

RIVENHALL PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4TH JANUARY 2010.

Present: Cllrs. Abbott, Bills, Prime, Salmon, Brailey and Wright.

In the Chair: Cllr. Abbott.

Also present: Parish Clerk and one member of the public.

262. Apologies for Absence.

An apology was received from Cllr. Clark

263. Declarations of Interest relating to Agenda items.

Cllr. Prime expressed a Personal Interest in items 266(ix) and (xi); Cllr. Bills expressed a Personal Interest in item 266(ii) and Cllr. Abbott expressed a Personal Interest in item 267 (09/01366/OUT).

264. To approve and sign the Minutes of the meeting held on 1st December 2009.

The Minutes were **unanimously approved** and signed by the Chairman.

265. Public Forum for 10 minutes.

No matters were brought to Members' attention.

266. Matters for Discussion.

- i. The cost for including adverts on the Parish Council website.
This matter was deferred until the next meeting on 2nd February.
- ii. To discuss concern expressed regarding the future of the Village Shop.
It was **agreed** that the Clerk write to BDC enquiring as to their long term intentions for the village shop, both as a business and the property in general.
- iii. To discuss arrangements for the Annual Parish Assembly.
It was **agreed** that the Annual Report be produced in the same format as the previous year and that the same representatives be invited to attend the APA on 20th April.
- iv. Possible tree and shrubbery planting at the recycling site.
Proposed by Cllr. Prime, seconded by Cllr. Salmon and agreed unanimously that trees and hedging be purchased and planted around the recycling site in Oak Road at the estimated cost of £100 to £150 and that a site meeting be arranged for Members to agree the exact planting locations.
The Chairman will request BDC to empty the recycling bins and the Clerk will request that BDC provide a larger general rubbish bin, with a lid, adjacent to the bottle bank.
- v. Possible purchase of tree guards.
The Chairman agreed to contact Witham Town Council for a possible supply of tree guards from their existing stock.
- vi. Possible future purchase of a teenagers meeting shelter.
The Clerk will ask BDC if there was any interest expressed regarding such a shelter when the questionnaires regarding the Albert Moss Play Equipment were returned from local residents.
Cllr. Prime will draft an item for inclusion in the PC's Annual Report.
- vii. Signage etc at the 4x4 garage on the A12.
The Clerk will write to BDC regarding the non-compliance with planning conditions for this site, in particular regarding the advertising signs, floodlighting and the extension onto the former Little Chef site.

- viii. Maintenance required within the Parish, including Rivenhall End Playing Field.
The Clerk will request Mr. Walsh to cut back the brambles etc around the perimeter of the Playing Field and to reinstate the rabbit excavations around the goal posts; ECC will be requested once again to lop the overhanging Willow tree branches along the public footpath by the stream.
The Clerk will also request that ECC cut back the growth along public footpath 59 near Hoo Hall Cottages.
- ix. Village Hall Boiler Programmer future action re possible replacement.
It was reported to Members that the RPPFA was still investigating the possible installation of an override switch for the existing programmer and will communicate again with the PC in due course. It was further reported that the RPPFA are endeavouring to arrange a meeting with BDC regarding the lease and future management of the Village Hall.
It was **agreed** that the RPPFA could request that Mr. Walsh undertake minor maintenance work on their behalf, funded by the PC.
- x. Training Courses:
27th January: Councillor Training Day 1
There were no requests to attend this course.
11th February: "Roles & Responsibilities"
There were no requests to attend this course.
12th February: "Audit & Risk Assessment"
Cllr. Wright indicated his desire to attend this course.
10th March: Councillor Training Day 2
Cllr. Bills, Salmon and Brailey indicated their desire to attend this course.
The Clerk will make the necessary arrangements with EALC.
- xi. Damage to Christmas Tree lights.
The Christmas Tree lights were damaged on 12th December. Cllr Bills spoke with PC Hallworth who indicated that the police require written confirmation of the damage from the owners of the lights, namely the Millennium Committee.
The Clerk will write to the Chairman of the Millennium Committee, Mr. R. Turner, requesting that he provide PC Hallworth with this information.

267. Planning Matters:

Applications:

09/01366/OUT: Park Gate Farm - Redevelopment of agricultural buildings etc.

It was **unanimously agreed** to recommend refusal of this application for the following reasons:

That it constituted a major over development within the countryside;

That it was a totally new development for domestic dwellings and not a conversion of existing farm buildings;

There was no safe pedestrian access to the site from either Rivenhall or Silver End.

Request for support from Gt. Braxted PC re Travellers site in Lea Lane, Gt. Braxted.

It was agreed that although the PC sympathise with Gt. Braxted PC, in this instance it was outside the remit of Rivenhall PC to get further involved.

Planning Results:

There were no planning results reported at this meeting.

Ongoing Planning Matters.i. Local development Framework.

The Chairman reported that there was a BDC panel meeting on 6th January where the agenda included a timetable for the following:

Core Strategy Development Plan Documents.

Development Management Development Plan Documents.

Site Specific Allocations Development Plan Documents.

It was agreed that the PC take a leading co-ordinating role for representations to the BDC consultation documents, which would be produced in a few week's time.

The Clerk will contact Witham Town Council informing them that the PC will be distributing leaflets to those PC residents in the area and requesting that WTC to the same for their local residents; also asking whether WTC are aware of any local residents' groups in that area which could be approached to work with Rivenhall PC regarding this important matter.

Proposed by Cllr. Prime, seconded by Cllr. Wright and unanimously agreed that Standing Orders be suspended so that matters still outstanding on the agenda can be dealt with beyond 22.00 hours.

ii. Rivenhall Airfield.

There was nothing further to report relative to this matter.

iii. New Rickstones Academy.

There was nothing further to report relative to this matter.

iv. ECC Minerals & Waste Development Framework.

There was nothing further to report relative to this matter.

268. Correspondence to hand since the date of the Agenda.

There were no items of correspondence reported to Members.

269. Finance Matters:To agree accounts for payment.

Proposed by Cllr. Prime, seconded by Cllr. Wright and unanimously agreed that the following accounts be paid; cheques were then drawn accordingly.

669	Mrs. J. Turner (Millennium Cttee.)	£180.00	Village Christmas Tree
670	E.A.L.C.	£192.00	Cllr. Training 26/11/09
671	K. P. Taylor	£307.18	Salary/expenses (Dec)
672	A. Walsh	£117.98	General maintenance (Dec)
673	RPFA	£10.00	Hire of Hall

The Chairman formally signed the PC Precept form for 2010/2011, which the Clerk will forward to BDC.

The Clerk produced a copy of the Bank Reconciliation Statement at 31st December 2009 for each Member.

270. Information exchange and items for the next Agenda.

- Private allotments near Hoo Hall Cottages have plastic sheeting on site.
- Chairman to remind BDC of the basketball equipment reinstatement.
- The Clerk will contact Messrs. Atkins re the A12 junction report.
- Reduction of BDC Community Wardens by 50% has not yet been finally agreed.
- Request for a salt supply at the Village Hall and The Henry Dixon Hall - **Next Agenda.**

- Rickstones Road allotments up for auction in February.
- Christmas Tree removal on Saturday 9th, the Millennium Cttee. On 11th and the RPFA AGM on 19th January.
- Parking on grassed area in St. Mary's Road.

271. Dates of future meetings.

Tuesday 2nd February in Rivenhall Village Hall and Tuesday 2nd March in The Henry Dixon Hall commencing at 20.00 hours.

Items for the February Agenda to the Clerk by 22nd January at the latest.

272. Closure.

The Chairman closed the meeting at 22.05 hours.

Signed: Date:

CHAIRMAN