Saturday Business Meeting Agenda

NDSRT Annual Conference

May 2, 2020

1. **Call to Order** President  
   President, Tammy, calls meeting to order 10:08am
2. **Introduction**Introducing all board members and NDSRT members who participated in Zoom meetings.
3. Parliamentarian
4. Sergeant-at-Arms
5. NDSRT Board of Directors
6. Life Members
7. Honorary Members
8. **Moment of Respect:** 10:11am NDSRT former president and ran Scatter magazine.
9. **Establish a Quorum:** 10:12am We can establish a quorum because 13 members have voted remotely. Amy Hoffman, lifetime member, explains 2/3 of attending can establish a quorum. 73 NDSRT members in 2020. Read specific bylaw and change. Established quorum with this meeting has been confirmed.
10. **Adoption of Annual Conference Rules of Procedure** 10:15am motion to adopt Robert’s rules

**Old Business**

1. NDSRT Secretary’s Report Secretary
2. Approval:   
   10:16am motion to approve secretary’s report minutes. None apposed.
3. NDSRT Treasurer’s Report Treasure
4. Approval:   
   10:19am   
   Lori, sent out financial report. Reviewing report with members as well as sent out copies. Lori sent out expected financial expenses and budget. Member Planet has been delaying our deposits. Lori has contacted them and they have acknowledged that. Lori has also gotten an NDSRT credit card to help alleviate unexpected balances. 10:25am treasure’s report approved. None apposed.
5. NDSRT Board’s Report
6. Chairperson of Board Chair  
   10:25am   
   Kendra explains removal of board member last year do to lack of participation. Explained the benefits of Zoom meeting being implemented to prevent disproportionate expenses.
7. Intermediate Board Member Intermediate  
   10:29am

Tammy has fulfilled educational modules provided by ASRT. Tammy has also made thumb drives and binders for members to have more information and organization. ASRT conference has been canceled due to the pandemic. Tammy has volunteered for the advocacy; Amy Hoffman has had great experiences with the advocacy programs. Tammy has also made pins for NDSRT.

1. President President
2. President – Elect President Elect  
   10:32am  
   Allie has been responsible for the Bismarck conference and working on educational portion of the NDSRT as well. Cancellation of conference has given Allie experience and knowledge for future meetings and will continue to pursue education.
3. Vice President/Membership Vice-President  
   10:34am  
   Dawn, has been dedicating social media posts to help spread information of NDSRT. Dawn has also been putting effort in the NDSRT website, which has been significantly improved. She will be canceling our old website. HoD has been canceled. Dawn has been sending members the remote voting tools. Dawn has also worked on putting NDSRT watermarks on documents.
4. Committee Reports
5. Convention 2020 (Bismarck) Co-Chair  
   10:37am  
   Allie, will keep in touch with vendors for future conference.

**New Business**

1. Bylaws President

10:38am Dawn is explaining Bylaws to Zoom members. Article 4 section 5c. Accepting the president shall preside in all annual meeting of ASRT and appoint committees unless otherwise provided in the bylaws. Motion to approve.  
Article 6, Section 1A, bylaw changes approved. Motion to approve.

1. Proposed Budget 2018 – 2019 Chair  
   10:42am  
   Kendra, budget for 2020, motion to approve.
2. Nominations for NDSRT Officers President
3. President Elect  
   10:44am Amanda voted as President Elect; motion approved
4. Vice President  
   10:45am Dawn voted as Vice President; motion approved
5. Treasurer  
   10:46am Lori voted as Treasurer; motion approved
6. Bids for 2022 Convention Site President  
   10:47am April 9th and 10th 2021 in Fargo. Motion to approve moving conference to Bismarck in 2022 vs Minot.
7. Presentation of Student Essay awards Chair  
   10:49am  
   Minot School of Radiologic Technology has had their students present their papers through videos and will receive prizes in mail. Dawn has the student’s videos and will upload them soon to the website. Motion approved to send checks to students. James Town School of Radiologic Technologist will also have their presentation boards on the site as well.
8. Presentation of Chairperson’s Plaque Intermediate  
   10:52am  
   Kendra is presented plaque.
9. Presentation of Past President’s Plaque Chair  
   10:55am  
   Tammy is presented with plaque.
10. Life New Member Plaque  
    10:56am Al presented with plaque.
11. Installation of NDSRT Officers Chair

10:58am All approve duties for the coming year

1. Incoming President’s Address Incoming President.  
   11:00am Allie
2. Adjournment  
   11:00am