application (Residential)	Vacant		9/29/2020 15:32	Residential New Construction	330000
20-1562	Permit Project Application (Residential)	3 Family		9/16/2020 15:55	Residential Addition	65000
20-1656	Permit Project Application (Residential)	1 Family		9/8/2020 12:11	Residential Alteration	60000
20-1099	Permit Project Application (Residential)	2 Family		9/28/2020 16:30	Residential Alteration	55000
20-1603	Permit Project Application (Residential)	Vacant		9/14/2020 16:33	Residential New Construction	500000
20-1603	Permit Project Application (Residential)	Vacant		9/14/2020 16:33	Residential New Construction	500000
20-579	Permit Project Application (Residential)	1 Family		9/8/2020 16:56	Residential Addition	60000

5324588

Commercial Projects:

Record #	Record Type	Occupancy Type	Permit/License	Issued Date	Type of Project	Total Estimated Construction Value
20-2126	Permit Project Application (Commercial)	Municipal Vacant		9/24/2020 18:25	Commercial Foundation Only	350000
20-1966	Permit Project Application (Commercial)	Commercial MDL-94		9/22/2020 11:08	Commercial Site Work Only	29000
20-1924	Permit Project Application (Commercial)	Municipal Vacant		9/3/2020 17:39	Commercial Site Work Only	1000000
20-1923	Permit Project Application (Commercial)	Industrial MDL-96		9/29/2020 10:53	Interior Alterations	975000
20-1792	Permit Project Application (Commercial)	Commercial MDL-00		9/28/2020 11:23	Commercial Alteration	20000
20-1791	Permit Project Application (Commercial)	Commercial MDL-96		9/23/2020 15:20	Commercial Foundation Only	1450000
20-1740	Permit Project Application (Commercial)	Hospital		9/21/2020 17:34	Commercial Alteration	50000
20-1730	Permit Project Application (Commercial)	Commercial MDL-94		9/16/2020 13:12	Commercial Conversion of Existing Space	100000
20-1571	Permit Project Application (Commercial)	Commercial MDL-94		9/30/2020 14:53	Commercial Alteration	9000
20-1547	Permit Project Application (Commercial)	Church		9/8/2020 15:53	Commercial Site Work Only	74500
20-1545	Permit Project Application (Commercial)	Ind Vac MDL-00		9/17/2020 15:11	Commercial New Construction	2714158
20-1433	Permit Project Application (Commercial)	Church		9/21/2020 10:12	Commercial New Construction	2350000
20-1413	Permit Project Application (Commercial)	Commercial MDL-94		9/28/2020 17:12	Commercial Alteration	20000
20-1353	Permit Project Application (Commercial)	Industrial MDL-96		9/21/2020 17:29	Commercial Alteration	50000
20-1257	Permit Project Application (Commercial)	Comm/Res MDL-94		9/17/2020 12:44	Commercial Conversion of Existing Space	5500
20-1530	Permit Project Application (Commercial)	Commercial MDL-94		9/28/2020 12:24	Commercial Site Work Only	273000
20-843	Permit Project Application (Commercial)	DOT		9/3/2020 9:17	Change of Use	1
20-783	Permit Project Application (Commercial)	Commercial MDL-94		9/15/2020 15:57	Interior Alterations	30000
19-190948	Permit Project Application (Commercial)	Commercial MDL-94		9/29/2020 18:06	Commercial Alteration	329280
						9829439



CITY OF DANBURY OFFICE OF NEIGHBORHOOD ASSISTANCE

Shawn Stillman
UNIT Coordinator
s.stillman@danbury-ct.gov

203-796-8026

Livable Neighborhoods 2020
"Building a Better Danbury"

October 2020

October 26, 2020

Honorable Mayor Boughton and City Council Members:

Below is a table highlighting UNIT activity from the time of last month's City Council report. This does not include any UNIT activity regarding follow up and re-inspection work from previously noted issues. The UNIT works to ensure that each and every issue is resolved as quickly as possible.

Time Period	September 28 – October 26, 2020
Number of Quality of Life Issues	76
Year to Date - 2020	720

The top issues addressed by the UNIT were:

- Garbage/Debris and Blight (38)
- Miscellaneous (19)
- Vehicle violations: abandoned/unregistered (6)
- Front lawn parking (5)
- Unsafe living/Unpermitted construction (5)
- Exterior Blight Order (4)

EXTERIOR AND STRUCTURAL BLIGHT CITATIONS:

As our department sends out orders to property owners seeking remediation for various issues, in most cases, the property owners respond right away with corrective action. In some cases, very few, action is slow to be taken and our department needs to spend additional time reinspecting and following up to ensure that action is taken. In cases where there is no action being taken, fines accrue and the UNIT submits for those fines to be assessed as a judgement against the property.

**Orders written by UNIT this month (Includes Notice of Violations): 4
(YTD): 49**

11 Spruce Street: sent order to property owner to clean the exterior of the property. It is overgrown of grass and weeds and unmaintained.

6 East Pearl Street: sent order and reviewed with the property owner the need to clean the exterior of his property filled with junk and rubbish.

19 Wixted Avenue: issued order to clean the junk and commercial debris from the rear of the property.

33 Tamarack Avenue: issued Notice of Violation for repeated front lawn parking on this property. As a result, a large section of the property is dirt and washing away.

PROPERTY HIGHLIGHTS:

West Lake Reservoir- From time to time, our reservoirs get hit with graffiti. Our department routinely monitors these reservoirs to ensure that they are kept clean and free of garbage and unwanted vandalism. Upon a routine inspection last week, we noted that the West Lake Reservoir bridge, one that is commonly used for leisurely walkers, had been hit in various spots with graffiti. Within an hour, UNIT member Jeffrey Preston, covered it all with a fresh coat of paint. Our department does have a couple of hidden cameras placed around town in the anticipation of catching people in the act of this vandalism. Soon enough...



43 – 45 State Street – On a routine inspection, our department noted a vacant building that appeared to be not secure and possibly occupied by the homeless population. There were belongings scattered about, mostly outside, and while this is a blighted condition, our department had concerns with it getting colder, that this can lead to a major problem of safety. The property owner was then contacted and within 24 hours, the property was secure and cleaned up. It is routine and proactive inspections like this that add much value to the work that our department does. In the process, we will continue to monitor the property and identify individuals that may need further assistance from social services.

26 North Street - This property continues to improve. What was once a lot filled with junk vehicles, vehicle parts, and garbage, is quickly becoming cleaner. While this area may not be

very noticeable to passerbys, it was in bad shape and was conducive to extensive unapproved commercial activity. There was also someone living on the property in a camper, and as a result of UNIT intervention, this has also been removed. The property owner claims that he was not aware of the condition of the property, and is now involved in cleaning it up for good. This activity by our department was another example of proactive enforcement (ACTION).

16 Morton Street – Received neighbor complaint for excessive get together of people for volleyball. Vehicles lined up and down the street, blocking driveways, noise, late at night, etc. UNIT visited the property and spoke with the homeowner. The property was littered with garbage in the front and rear, and there was a porta-potty in the front yard. Reviewed the city ordinance with him on gatherings (not to mention COVID concerns) and advised him that the property needs to be cleaned up. As a result, property is much cleaner now, porta-potty removed, and neighbors have not had complaints, We will continue to monitor, but it was refreshing to see quick positive progress.

311 UPDATE: METRICS AND ACTIVITY:

The data below represents service requests created via 311 call center activity. This is not a record of actual calls received. With the COVID-19 pandemic, response time and closure to some less than critical issues and complaints may take a bit longer than usual.

THIS PERIOD:		2020 YTD:
Service Requests created:	172	1792
Service Requests closed:	98	1272
Percent closed:	57%	71%

We continue to provide the community with innovative, efficient and responsive service in order to address quality of life issues in Danbury. Our department makes itself as accessible to our residents as much as possible. We are contacted by phone, email, text and even Facebook. **For those of you not following the UNIT on Facebook, please LIKE us at UNIT City of Danbury.**

If we can be of any assistance to you or residents in your ward please contact us at 796-8026 or 311.

Sincerely,
Shawn Stillman
Coordinator, Office of Neighborhood Assistance



CITY OF DANBURY

DANBURY, CONNECTICUT 06810
DEPARTMENT OF ELDERLY SERVICES
ELMWOOD HALL
10 Elmwood Place
(203) 797-4686
www.danburyseniors.org

DATE: October 26, 2020

TO: Honorable Mayor Mark D. Boughton
Members of the City Council

FROM: Susan M. Tomanio, MSW, LCSW
Director of Elderly Services

RE: Report City Council Meeting
Reporting Period: (9/21/20 – 10/16/20)

Scaling up Operations at Elmwood Hall - Danbury Senior Center. As a member of the CT Association of Senior Center Personnel (CASC), I and senior center staff throughout Connecticut, continue to meet bimonthly to discuss best practices to scale up operations for senior centers. Working with guidance from the State of CT and the Commissioner of Aging and Disability Services, Amy Porter, guidelines have now been established to assist with scaling up operations. It should be noted that although the Department of Elderly Services closed its doors back in March, services continue to be offered over the phone, through email, text, and Zoom. While some portions of Connecticut are slowly opening their doors, each Connecticut city, town, and community is different. This department will continue to work with the State of CT, the State Department of Public Health, as well as the Mayor's office and the City of Danbury Health and Human Services to make appropriate decisions during this fluid and ever-changing time for the Department of Elderly Services.

Messaging. Our messaging continues to let seniors know that even though our physical building is closed, staff continues to work to address their needs. We continue to modify our programs, as appropriate, due to COVID19.

Resource and Referral / Case Management Over the Phone. As a Western CT Area Agency on Aging focal point for those age 60 plus, we continue to connect seniors to the resources they need in the community as a trusted source of information.

Congregate meal site turned into a meals on wheels delivery program. Our congregate meal, once served at the Senior Center, is now delivered to seniors throughout Danbury. We work in partnership with CW Resources, our State of CT Senior Nutrition provider to provide four meals per week.

“Sunshine Smile” Social Wellness Call Program. In an effort to mitigate social isolation, this program, once called Friendly Visitor Over the Phone, has continued to grow during the isolation of COVID19. As well as helping to alleviate social isolation, this program acts as a liaison for connecting seniors to services they might need in the future.

CHOICES Over the Phone. (Connecticut’s program for Health insurance assistance, Outreach, Information and referral, Counseling, Eligibility Screening, i.e. Medicare A, B, D, Advantage, Medigap, Medicare Savings) We offer CHOICES counseling throughout the year and have been doing so over the phone since the beginning of the pandemic. Medicare Open Enrollment began on October 15, 2020 and will run through December 7, 2020. This is an opportunity to review and change Medicare D Plans (prescription drugs), enroll or change Medicare Advantage Plans, or purchase a Supplemental Insurance Plan (Medigap). We have reached out to program participants from last year and are also assisting new senior members. These sessions are conducted over the phone or through Zoom.

Virtual Activities / Wellness Classes / Zoom. We continue to scale up our virtual activities, especially in the area of wellness classes. Virtual activities posted on-line on our website, www.danburyseniors.org under the “Virtual Classes and Activities.” They include Line Dancing, Strength Training, Gentle Flow Yoga, Zumba Gold, Timeless Trivia, Chair Yoga, and Dance Yoga. Zoom activities have also begun including Movie Club, Coloring Circle, Trivia, Strength Training, Chair Yoga, Line Dancing, and a Zoom in the Room Scavenger Hunt. We also offer support on how to use these tech features on phones or tablets.

CT Department of Agriculture Farmers’ Market Voucher Program. The State of CT Department of Agriculture has extended the date for closure of this program until October 31. We will continue to distribute vouchers to qualified seniors up until October 30, which is the last day of the Danbury Farmers’ Market. We have delivered this program over the phone and through the mail so as to provide a safe program for Danbury seniors.

Eat Smart Live Strong Nutrition Program / Farm on the Move. We have modified this program to offer nutrition education on-line in partnership with UCONN Department of Agriculture SNAP Nutrition Education. We will continue to provide fresh vegetables as we did with Farm on the Move, but in a different way. Seniors can decide on one of two choices: 1) “A Grab and Go Farmers’ Market Box” of vegetables picked up at the Senior Center or 2) “Farmers’ Market Coins” given out directly at the Farmer’s Markets so seniors can shop on their own. Both are valued at \$10. This program is delivered in partnership with CityCenter Danbury, the Danbury Farmers’ Market, and the UCONN Department of Agriculture. It was a very safe and smooth process with the Grab and Go distributed outside in the Senior Center parking lot. Farm Market Boxes were delivered to those who are homebound by senior center staff. October 21 will be our final Grab and Go and delivery for 2020.

Masks. Handmade masks created by members of the Senior Center continue to be available to seniors at no charge. Included with the mask is a note of support on our letterhead so we can continue to be a resource.

Rent Rebate Over the Phone. The Rent Rebate program for 2019 concluded on October 1, 2020. We have processed over 800 applications for the Danbury community. We continued to assist with this program as the State of CT begins to disseminate rebate checks to the community.

One-on-One Tech Support Over the Phone. Elmwood Hall - Danbury Senior Center and the Danbury Library have redesigned our One-on-One Tech Support program so now seniors can receive the tech support they need to understand how to better communicate with friends and family. Individual half hour appointments with a Library Tech Specialist are offered to help better understand smart phones and tablets and connect with apps such as Zoom and Facebook Live. The Danbury Library has also graciously offered to lend out their devices so seniors without a device can participate in one of our upcoming Facebook Live and Zoom activities.

Connections with Friends and Family through Technology - "Stay Connected" Program. Elmwood Hall - Danbury Senior Center is partnering with the State of CT Western CT Area Agency on Aging (WCAAA) to assist qualified seniors to obtain no cost technology, such as smart phones or tablets in an effort to help seniors get connected to friends and family. This new program is called "Stay Connected." Qualified seniors will be matched with a "device" to help them to see family and friends via FaceTime, Zoom, Google Meet, etc. This program is supported by the CARES Act.

Redesigned "Elmwood Extra" Newsletter. Just as our programs have changed, and will continue to change due to COVID19, we have redesigned our newsletter as appropriate. Elderly Services' staff provided graphic design skills, cartooning skills, while others contributed resources, puzzles, trivia questions, recipes and more. New, more expedited distribution of the printed version was also introduced.

CHOICES / Resource and Referral / Case Management: 117 seniors / 179 services provided

Services by Category: CHOICES (Connecticut's program for Health insurance assistance, Outreach, Information and referral, Counseling, Eligibility Screening, i.e. Medicare A, B, D, Advantage, Medigap, Medicare Savings) – 42

Financial – 2

Food – 39

Housing / Homeless / Home Repair – 16

In-Home Care / Assisted Living / Nursing Home – 6

Transportation – 9

Elder Law - 1

Medical Equipment - 1

Wellness Check - 2

Protective Services for the Elderly - 0

Taxes - 1

Masks – 0
Advocacy – 0
Supportive Counseling – 0
Senior Center – 21
“911” Emergency Calls - 0
Donations - 2
Stay Connected Program - 0
Flu Shots - 5
Medical - 4
Energy Assistance - 0
Library Tech Support - 2
Other - 26

Senior Nutrition Meal Delivery Program: 41 seniors, 648 meals delivered, 324 meal delivery calls

“Sunshine Smile” Social Wellness Call Program: 45 seniors, 66 wellness calls

CT Department of Agriculture Farmers’ Market Voucher Program: 74 senior participants, 74 vouchers mailed, 106 eligibility screening phone calls (to date)

Farm Market Grab and Go Boxes (and Delivery) and Farm Market Coin Program:

October 21 - to be included in next month’s reporting period

Rent Rebate Over the Phone Program: 136 clients, 606 services provided, 845 applications processed to date (Program Year 2019)

Van Transportation Program: Suspended on March 13 due to COVID19

AARP Tax Program: 329 tax returns filed until program suspended on March 13 due to COVID19

The Prime Timers, Inc., Friends of Danbury Seniors, a 501c3, continues to accept monetary and non-monetary donations in support of the Elmwood Hall Senior Center. Susan M. Tomanio, MSW, LCSW, Director of Elderly Services, City of Danbury, serves at the interim president.

Please refer to our website or Facebook page for all the latest news, information and community events for Danbury seniors – www.danburyseniors.org



Danbury Library

170 Main Street, Danbury, CT 06810 203.797.4505
danburylibrary.org

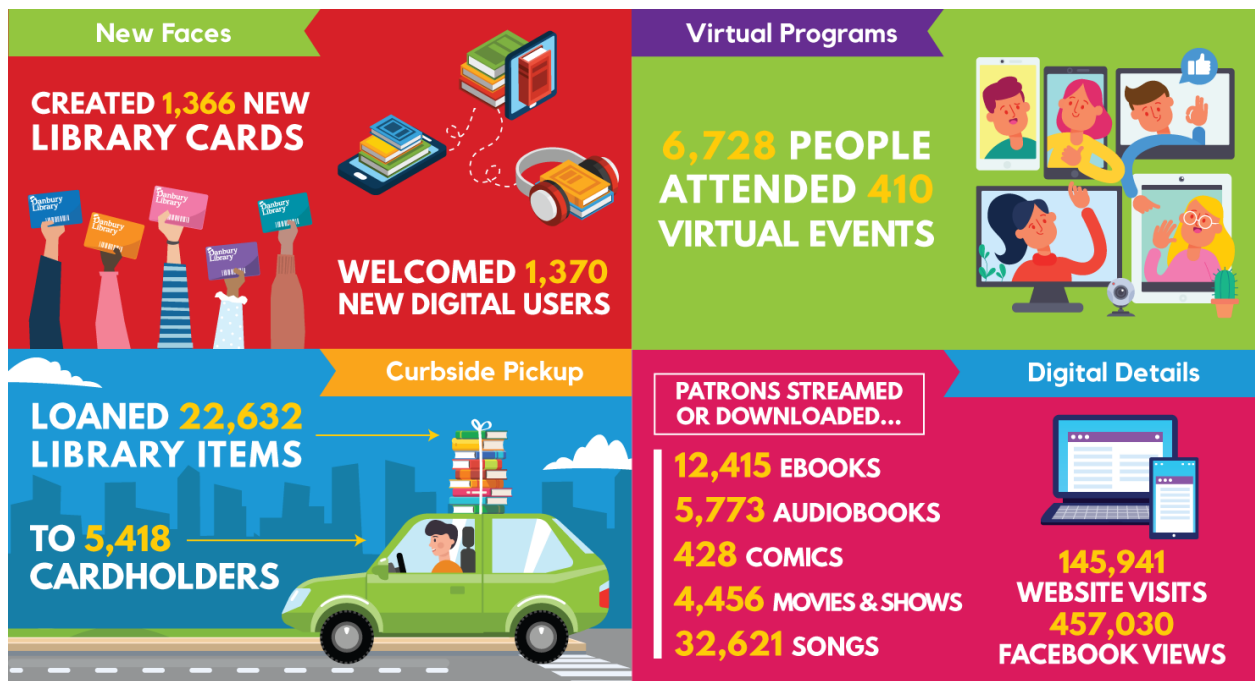
DATE: October 21, 2020

TO: Honorable Mayor Mark D. Boughton
Members of the City Council

FROM: Katie Pearson, Library Director
Library Director

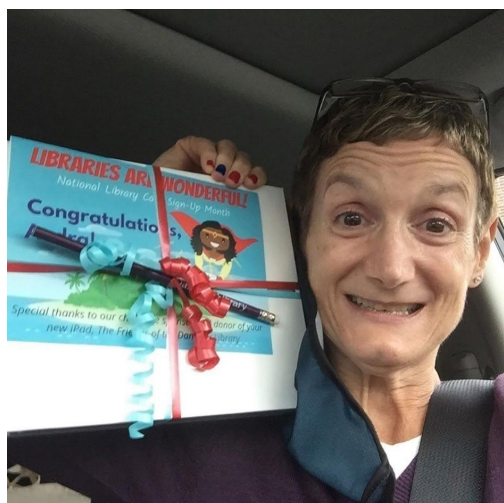
RE: City Council Meeting Report
Reporting Period - September 2020

See What We've Been Up to Since March!



Community Engagement: In September, the library reached 75,006 patrons via our social media and website.

Patron Testimonials:



Thank you Danbury Library for your awesome programs and keeping me sane with your curbside pick up of books during this pandemic! I just won an iPad from the Friends of Danbury Library and I am so very grateful! Thank you, thank you so much 😊

- Audra, Winner of the National Library Card Sign-up Month Challenge Giveaway, sponsored by Friends of the Danbury Library

Use of Library Materials and Services: In September, patrons returned inside the Danbury Library for the first time since the building closed in March due to COVID. 3,046 adult items and 783 junior and teen items were circulated. Patrons picked up 1,873 items via the library's curbside pickup service. 421 patrons visited the library to browse our new material or use the copier and fax machines by appointment. Patrons from other libraries in Connecticut checked out 256 items.

Use of Library's Remote and Electronic Services: The library had 143 computer appointments in September, as well as 256 patrons use our Wifi both inside and outside the building. As college students went back to school, our database use increased to 399 in the last month. A total of 1,617 ebooks and audiobooks were circulated, and a total of 10,502 items were downloaded electronically.

Library Programs: A total of 1,282 patrons attended 48 virtual programs in September. A few examples of these programs were:

Sleep: Did You get Enough?

Author Talk with Walter Woodward

Horizon Wings: Birds of Prey

Feel the Inner Energy with Sahaja Meditation

Trivia Night in Collaboration with Charter Oak Brewery

Our Voices Heard: A Discussion / Activism Group for Teens

Celebrating Hispanic Heritage Month with Inti and the Moon Trio

Kids in the Kitchen

Photo: Akshaj, one of our young patrons participating in Food Explorers "Kids in the Kitchen" from home as they created homemade tortillas to celebrate [#HispanicHeritageMonth](#)



Additionally, the library used Beanstack, the same application used for our remote summer learning program for Library Card Sign-up month in September and the 1000 Books Before Kindergarten Challenge. The developer featured the Danbury Library on their website as an example of libraries using Beanstack. Patrons who signed up for a card in September were automatically entered into a drawing to win an iPad, sponsored by the Friends of the Danbury Library:

Digging Books at Danbury Library

Danbury Library in Connecticut invited its community members to unlock their superpowers through the power of reading. They built their own [custom challenge](#) in Beanstack to encourage new and existing library cardholders to participate.



Patrons can enter to win an iPad just by signing up for a card, using it, and encouraging others to follow suit this September. Additionally, utilizing library services and taking reading surveys can boost their chances to win the grand prize from Danbury Public Library.

Grant Applications:

The Danbury Library currently has programs supported by the the the following active grants:

Grant Agency	Grant Amount	Program Supported
CT State Construction Grant	\$100,000	Junior Floor

The Danbury Library has currently applied for or is awaiting permission to apply for the following grants:

Grant Agency	Grant Amount	Program Supported
Jerry Kline Community Impact Prize	\$250,000	General
ALA Resilient Communities	\$1,000	Teens/Adults
NASA CT Space Grant Consortium	\$4,800	Teen STEM Programming
Library Services and Technology Act Planning Grant	\$5,000	Marketing
The Awesome Foundation	\$1,000	Junior Floor/Children's Programming

Junior Floor Update: Library staff have been working hard to remove all items from the existing library shelves to prepare for the new shelving to be installed. The new shelving was purchased with funds awarded from the Connecticut State Construction Grant. We are happy to report that the new shelving has all been installed, and we are currently putting everything back in its place. This was a large undertaking, as there are approximately 38,000 items in our junior collection that had to be boxed and moved.

