Wedding

Date:

# Details

Location:

Ceremony starts:

Reception Starts:

Name of Bride and Groom:

Expected Number of Guests:

Wedding Coordinator Name:

* Phone Number:

Coffee Bar Hours (up to 4 hours):

Coffee Bar ETA for setup:

Coffee Bar Set-up within the venue:

Sink with Running Water AND at least 30 amps of electric available? \_\_\_\_\_\_\_\_\_\_\_

If there is a kitchen at or near the venue location, will we have access to a refrigerator and/or ice machine? (Please note, these are not necessary, but are very helpful if available). Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Plan B (Rain Plan)

Wedding Location: Coffee Bar Location:

Wedding Menu (Choose 3 from website: *lifecoffeebar.com*):

Beverages:

Flavors:

# Pricing:

|  |  |
| --- | --- |
| **Hours of Service** | **Price** |
| 3 hours | $525 |
| 4 hours | $600 |
| 5 hours | $675 |

*The Pricing Above Does NOT Include a 6% PA Sale Tax*

# Includes:

* Unlimited specialty beverages for wedding guests (Flavors Listed Above)
* Wedding Favor cup sleeves that say “Thanks a Latte from the Bride & Groom”
* Up to 3-5 hours of service (highlighted above).
* Transportation of coffee supplies and setup to and from the event
* An **optional** Coffee Tasting before the event. **(Let us know if you’re interested in tasting our lattes (hot or iced) before your wedding! It’s a great way to pick out your favorite flavors).**

# Schedule:

Full Payment of $\_\_\_\_\_\_\_\_ is due to Life Coffee Bar to finalize the booking.
We can receive payment by Cash, Check, or Venmo.

**Check: Life Coffee Bar Venmo: @lifecoffeebar**

**By signing below, you are witnessing that the details listed above are correct to the best of your knowledge, and that if anything changes, you will let Life Coffee Bar know three weeks before the event. Additionally, by signing here you are agreeing to pay Life Coffee Bar the full payment due, in order to make this reservation official. Please note that, in the case of a cancellation, there is a 20% cancellation fee if canceled after this contract is signed. If we are within three weeks of the event, there will be a 50% cancellation fee to cover cost incurred.**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

\*Thank you for choosing Life Coffee Bar to serve on your special day!