

**RIVENHALL PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 3RD JANUARY 2012.**

Present: Cllrs. Abbott, Bills, Brailey, Wright, Prime and Clark.

In the Chair: Cllr. Abbott.

Also present: Parish Clerk and 4 members of the public.

549.. To receive any apologies for absence.

An apology for absence was received from Cllr. Salmon who was unwell and from P.C. Simon Hull.

550.. Declarations of Interest relating to Agenda items.

There were no Declarations made relevant to this meeting.

551.. To approve and sign the Minutes of the meeting held on 6th December 2011.

The Minutes were **unanimously approved** and then signed by the Chairman.

552.. Public Forum for 10 minutes.

The following matters were brought to the attention of Members:

The Polish Camp Site included in the BDC Allocations Development Plan Document
- see further under Minute 554 below.

553.. Matters for Discussion.

i. Play Area, Henry Dixon Road.

A reply has been received from Mr. Brice to the initial letter sent by the Clerk regarding the Council's proposals for the future use of this land and the extension of the lease. Mr. Brice has indicated that he is not in favour of the Council's proposals and would not agree to a lease of longer than three years. The Clerk, at the request of the Chairman, has written to Mr. Brice offering to meet him on site to further discuss the Council's proposals, his reply is awaited.

ii. Further details regarding the Annual Parish Assembly.

The Clerk has made arrangements for the Annual Parish Assembly to precede the Annual Parish Council Meeting on 1st May 2012. The A.P.A to commence at 19.00 and the A.P.C.M. to follow at 20.00 as usual.

The Clerk has commenced work on the Council's Annual Report for the year ending 31st March 2012; Members' contributions are required as follows:

Chairman's Report:	Cllr Abbott
Planning Report:	Cllr. Abbott
Highways Report:	Cllr. Abbott
Maintenance Report:	Cllr. Clark
Footpath Report:	Cllr. Brailey
P.C. 'Surgeries':	Cllr. Bills
Winter Care:	Cllr. Bills
Website:	Stephanie Bills - Website Manager

This information will be required no later than the April meeting.

Community Information: To be requested from contributors by the Clerk. When complete 20 copies will be available at the APA together with a copy on the PC website and for the RPPA to include a copy in their Village Welcome Pack for new residents.

iii. Braintree District Local Highways Panel.

(a) Weight restriction Oak Road.

ECC Highways indicate they are "...happy to continue to work with the PC on this scheme, but the next step...is to get a Design Brief to the Design & Consultancy Team.." Following this the scheme will also require consultation with the Highways Agency.

- The Chairman reported having met with Members of Kelvedon PC who provisionally agreed to the RPC proposals.
- (b) Parking restrictions Church Road.
Confirmation is still awaited as to who has responsibility for this scheme, either ECC or the North Essex Parking Partnership.
- (c) One-way traffic at Railway Bridge.
This scheme has still to be considered for inclusion on the 'Reserve Scheme List' at the February meeting of the Braintree District Local Highways Panel.
- iv. Management of Tarecroft Wood.
ECC indicate they are willing for the PC to have a 'watching brief' over operations in Tarecroft Wood; however it is also confirmed that the contractor [Will Brush of Essex Arboriculture] should be starting on compartment 2d of Tarecroft Wood on or soon after 5th January 2012.
The Chairman agreed to be at Tarecroft Wood and for the Clerk to notify ECC accordingly.
- v. Maintenance matters.
The Maintenance Contractor has volunteered to dispose of the broken concrete bollard from the Oak Road recycling site.
Cllr Wright indicated that work to reinstate the former salt bin site will be undertaken on Saturday 14th January 2012.
Cllr. Clark agreed to install a tree guard to prevent any vandalism to the newly planted Jubilee Oak on the Village Green.
- vi. Training Courses.
There were no training courses to report at this meeting.

554.. **Planning Matters:**

Applications:

11/01620/ADV: Installation of 2 no. externally illuminated 2m x 5m totem signs - Kelvedon Park, London Road, Rivenhall End.

It was **unanimously agreed** that the PC does not object to the signs but that, as the proposed site is well lit from the A12, they consider lighting to be superfluous and request that the signs are not lit.

Planning Results:

11/01429/FUL: Erection of a single storey woodland education and management facility. Car park land adj. 333 Rickstones Road.

Application refused.

Planning Enforcement:

BP Garage, A12 South. Additional litter bins have been ordered and litter picking is undertaken twice daily. BDC has asked BP to consider what could be done regarding toilet facilities for the HGV overnight parking bearing in mind the lone working issues at night.

Allotment Site in Rickstones Road. Due to the amount of soil and the parking of a large digger on the site, it was agreed that the site be monitored and further discussed at the next meeting.

Ongoing Planning Matters:

i. Local Development Framework.

(a) BDC Scoping Report for Local Development Framework.

BDC invite Members to a Scoping Report Workshop on Friday 20th January 2012 at 2pm in Room 1 at Causeway House. It was agreed that Cllrs. Abbott and Wright would attend this workshop if possible.

- (b) BDC Allocations Development Plan Document.
Proposed by Cllr. Wright, seconded by Cllr. Brailey and unanimously agreed that, due to the new evidence provided to the PC by the site owners, the northern boundary should include the 3 existing buildings but not the north-eastern corner of the site.

- ii. Rivenhall Airfield.
 The Chairman reported that the ECC press release indicates that their preferred Municipal Waste Contract will be based upon Basildon.
- iii. ECC Waste Development Document: Preferred Approach.
 The Chairman is in the process of compiling comments for Members' approval prior to onward transmission to BDC.
- iv. New Rickstones Academy.
 Cllr. Brailey indicated that a Members' visit to the Academy is to be arranged after pupils return from the February 2012 half-term break. Cllrs. Clark, Abbott, Wright, Bills and Brailey indicated a willingness to be included in this visit.

555.. Correspondence received since the date of the Agenda.

- (a) The Chairman gave details of the vehicle accident in Park Road on 23rd December 2011, involving a speeding vehicle and a road maintenance lorry resulting in damage to the bridge wall over Rivenhall Brook. He has sent a strongly worded request to ECC Highways for a reduction in the speed limit along this road from Rivenhall to Silver End.
- (b) Braintree & Bocking Civic Society require information regarding any 'Blue Plaques' erected in the Parish. There are no such plaques erected in the Parish.

556.. Finance Matters:

To agree accounts for payment.

Proposed by Cllr. Prime, seconded by Cllr. Wright and unanimously agreed that the following accounts be paid. Cheques were then drawn accordingly.

804	Cllr. D. Clark	£12.00	Hornbeam saplings at recycling site
805	Stephanie Bills	£107.06	Website hosting fee 2011/2012
806	Braintree District Council	£282.00	Grass cutting at HDR play area
807	HM Revenue & Customs	£159.00	P.A.Y.E. Oct.-Dec. 2011.
808	RPFA	£30.00	Hall hire Jan. & Feb. 2012
809	K. P. Taylor	£318.08	Clerk's salary/expenses (Dec.)
810	A. Walsh	£ 72.00	General Maintenance (Dec.)

557.. Information exchange and items for the next Agenda.

- i. Cllr. Bills said that he was going to undertake a photographic record of the pot-holes, damaged verges and drains along Rickstones Road and that Clerk forward copies to ECC Highways for immediate attention.
- ii. Cllr. Prime indicated that the Christmas Tree lights were operational from 10th December to 2nd January inclusive. The Clerk requires details of the additional lights erected this year.
- iii. Members' should pay more attention to the swift circulation of the Information Box.
- iv. Cllr. Clark is to obtain prices for the supply of a plaque to be erected at the Jubilee Oak Tree. This to be discussed at the next meeting.
- v. Cllr. Prime reported the recurrence of the sewer smell from the drains along Rickstones Road.

- vi. The Chairman reported that the PC should learn soon the result of their application for funding via the Micommunity Fund.

558.. Dates of future meetings:

Tuesday 7th February in Rivenhall Village Hall and Tuesday 6th March in The Henry Dixon Hall, both commencing promptly at 20.00 hours. Items for the February meeting to the Clerk by 27th January 2012 at the latest.

559.. Closure.

The Chairman closed the meeting at 21.21 hours.

Signed:

CHAIRMAN

Dated: