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**Annual Report**

***2020-21***

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**Trustees Annual Report**

The Trustees have pleasure in presenting their Report together with the Financial Statements for the year ended 31st May 2021

**Activities, achievements, and performance**

**2020**

**May**

This is a year like no other. We were eternally grateful to have completed our production of “Chicago” in the final week of February 2020. Not only did we have a magnificently sold-out-every-night week, we had such amazing fun and ended our year with enough money in the bank to survive and just wait …. For this is the year of Covid19 – the pandemic that stopped almost every type of human interaction other than survival. People reading this Report years from now will find it hard to believe that we were locked down, confined to our homes, banned from travelling more than a few miles and forbidden to touch each other. Schools were closed. Theatre, song, dance, audiences – all banned. People died – thousands – especially the elderly or vulnerable.

The phenomenon called Zoom entered our lives with a vengeance and it (or other online platforms) proved to be the only way of “meeting” friends or doing our jobs.

On 31st May, AMP held its first Zoom event. Bingo!



**June**

Our plans for holding our usual “Summer Energiser” sessions and for launching “Junior AMP” all had to be abandoned due to the restrictions in place during the pandemic.

Work continued on the company website, doggedly archiving programmes, photographs and other material. The pandemic certainly provided an opportunity to spend long hours on the computer.

**July**

Much the same as June – with Trustees meeting to plan an online AGM.

**August**

Our third AGM as a charity took place on Monday 3rd August by Zoom. There was no change to Trustees or office bearers. It was good to reflect on the massive success of “Chicago” but because it was unlikely that rehearsals could resume any time soon, we decided to delay our planned production of “Little Shop of Horrors” until 2022. This means that for the first time since 1952, a whole year would go by with no public performance from AMP. There had been postponements and other changes in the past, but never a year of complete inactivity. So we invented some fun to keep our spirits up …

Text

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**September**

Realising the pandemic was here to stay, we began to organise some online activities. A Zoom dance workshop was held on 14th September – thank you Shelby Struthers! It was fun but nothing like a real-life event! Then on 26/27 September a cake decorating contest was dreamed up entitled “Nailed It” themed on “Little Shop”. There were some amazing entries and we all had fun in our own kitchens making a great mess with varying degrees of success.



**October**

October 11th – restriction arrangements made it possible to hold a car treasure hunt – yes, an actual *live* one!

Looked like great fun for all who took part. Then on 20th October came the online “Fright Night” – Halloween fun!

A picture containing lamp

Description automatically generated Two carved pumpkins on a table

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A picture containing red, light, orange, dark

Description automatically generated A picture containing text, wall

Description automatically generated

**November**

Walking with Lesley became a regular thing as we were all confined to an hour a day of exercise …..

A picture containing outdoor, person

Description automatically generated A picture containing person, outdoor, tree

Description automatically generated

**December**

Monday 14th we held a brilliant online Christmas party with lots of folks attending and a whole elabourate Secret Santa set up – items being secretly delivered to our doorsteps by stealthy elves.

A picture containing tree, outdoor

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Gifts were plentiful and imaginative …

A picture containing person, indoor

Description automatically generated A person smiling for the camera

Description automatically generated with low confidence A picture containing wall, person, indoor

Description automatically generated

Memorable photos resulted and we all loved our new CR/AMP (go away Covid) mugs.

A picture containing person

Description automatically generated A picture containing person, little, hat

Description automatically generated A picture containing person, hairpiece

Description automatically generated A person holding a mug

Description automatically generated with low confidence A picture containing person

Description automatically generated

A picture containing indoor, person, cup, drink

Description automatically generated A person holding a sign

Description automatically generated with low confidence A picture containing text, person, person, people

Description automatically generated A person holding a red cup

Description automatically generated with low confidence

**2020**

**January**

Picture us all, in our back yards etc, huddled in our winter woollies around fire pits trying to see a couple of friends and family for Christmas and New Year.

**February**

Nothing

**March**

Nothing

**April**

Trustees continue to keep in touch, but the pandemic continues, wave after wave … maybe next year?

**Grant Funders**

Alloa Musical Players are grateful to the following funders from 2019/20 but no applications were undertaken this year:

* *The Gordon Fraser Charitable Trust* donated £500 for Summer Energiser workshops 2019
* *The National Lottery (Awards for All)* awarded £5,000 to help stage our 2020 production
* *The Foyle Foundation* for £2,000 of revenue assistance

**Friends of Alloa Musical Players**

The following members of our community have generously supported AMP as donors and we hope they will continue to do so when we return to the stage:

**Gold Friends**

Dick Clark

Alistair Spowage

**Silver Friends**

Nancy Irvine

Margaret Cowell

Mrs S Mason

Jack Storrie

John Cunningham

**Bronze Friends**

Marion Fitzpatrick

Avril Hughes

Bill Kettles

Lesley Kettle

Taylor Williams

John Adamson

**Table Sponsors**

A number of local businesses sponsored tables at Chicago, helping us to keep ticket prices down

and make our shows as affordable for our audience as possible. We are grateful to:

SMS Tyre & Exhaust Centre

Norland Joiners

Ladybird Tearoom

CTSI

MacFarlane Jewellers

Alloa Rugby Club

Dunmar House

The Royal Oak Hotel

**Obituaries**

We say goodbye and remember a much-loved Dance Director from the 1970s/80s who died this year:

Jessie Murray

**Reference and Administrative Information**

**Charity Name**

Alloa Musical Players (SCIO)



**Registered Address**

Glenochil Bungalow

Menstrie

Clackmannanshire

FK11 7EG

**Trustees**

Rob McDermott, President

Lindsey Spowage, Vice-president, Admin

Antony Carter

Leanne Cook, Treasurer

Lesley Kettles

Kirsty Gillies, Membership

Caitlin Smith

Alan Musgrave

**Structure, Governance and Management**

**Constitution**

The charity is a Scottish Charitable Incorporated Organisation (a SCIO). It was registered in its current legal form on 25th September 2017. The charity was previously an unincorporated association (since 1952) but changed its legal form to a SCIO. The assets of the unincorporated association were transferred to the SCIO on 1st October 2012. It has a two-tiered structure consisting of:

1. the MEMBERS who have the right to attend members' meetings (including any annual general meeting) and have important powers under the constitution; in particular, the members appoint people to serve on the board and take decisions on changes to the constitution itself;
2. the BOARD - who hold regular meetings, and generally control the activities of the organisation; for example, the board is responsible for monitoring and controlling the financial position of the organisation.

The people serving on the board are referred to in this constitution as CHARITY TRUSTEES.

**Appointment of Trustees**

The Management Committee, which meets as and when necessary, but at least four times per year, are the charity’s Trustees. All Members are eligible to be Trustees. Trustees, of which there must be at least 5 but no more than 8, step down at each AGM, but are eligible for re-election. The AGM is generally held in August. Trustees control the activities of the organisation; for example, the Board of Trustees is responsible for monitoring and controlling the financial position of the organisation, protecting it, ensuring legal and charitable compliance, and providing leadership and direction.

Members are those who sign up to agree to abide with the rules and values of the organisation.

Membership is no longer associated mostly with performance on stage but is for all who wish to join in any voluntary capacity to support AMP’s aim, vision, mission and charitable purpose. There is no charge, but Members are encouraged to become donors. There are as many volunteers supporting our activities off-stage as take part in performances on-stage.

**Key Volunteer Roles**

Stage Management/crew

Props and Set

Costumes

Prompt

Front of House

Tickets online

Tickets over the counter

Box Office

Hospitality

Programmes

Marketing Materials

Sponsorship

Grants

Community Fundraising

Social Media and Website

Theatre Bar

Scores and Librettos

Patrons and Friends

**Alloa Musical Players has the following Honorary officials:**

Honorary Presidents: Joyce Stalker, Margaret Cowell, Avril Hughes, Lynda Young and Kate Paterson

**Objectives and Activities**

AMP provides opportunities for local people to fulfil their potential, growing and learning through musical theatre, both as participants and as audience, and we share skills by working in partnership across our community. Our vision is of a friendly, inclusive community, both of place and of interest, where the performing arts and supporting crafts and technology support the wellbeing of our citizens.

**Purposes**

The organisation’s charitable purposes are the advancement of the arts, heritage, culture or science through the provision of recreational facilities, or the organisation of recreational activities with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended.

And in furtherance of the above purposes, we carry out the following activities:

* + provide a range of opportunities for local people to enjoy participation in musical
  + theatre and to develop their knowledge and skills at all levels
  + develop audience awareness and appreciation of community-based musical theatre
  + play a useful role as a community partner to other local organisations

In normal times, from September to February, we rehearse twice a week on Mondays and Wednesdays – with additional Sunday afternoon rehearsals in January and February. We then present our musical in Alloa Town Hall in late February or early March. In summer we sometimes rehearse a less ambitious performance for autumn performance, or, as this year, we run theatre workshops. Also, in summer we review our situation and if necessary, recruit new sessional professionals as Artistic, Dance or Musical Directors. Fundraising of all kinds continues across the year as well as social activities, and involvement in other organisations’ initiatives.

Throughout the year we also work to research and select future material for performance, taking suggestions from our members, and seeking Performing Rights for short-listed shows. We try to think two years ahead and ring the changes in style and vintage of musicals.

**Financial Review**

Our main source of income as planned is our sale of tickets for performances we give. We also work to secure grant income where and when appropriate. We secure sponsorship of tables at our Town Hall show and we recruit supporters and donors as Friends of AMP. Members continue to be encouraged to donate to their organisation as far as they are able. Performing members are required to contribute to the cost of hired music and costumes, and this can be done in instalments across the year.

Our Accounts for 2019 – 20 are posted on the OSCR website at <https://www.oscr.org.uk/about-charities/search-the-register/charity-details?number=47773>

**Reserves Policy**

At the close of our Financial Year, we held £10,317 cash in the bank representing around 7 times more than this years annual turnover. The Trustees’ policy is to work to retain a minimum of one quarter of annual turnover to meet commitments and cover any unexpected expenditure. The organisation has no staff and no long-term rental agreements. AMP is insured against the costs of unforeseen cancellation of performances, and sessional staff contracts have tapering arrangements should they need to be ended early.

**Plans for the Future**

In the coming financial year, 2021/22 we are still uncertain about how much of our usual activity we will be able to continue due to the risks (human and financial) presented by the COVID-19 virus.

|  |
| --- |
| **Declaration** |

**The trustees declare that they have approved the trustees’ report above.**

**Signed on behalf of the charity’s trustees**

|  |  |  |
| --- | --- | --- |
| **Signature(s)** | Lindsey Spowage |  |
| **Full name(s)** | Lindsey Spowage |  |
| **Position (e.g. Chair)** | Vice President |  |
| **Date** | 22nd August 2021 |  |

**Receipts and Payments Account For Alloa Musical Players for the Year ending 31/5/2021**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **2021**  ***£*** | **2021**  **£** | **2020**  **£** | **2020**  **£** |
| Opening Bank Balance - 1/6/20 |  | 8,670.44 |  | 1,633.74 |
| Opening cash balance |  | 2,331.41 |  | 1,588.78 |
| **Add Receipts** |  |  |  |  |
| Performance Subscriptions/Donations | 1,382.00 |  | 3,887.03 |  |
| Box Office Ticket Sales | - |  | 12,857.14 |  |
| Friends/Patrons | - |  | 375.00 |  |
| Sponsorships | - |  | 600.00 |  |
| Front of House Income | - |  | 2,351.00 |  |
| Bar receipts | - |  | 3,154.86 |  |
| Aftershow Party Tickets | - |  | - |  |
| Sweets | - |  | 194.00 |  |
| Grants | - |  | 7,000.00 |  |
| Advertising Income | - |  | 140.00 |  |
| Sale of Teas in Rehearsals | - |  | 315.01 |  |
| Lucky Number | - |  | 86.50 |  |
| Libs | - |  | 110.00 |  |
| Clothing Merchandise | - |  | 905.76 |  |
| Photos | 10.00 |  | 100.00 |  |
| Community Fundraising | 35.89 |  | 1,727.75 |  |
| Miscellaneous | - |  | - |  |
|  |  | 1,427.89 |  | 33,804.05 |
|  |  | 12,429.74 |  | 37,026.57 |
| **Less Payments** |  |  |  |  |
| Rehearsal Hall Hire | - |  | 1,204.00 |  |
| Town Hall Hire | 100.00 |  | 1,683.00 |  |
| Storage | 1,200.00 |  | 1,200.00 |  |
| Renumeration (Production Team) | - |  | 3,450.00 |  |
| Royalties | - |  | 2,280.00 |  |
| Insurance | 375.68 |  | 375.68 |  |
| Noda Membership | 163.00 |  | 117.00 |  |
| Marketing | - |  | 1,028.99 |  |
| Printing Programme | - |  | 505.00 |  |
| Postage and Stationery | - |  | 41.80 |  |
| Noda Fees for Service Awards | - |  | - |  |
| Bar Supplies | - |  | 887.42 |  |
| Sweets | - |  | 149.50 |  |
| Grants | - |  | 165.00 |  |
| Music | - |  | 891.99 |  |
| Ticket paper/printer ink | - |  | 27.99 |  |
| Photography fee | - |  | 100.00 |  |
| Costumes | - |  | 183.09 |  |
| Staging | - |  | 298.93 |  |
| Transport | - |  | - |  |
| Sound (& Lighting) | - |  | 5,573.80 |  |
| Clothing Merchindise | - |  | 955.20 |  |
| Miscellaneous | 273.79 |  | 16.00 |  |
| Orchestra Fees | - |  | 3,360.00 |  |
| Fundraising Costs | - |  | 1,530.33 |  |
| Thank You Gifts | - | 2,112.47 | - | 26,024.72 |
| **Closing Balance** |  | **10,317.27** |  | **11,001.85** |

|  |  |
| --- | --- |
| Cash Balance | 2,331.41 |
| Bank Balance - 31/5/21 | 7,985.86 |
|  | **10,317.27** |

**Notes to Accounts – for the year ended 31 May 2021**

1. **Basis of accounting**

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended)

1. **Nature and purpose of funds**

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the object of the charity. The trustees maintain a single unrestricted fund for the day-to-day running of the club.

Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes. The charity had a grant for energizer workshops to be held during the summer from The Gordon Fraser Trust and received grants from The National Lottery, Awards for All for support to run our 2020 production as well as a grant from the Foyle Foundation for support of revenue costs.

1. **Related party transactions**

The Groups insurance policy includes Trustee Indemnity Insurance for all its trustees. No other renumerations was paid to the trustees.

**Unrestricted Restricted Total**

**Funds Funds 2021**

Director renumerations 0 0 0

Musical Director renumerations 0 0 0

Stage Manager renumerations 0 0 0

Rehearsal Accompanist renumerations 0 0 0

0 0 0

1. **Grants received**

**Unrestricted Restricted Total**

**Funds Funds 2021**

None

1. **Miscellaneous accounts**

The miscellaneous payments include raffle books purchased.

1. **Reserves**

As can been seen our end of year figure we have reserves available after a year with very little expenses and is within our agreed reserves policy.

**A picture containing text

Description automatically generated**Leanne Cook

AMP Treasurer

**Contact information**

Website: [www.alloamusicalplayers.org](http://www.alloamusicalplayers.org) Email [info@alloamusicalplayers.org](mailto:info@alloamusicalplayers.org)

Our website holds a great deal of information about our Company including current news, a gallery of photographs, our historical timeline since 1952 and a secure Trustee area holding key documents.

Find us on Facebook Telephone: 07765 638687 (please leave a message)

A picture containing drawing

Description automatically generatedA drawing of a person

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Bank Details

Alloa Musical Players

Bank of Scotland

Account No. 00335686

A picture containing table

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Description automatically generatedSort Code 80-05-28

A close up of a logo

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