

In an emergency, please call one of the following numbers.  
07714 565678/ 07765 885003/07989 993287/  
01529 304348



## **TERMS AND CONDITIONS OF USE OF ST DENYS CHURCH**

1. The exit doors are to be kept clear at all times.
2. All chairs must be returned to the location where found.
3. The use of the sound system is by arrangement only.
4. Use of the organs or piano are by prior arrangement with the Director of Music, through the Parish Office.
5. If alcohol is to be sold a Temporary Event Notice will be required from NKDC. It is the hirer's responsibility.
6. Use of the kitchen is by prior arrangement. Please provide own tea-towels.
7. The property of any individual and organisation is left in the church entirely at the owner's risk.
8. No alterations or additions may be made to any equipment / fittings or drawing pins / nails used in the woodwork.
9. Any rubbish must be placed in bin bags and taken away if at all possible.
10. Any damage caused by any means accidental or otherwise, must be paid for.
11. Fees are payable in advance. An invoice will be issued if requested.
12. The church is normally restricted to religious and compatible uses.
13. Whilst every effort will be made to retain the premises so that they are available on the date required, circumstances may arise where due to emergency or other unforeseen circumstances the use of the premises may be curtailed. In such circumstances a refund for that day will be made and the Vicar/Churchwardens/Parochial Church Council will not be responsible or liable for any loss arising as a result of the premises becoming unavailable.

**Signed:**

**Mobile phone number:**

**Representing:**

**Please return one copy to the Parish Office and retain a copy for reference**

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Sleaford Parish Office  
Tel: 01529 413607  
office.stdenys1@bconnect.com  
www.sleafordparishchurch.co.uk

Payment may be by cheque to:  
St Denys PCC  
Online transfer to HSBC, St Denys PCC  
Sort code: 40-42-07 Acc No: 00724521