

**RIVENHALL PARISH COUNCIL.
MINUTES OF THE MEETING HELD ON 1ST FEBRUARY 2011.**

Present: Cllrs. Abbott, Bills, Brailey, Wright, Salmon, Clark and Prime.

In the Chair: Cllr. Abbott.

Also present: Parish Clerk, PC Simon Hull plus 4 members of the public.

409.. To receive Apologies for Absence.

There were no apologies for absence.

410.. Declarations of Interest relating to Agenda items.

There were no Declarations of Interest declared at this meeting.

411.. To approve and sign the Minutes of the meeting held on 4th January 2011.

The Minutes were **unanimously approved** and then signed by the Chairman.

412.. Public Forum for 10 minutes.

The following matters were brought to the attention of Members:

- Parking and verge erosion in St. Mary's Road - see item 413(viii) below.
- PC Hull gave a brief report on matters appertaining to the Parish.

413.. Matters for Discussion:

i. Community led planning in BDC - specific to Parishes.

Members expressed concern over the proposal by BDC to cease payment to RCCE, thereby removing BDC support for Community Led Planning in the District.

Proposed by Cllr. Prime, seconded by Cllr. Wright and unanimously agreed that the Clerk write to BDC expressing Members' concern.

ii. Possible Tree Planting Grant - available from April 2011.

Grants from £500.00 are available to non-profit making groups but not Local Authorities directly, however, projects in partnership with Local Authorities are welcome. Claims must be after expenditure on any project, which must be completed prior to 31st March 2015.

Members agreed that the Clerk pass the details of these grants to End-to-End Nature Care who may possibly be interested in applying for such a grant.

iii. Annual Report and A.P.A.

The Clerk indicated that the Annual Report was being compiled but that items for the Community Information sheet have not, in the main, been submitted.

iv. To appoint a new representative on the RPFA.

Cllr. Salmon expressed his desire to stand down from acting as the Parish Council representative on the RPFA.

Proposed by Cllr. Salmon, seconded by Cllr. Prime and unanimously agreed that Cllr. Bills be appointed to this role with immediate effect.

v. General Maintenance within the Parish.

The Maintenance Contractor will be requested to undertake the following:

- * Complete the hedge planting around the recycling site.
- * Clear the litter from the bottom of the ditch along Church Road.

vi. Grass maintenance within the Parish.

A quotation has been received from BDC for grass cutting in the Parish as previously in the sum of £1,200.00. Greenfields CH have confirmed they would be prepared to pay the Parish Council £782.98 for grass cutting, leaving a balance of £417.02 for the Parish Council to fund.

- Proposed by the Chairman, seconded by Cllr. Prime and unanimously agreed** that due to the shortfall in costs, the Parish Council does not enter into agreements with either BDC or Greenfields CH but that the existing arrangements are closely monitored during the next cutting season
- vii. Possible new footway across the Village Green towards Rickstones Road.
BDC's budget estimate for the construction of a footway 1.8m wide, east of Beech Road, approximate length of 30m, with pram crossings at either end is in the region of £8k to £10k.
Proposed by Cllr. Bills, seconded by Cllr. Wright and unanimously agreed that the Parish Council allocate £3,000.00 towards this project and that an approach be made to BDC for an allocation of funds from the Witham Local Committee Budget for 2010/2011 for the balance, and that if successful BDC be requested to undertake the work without undue delay.
If, as is possible, BDC require more than their own quotation then the Clerk will approach ECC Highways for an order of cost.
- viii. Preventative measures to counter the vehicle erosion of grassed area in St. Mary's Road.
A site meeting with Greenfields CH took place earlier today where it was agreed that the best course of action would be to cut back the greensward in the areas eroded and include those in the highway, subject to ECC approval.
Members agreed that this presented a satisfactory course of action and recommended the installation of heavy wooded bollards (cut to size telegraph poles) on the corners of the greensward.
Parking issues would be investigated, if necessary, at a future date.
- ix. Provision and relocation of salt bins.
A site meeting with Greenfields CH took place earlier today at which it was agreed that the existing salt bin at the junction of St. Mary's and Church Roads, with ECC approval, be removed to the grass verge at the top of St. Mary's Road. Greenfields CH would canvass the residents in the bungalows to determine the exact location.
It was also agreed that if possible a salt bin be provided at the top of the garage hill by Greenfields CH.
These actions met with Members' approval.

414.. Planning Matters:

Applications:

There will be a meeting with the architects representing the new owner of The Fox Inn, to preview plans for the alteration and change of use of the building, on Wednesday 2nd February 2011 at 10.00 hours in the Village Hall.

Planning Results:

10/01434/FUL: Application for an extension of time re former planning permission granted on appeal - Rivenhall resort Hotel.

Application granted.

10/01647/FUL: Loft conversion with dormer windows at the rear - Church View, St. Mary's Road .

Application granted.

Ongoing Planning Matters:

i. Local development Framework

Witham Town Council's consultants recommend waiting to hold a joint meeting until the date of the BDC Inquiry is published.

ii. Rivenhall Airfield

Nothing further to report at this stage.

- iii. ECC Minerals & Waste Development Framework
The Chairman is in the process of collating observations for agreement by Members and subsequent submission to ECC between meetings.
- iv. New Rickstones Academy
The Chairman is to contact the Academy regarding the next meeting and to remind them of their agreement to pick up the litter along their boundary fence.

415.. Correspondence received since the date of the Agenda.

There were no items of correspondence reported at this meeting.

416.. Finance Matters:

To agree accounts for payment.

Proposed by Cllr. Brailey, seconded by Cllr. Wright and unanimously agreed that the following accounts be paid; cheques were then drawn accordingly.

742	K. P. Taylor	£276.18	Salary/expenses January 2011.
743	A. Walsh	£134.76	Maintenance January 2011
744	D. Clark	£43.97	Items for hedging around recycling site.

417.. Information exchange and items for the next Agenda.

- Circulation box not being circulated in due time
- Willow trees along Henry Dixon Road.
- Verge erosion along Rickstones Road - reported to ECC by Chairman.
- Flooding under both bridges in Rivenhall End - questions to be asked of ECC at Annual Parish Assembly.
- Play area at Rivenhall End - Fencing, small entrance gate, willow trees along the stream and a profusion of rabbits. The Clerk will check the Council's responsibility regarding these as set out in the lease for discussion at the next meeting.
- Pot holes repaired along Church Road.

418.. Dates of future Meetings:

Tuesday 1st March in The Henry Dixon Hall and Tuesday 5th April in Rivenhall Village Hall, both meetings commence promptly at 20.00 hours.

Items for the March meeting to the Clerk by 19th February at the latest.

419.. Closure.

The Chairman closed the meeting at 21.25 hours.

Signed: Date:

CHAIRMAN