

**RIVENHALL PARISH COUNCIL
MINUTES OF THE MEETING HELD 8TH JANUARY 2013.**

Present: Cllrs. Abbott, Bills, Wright, Prime, Turner and Clark.

In the Chair: Cllr. Abbott.

Also present: Parish Clerk and 1 member of the public.

710.. To receive apologies for absence.

An apology for absence was received from Cllr. Brailey who was unwell.

711.. Disclosure of Pecuniary Interests relating to matters on the Agenda.

There were no Disclosures made at this meeting.

712.. To approve and sign the Minutes of the meeting held on 4th December 2012.

The minutes were **unanimously agreed** and then signed by the Chairman.

713 Public Forum for 10 minutes.

The following matters were brought to the attention of Members:

- Road chippings on pavements and at side of Rickstones Road - ECC.
- Various blockages of Rivenhall Brook caused by dead trees, branches and rubbish - Environment Agency.
- Blocked drains under the Railway Bridge in Oak Road.
- Public thanks to the Parish Council, Millennium Committee and the RPPFA for the Christmas display and activities.

714.. Matters for Discussion.

- i. Format of the Annual Parish Assembly.
The APA is scheduled to precede the APCM on 7th May 2013 and to commence at 19.00 hours.
Agreed to invite the new BDC Chief Executive and representatives from ECC Highways and Essex Police.
- ii. A12/Oak Road junction.
The Clerk will formally invite Mr. E. Cooper (Highways Agency) and a representative from ECC Highways to attend the February meeting. If ECC Highways cannot be represented at the evening meeting would they attend an afternoon meeting, commencing at 16.00 hours.
- iii. Highways Maintenance.
 - (a) 30mph limit in Henry Dixon Road, Rivenhall End.
Public notices were issued on 19th December 2012; expiry date for comments given as 17th January 2013.
 - (b) Road Surface etc - Rickstones Road.
The Chairman has written a strongly worded letters to ECC regarding the appalling state of this, and other road surfaces in the district, enclosing photographs taken along Rickstones Road. It is understood that the earliest possible date for any resurfacing is April 2013.
Residents can contact ECC direct by telephone on 0845 603 7631 or online at www.essex.gov.uk/highwayfaultreporting.
- iv. General maintenance matters.
The Maintenance Contractor, Mr. Walsh, has made an excellent job of tidying the footway along Oak Road and will continue to tidy other footways.
Fly-tipping warning notices are being prepared for display, in due course, at the recycling site in Oak Road.
The village sign in Church Road is in need of some minor repair.
- v. BDC Parish & Town Council Summit - 31st January 2013.

Bookings have been made for the Clerk and the Vice-Chairman to attend this summit.

vi. EALC Training Courses:

- (a) Roles & Responsibilities - 31st January 2013 - No-one to attend
- (b) How to raise the profile of your parish council - 7th February 2013. - No-one to attend

715.. Planning Matters:

New Applications:

There were no new planning applications to consider.

Planning Results:

There were no planning results reported.

Planning Enforcement:

Appleford Farm - The Chairman reported that BDC has issued various Breach of Condition Notices relative to this location and that further enforcement action will be initiated.

716.. Ongoing Issues:

i. Local Development Framework.

A public consultation on the Braintree District Site Allocation and Development Management Plan will be taking place between 10th January and 22nd February 2013 with public exhibitions being held at various locations. The closest of these are Witham Public Hall (16th January 14.30-19.30) and Silver End Congregational Church (6th February 14.30-19.30). Details have been posted on the PC notice boards.

ii. Rivenhall Airfield.

Nothing to report at this meeting.

iii. ECC Waste Development.

Nothing to report at this meeting.

iv. ECC Minerals Development.

A Pre-Submission Draft will be published on 17th January 2013 for a six-week 'consultation' providing residents with the opportunity to consider the soundness of the plan ahead of its submission for independent examination by a Planning Inspector later in 2013. Public drop-in sessions will be located throughout the County, the nearest to Rivenhall being Great Notley Country Park on Tuesday 5th February 2013.

The Chairman produced a draft letter which, subject to a minor amendment, was approved for distribution to all residents, making them aware of this procedure. An 'open' meeting will precede the PC meeting on 5th February, commencing at 19.00 hours in the Village Hall.

v. Braintree District Local Highways Panel.

A copy letter, to ECC Highways, has been received from Mr. Siggers (Leapingwells Farm) informing that a 4 metre road width is required for him to pass via the Railway Bridge with a combine harvester.

There is some background thought being given to the proposal that authority be given to Parish Councils to undertake minor highway works. The Chairman is to obtain further information regarding funding and the responsibility for Public Liability Insurance cover and will report back to the February meeting.

vii. Tarecroft Wood.

Nothing further has been received from ECC.

717.. Correspondence received since the date of the agenda.

There was no additional correspondence to report.

718.. Finance matters:i. To agree accounts for payment.

Proposed by Cllr. Wright, seconded by Cllr. Bills and unanimously agreed that the following accounts be paid. Cheques were then drawn accordingly.

874	The Henry Dixon Hall Charity	£6.25	Hire of Hall
875	HM Revenue & Customs	£163.80	PAYE
876	S. Bills	£108.86	Website hosting (2012/13)
877	K. P. Taylor	£310.13	Salary/expenses (Dec.)
878	A. Walsh	£263.00	Maintenance (Dec.)

ii. Precept Form for 2013/2014.

Proposed by Cllr. Prime, seconded by Cllr. Clark and unanimously agreed that the Chairman and Clerk sign the Precept Form for the amount of £8607 (original Precept £9776 less the Local Council Tax Support Grant from BDC of £1169). The Precept Form was then duly signed.

719.. Information exchange and items for the next agenda.

- Oak Road A12 direction sign.
- Community Speedwatch Volunteers still required.
- Removal of 'rubbish' at the car park to Tarecroft Wood by the Maintenance Contractor.
- There was a further road traffic accident on 14th December 2012 in Park Road and another on 6th January 2013 in Church Road.

720.. Dates of future meetings:

Tuesday 5th February 2013 in Rivenhall Village Hall and Tuesday 5th March 2013 in The Henry Dixon Hall, both commencing promptly at 20.00 hours.

Items for the February meeting to the Clerk by 25th January at the latest.

721.. Closure.

The Chairman closed the meeting at 21.20 hours.

Signed:

CHAIRMAN

Date: