# PURPOSE

The Health Screening Protocol describes the requirement to undergo both passive and active screenings for anyone entering a Brighton location including the School located at the Donway West and Launch located at Wynford Drive. A record of completion of the pre-screening health questionnaire and active screening the day of the visit will be maintained for the purposes of public health contact tracing. If there is a suspected, probable or confirmed COVID-19 exposure, the pre-screening health questionnaires and visitor logs will be shared with public health authorities as required. All staff will be provided with a mask and face shield that must be worn when preforming the temperature scans during the active screening process. Staff will be required to wear a mask as a means of source control for the duration of their shift. Refer to Public Health guidance on [Masking for Source Control for COVID-19](http://uploads.documents.cimpress.io/v1/uploads/45ce00b4-ea48-4cd8-a961-bc619d335bb7~110/original?tenant=vbu-digital). Careful consideration will be taken to ensure physical distance of (2) meters from others is maintained at all times. We recognize this may not be possible and therefore additional protective measures are being implemented.

# RESPONSIBILITIES

All staff assigned by Brighton administration will follow the Health Screening Protocol and complete the required tasks. All families and participants/students will cooperate with the Health Screening Protocol.

# SCOPE

All staff and anyone including students, participants, essential visitors entering the Brighton School and/or Brighton Launch location.

# EXCLUSIONS

None

# PROCEDURE

* Pre-screening Health Questionnaire

A pre-screening health questionnaire will be sent to all families prior to attending a Brighton location. The pre-screening health questionnaire consists of a serious of questions to be answered, including documenting the students/participants temperature taken on the day of the visit, and returned to the location before 8:30 a.m. Anyone experiencing one or more symptoms consistent with COVID-19 based on the Ministry of Health [COVID-19](https://www.elgincounty.ca/wp-content/uploads/2020/05/2019_reference_doc_symptoms.pdf) [Reference Document for Symptoms](https://www.elgincounty.ca/wp-content/uploads/2020/05/2019_reference_doc_symptoms.pdf) is asked to refrain from entering. If a student/participants temperature is 37.8 oC or greater they will not be able to attend a the school or launch program for that day. Anyone (including staff) who is experiencing symptoms or has an elevated temperature is encouraged to self-isolate at home and arrange to be tested for COVID-19. Refer to Public Health instructions on [How to Self-Isolate](https://www.publichealthontario.ca/-/media/documents/ncov/factsheet-covid-19-how-to-self-isolate.pdf?la=en) included in the pre-screening health questionnaire package. If the student/participant is not able to pass the screening on the day of their visit, we ask that you complete the Ministry of Health [online self-assessment](https://covid-19.ontario.ca/index.html), on their behalf, and follow the steps as outlined. You must be able to demonstrate that the student/participant has tested negative for COVID-19 before he/she is able to attend school and/or program at a Brighton location.

* Active screening

Beyond passive screening, Brighton School and Launch have active screening measures in place for anyone entering. For students/participants, specific instructions regarding which entrance to use will be provided before the first day of classes. A temperature scan will be completed upon entrance to the location. Start times will be staggered to allow for physical distancing when entering and completing the screening process. No parents are allowed inside the building at this time. Drop off in the morning is between [insert time]. Due to staffing commitments to ensure classes run smoothly, no-one is permitted to enter after [insert time]. Pick-up will begin promptly at [insert time]. Students/Participants must be picked up no later than [insert time]. Need to include pick up instructions

Protective measures include:

* 1. All visits and non-essential access are subject to current policies, protocols and public health directives.
  2. A poster from the Ministry of Health is displayed at every entrance to the Brighton School and Brighton Launch locations.
  3. The staff member conducting screening should ideally be behind a barrier to protect from droplet/contact spread and/or wearing a mask and face shield. Options include spatial separation two (2) meters, a physical barrier (sneeze guard or plexiglass enclosure) and/or personal protective equipment (mask and face shield).
  4. Once students/participants are screened and enter the location they will be asked to wash and sanitize their hands. Sanitizing stations are readily available throughout the location.
  5. Access to any other part of the building is limited. Single bathrooms are available and will be cleaned after each use.
  6. Staff will ensure that all areas within the location are cleaned and disinfected according to public health directives. An enhanced cleaning protocol is in place and will be followed to ensure students/participants and staff safety.
  7. Individual supplies, will be provided, whenever possible. Public Health discourages sharing of any personal items.

Everyone should be aware of early signs and symptoms of acute respiratory infection (such as fever, cough or shortness of breath). Any staff with symptoms of an acute respiratory infection and/or symptoms consistent with COVID19 ***must not*** come to work and must report their symptoms to their healthcare professional or Telehealth (1-866-797-0000) or to their local Public Health Unit.

**POSITIVE SCREENING: WHAT TO DO?**

The staff are responsible to follow up with families regarding the pre-screening and make sure the health questionnaire is returned to the school before the students/participants scheduled class/program. If the answer to any of the pre-screening health questions is yes, the family will be contacted and entry to the location will be delayed until confirmation of testing for COVID-19 is complete. The family must be able to attest to a negative test result for the student/participant before he/she can attend any Brighton location.

**Pre-screening Health Questionnaire:**

A Pre-screening Health Questionnaire is required for each student/participant. Please provide answers to all of the questions and submit the completed form either by [insert instructions]. If you answer yes to any of the questions, Brighton staff will ask that you delay the student/participants visit. If you have any question, please do not hesitate to contact us.

# Does the student/participant have any of the following new or worsening symptoms or signs?

New or worsening cough Shortness of breath Sore throat

Runny nose, or nasal congestion (in absence of underlying reason for these symptoms such as seasonal allergies and postnasal drip.

Hoarse voice Difficulty swallowing

New smell or taste disorder(s) Nausea/vomiting, diarrhea, abdominal pain Unexplained fatigue/malaise

Chills Headache

If yes to any, please delay attending a Brighton location, contact your health care provider, or Telehealth Ontario (1-866-797-0000).

# Has the student/participant travelled outside of Ontario or had close contact with anyone that has travelled outside of Canada in the past 14 days?

If yes, please complete the Ministry of Health online self-assessment and follow the instructions regarding self-isolation and whether the student/participant needs to be tested for COVID-19.

# Does the student/participant have a fever (temperature of 37.8 °C or greater)?

If yes, please delay attending a Brighton location, contact your health care provider, or Telehealth Ontario (1-866-797-0000)

# Has the student/participant recently (within the last 14 days) visited a premise that is currently experiencing an outbreak where he/she has been asked to self-isolate?

If yes, please delay attending a Brighton location, contact your health care provider, or Telehealth Ontario (1-866-797-0000)

# Has the student/participant been in close contact with a person that is experiencing symptoms of acute respiratory illness (fever/cough) and in whom laboratory diagnosis of COVID-19 is not available?

# If yes, please delay entering and complete the Ministry of Health online self-assessment, on behalf of the student/participant, and follow the instructions regarding self-isolation and whether he/she needs to be tested for COVID-19.

# When the student/participant attends a Brighton location, he/she will be checked to verify they don’t presently have a fever, the staff will be taking their temperature before permitting entery.

Do you agree to this? Yes, No

If you do not agree, the student/participant will not be permitted entry.

If the participants temperature is 37.8 **°**C or greater, he/she will not be permitted to enter a Brighton location.

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Signature of Guardian, Family Member Date

To be completed by Brighton staff the day of class/program.

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Staff member Date

\_\_\_\_\_\_\_\_\_ Temperature