

March 14, 2020

To: All Danceartists Parents & Students

From: Danceartists Ballet Academy

Re: Danceartists Policy Changes

Dear Parents,

Under the guidance of Massachusetts Gov. Baker, the following remain in effect:

1. Danceartists Ballet Academy will be closed until March 29, 2020. Classes will resume on Monday March 30, 2020.
2. If a student has a fever in class, her/his parent will be notified and asked to pick her/him up.
3. Danceartists staff may use a no-contact thermometer to assess a student if she/he appears to have a fever.
4. A student or immediate family member who has been ill with fever and flu-like symptoms is not allowed back in class for 14 days from the date symptoms first appeared.
5. Any person who is directed by a physician/health official to isolate/quarantine is not allowed in the studio until cleared by physician/health official.
6. Anyone who fails to follow the above additions will be subject to dismissal from Danceartists Ballet Academy and possible further action.
7. If any student or staff member tests positive or is suspected to be infected with COVID-19, Danceartists will keep everyone informed of any closure and reporting as mandated by the CDC or other government agency.
8. All privacy laws still apply. This includes HIPAA, PCI, PII, etc. Please respect the privacy of others.
9. You may text, email, call with concerns or if your child or a family member has flu-like symptoms:
  - a. (508) 231-6299 - phone/text Scott Duncan
  - b. (917)-261-8802 - phone/text Joanna Duncan
  - c. (508)-925-4112 - phone Danceartists Ballet Academy Office
  - d. admin@danceartistsballetacademy.com - email
10. Facility cleaning and hand washing protocol as previously defined will continue.
11. Make-up classes will be offered through the end of 2020/2021 school year. Please make arrangements with Joanna Duncan directly.
12. Ballet clips will be sent out during these 2 weeks to students via email and instagram.

Thank you for your cooperation and understanding as we all work together through these challenges.

Kind Regards,

Joanna Duncan RTS ARAD Solo Seal  
Royal Academy of Dance Registered Teacher  
Member of the International Dance Council, CID, UNESCO Paris  
Member of the International Dance Teacher's Association

Scott Duncan  
Administrator