



# M.C. WALKER

EDITING & PROOFREADING | PROFESSIONALLY PROOFREAD  
AND EDIT YOUR WORK

## ABOUT ME

Marketing professional with 5+ years of experience in social media management, content marketing, and branding. Excellent communication skills for outreach and digital copywriting, ensuring strong brand presence. Successfully spearhead campaigns on social media platforms including Facebook, Twitter, and Instagram.

## SKILLS

I am a strong, experienced writer with an eye for detail. My services include checking and editing for:

- Grammar
- Spelling
- Punctuation
- Sentence structure (syntax)
- Style
- Readability

## EDITING & PROOFREADING SERVICES

**I WILL:**

**CHECK AND CORRECT YOUR GRAMMAR, PUNCTUATION, SPELLING AND SYNTAX.**

**ENSURE YOUR WORK IS IN THE PROPER AND TENSE AND CASE.**

**PERFORM MINOR SENTENCE STRUCTURE REVISIONS.**

**DELIVER A MICROSOFT WORD FILE WITH ALL CHANGES TRACKED, AS WELL AS A "CLEAN" VERSION.**

**REVISE YOUR SENTENCES AND PARAGRAPHS TO PROMOTE READABILITY AND CLARITY.**

**ELIMINATE COMMON STYLE MISTAKES SUCH AS THE USE OF PASSIVE VOICE AND REDUNDANCY.**

**ENSURE CONSISTENT STYLE AND TONE.**

**THIS SERVICE IS INTENDED FOR PROJECTS SUCH AS:**

- WORD DOCUMENTS
- EMAILS
- COLLEGE/UNIVERSITY ESSAYS
- PRESENTATIONS
- BLOG POSTS
- MEMOS, RESUMES, & COVER LETTERS
- SOCIAL MEDIA POSTS



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- CONTENT FOR THE WEB

## PRICING

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### BASIC-\$35

Proofread and edit for spelling, grammar, and punctuation for up to 100 words in a document.

### STANDARD -\$55

Proofread and edit for spelling, grammar, and punctuation for up to 500 words in a document.

### PREMIUM-\$100

Proofread and edit for spelling, grammar, and punctuation for up to 1000 words in a document.

**\*\* Satisfaction Guaranteed \*\***

\* Exceptional response time

\* Working feedback and samples through writing process

\* Unlimited revisions (until reasonably satisfied) with purchase

\*\*\* Package Prices are for 1,000 words or less.

\*\*\*Extra words fee is \$50 per 500 additional words



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