

WESTON ON THE GREEN NEIGHBOURHOOD PLAN

STEERING GROUP

Action list from 10th December 2015 meeting

Attendees:

Roger Evans
Diane Bohm
Eric Bohm
Susan Daenke
Yasemin Olcay
Alex Reid
Norman Machin
Bob Hessian
Mike Finbow

Robin Stafford Allen attended part of the meeting

1. EB presented the Treasurer's Report.
2. Programme and Working Arrangements
 - Village Form and Character Group to merge into the SG meetings and attend the SG meetings in the village hall.
 - RE to email the group members to explain the change and invite people to participate in the writing the design code (see point 7).
3. NP Document
 - DB felt it important that we add to the report the 'values' that we as a group had agreed upon.
 - NM to send SD any information he has from the Weston Front – Paula Hessian holds the Weston Front archive material so could also help.
 - NM to ask Pete Seaward if we can use his WF photographs and see if he'd like to take some new ones.
 - MF volunteered to be the "Editor-in-Chief" of the NP report and AR volunteered to help him with the editing/proofing of the document.
 - AR to add the Appendices to the dropbox.
4. February Events
 - It was agreed to keep the structure of having 2 events to give people more chances to attend.
 - Discussion of the format of the event: DB felt an exhibition was important but only as the visual side of what we do in terms of each team's presentations. People need to be given a chance to have a discussion. A mechanism is needed whereby there is a village discussion but it can be followed up with a questionnaire. It was agreed to leave the planning of the event to nearer the time.

- It was recommended that an area of the website be made to capture ideas that people might not want to say publically (DB and MF to look at this).
 - It was suggested that we ask the village hall, WI and Gardening Club if we can use their mailing groups so we can set up a NP mailing group. This would help let people know what the event was going to be and help manage their expectations of the February meeting. (DB to approach these groups)
5. Neighbourhood Development Plans Legislation
 - ALL: read the 2012 regulations (hyperlink on the Agenda).
 6. CDC Local Plan “Call for Sites”
 - RE to circulate copies of the map which has the landowners’ sites allocated.
 7. Design Code
 - The Form and Character working group to start writing this (see point 2).
 8. Preparation of Neighbourhood Plan Policies
 - Polices to be top level, ie headlines, rather than too much detail.
 - Transportation and Highways has submitted a first draft of policies; the other teams need to submit theirs as a matter of urgency.
 - RE to investigate further the ‘enabling of land’ idea.
 - DB to talk to the village hall committee and ask them how the hall is used and how it can be utilised. Invite the committee and Trustees to the SG meeting.
 - ALL: submit comments on BH and RE’s policy documents.
 - RE, MF and NM to start work on an illustrative scheme for February’s meeting.
 9. AOB
 - Southfield Farm development. MF presented a paper on his meeting with Clive Treadwell (CT) and CT’s request for him to formally represent both the SG and the Parish Council at a meeting with his team on 15th December. As it is good practice for a developer to approach the local community through the Parish Council when he is at the stage of having early ideas that he’d like to share with the community via the PC it was agreed that this approach was the one CT needed to follow.
 - MF to tell CT his team need to submit their designs to the PC so they can decide how to handle this request.

Confirmation of next Steering Group meeting on 14th January 2016

NB: A Team Leader’s meeting has been booked for Thursday 7th January 2016. More details will be sent to the leaders