Arc of Iowa Board meeting: - Ames Public Library

Present: Doug Cunningham, Delaine Peterson, Donna Bachman, Alice Philips, Susan Teas, and Paula Connolly.

Absent: Karen DeGroot, Tricia Crain.

Meeting called to order at 1:45 pm. Doug reported on profit/expenses of vending machines. The vending machines are currently generating Gross Revenue of $5,460 each month, providing $65,520.00 per year. Until the machines are paid off, the margins for profit are tight.

Doug will send letter to each chapter after Annual Progress Report is done to invite them to the annual meeting (within a month). The annual meeting will be held to share our progress, vote in new board members, and facilitate participation of chapters with the Arc of Iowa.

Meeting agenda:

1. Finish Annual Progress Report; determine date for Annual meeting
2. Discuss need for a part time person to do some office work, but mostly to be a presence during the Legislature sessions, and how to move that process forward.
3. Do a rough draft of letter to Chapters inviting them to annual meeting, sending dues information, and explain what their dues Achieves.

Item #2: Discussion - We would like to hire a legislative liaison. The group discussed what we would want the person to do:

1. Must be local, easy to access Capital
2. Must be able to work on own, without a lot of oversight
3. Must have knowledge of legislative workings and of legislators and how to contact.
4. Must have an interest in helping persons with advocacy
5. Would like someone who can do office work regarding the Arc website, sending letters to chapters, etc.
6. Very important: build a relationship with the members of individual chapters, and offer them information, etc.

Additional discussion on updating the Arc of Iowa website. Doug explained that the current website is very difficult to update or change. The current website domain costs $54/month.

Paula will contact Jewell Reynolds about possibility of being the part time person to work with chapter members to access information, contact legislators, etc.

Paula is also willing to contact Alex Arachevalta , a student at Grandview University, who is majoring in graphic design. She will ask him about revamping the Arc website.

If either person is interested in these positions, Doug will meet with them to discuss the proposals.

MOTION - Paula made a motion to move forward with contacting both Alex and Jewell about the positions discussed above. Delaine seconded the motion, and the vote carried.

Brief discussion held about how/what to pay these people. The Board suggested that Doug meet with these individuals to discuss the jobs and the ‘pay’. If the amount per hour goes above $25 for the person with the legislative job, Doug will re-connect with the Board.

Review of the draft of the Arc Progress Report was completed, along with discussion about Doug’s letter to the chapters inviting them to the annual meeting.

Annual Arc of Iowa meeting is scheduled for November 9, from 11:30-1:30 in the Dan Foss Room at the Ames Public Library.

Meeting adjourned at 3:35 PM.