

RM OF MOOSE CREEK NO. 33

Minutes of the regular meeting of the council of the RM of Moose Creek No. 33 which was held in the RM office, Alameda, SK on Wednesday January 13, 2010 at 8:00am.

PRESENT: Reeve: Murray Rossow Division 1: Scott Hewitt
Division 2: Reed Gibson Division 3: Ron Moncrief
Division 4: Phil Yanchycki Division 5: Jeffrey Humphries
Division 6: Marlowe Brown Administrator: Sentura Freitag
Assistant Administrator: Jen Hammermeister

CALL TO ORDER:

This meeting was called to order by the Reeve at 9:30 A.M.

MINUTES:

01/10 Motion Yanchycki that the minutes of the regular meeting of December 9, 2009 shall be adopted as read. **CARRIED**

STATEMENT OF RECEIPTS AND PAYMENTS:

02/10 Motion Humphries that the statement of receipts and payments for the month of December shall be approved, and that the cheques 1729-1762 in the amount of \$406,921.97 and online payments in the amount of \$28,507.07 for a total of \$435,429.04 shall be approved. **CARRIED**

OLD BUSINESS:

03/10 Motion Yanchycki that Betty Ann Rattray shall be paid on contract basis at \$50.00/hour as needed in 2010 and that the Administrator shall only call Betty Ann when absolutely necessary. **CARRIED**

The Assistant Administrator provided council with new monthly indemnity sheets. These sheets must be filled out at every council meeting so that the time can be more accurately tracked. Payment will be either quarterly or yearly.

Council reviewed meeting minutes for the paper, and no changes were made.

A new air compressor for the shop was discussed. It was decided that the foreman shall obtain quotes on single phase compressors at the next regular meeting of council.

The Administrator reminded council of the Division 1 bonspiel on January 29, 2010. Jeff and Marlowe shall put a team together.

The Administrator informed council that the MLDP modules being held on January 30, 2010 in Regina, will be a conflict with the Alameda 64 Rink Bonspiel. It was decided that no one shall be registered for these modules.

04/10 Motion Brown that Ron Moncrief shall be named as the RM Representative to sit on the ADD Board for the period January 13, 2010 until the first meeting of council after the general election in 2010. **CARRIED**

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05/10 Motion Hewitt that Bill Neuman shall be named as the RM Representative for APAS. **CARRIED**

06/10 Motion Humphries that costs of \$1002.00 shall be paid to GMS upon invoice for the Administrator's health care, and that one half of the cost shall be deducted from her pay over 26 pay periods. **CARRIED**

07/10 Motion Hewitt that two blue tooth units shall be purchased by the foreman provided that he stay within policy standards. **CARRIED**

The General Government Committee presented the Administrator's year end performance review, and the Transportation Service Committee presented the Foreman's year end performance review to council as a whole.

Council decided not to participate in the Provincial Toilet Replacement Rebate Program.

08/10 Motion Moncrief that Sentura Freitag shall be hired as Administrator, Returning Officer, Assessor, Treasurer for the year 2010 at an increase of 2.8% plus membership in RMAA in 2010. **CARRIED**

09/10 Motion Gibson that the foreman and outside employees shall receive the cost of living index for 2010 plus 1% as stated in resolution 20/08, and that upon completion of 2010 year end performance reviews wages shall be reviewed again for 2010 in the form of performance bonuses. **CARRIED**

10/10 Motion Humphries that the following memberships be paid:

- | | |
|---|----------------|
| 1. SARM | \$3441.78 |
| 2. RMAA | \$300.00 |
| 3. Federal Lobbyist | (Upon Invoice) |
| 4. SE Sask Rural Municipal Assoc. | (Upon Invoice) |
| 5. SE Transportation Planning Committee | (Upon Invoice) |
| 6. Sask. Parks and Recreation | (Upon Invoice) |
| 7. APAS | (Upon Invoice) |

CARRIED

11/10 Motion Gibson that the custom work rates shall remain as follows:

Grader/Operator	\$100.00/hour
Snow Blower/Operator	\$100.00/hour
Mower/Operator	\$80.00/hour
Loader/Operator	\$80.00/hour
Tractor/Operator	\$60.00/hour
Gravel Hauled	\$11.00/yd *
	\$8.50/yd (pit run)*
Gravel picked up	\$8.50/yd*

*A maximum of three loads of gravel per year at said costs shall be hauled to rate payers only. These rates will be available to the Town of Alameda, Viterro, and Norquay Auction Mart; **CARRIED**

Town of Frodo'sher

amr

- 12/10 Motion Moncrief that other fees and charges shall remain as follows:
 Water Well Keys \$40.00/year
 Garbage Tags \$1.75/tag
 Fax \$0.25/page
 Photocopy \$0.25/page
CARRIED
- 13/10 Motion Brown that bounty on gopher tails shall be \$0.25/tail for 2010.
CARRIED
- 14/10 Motion Gibson that Darren McNab shall be Contract Beaver Trapper and shall
 be paid \$25.00/tail as commissioned by a member of council. **CARRIED**
- 15/10 Motion Hewitt that the Norquay Auction Services – Alameda Barn shall be used
 as the pound for 2010. **CARRIED**
- 16/10 Motion Brown that Lloyd Medows shall be appointed s Pest Control Officer for
 the year 2010. **CARRIED**
- 17/10 Motion Moncrief that Les Buckmaster shall be appointed as Weed Inspector for
 the year 2010. **CARRIED**
- 18/10 Motion Gibson that the RM shall authorize Dwayne Batt to clean the roadway
 known as the old Boat Launch using a tractor and snow blower provided that he
 has suitable amber lighting and that the Administrator shall advise SARM to
 cover him under the RM liability. **CARRIED**
- 19/10 Motion Hewitt that \$573.00 of uncollected PST shall be written off as the
 Accounts Receivable program was not adding it to some of the invoices for
 gravel. **CARRIED**
- 20/10 Motion Moncrief that ½ of invoice # 2009-00089 in the amount of \$220.00 shall
 be written off as gravel received was not requested by the rate payer.
CARRIED
- 21/10 Motion Brown that a cheque in the amount of \$450.00 be issued to Sword
 Energy Inc. for the overpayment of Accounts Receivable in 2009.
CARRIED
- 22/10 Motion Humphries that invoice #2009-00002 in the amount of \$521.00 be
 written off as the amount is uncollectable. **CARRIED**

DELEGATIONS

- Kevin Lakeman of Brandt Tractor presented council with costs of both
 hydraulic and non-hydraulic snow blades. Council will defer the purchase of
 snow blades until the next meeting of council.
- 23/10 Motion Moncrief that hydraulic connections shall be put on the John Deer 870
 at a cost of \$3500.00 before the Grader is delivered to the Shop.
CARRIED

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The Administrator presented council with the purchasing policy and the tendering policy as a reminder of how purchasing and tendering must be done.

Bill Neuman presented a report of 2009 APAS events to council. He informed council that he will be attending the March Annual General Meeting in Regina, and will bring a report to the following meeting of council.

The Administrator presented council with legislation from the Occupational Health and Safety Act, 1996 regarding smoking and legislation from the Oil and Gas Conservation Regulations, 1985 regarding set back of wells from the road allowance.

24/10 Motion Moncrief that a new 600mm, 5m culvert shall be sold to Howard Sloan for the amount of cost + 10%. **CARRIED**

25/10 Motion Yanchycki that the following shall be paid to SARM:

- Bond for the Office = \$50.00
- Excess Liability = \$997.00
- Self Insurance = \$1,806.21
- Short Term Disability = \$6115.00
- Property Insurance = \$3,587.03

CARRIED

The Administrator will call SARM for recommendations on property insurance and to add the new shop and remove the Ford Tractor from the policy.

26/10 Motion Yanchycki that road construction for W of 22, 27, 34-06-01 W2 shall be tendered by invitation to Shaw Construction, Svein Bryeide Construction, and Day Construction with the following conditions:

3 miles reshaping and clay capping

- 12" of compacted clay is required
- 28' road top when completed with 4 to 1 side slopes
- Grader and packer shall be used at all times while clay is being laid
- Culverts to be replaced, if required (RM to supply the culverts)
- The traffic will be detoured during construction
- You will be allowed a six week work window (weather permitting)
- Supply a list of equipment
- Performance bond will be required upon tender being accepted
- Gravel will be hauled and spread by the RM

Sealed tender shall be accepted until 4:00 P.M., Tuesday, February 2, 2010.

The lowest or any tender not necessarily accepted and the Rural Municipality of Moose Creek No. 33 reserves the right to reject any or all tenders. Any tenders received shall be reviewed at the next meeting of council. **CARRIED**

Council discussed road construction South of 5, 6-04-01 W2 and South of 01-04-02 W2. This matter will be deferred until the next meeting of council.

27/10 Motion Yanchycki that the Tip Allocation shall be turned over to the Town of Alameda. **CARRIED**

Handwritten signature/initials

The Administrator informed council of SAMA annual meeting on April 21, 2010 in Saskatoon. No one will attend.

BYLAW 2010-01

A bylaw to license the excavation of gravel from gravel pits

- 28/10 Motion Gibson that this bylaw shall be introduced and read a first time. **CARRIED**
- 29/10 Motion Brown that this bylaw shall be read a second time. **CARRIED**
- 30/10 Motion Yanchycki that this bylaw shall be given three readings at this meeting. **CARRIED**
- 31/10 Motion Humphries that this bylaw shall be read a third time and signed and sealed by the Reeve and Administrator. **CARRIED**

The Administrator informed council of outsource seismic notification of seismic activity in TWP 04 RNG 01-02.

OIL BUSINESS

- 32/10 Motion Gibson that Telmon Communications Inc shall have consent to build a well site and access road at LSD 16-13-04-02 W2 **CARRIED**
- 33/10 Motion Gibson that Telmon Communications shall have approval to be in proximity and construct/drill a wellsite at SE 23-04-02 W2. **CARRIED**
- 34/10 Motion Moncrief that Telmon Communications Inc. shall have approval to be in proximity and to drill/construct a wellsite on SE 30-04-03 W2. **CARRIED**
- 35/10 Motion Gibson that Petroland Services Ltd. shall have approval to drill/construct a wellsite and access road on 5-7-4-2 W2 and 5-7-7-2 W2. **CARRIED**

The Administrator informed council of Telmon Communications Inc. intent to acquire surface leases on NW 13-04-02 W2; SE 24-04-02 W2; SE 23-04-02 W2; SW 24-04-02 W2.

- 36/10 Motion Gibson that cheque #602 be canceled and reissued as the vendor lost it. The Administrator shall contact Prairie Pride Credit Union to obtain costs in doing so and apply those costs to the vendor. **CARRIED**

ACCOUNTS PAYABLE:

- 37/10 Motion Humphries that the accounts as submitted be paid. **CARRIED**

The Fire Chief's Convention was discussed by council. There is an opportunity for Green Acres to take the new fire truck to this convention. If council approves this matter, Green Acres will send the RM a replacement truck for this time period. This matter will be deferred until the March regular meeting of council.

Purchasing a Jaws of Life was also discussed. Fire Board Representative, Marlowe Brown has researched the costs in doing so, and has averaged it to be around \$28,000.00 which will include training for 15 fire department members. This matter will be deferred until the next meeting of council and a quote shall be obtained by Marlowe Brown.

CHB SA

CORRESPONDENCE:

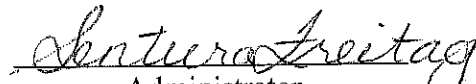
1. SARM – possibility of cost sharing a municipal planner for regional planning purposes
2. Thank you letter from the Town of Alameda
3. Letter from the Town of Oxbow – doctor recruitment meeting
4. Letter from Ray Orb – Seeking election for the position of Vice-President
5. Letter from Jim Hallick – Not seeking re-election in 2010
6. Email from Murray Johnson – re: road construction

38/10 Motion Humphries that Reed Gibson and Murray Rossow shall be named as the RM Representative to sit on the Doctor Recruitment Board in Oxbow for the period January 13, 2010 until the first meeting of council after the general election in 2010. **CARRIED**

39/10 Motion Hewitt that the correspondence having been read shall be filed. **CARRIED**

40/10 Motion Moncrief that this meeting shall adjourn. **CARRIED**


Reeve


Administrator

WAIVER OF NOTICE FOR
TIME OF THIS MEETING

January 13, 2009

9:30am

REEVE

Murray Rossow

DIVISION 1

Scott [Signature]

DIVISION 2

Reed [Signature]

DIVISION 3

Ron Moncrief

DIVISION 4

[Signature]

DIVISION 5

[Signature]

DIVISION 6

Marlowe [Signature]