

**RM OF MOOSE CREEK NO. 33**

Minutes of the regular meeting of the Council of the R.M. of Moose Creek No. 33 which was held in the RM office, Alameda, SK on Wednesday, January 11, 2017 at 8:00am.

**PRESENT:** Howard Sloan, Jeremy Nielsen, Kim Dietze, Phil Yanchycki, Jeff Humphries, Kelvin Luedtke  
Administrator Sentura Freitag, Assistant Administrator Michelle Needham

**ABSENT:** Reed Gibson

**CALL TO ORDER:**

This meeting was called to order by the Reeve at 8:10A.M.

**BOND:** The Administrator presented the Bond for the office, the insurance policies and the Short Term Disability Policy to Council. A copy of each will be filed.

**FOREMAN UPDATE: 8:15am-8:50am**

- Bus routes have been received from SE Cornerstone School Division #209; grading was discussed
- Ridging was discussed

*Credit card Foreman* **02/17 Nielsen:**  
That the RM shall obtain a Mastercard from the Prairie Pride Credit Union for Foreman Kirk Brooks with a \$1,000.00 credit limit. **CARRIED**

*Flowers* **03/17 Luedtke:**  
That the RM shall purchase a bouquet of flowers for Lynne Hewitt thanking her for supporting Scott Hewitt's 8 years as RM councillor. **CARRIED**

*Minutes* **04/17 Humphries:**  
That the minutes of the regular meeting of December 12, 2016 shall be adopted as read. **CARRIED**

*Minutes* **05/17 Yanchycki:**  
That the minutes of the special meeting of January 5, 2017 shall be adopted as read. **CARRIED**

*December Statement* **06/17 Humphries:**  
That the detailed financial report for the month of December shall be approved as read, as attached. **CARRIED**

**DELEGATE: 9:15-9:30am Dean Copeland, General Manager, Prairie Pride Credit Union**  
presented GIC interest rates; Bylaw to be brought to February meeting

*Accrual Acct Payable* **07/17 Yanchycki:**  
That the following 2016 accrual accounts as submitted shall be paid:

- Alameda Co-op \$270.30
- John Deere (Upon Invoice)
- SaskTel \$1,106.67
- Girard Bulk \$9,263.42
- CU Mastercard \$6,699.41
- Loraas Disposal \$233.14
- Oxbow Tire \$1,540.59
- SeaHawk \$2,024.40

- Aecom \$6,920.25
  - Elavon \$360.18
- CARRIED**

*Elavon*      **08/17 Dietze:**  
That the RM shall acknowledge Elavon's fee of \$360.18 for a Mastercard transaction used for payment instead of debit payment in error.      **CARRIED**

**DELEGATE:** 9:50-10:00 Steven Krieger requested permission to blow snow for Spectrum Resources (approved).

*Accounts Payable*      **09/17 Humphries:**  
That the 2017 accounts as submitted shall be paid.      **CARRIED**

**OLD BUSINESS:**

*Choose Life Ministry*      **10/17 Nielsen:**  
That the RM shall donate \$300.00 to Choose Life Ministry, Glen Ewen, SK.      **CARRIED**

*Office Cleaner*      **11/17 Dietze:**  
That the RM shall hire Lacey Stewert as contract office cleaner for 2017 at \$25.00 per hour.      **CARRIED**

**COUNCILLOR DIETZE left the meeting for personal reasons at 10:10am**

*Engineering Tenders*      **12/17 Nielsen:**  
That the RM shall invite tenders for engineering services (to prepare engineered plans and prepare tender package for road lying West of sections 17, 20-05-03 W2M; no supervision of works required) with a closing date of February 7<sup>th</sup> at 4:00pm; and furthermore that RM Tender Policy shall apply.      **CARRIED**

*Packer Tender*      **13/17 Yanchycki:**  
That the RM shall tender for a new Pull Behind Sheep Foot Packer/Compaction Roller by advertising on SaskTenders with a closing date of February 7<sup>th</sup> at 4:00pm; and furthermore that RM Tender Policy shall apply.      **CARRIED**

*Grader Tender*      **14/17 Humphries:**  
That the RM shall tender for a new motor grader with price of left hand wing to be stated separately and trade in of 2011 JD 870 GP Motor Grader with or without wing by advertising on SaskTenders with a closing date of February 7 at 4:00pm; and furthermore that RM Tender Policy shall apply.      **CARRIED**

*Gravel crush Tender*      **15/17 Humphries:**  
That the RM shall tender gravel crushing up to 60,000 cubic yards of three quarter inch road gravel and up to 5,000 cubic yards of three inch gravel at SW 25-06-02 W2M by advertising on SaskTenders with a closing date of February 7<sup>th</sup> at 4:00pm; and furthermore that RM Tender Policy shall apply.      **CARRIED**

**Phone conference with Mike Chamney to discuss gravel purchase and crushing 10:25-10:35am**

**OIL APPROVALS:**

*Oil Approvals* 16/17 Yanchycki:

That the RM shall accept the oil approvals as attached.

**CARRIED**

**Foreman Kirk Brooks joined the meeting at 11:00am**

**Town of Alameda Councillor Jennifer Cobham joined the meeting at 11:05am**

**Town Administrator Lynne Hewitt joined the meeting at 11:10am**

Various locations for the new RM shop project was discussed

**CUSTOM WORK RATES:**

*Custom Rates* 17/17 Nielsen:

That custom work rates shall remain as follows:

Grader/Operator	\$125.00/hour
Grader with blade/Operator	175.00/hour
Mower/Operator	100.00/hour
Loader/Operator	100.00/hour
Tractor/Operator	80.00/hour

*Gravel Rates* That gravel rates (hailed only) shall be set as follows:

Gravel Hauled	16.00/yd*
	12.00/yd (pit run)*

\*A maximum of three loads of gravel per year at said costs shall be hauled to rate payers only.  
These rates will be available to the Town of Alameda and Chopper K Auction Services.

**CARRIED**

**The meeting broke for lunch 12:15-12:50pm**

*Water tokens* 18/17 Nielsen:

That fees/charges shall be:

Water Well Keys/token	\$40.00/year
Commercial tokens	\$100.00/year
Fax/Photocopy	\$1.00/page

**CARRIED**

*Gopher tails* 19/17 Yanchycki:

That bounty on gopher tails shall remain at \$0.30 per tail.

**CARRIED**

*Beaver* 20/17 Luedtke:

*Trapper* That Mark Wenner shall be appointed Contract Beaver Trapper and shall be paid \$50.00 per tail as commissioned by a member of council.

**CARRIED**

**ADMINISTRATOR'S REPORT:**

*Admin* 21/17 Yanchycki:

*Report* That the RM shall accept the Administrator's Report as presented.

**CARRIED**

*Pound* 22/17 Nielsen:

That Chopper K shall be appointed as pound for the year 2017.

**CARRIED**

*PCO* 23/17 Yanchycki:

That Terry Barnes shall be appointed as Pest Control Officer for the year 2017.

**CARRIED**



*Weed Inspector*      **24/17 Sloan:**  
That Councillor Phil Yanchycki shall be appointed Interim Weed Inspector for the year 2017. **CARRIED**

*Solicitor*      **25/17 Luedtke:**  
That John Billesberger, Billesberger Law Firm, 1017-3<sup>rd</sup> Street, Estevan, SK S4A 0R4 shall be appointed as solicitor for the year 2017. **CARRIED**

*Auditor* **26/17 Humphries:**  
That the RM shall appoint Cogent Business Consulting of Weyburn, SK as auditor for 2017. **CARRIED**

*CAO*      **27/17 Sloan:**  
That Sentura Freitag shall be hired as Chief Administrative Officer, Returning Officer, Assessor, Treasurer for the year 2017 with a salary increase of 5%, \$77,148.69 plus membership in the RMAA. **CARRIED**

**NEW BUSINESS:**

*Grant*      **28/17 Nielsen:**  
That the RM shall apply for CWWF Infrastructure Funding for 3 miles south of sections 03, 02, 01-04-01 W2M. **CARRIED**

*Grant*      **29/17 Yanchycki:**  
That the RM shall apply for CWWF Infrastructure Funding for 3 miles west of sections 22, 27, 34-06-02 W2M. **CARRIED**

*Sask Lotteries*      **30/17 Sloan:**  
That the Saskatchewan Lotteries TIP Allocation shall be turned over to the Town of Alameda. **CARRIED**

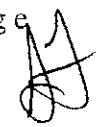
*SAMA*      **31/17 Nielsen:**  
That the RM shall pay SAMA's estimated invoice of \$15,877.00 (3% increase) when received. **CARRIED**

*G.Krismer & Assoc*      **32/16 Yanchycki:**  
That the RM shall appoint Gord Krismer & Associates as Development Appeals Board and Assessment Appeals Board and furthermore pay retainer of \$150.00 plus GST. **CARRIED**

*EI rate*      **33/17 Humphries:**  
That the RM shall acknowledge 2017 reduced EI rate of 1.183. **CARRIED**

*Labour Workshop*      **34/17 Yanchycki:**  
That the Administrator, Assistant Administrator and Foreman shall attend the RM of Enniskillen's employment standards workshop in Oxbow on March 1<sup>st</sup> at a cost of \$20.00 per person. **CARRIED**

*Emergency Training*      **35/17 Yanchycki:**  
That the Administrator and Foreman shall attend the Emergency Management Training at Estevan on January 18<sup>th</sup> and 19<sup>th</sup> (no cost). **CARRIED**



Councillor Nielsen left the meeting at 1:15pm

**Spartan 36/17 Humphries:**

**Invoices** That the RM shall cancel invoices 104-2016, 111-2016 and 131-2016 as per Spartan's request for 3 cancelled Drilling Licenses. **CARRIED**

**MLDP 37/17 Humphries:**

That the Assistant Administrator shall attend MLDP module Community and Land Use Planning at a cost of \$135.00 plus GST on March 13<sup>th</sup> at Saskatoon. **CARRIED**

**SARM 38/16 Yanchycki:**

That the RM shall pay the following 2017 SARM accounts:

- Membership \$3,321.79 plus \$166.09 GST
- Bond for Office \$100.00
- Self Insurance \$2,054.46
- Short term Disability \$9,675.60
- Property Insurance \$9,990.82.
- Optional Life Insurance (Freitag) \$864.00
- Optional Life Insurance (McNabb) \$66.00

**CARRIED**

**Memberships 39/17 Luedtke:**

That the RM shall pay the following 2017 memberships:

- RMAA \$400.00
- APAS 12,464.90
- SETPC 600.00
- Sask Parks and Recreation (upon invoice)
- Redcoat Waste 30,295.68 (upon invoice)
- Agriculture in the Classroom (Upon Invoice)
- SE Regional Library 4,054.80
- Saskatchewan SPCA (upon invoice)

The RM shall not renew memberships to the Hudson Bay Route Assoc. and FCM.

**CARRIED**

**CORRESPONDENCE:**

- SARM:
  - SARM membership
  - 2017 legal and community planning fees
  - Deadline for submitting resolutions for 2017 SARM Annual Convention is Friday, Feb 13<sup>th</sup>
  - Crime Reduction Committee consultations
  - SARM/SE College Municipal Management Essentials training
  - Changes to Temporary Foreign Worker Program
  - Letter from Roy Orb – running for re-election of President of SARM
  - Letter from Carmen Sterling – running for re-election of Vice President of SARM
- Ministry of Government Relations – percentages for 2017 revaluation
- APAS – 2017 membership fees remain at 6 cents per acre or one-half mill of the agricultural assessment (whichever is lower)
- SETPC report and membership invoice
- Municipal Hail remuneration \$2,252.68 (\$31.00 for every thousand parcel acres)



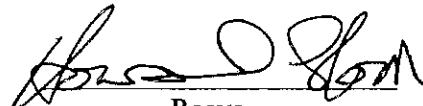
- Letter from RM of Enniskillen No. 3 challenging surrounding RMs to match \$1,000.00 donation to 4-H
- FCM request for membership \$154.09 plus GST (cancelled in 2014)
- Hudson Bay Route Assn request for membership \$300.00 (cancelled in 2014)

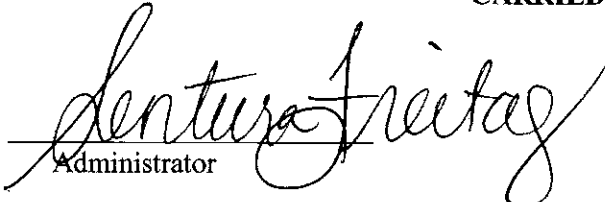
*Corresp.*      **40/17 Luedtke:**  
That the correspondence having been read shall be filed.      **CARRIED**

*Policy*      **41/17 Humphries:**  
That the RM shall add the following to the policy manual: that as the Munisoft Receipting program no longer allows the change of penalty date for taxes received, it must be done manually to remove the penalty of taxes received.      **CARRIED**

*Special Meeting*      **42/17 Humphries:**  
That the RM shall hold a special meeting on January 19<sup>th</sup> at 8:00pm to discuss the new shop project.      **CARRIED**

*Adjourn 2:00pm*      **43/17 Yanchycki:**  
That this meeting shall adjourn.      **CARRIED**

  
\_\_\_\_\_  
Reeve

  
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Administrator