

Village of Lily Lake

Approved Minutes of the Regular Meeting of the Board of Trustees
Monday, March 25, 2019

Call to Order

President Overstreet called the Board of Trustees meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Roll Call

Present – President Rick Overstreet, Trustee Pam Conn, Trustee Mary Damisch, Trustee Tim Dell, Trustee Chris Vaughn, and Trustee Craig Walsh

Absent – Trustee Janet Marlovits

Also Present – Jesse Heffernan (Village Clerk), Alex McTavish (Village Attorney), Steve Zahn (Village Plan Commission Chair), Lisa Engberg (Village Treasurer)

Public Present – Mr. & Mrs. Pollak, George Theros, Jaret Hedlund, Mae Strobel, Mary Wokas, Charles Domagalski, Jim Fleming, Mike Florian, Hillary Joy and Samantha, Sue Mydlaen, Mike Carlson

Adoption of the Agenda

Motion by Pam Conn, seconded by Tim Dell to adopt the March 25, 2019 Agenda as presented. *Voice vote, motion passed unanimously.*

Approval of the February 25, 2019 Regular Board Meeting Minutes.

Motion by Chris Vaughn, seconded by Mary Damisch to accept the minutes of the February 25, 2019 Regular Board Meeting as presented. *Voice vote, motion passed unanimously.*

Guests and Public Comment

Guests introduces themselves; some offered no comment.

Hillary Joy with daughter Samantha, here regarding business across the street from the Village Hall as it relates to item 7 on the agenda. Jim Fleming handed out photos of possible violations in a yard off of Hanson Rd. Temporary structures and fencing causing questions; Mr. Fleming asked if these items will be targeted in the proposed Temporary Structure Ordinance. Mr. Zahn said those items will be among the items addressed in the proposed ordinance. Mr. Fleming asked for a finalization date of the proposed ordinance. Within the next 2 months there should be an ordinance approved.

Mary Wokas representing the SSVI HOA asked for cooperation from the Village in issuing citations or warning letters to those who violate the grass/noxious weed regulations. Clerk reported to have issued warning letters last year to violators and will continue to work with the HOA in issuing warning letters/citations once there is a violation this season. Clerk asked Ms. Wokas to report violators throughout the summer months. Mary informed the Board about 2 new construction homes in SSVI whose contractors piled rock onto the road temporarily blocking traffic one afternoon. Mary asked that a citation be sent for any damage to the road. President Overstreet investigated that evening after receiving a complaint and the gravel was removed before he arrived. He informed Mary Wokas that the roads are evaluated after the job is near complete and if the builder will not address damages, road bonds are used to repair the road. Charles Domagalski added comment about the use of machinery in a rough manner on the roads. Charles is concerned about silt fencing and road damage. The Village will remain diligent on road inspections and will remind the builders to install the silt fencing asap. George Theros asked for details regarding Item #10 on agenda, Drainage Work at 44W709 IC Trail. He was unable to attend the Public Works Committee meeting and wants to make sure the improvements will encompass the neighbors ditch as well 44W675 IC Trail (Mr. Hedlund).

Ordinance 2019-01 Amend the Village Code – Minor Subdivision

Motion by Craig Walsh, seconded by Mary Damisch to approve Ordinance 2019-01. Attorney McTavish explained the definition of Minor Subdivision and how this amendment allows for smaller areas to subdivide without the extensive requirements of a larger subdivision. *Roll Call vote, motion passed unanimously.*

Ordinance 2019-02 Adopting a Map Amendment and Variations from the Zoning Ordinance at 5N097 Wooley Rd

Motion by Pam Conn, seconded by Tim Dell to approve Ordinance 2019-02. President Overstreet reviewed the Public Hearing regarding this matter on March 22, 2019. Attending were Hearing Officer Attorney McTavish, President Overstreet, Mrs. Strobel, Mr. Sennett and

Village of Lily Lake

Approved Minutes of the Regular Meeting of the Board of Trustees
Monday, March 25, 2019

John Thornhill. Attorney McTavish reviewed the application and clarified there will be no division of parcel currently, but proposing a dual zoning on one parcel. Sennett is proposing the house location to have R2 zone (just over 12500 sq ft) while the remaining location to remain B1 zone. If Mr. Sennett finds a buyer, he could sell off the B1 portion of parcel. There are many variations addressing the non-conforming existing improvements on both locations. Any new changes or improvements must go through the permit process and meet current regulations. President Overstreet stated Mr. Sennett would like to sell off the B1 side while keeping the house. Clerk asked if there would need to be a subdivision at that time of sale. Attorney explained the Plat Act may offer an exception to this property needing further Village approval of a subdivision if the sale qualifies. The parcels should be issued separate parcel numbers and have separate legal descriptions. *Roll Call vote, motion passed unanimously.*

Resolution 2019-06 Accepting Active Excavating and Wrecking Proposal for Drainage Work at 5N675 Cochise Dr

Motion by Mary Damisch, seconded by Chris Vaughn to approve Resolution 2019-06. President Overstreet asked Active Excavating-Karl Pollak- to speak on behalf of Public Works and explain briefly the proposal. Work done will improve the ditch and drainage at this location, corner entrance at IC Trail and Cochise Dr. *Roll Call vote, motion passed unanimously.*

Resolution 2019-07 Accepting Active Excavating and Wrecking Proposal for Drainage Work at 44W709 IC Trail.

Motion by Chris Vaughn, seconded by Pam Conn to approve Resolution 2019-07. President Overstreet asked Active Excavating-Karl Pollak- to explain briefly the proposal. Karl showed photos of area during higher water times showing extreme flooding and explained the project. Karl emphasized the ditches will be steeper to accommodate the water and stay within the ROW. *Roll Call vote, motion passed unanimously.*

Resolution 2019-08 Accepting Quick Cut Lawn Proposal for Fertilizer Service

Motion by Pam Conn, seconded by Tim Dell to approve Resolution 2019-08. President Overstreet explained time is now to apply weed and feed to control the weeds at Village Community Hall area. Conn asked if the amount was same as last year – Clerk answered it was. *Roll Call vote, motion passed unanimously.*

Resolution 2019-09 Accepting Campton Township Highway Department Proposal for Tree Removal and Clean-up

Motion by Tim Dell, seconded by Pam Conn to approve Resolution 2019-09. President Overstreet explained this proposal is for spring clean-up and removal of trees and debris from the winter within Village ROW. *Roll Call vote, motion passed unanimously.*

Resolution 2019-10 Granting License to Mow the 5 Acre Village Field

Motion by Chris Vaughn, seconded by Craig Walsh to approve Resolution 2019-10. President Overstreet explained that there is no bidding process mowing the field and the Village does not charge rent, so flipping a coin is fast and easy. Both parties have insurance and both are qualified. Trustee Conn asked about a rotating schedule for mowing. President Overstreet said if there continues to be multiple interested parties, the Village will investigate a different process for awarding the license. President Overstreet appointed Tails to Mr. Tim Metz, Heads to Joe Miller. Trustee Damisch flipped the quarter and Heads won. License granted to Joe Miller to mow the 5-acre field for the 2019 season. Clerk Heffernan will inform both parties of the outcome. *Roll Call vote, motion passed unanimously.*

Approve Monthly Bills

Motion by Tim Dell, seconded by Pam Conn to approve the Monthly Bills for February-March 2019. *Roll Call vote, motion passed unanimously.*

Old Business

Trustee Conn asked if any clarification was needed within policies for hiring or firing employees. Attorney McTavish stated that Board approval is needed for hiring and termination.

Village of Lily Lake

Approved Minutes of the Regular Meeting of the Board of Trustees
Monday, March 25, 2019

New Business

None

Adjournment

Motion by Tim Dell, seconded by Craig Walsh to adjourn at 7:37p.m. *Voice vote, motion passed unanimously.*

Respectfully submitted by Jesse Heffernan, Village Clerk