

**Swanbourne Parish Council**  
**Meeting 13<sup>th</sup> January 2016 at 6pm**

**Agenda**

1. Apologies
2. Declaration of interests
3. Approve and sign minutes of previous meeting
4. Matters arising
5. Finance
  - Approve cheques issued
  - Budget for the financial year 1st April 2016 to 31st March 2017
  - Precept for the financial year 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017
  - Review of finance for the third quarter 2015-2016
  - LAF funding and grants
6. Planning
7. Website and publication of data
8. Code of Conduct to be agreed and implemented
9. Village Matters:
  - a. Maintenance
  - b. Village Hall Update
  - c. Playing fields update
  - d. Devolved Services – SEA/Philip Dalton
  - e. War Memorial Garden
  - f. War Memorial Serviceman Plaque
  - g. Transparency Code – action plan
  - h. Neighbourhood Plan (discussion)
10. Traffic calming
11. Defibrillator
12. Meeting dates (to include proposed date in September)
13. AOB