

EMPLOYMENT APPLICATION

C.D.J.M. SOLUTION LLC

Please complete the entire application.

It is the policy of C.D.J.M. SOLUTION LLC to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, age, disability or veteran status.

1. Applicant Information:

Applicant Full Name: _____
Home Address: _____
City/State/Zip: _____
Number of years at this address: _____
Day time phone: _____ Evening Phone: _____
Mobile Phone: _____
Social Security Number: _____
Driver's License (Number/State issued): _____
Date of Birth: _____

2. Position Applied For: _____

3. How did you hear about our company: _____

4. Have you ever applied to our company: ____ Yes ____ No; If yes, when?

5. Are you at least 18 years old: ____ Yes ____ No

6. Are you willing to work any shift, including nights and weekends: ____ Yes ____ No

7. If you are offered employment, when would you be available to begin work? _____

8. If hired, are you able to provide proof that you are legally eligible for employment in the United States? ____ Yes ____ No

9. Are you able to perform the essential functions of the job position you are applying for with or without reasonable accommodation? ____ Yes ____ No

10. Have you ever been convicted of a felony or misdemeanor? (please circle) ____ Yes
____ No If yes, please explain: _____

THE EXISTENCE OF A CRIMINAL RECORD DOES NOT CONSTITUTE AN AUTOMATIC BAR TO EMPLOYMENT UNLESS RELEVANT TO THE TYPE OF WORK APPLIED FOR.

11. SKILLS:

Please list any skills you feel may be useful in performing the position you are applying for. Enter the number of years of experience and circle the appropriate number which corresponds to your ability to perform each skill. (One represents poor ability, while five represents exceptional ability.)

<u>SKILLS</u>	<u>YEARS OF EXPERIENCE</u>	<u>ABILITY RATING</u>
_____	_____	12345
_____	_____	12345
_____	_____	12345
_____	_____	12345
_____	_____	12345

12. EMPLOYMENT HISTORY

Please any and all employment (including self-employment) which you have held, beginning with the most recent and list and explain any gaps in employment. If additional space is needed please use the back of this page:

Employer Name: _____
Immediate Supervisor: _____
Address: _____
City/State/Zip: _____
Phone: _____
Job Duties: _____
Dates of Employment (Month/Year): _____
Reason for Leaving: _____

Employer Name: _____
Immediate Supervisor: _____
Address: _____
City/State/Zip: _____
Phone: _____
Job Duties: _____
Dates of Employment (Month/Year): _____
Reason for Leaving: _____

Employer Name: _____
Immediate Supervisor: _____
Address: _____
City/State/Zip: _____
Phone: _____
Job Duties: _____
Dates of Employment (Month/Year): _____
Reason for Leaving: _____

Employer Name: _____
Immediate Supervisor: _____
Address: _____
City/State/Zip: _____
Phone: _____
Job Duties: _____
Dates of Employment (Month/Year): _____
Reason for Leaving: _____

13. EDUCATION/TRAINING

College/University Name and Address: _____

Did you receive a degree: ____ Yes ____ No. If yes, degree(s) received: ____

High School/GED Name and Address: _____

Did you receive a degree? ____ Yes ____ No

Other Training: (Technical; Vocational): _____

Please list any current professional licenses or certifications that you hold: _____

Awards, Honors, Special Achievement: _____

Military Service: ____ Yes ____ No; Branch: _____
Specialized Training: _____

14. REFERENCES:

List two non-relative references.

Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

Relationship: _____

How many years have you known this person: _____

Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

Relationship: _____

How many years have you known this person: _____

15. Please provide any and all information you believe would be beneficial to you in performing the duties of the position you are applying for: _____

16. Are you bound by any agreement or contract with any other company? Yes No

APPLICANT SIGNATURE: _____ DATE: _____