

BY-LAWS
For the Management of
LAST REST CEMETERY ASSOCIATION
www.lastrestcemetery.org
(Revised October 10, 2022)

ARTICLE I
MANAGEMENT

Last Rest Cemetery Association is a non-profit corporation organized and existing under the laws of the State of New Hampshire. It owns and operates Last Rest Cemetery in accordance with the laws of the State of New Hampshire. The governing body of Last Rest Cemetery Association shall be the Board of Directors.

ARTICLE II
BOARD OF DIRECTORS

The Board of Directors shall consist of nine (9) voting members. Five (5) voting members shall constitute a quorum. The directors shall adopt, and/or amend such By-Laws as necessary for the management of Last Rest Cemetery. The Directors have the authority to grant exceptions.

- Directors shall be elected by a majority vote of the Board of Directors.
- Any Director may be removed with or without cause at any time by a majority vote of the Board of Directors.
- Any Director may resign their seat by providing written notice to the Board of Directors.

ARTICLE III
OFFICERS

The officers of Last Rest Cemetery Association shall consist of a President, a Vice-President, and a Secretary/Treasurer. The term for each officer will be one (1) year.

- President: The President shall preside over quarterly and special meetings. The President will hold voting rights as a Director.
- Vice-President: The Vice-President shall preside in the absence of the President. The Vice-President will hold voting rights as a Director.
- Secretary/Treasurer: The Secretary/Treasurer shall maintain meeting minutes, maintain burial records, maintain financial records, and facilitate communications within the Board. The Secretary/Treasurer will not have voting rights.

ARTICLE IV
MEETINGS/ELECTIONS

Meetings of the Board of Directors shall be held on a quarterly basis. Quarterly meetings will take place in the months of January, April, July, and October. Special meetings and committee meetings will be held as needed. The quarterly meeting in April will be considered the Annual Meeting at which the election of officers will take place.

ARTICLE V
CONFLICT OF INTEREST

- No voting member will be compensated for work/duties performed for Last Rest Cemetery.
- No Director will vote on any matter in which he/she has a direct financial interest that will be affected by the outcome of the vote.

**ARTICLE VI
RECORDS**

- A copy of these By-Laws along with the Rules and Regulations and amendments thereof, shall be kept by Last Rest Cemetery Association.
- A map, showing the plan of the cemetery and its division into sections, as well as a master plan of each section, showing the division of such sections into lots with lot numbers shall be kept by Last Rest Cemetery Association.
- Section books in which is recorded each lot number, the name of the person(s) holding a license for burial for each lot, as well as information on persons buried in each lot will be maintained by Last Rest Cemetery Association.

**ARTICLE VII
AMENDMENTS**

The Board of Directors expressly reserve the right to adopt additional By-Laws, Rules & Regulations or to amend, alter or repeal any by-law, rule, regulation, article, section, paragraph or sentence in these documents at any time without notice.

**ARTICLE VIII
CONSENT MINUTES**

Format of Consent Minutes detailing the procedure for submitting vouchers to the Trustees of the Trust Funds of the Town of Merrimack, was adopted December 14, 1990 and is a part of these regulations.